



William Biddlecombe **Joe Dike** **Sam Artino** **Monty Tapp** **Mark Claus** **Matt Grieves** **Joel Hagy**
Councilmember Councilmember Councilmember Mayor Vice-Mayor Councilmember Councilmember

CITY COUNCIL — REGULAR COUNCIL MEETING

Tuesday, February 27, 2024 @ 6:30 PM

City Council Chambers

417 Main Street

Huron, Ohio 44839

- I. Call To Order** Moment of Silence followed by the Pledge of Allegiance to the Flag
- II. Roll Call of City Council**
- III. Approval of Minutes**
 - III.a** Minutes of the regular Council meeting of January 9, 2024.
- IV. Audience Comments** Citizens may address their concerns to City Council. Please state your name and address for the recorded journal. (3-minute time limit)
- V. Old Business**
 - V.a** Ordinance No. 2024-2 (**second reading**) (*submitted by Doug Steinwart*)
An ordinance repealing and amending and restating Section 165.03 (Facilities Fees) under Chapter 165 (Division of Recreation) of the Huron Codified Ordinances.
 - V.b** Ordinance No. 2023-51 (**Tabled**) (*submitted by Erik Engle*)
An ordinance establishing a new Section 505.18 (Chickens) under Chapter 505 (Animals and Fowl) of the City of Huron Codified Ordinances.
 - V.c** Ordinance No. 2023-52 (**Tabled**) (*submitted by Erik Engle*)
An ordinance establishing a new Section 505.19 (Bees) under Chapter 505 (Animals and Fowl) of the City of Huron Codified Ordinances.
- VI. New Business**
 - VI.a** Motion
Motion by Mr. Hagy to appoint Tom Harris to the 2024 Charter Review Commission, to replace A.J. DuFresne.
 - VI.b** Resolution No. 9-2024 (*submitted by Matt Lasko*)
A resolution authorizing the City Manager's execution of a TREX Liquor License Transfer Application for Showboat, LLC.
 - VI.c** Resolution No. 14-2024 (*submitted by Doug Steinwart*)
A resolution authorizing an agreement with Huron Baseball and Softball Program, Inc. for the use of Fabens Park baseball fields and concession stand.
 - VI.d** Resolution No. 15-2024 (*submitted by Matt Lasko*)
A resolution authorizing Change Order #1 with Shepherd's Shoreline Construction relating to the Oster's Mobile Home Park Project.
 - VI.e** Resolution No. 16-2024 (*submitted by Matt Lasko*)

A resolution expressing intent to sell personal property deemed to be no longer needed for public use or found obsolete for the use for which it was acquired by internet auction utilizing GovDeals, Inc.

VI.f Resolution No. 17-2024 (*submitted by Matt Lasko*)

A resolution authorizing application to the Erie County Solid Waste Management District for a Community Clean-Up Grant in an amount not to exceed \$10,000.

VI.g Ordinance No. 2024-5 (*submitted by Stuart Hamilton*)

ODOT Consent Legislation allowing resurfacing of SR2.

VI.h Ordinance No. 2024-6 (*submitted by Cory Swaisgood*)

An appropriations ordinance.

VII. City Manager's Discussion

VIII. Mayor's Discussion

IX. For the Good of the Order

X. Executive Session(s)

XI. Adjournment



TO: Mayor Tapp and City Council
FROM: Terri Welkener , Clerk of Council
RE: Ordinance No. 2024-2 **(second reading)** *(submitted by Doug Steinwart)*
DATE: February 27, 2024

Subject Matter/Background

Ordinance No. 2024-2 updates fees for use of Parks and Recreations facilities. Exhibit "B" sets forth the updated facilities fees requested for section 165.03 Facility Fees within the Administrative code.

Nickel Plate Park Parking

The highlighted changes are an increase for parking at Nickel Plate from \$6 per vehicle to \$7 per vehicle from Memorial Day Weekend to Labor Day. The daily parking ticket has been at \$6 per vehicle since 2018. Seasonal parking passes for residents would remain at \$25 and an increase for seasonal non-residents from \$30 to \$40 per vehicle. This potential increase would raise revenues around \$7,000 per year. Operational expenses for NPB have increased over the years with the addition of beach combing services, temporary restrooms facilities, outdoor shower, foot washing towers, drinking fountains, and staffing.

