

RESOLUTION NO. 22-2024

Introduced by Sam Artino

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH OHM ADVISORS FOR PROFESSIONAL CONSTRUCTION INSPECTION SERVICES RELATING TO THE SOUTH MAIN STREET WATER MAIN REPLACEMENT PROJECT IN THE AMOUNT OF ONE HUNDRED NINETY-SEVEN THOUSAND SIX HUNDRED EIGHTY AND XX/100 (\$197,680.00)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the City Manager shall be, and he hereby is, authorized and directed to accept the proposal and enter into an agreement with OHM Advisors for professional construction inspection services relating to the South Main Street Water Main Replacement Project in the amount of One Hundred Ninety-Seven Thousand Six Hundred Eighty and XX/100 Dollars (\$197,680.00) , a copy of which agreement is attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.

ATTEST:


Clerk of Council

ADOPTED:

12 MAR 2024


Monty Tapp, Mayor



March 5, 2024

City of Huron
Stuart Hamilton, Service Director
417 Main Street
Huron, OH 44839

RE: S Main Street Watermain Replacement – Construction Services
Location: City of Huron
Proposal #22231B

Dear Mr. Hamilton:

The following scope of services, price proposal, and project schedule which represent our understanding of the project, based upon prior discussions, meetings, and/or additional project information made available at the time of this proposal. Should you have any questions, please let us know.

Proposal Outline

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Sincerely,
OHM Advisors

Gary Smolinski

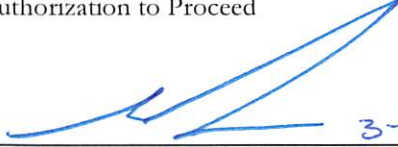
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Russell Critelli, PE, PMP
Principal
Russ.critelli@ohm-advisors.com

Authorization to Proceed


3-13-24
Signature Date

Matthew Lasko City Manager
Printed Name Title



Project Understanding

This proposal includes professional services for construction inspection, construction engineering, and construction administration, in accordance with the scoped tasks described herein.

Scope of Services - Construction Services Tasks

Task #175 Pre-Construction Services

- The following services are included in the fee shown:
 - Obtain signatures on work agreements.
 - Pre-construction meeting
 - Coordination with Contractor, Utilities, Safety Forces, Residents, and Businesses
 - Personnel coordination and project schedule
 - Perform materials, suppliers, and shop drawing reviews and communicate revisions/approvals with contractor.
 - Review contractual items.
 - Distribution of documents/information (meeting records)

Task #176 Construction Services

- The following services are included in the fee shown:
 - Coordination with Contractor, Utilities, Safety Forces, Residents, and Businesses
 - Prepare daily inspection reports.
 - Regular progress meetings with contractor
 - Inspection services
 - Response to RFIs (request for information) from contractor
 - Review of pay requests and recommendations for payment
 - Negotiation of Change Orders
 - Witness Water Main Pressure Testing and Water Main Chlorination
 - Prevailing Wage Verification
 - Coordination of Funding Reimbursements
 - Staffing will include the following:
 - Construction Inspector: On-Site during all working hours of construction
 - Field Client Representative: On-site weekly reviews with construction inspector, and Off-Site Coordination via phone with Inspector, Contractors, Owner, and Construction Manager
 - Construction Manager: On-site Reviews as needed/Off-Site Coordination with Inspector, Contractors, and Owner where possible via phone to control costs.
 - Construction Engineer: Involved on an as-needed basis to facilitate field decisions and design-related issues.
 - Construction Administrative Assistant: Coordination of all documentation from pre-construction, contracts, pay requests, and close-out documents.
 - Typical Weekly Staffing for a 40-hour/week construction project is approximately:

• Construction Inspector:	40 Hours
• Field Client Representative	6 Hours
• Construction Manager:	4 Hours
• Construction Engineer:	1 Hour
• Construction Admin:	2 Hours

 - **Total Budget Cost per 40-hour week Project = \$ 6,350**
 - Total Cost is therefore directly related to the time duration of the construction project.

OHM Advisors'

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Task #177 Post-Construction Services

- The following services are included in the fee shown:
 - Review of final construction with contractor and Owner
 - Preparation, distribution, and approval of final punch list
 - Review of As-Built Drawings
 - Maintenance Bond Coordination
 - Lien releases, payments, and final acceptance

Task #178 Additional Construction Services If Authorized

- This task has been included as an “If Authorized” fee in the event that one or more of the following conditions occur:
 - The Contractor’s work schedule exceeds the number of weeks shown above in the Project Schedule
 - The Contractor’s work schedule includes work weeks exceeding 45 hours.
 - The Contractor’s work process requires multiple work crews and therefore multiple inspectors on-site simultaneously.
 - The Contractor is granted extra time (time extension) to complete the project.
 - The Contractor is awarded a change order for additional work or changed work conditions.
- If any of the above conditions apply, the Engineer shall document and estimate the total cost to complete the additional inspection services and request authorization/approval from the Owner to cover these costs.

Price Proposal

#	Construction Services Tasks	Fee
Task #175	Pre-Construction Services	\$ 3,500
Task #176	Construction Services	\$190,680
Task #177	Post Construction Services	\$ 3,500
Task #178	Additional Construction Services (If Authorized)	TBD
	Subtotal =	\$197,680
	Grand Total =	\$197,680

Compensation

The price proposal above will be billed as a mixed fee project with the following breakdown:

- Construction Tasks will be billed as follows.
 - Task #175 & Task #177 will be billed as a lump sum.
 - Task #176 and Task #178 (If Authorized) will be billed at the Standard Hourly Rates
 - Fee shown represents (24) twenty-four weeks (260 working days) of full-time Construction Services per the Contractor’s anticipated work schedule of a 45-hour per week. See task #176 on prior page for itemized breakdown of weekly Construction Services costs.

Anticipated Project Schedule

Construction Services Tasks: April 29, 2024 through October 11, 2024



Clarifications and Assumptions

- Our Proposal was prepared based on the following assumptions:
 - If additional labor effort or change in schedule is required beyond described herein, OHM Advisors will negotiate an amendment with the City of Huron. OHM Advisors will not proceed with additional services without written authorization to proceed from the City of Huron.
 - Meetings shall be conducted in accordance with the Scope of Services as described herein. Additional meetings, not described within our Scope of Services, shall be considered additional services, and will be billed on an hourly basis under the Additional As-Needed Services Allowance upon agreement with the City of Huron.
 - Assuming the contractor will work 45 Hour workweeks on this project.

Client Responsibilities

- City of Huron will provide a single point of contact to OHM Advisors who is knowledgeable about the project needs and desired outcomes.
- City of Huron will provide the following, if available, to assist us with the project: (prior as-builts and existing plans, plat maps, site surveys indicating site boundaries, existing topography, access to structures, easements and utility line information, utility availability, building information, etc.)

Terms & Conditions

The Terms and Conditions contained in the Annual Engineering contract per resolution number 118-2022 shall also apply to this contract.