Fabens Park Court Rental (Tennis & Pickleball)

With the addition of 6 pickle ball courts (and the popularity of the game) staff sees the need to be able to manage the courts for individual and group play through online reservations. The facility request is for \$5 per court for 2 hours for residents or \$10 per court for 2 hours for non-resident for exclusive play times Monday –Friday. Weekend court time and non-reserved courts will be on a first come, first serve basis. Staff would work with groups or tournaments for long term seasonal requests.

There have been no changes made to this Ordinance since the first reading on February 9, 2024.

Financial Review

Fees will be used to offset administrative and maintenance costs of facilities in the Parks and Recreation Fund (Fund 207).

Legal Review

The matter has been reviewed, follows normal administrative process and is properly before you.

Recommendation

If Council is in agreement with the request, a motion placing Ordinance No. 2024-2 on its second reading is in order.

[Ordinance No. 2024-2 Exh 1 Facilities Fees - REDLINE.pdf](#)
[Ordinance No. 2024-2 Chapter 165.03 Facility Fees Update.docx](#)

[Ordinance No. 2024-2 Exh A 165.03 Facilities Fees.pdf](#)

[Ordinance No. 2024-2 Exh B Facilities Fees \(6\).xlsx](#)

165.03 Facilities Fees

Effective April 1, 2024, the following updated fees shall be in effect for the following facilities

Amphitheater Rental	Resident	Resident (New)	Change	Non-Resident*	Non-Resident*	Change
Private Party (< 3 hours)	50	50	0	75	75	0
Small Event/Concert (< 3 hours)	250	250	0	300	300	0
Mid-Size Event (3 hours - 1 day)	500	500	0	600	600	0
Large Event (2 days)	1000	1000	0	1200	1200	0
Weekend Event (3 days)	1500	1500	0	1800	1800	0
Event Longer Than Weekend	Negotiated	Negotiated	0	Negotiated	Negotiated	0
Shelter Rentals	Resident	Resident (New)	Change	Non-Resident*	Non-Resident*	Change
8:00am - 2:30pm	30	30	0	40	40	0
3:00pm - 9:00pm	30	30	0	40	40	0
8:00am - 9:00pm	60	60	0	80	80	0
Fabens Park Field Rental	Resident	Resident (New)	Change	Non-Resident*	Non-Resident*	Change
Fields 1-9 (3-hour maximum)	35	35	0	50	50	0
Events at Fabens Park	Resident	Resident (New)	Change	Non-Resident*	Non-Resident*	Change
Small Event (< 4 hours)	250	250	0	300	300	0
Mid-Size Event (4-8 hours)	500	500	0	600	600	0
Large Event (2 days)	1000	1000	0	1000	1000	0
Weekend Event (3 days)	1500	1500	0	1800	1800	0
Event Longer Than Weekend	Negotiated	Negotiated	0	Negotiated	Negotiated	
Fabens Park Concession Rental	Resident	Resident (New)	Change	Non-Resident*	Non-Resident*	Change
Concession Stand	Negotiated	Negotiated	0	Negotiated	Negotiated	0
Fabens Park Court Rental (Tennis and Pickleball)	Resident	Resident (New)	Change	Non-Resident*	Non-Resident*	Change
Per Court Rental Fee (2 hours)	25	5	-20	35	10	-25
Tournament & Long-Term Rental	Negotiated	Negotiated	0	Negotiated	Negotiated	0
Fabens Park Tournament & Special Event Parking Fees <i>(to be imposed at discretion of Parks & Recreation)</i>	Resident	Resident (New)	Change	Non-Resident*	Non-Resident*	Change
Daily	5	N/A	-5	5	N/A	-5
Weekend Parking Pass	10	20	10	10	20	10
Equipment Rental	Resident	Resident (New)	Change	Non-Resident*	Non-Resident*	Change
Daily Rental Fee	200	200	0	200	200	0
Exclusive Field Reservation Rights (per field - leagues only)	Resident	Resident (New)	Change	Non-Resident*	Non-Resident*	Change
7-9 Fields	125	125	0	175	175	0
4-6 Fields	250	250	0	300	300	0
1-3 Fields	500	500	0	550	550	0
Facility Usage by Volume of Participants (Leagues Only)	Resident	Resident (New)	Change	Non-Resident*	Non-Resident*	Change
Fee per Participant	5	5	0	5	5	0
Exclusive Field Rentals for Individual Teams	Resident	Resident (New)	Change	Non-Resident*	Non-Resident*	Change
1 Field, 1 Day per Week	400	400	0	400	450	50
1 Field, 2 Days per Week	600	650	50	600	700	100
Exclusive Field Rental for Tournaments	Resident	Resident (New)	Change	Non-Resident*	Non-Resident*	Change
All Fields, Per Day Rate	700	900	200	700	1500	800
Five (5) Fields, Per Day Rate	400	500	100	400	700	300
Field Preparation	Negotiated	Negotiated	0	Negotiated	Negotiated	0
Nickel Plate Beach Parking	Resident	Resident (New)	Change	Non-Resident*	Non-Resident*	Change
Daily	6	7	1	6	7	1
Seasonal	25	25	0	35	40	5

DEFINITIONS OF KEY TERMS

*Non-Resident shall be defined as a person or entity residing outside the Huron Joint Recreation District

*Exclusive Use shall be defined as usage of a field, which prohibits the general public use of a facility and must be compensated for according to the guidelines established through the exclusive reservation rights schedule (Tournaments & Leagues).

*Event shall be defined as a scheduled activity of importance requiring the use of a City facility (Tournaments included).

*Tournament shall be defined as a series of competitive contests for a championship (1-3 days).

*League shall be defined as an association or organized group of teams engaged in competitive series of lay against one another for a period greater than 3 days.

*Organized Team shall be defined as a team who is sponsored privately or whose players are charged a fee to participate and is a member of a league or organization that engages in a scheduled series of games against other teams within that organization regardless of the location that the league/organization is based from.

*Huron-Based Leagues shall be defined as a league of teams/participants which conducts all business and operations within the Huron Joint Recreation District and includes a vast majority of Huron/Huron Township residents as participants

*Negotiated Fees will be established based on the services and/or timeframe being requested. Factors affecting the fee may include, but are not limited to, actual labor costs, equipment usage, utilities, etc. A fee quote will be provided in advance and incorporated into an agreemetn or registration form.

(Ord. 2024-2. Passed _____)

ORDINANCE NO. 2024-2
Introduced by William Biddlecombe

AN ORDINANCE REPEALING AND AMENDING AND RESTATING SECTION 165.03 (FACILITIES FEES) UNDER CHAPTER 165 (DIVISION OF RECREATION) OF THE HURON CODIFIED ORDINANCES.

WHEREAS, this Council hereby determined the changes and amendments set forth within this Ordinance, including Exhibit "B", are in the best interest of the City of Huron and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That Section 165.03 (Facilities Fees) of Chapter 165 (Division of Recreation) of the Codified Ordinances of the City of Huron, Ohio, which currently reads as follows (refer to Exhibit "A" attached), shall be and hereby is repealed in its entirety.

SECTION 2. That a new revised and restated Section 165.03 (Facilities Fees) of Chapter 165 (Division of Recreation) of the Codified Ordinances of the City of Huron, Ohio, as attached hereto and made a part hereof as Exhibit "B", shall be, and hereby is, adopted and thereafter shall be in full force and effect.

SECTION 3. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including O.R.C. §121.22.

SECTION 4. In accordance with Section 3.06 of the Charter of the City of Huron, Ohio, this Ordinance shall take effect thirty (30) days following its adoption.

Monty Tapp, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

165.03 FACILITIES FEES.

Effective April 1, 2018, the following updated fees shall be in effect for the following facilities and events:

<u>Amphitheater Rental</u>	<u>Resident</u>	<u>Non Resident*</u>
Private Party (less than 3 hours)	\$50.00	\$75.00
Small Event/Concert (less than 3 hours)	\$250.00	\$300.00
Mid-size event (3 hours - 1 day)	\$500.00	\$600.00
Large Event (2 days)	\$1,000.00	\$1,200.00
Weekend Event (3 days)	\$1,500.00	\$1,800.00
Event Longer than weekend	Negotiated	Negotiated
<u>Shelter Rentals</u>		
8:00 a.m. - 2:30 p.m.	\$30.00	\$40.00
3:00 p.m. - 9:00 p.m.	\$30.00	\$40.00
8:00 a.m. - 9:00 p.m. (all day rental)	\$60.00	\$80.00
<u>Fabens Park Field Rental (3 hour maximum)</u>		
Fields 1 through 9	\$35.00	\$50.00
	<u>Resident</u>	<u>Non Resident*</u>
<u>Events at Fabens Park</u>		
Small Event (4 hours or less)	\$250.00	\$300.00
Mid-size Event (4 hours to 8 hours)	\$500.00	\$600.00
Large Event (2 days)	\$1,000.00	\$1,000.00
Weekend Event (3 days)	\$1,500.00	\$1,800.00
Event longer than weekend	Negotiated	Negotiated
<u>Fabens Park Concession Rental</u>		
Concession Stand	Negotiated	Negotiated
<u>Fabens Park Tennis Court Rental</u>		
Per court rental fee	\$25.00	\$35.00
<u>Fabens Park Tournament & Special Event</u>		

(To be imposed at discretion of Director of Parks and Recreation)		
Daily	\$5.00	\$5.00
Weekend Parking Pass	\$10.00	\$10.00
<u>Equipment Rental</u>		
Daily Rental Fee	\$200.00	\$200.00
<u>Nickel Plate Park Parking</u>		
Daily	\$6.00	\$6.00
Seasonal	\$25.00	\$35.00
<u>Exclusive Field Reservation Rights per field (leagues only)</u>		
7-9 fields	\$125.00	\$175.00
4-6 fields	\$250.00	\$300.00

1-3 fields	\$500.00	\$550.00
	<u>Resident</u>	<u>Non Resident*</u>
<u>Facility Usage by Volume of Participation</u> (leagues only) Fee per participant	\$5.00	\$5.00
Exclusive Field Rentals for Individual Teams		
1 Field, 1 day per week	\$400.00	\$400.00
1 Field, 2 days per week	\$600.00	\$600.00
Exclusive Field Rentals for Tournaments		
All Fields, per day rate	\$700.00	\$700.00
Five (5) Fields or less, per day rate	\$400.00	\$400.00
Field Preparation	Negotiated	Negotiated

DEFINITION OF KEY TERMS

* Non-Resident shall be defined as a person or entity residing outside the Huron Joint Recreation District.

* Exclusive Use shall be defined as usage of a field, which prohibits the general public use of a facility and must be compensated for according to the guidelines established through the exclusive reservation rights schedule. (Tournaments & leagues)

* Event shall be defined as a scheduled activity of importance requiring the use of a city facility. (Tournaments included)

* Tournament shall be defined as a series of competitive contests for a championship. (1 - 3 Days)

* League shall be defined as an association, or organized group of teams engaged in competitive series of play against one another for a period greater than 3 days.

* Organized team shall be defined as a team who is sponsored privately or whose players are charged a fee to participate and is a member of a league or organization that engages in a scheduled series of games against other teams within that organization regardless of the location that the league/organization is based from.

* Huron Based Leagues shall be defined as a league of teams/participants which conduct all business and operations within the Huron Joint Rec District and include a vast majority of Huron/Huron Township residents as participants.

*Specified "Negotiated" fees will be established based on the services and/or time frame being requested. Factors of the fee may include but are not limited to: actual labor costs, equipment usage, utilities, etc. Fee quote will be provided in advance and incorporated into an agreement or registration form.

(Ord. 2018-3. Passed 2-13-18.)

165.03 Facilities Fees

Effective April 1, 2024, the following updated fees shall be in effect for the following facilities

Amphitheater Rental	Resident	Non-Resident*
Private Party (< 3 hours)	50	75
Small Event/Concert (< 3 hours)	250	300
Mid-Size Event (3 hours - 1 day)	500	600
Large Event (2 days)	1000	1200
Weekend Event (3 days)	1500	1800
Event Longer Than Weekend	Negotiated	Negotiated
Shelter Rentals	Resident	Non-Resident*
8:00am - 2:30pm	30	40
3:00pm - 9:00pm	30	40
8:00am - 9:00pm	60	80
Fabens Park Field Rental	Resident	Non-Resident*
Fields 1-9 (3-hour maximum)	35	50
Events at Fabens Park	Resident	Non-Resident*
Small Event (< 4 hours)	250	300
Mid-Size Event (4-8 hours)	500	600
Large Event (2 days)	1000	1000
Weekend Event (3 days)	1500	1800
Event Longer Than Weekend	Negotiated	Negotiated
Fabens Park Concession Rental	Resident	Non-Resident*
Concession Stand	Negotiated	Negotiated
Fabens Park Court Rental (Tennis and Pickleball)	Resident	Non-Resident*
Per Court Rental Fee (2 hours)	5	10
Tournament & Long-Term Rentals	Negotiated	Negotiated
Fabens Park Tournament & Special Event Parking Fees <i>(to be imposed at discretion of Parks & Recreation)</i>	Resident	Non-Resident*
Daily	N/A	N/A
Weekend Parking Pass	20	20
Equipment Rental	Resident	Non-Resident*
Daily Rental Fee	200	200
Exclusive Field Reservation Rights (per field - leagues only)	Resident	Non-Resident*
7-9 Fields	125	175
4-6 Fields	250	300
1-3 Fields	500	550
Facility Usage by Volume of Participants (Leagues Only)	Resident	Non-Resident*
Fee per Participant	5	5

Exclusive Field Rentals for Individual Teams	Resident	Non-Resident*
1 Field, 1 Day per Week	400	450
1 Field, 2 Days per Week	650	700
Exclusive Field Rental for Tournaments	Resident	Non-Resident*
All Fields, Per Day Rate	900	1500
Five (5) Fields, Per Day Rate	500	700
Field Preparation	Negotiated	Negotiated
Nickel Plate Beach Parking	Resident	Non-Resident*
Daily	7	7
Seasonal	25	40

DEFINITIONS OF KEY TERMS

*Non-Resident shall be defined as a person or entity residing outside the Huron Joint Recreation District.

*Exclusive Use shall be defined as usage of a field, which prohibits the general public use of a facility and must be compensated for according to the guidelines established through the exclusive reservation rights schedule (Tournaments & Leagues).

*Event shall be defined as a scheduled activity of importance requiring the use of a City facility (Tournaments included).

*Tournament shall be defined as a series of competitive contests for a championship (1-3 days).

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*Huron-Based Leagues shall be defined as a league of teams/participants which conducts all business and operations within the Huron Joint Recreation District and includes a vast majority of Huron/Huron Township residents as participants

*Negotiated Fees will be established based on the services and/or timeframe being requested. Factors affecting the fee may include, but are not limited to, actual labor costs, equipment usage, utilities, etc. A fee quote will be provided in advance and incorporated into an agreement or registration form.

(Ord. 2024-2. Passed _____)



TO: Mayor Tapp and City Council
FROM: Erik Engle
RE: Ordinance No. 2023-51 **(Tabled)** *(submitted by Erik Engle)*
DATE: February 27, 2024

Subject Matter/Background

This ordinance establishes rules and regulations for the keeping of chickens (hens) in single and two-family residential zoning districts. This ordinance further establishes language for a permitting process, penalties, revocation, and appeals.

Performance standards include the following:

1. Allowed by right as an accessory use in the R1/R1-A Residential Single-Family or R2 Residential Single- and Two-Family District.
2. Only allowing up to 6 hens for personal use.
3. Coops or accessory structures housing hens shall be kept at least five (5) feet from the side and rear property lines. All such structures shall be located no less than six (6) feet behind the rearmost wall of the principal structure on the lot. No coops or accessory structures shall be located in the front or side yards.
4. The base surface of a coop and run must not exceed 80 square feet and six feet in height and shall be exempt from the lot coverage restrictions contained in the Zoning Code.
5. The coop and outdoor enclosure must be kept clean, dry and sanitary; free from debris and offensive odors; and devoid of rodents and vermin. It shall be so located that adequate drainage is obtained, normal drying occurs and standing water is not present.
6. There shall be no citywide cap on the number of permits issued. However, the Planning and Zoning Department reserves the right to cap the number of permits pursuant to a recommendation made from either Planning Commission and/or City Council.

AMENDMENTS ADDED SINCE FIRST READING:

New section (b) to allow legal nonconforming use was added, as follows:

(b) Nonconforming Enclosures. The keeping of chickens that was lawfully in existence at the time of the effective date of this ordinance, or amendment thereto, that does not conform to the provisions herein, shall be deemed as legal nonconforming and may remain on a lot of record including the location, size and setbacks of the enclosure, and the numbers of hens; upon any one or more of the events outlined in subsection (1) below, an enclosure shall be deemed fully nonconforming and shall conform to the requirements of this Section 505.18. No legal nonconforming enclosures shall be enlarged, extended, structurally altered, reconstructed, or moved in any manner, except to bring it into full compliance with these regulations. These regulations shall not prohibit the number of chickens kept without the structural modification of its size, location or configuration.

1. An enclosure and run shall lose its legal nonconforming status if any of the following occurs:
 - i. such chicken enclosure is damaged to an amount exceeding 50% of the replacement value as determined by at least two construction specialists requested to provide a quote by the City;
 - ii. the structure of the chicken enclosure is altered in any form;
 - iii. the chicken enclosure and run is relocated;
 - iv. the principal use of the property is voluntarily discontinued for a period of at least six (6) months;
 - v. the property in question is sold and/or transferred and recorded legal and/or equitable title transfers to a new owner; or
 - vi. the nonconforming enclosures are determined by the Planning and Zoning Department to be unsafe or in violation of this code and are declared a nuisance.
2. Any chicken enclosure that loses its legal nonconforming status must be brought into compliance with the provisions of this chapter and any other City laws and ordinances by an application for, and issuance of, a chicken keeping permit or by complete removal.
3. Failure to bring a chicken enclosure into compliance after loss of a legal nonconformity status shall cause the enclosure to be considered illegal. Any violations and/or penalties incurred shall be in accordance with Chapter 1139.01.
4. Minor repairs and maintenance of legal nonconforming chicken enclosures shall be permitted.

Financial Review

There is no financial impact.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion placing Ordinance No. 2023-51 on its second reading is in order.

[Ordinance No. 2023-51 Add Section 505.18 Chickens \(3\).docx](#)

[Ordinance No. 2023-51 Exh A \(5\).docx](#)

ORDINANCE NO. 2023-51
Introduced by Mark Claus

AN ORDINANCE AMENDING CHAPTER 505 (ANIMALS AND FOWL) OF THE CODIFIED ORDINANCE OF HURON, OHIO TO ESTABLISH A NEW SECTIONS 505.18 (CHICKENS).

WHEREAS, the Council hereby determined the changes and amendment set forth within this Ordinance, including Exhibit "A", are in the best interest of the City of Huron and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That Chapter 505 (Animals and Fowl) is hereby amended to add new Section 505.18 (Chickens), as attached hereto and made a part hereof as Exhibit "A", shall be, and hereby is, adopted and thereafter shall be in full force and effect.

SECTION 3. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including O.R.C. §121.22.

SECTION 4. In accordance with Section 3.06 of the Charter of the City of Huron, Ohio, this Ordinance shall take effect thirty (30) days following its adoption.

Monty Tapp, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

Section 505.18 – Chickens

- (a) Notwithstanding any of the foregoing sections, female chickens ("hens," for the purpose of this section), may be kept in the City only in accordance with the following regulations:
1. Zoning districts. Hens may be kept only in an R1/R1-A Residential Single-Family or R2 Residential Single- and Two-Family District.
 2. Application and permit. Before the keeping of hens may occur, a permit shall have first been obtained from the Planning and Zoning Department. The permit application must be accompanied by a set fee paid to the City. New permit applications shall include the following information:
 - i. the name, phone number, home address and email address of the applicant;
 - ii. the size and location of the subject property;
 - iii. a proposal containing the number of hens the applicant seeks to keep on the property;
 - iv. a description of any coop or outdoor enclosure providing precise dimensions and the precise location of these enclosures in relation to property lines and adjacent properties, with specifications and drawings;
 - v. the permission of the property owner for the applicant to keep hens, if the applicant is not the owner; and
 - vi. the applicant's permission for Planning and Zoning Department Official to enter the lot to determine whether the permit should be granted and the use maintained.
 3. Inspection. Within 30 days of the Planning Director or their designee receiving the initial application, he or she shall cause the lot to be inspected. The person(s) inspecting the premises shall determine if the lot dimensions in the application are accurate; determine the feasibility of the applicant meeting the remaining criteria in this section; and note whether any extraordinary circumstances exist, such as outstanding property citations or unsanitary property conditions, or such as the applicant's proximity to other approved or proposed coops such that a neighborhood may be adversely impacted, that would militate against the granting of the application. For new permit applications, an inspection of the coop and any fencing shall be conducted within 30 days' notice from the applicant that the coop has been installed. A determination shall be made, within 30 days of the inspection, whether the permit should be issued.
 4. Personal use, limitations. Hens may be kept only for personal use by persons residing in the principal structure on the lot on which the hens are kept. No hens may be kept on a lot containing more than three dwelling units. Residents of no more than one dwelling unit within a structure may keep hens on that lot. No more than six (6) hens shall be allowed on any lot.
 5. Setbacks. Coops or accessory structures housing hens shall be kept at least five (5) feet from the side and rear property lines. All such structures shall be located no less than six (6) feet behind the rearmost wall of the principal structure on the lot. No coops or accessory structures shall be located in the front or side yards.
 6. Enclosure. The base surface of a coop and run must not exceed 80 square feet and six feet in height and shall be exempt from the lot coverage restrictions contained in the Zoning Code. Hens shall not be allowed out of these enclosures unless the rear yard of the

property is fenced along the rear and side lot lines, and a resident of the property on which the hens are kept is directly monitoring them within the fenced area of the back yard such that the resident is able to immediately return the hens to the cage or coop if necessary. The manufacturer's specifications for the coop, or otherwise adequate drawings including dimensions, shall be submitted for approval together with the application for the permit. Hens shall be kept in a covered, predator-proof coop that is well-ventilated and designed to be accessed for cleaning. The enclosure shall be of uniform and sturdy design and constructed of quality materials. Fencing, if used, shall be securely fastened to posts of reasonable strength firmly set into the ground and shall be stretched tightly between support posts. The enclosure shall be maintained in good repair at all times so as to protect the aesthetics of the neighborhood and to not present a blighted or untidy appearance to the property or to neighbors. Hens shall have access to an outdoor enclosure or run that is adequately fenced to contain the hens on the property, to prevent them from running at large, and to prevent access by predators. The combined area of the coop and run shall allow at least three (3) square feet per hen, and shall otherwise be constructed to provide humane conditions and to ensure the health and well-being of the animals occupying it are not endangered by the manner of keeping or confinement.

7. Sanitation, slaughtering. The coop and outdoor enclosure must be kept clean, dry and sanitary; free from debris and offensive odors; and devoid of rodents and vermin. It shall be so located that adequate drainage is obtained, normal drying occurs and standing water is not present. The coop and outdoor enclosure must be cleaned on a regular basis to prevent the accumulation of waste. All feed must be stored in a rodent-proof container. No hens shall be slaughtered except in accordance with, and only if permitted by, O.R.C. Chapter 918.
 8. Number and transferability. There shall be no citywide cap on the number of permits issued. However, the Planning and Zoning Department reserves the right to cap the number of permits pursuant to a recommendation made from either Planning Commission and/or City Council.
 9. Permit revocation. The Planning Director may revoke a permit at any time if the permit holder materially fails to adhere to the provisions of this section.
 10. Appeal. Any denial of a permit application or revocation of a permit may be appealed to the Board of Zoning Appeals pursuant to Chapter 1139 of the Codified Ordinances.
- (b) Nonconforming Enclosures. The keeping of chickens that was lawfully in existence at the time of the effective date of this ordinance, or amendment thereto, that does not conform to the provisions herein, shall be deemed as legal nonconforming and may remain on a lot of record including the location, size and setbacks of the enclosure, and the numbers of hens; upon any one or more of the events outlined in subsection (1) below, an enclosure shall be deemed fully nonconforming and shall conform to the requirements of this Section 505.18. No legal nonconforming enclosures shall be enlarged, extended, structurally altered, reconstructed, or moved in any manner, except to bring it into full compliance with these regulations. These regulations shall not prohibit the number of chickens kept without the structural modification of its size, location or configuration.

1. An enclosure and run shall lose its legal nonconforming status if any of the following occurs:
 - i. such chicken enclosure is damaged to an amount exceeding 50% of the replacement value as determined by at least two construction specialists requested to provide a quote by the City;
 - ii. the structure of the chicken enclosure is altered in any form;
 - iii. the chicken enclosure and run is relocated;
 - iv. the principal use of the property is voluntarily discontinued for a period of at least six (6) months;
 - v. the property in question is sold and/or transferred and recorded legal and/or equitable title transfers to a new owner; or
 - vi. the nonconforming enclosures are determined by the Planning and Zoning Department to be unsafe or in violation of this code and are declared a nuisance.
 2. Any chicken enclosure that loses its legal nonconforming status must be brought into compliance with the provisions of this chapter and any other City laws and ordinances by an application for, and issuance of, a chicken keeping permit or by complete removal.
 3. Failure to bring a chicken enclosure into compliance after loss of a legal nonconformity status shall cause the enclosure to be considered illegal. Any violations and/or penalties incurred shall be in accordance with Chapter 1139.01.
 4. Minor repairs and maintenance of legal nonconforming chicken enclosures shall be permitted.
- (c) No exemption granted pursuant to this section shall be construed, nor is it intended by the City as a guaranty or warranty of any kind, whether express or implied to any person, including without limitation the general public, persons residing or passing near the applicant's premises, or the applicant, either in general or individually, as to the danger, or lack thereof, or degree of risk to health or safety of any animal, specifically or generally, or any premises where any animal is maintained or kept pursuant to such exemption.
- (d) Whoever violates any of the provisions of this section is guilty of a minor misdemeanor. A separate offense shall be as deemed committed for each day during or on which a violation occurs or continues.



TO: Mayor Tapp and City Council
FROM: Erik Engle
RE: Ordinance No. 2023-52 (**Tabled**) (*submitted by Erik Engle*)
DATE: February 27, 2024

Subject Matter/Background

This ordinance establishes rules and regulations for the keeping of bees in all zoning districts, except for the R-3 multi-family residential district. This ordinance further establishes language for a permitting process, penalties, revocation, and appeals.

Performance standards include the following:

1. 1 per 2500 sf; No more than one beehive shall be kept for each 2,500 square feet tract, and no beehive shall be kept on a tract less than 2,500 square feet in area.
2. No beehive shall be kept closer than five feet to any lot line and ten feet to a dwelling or the permitted placement of a dwelling on another parcel, and no beehive shall be kept in a front yard or side street yard. The front of any beehive shall face away from the property line of the residential property closest to the beehive.
3. Regardless of tract size, so long as all lots within a radius of at least 200 feet from any hive, measured from any point on the hives, remain undeveloped, there shall be no limit to the number of colonies. No grandfathering rights shall accrue under this section.
4. No hives are permitted on any tract where the setback requirements cannot be satisfied regardless of tract size.
5. The beekeeper may be exempt from the setback to adjacent lot lines by obtaining written permission from all the adjacent lot owner(s). The setback to public sidewalks and roadways may not be waived.
6. Each beekeeper shall maintain his or her beekeeping equipment in good condition, including keeping the hives painted if they have been painted but are peeling or flaking, and securing unused equipment from weather, potential theft or vandalism, and occupancy by swarms.

CHANGES MADE SINCE FIRST READING:

Paragraph (b) has been added, as follows:

(b) Nonconforming Hives. The keeping of bees that was lawfully in existence at the time of the effective date of this ordinance, or amendment thereto, that does not conform to the provisions herein, shall be deemed as legal nonconforming and may remain on a lot of record including the location, size and setbacks of the enclosure, and the numbers of hives; upon any one or more of the events outlined in subsection (1) below, a hive shall be deemed fully nonconforming and shall conform to the requirements of this Section 505.19. No legal nonconforming hives shall be enlarged, extended, structurally altered, reconstructed, or moved in any manner, except to bring it into full compliance with these regulations. These regulations shall not prohibit the number of bees kept without the structural modification of its size, location or configuration.

(1) A hive shall lose its legal nonconforming status if any of the following occurs:

- i. Such hive is damaged to an amount exceeding 50% of the replacement value as determined by at least two construction specialists requested to provide a quote by the City;
- ii. The structure of the hive is altered in any form;
- iii. The hives are relocated;
- iv. The principal use of the property is voluntarily discontinued for a period of at least six (6) months;
- v. The property in question is sold and/or transferred and recorded legal and/or equipment title transfers to a new owner; or
- vi. The nonconforming hives are determined by the Planning and Zoning Department to be unsafe or in violation of this code and are declared a nuisance.

(2) Any hive that loses its legal nonconforming status must be brought into compliance with the provisions of this chapter and any other City laws and ordinances by an application for, and issuance of, a bee keeping permit or by complete removal.

(3) Failure to bring a beehive into compliance after loss of a legal nonconformity status shall cause the enclosure to be considered illegal. Any violations and/or penalties incurred shall be in accordance with Chapter 1139.01.

(4) Minor repairs and maintenance of legal nonconforming beehives shall be permitted.

Financial Review

There is no financial impact.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion placing Ordinance No. 2023-52 on its second reading is in order.

[Ordinance No. 2023-52 Add Section 505.19 Bees \(3\).docx](#)

[Ordinance No. 2023-52 Exh A \(5\).docx](#)

ORDINANCE NO. 2023-52
Introduced by Mark Claus

AN ORDINANCE AMENDING CHAPTER 505 (ANIMALS AND FOWL) OF THE CODIFIED ORDINANCE OF HURON, OHIO TO ESTABLISH A NEW SECTIONS 505.19 (BEES).

WHEREAS, the Council hereby determined the changes and amendment set forth within this Ordinance, including Exhibit "A", are in the best interest of the City of Huron and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That Chapter 505 (Animals and Fowl) is hereby amended to add new Section 505.19 (Bees), as attached hereto and made a part hereof as Exhibit "A", shall be, and hereby is, adopted and thereafter shall be in full force and effect.

SECTION 3. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including O.R.C. §121.22.

SECTION 4. In accordance with Section 3.06 of the Charter of the City of Huron, Ohio, this Ordinance shall take effect thirty (30) days following its adoption.

Monty Tapp, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

Section 505.19 – Bees

- (a) Notwithstanding any of the foregoing, bees, and associated hives, may be kept in the City only in accordance with the following regulations:

- (1) Definitions. As used in this section, the following words and terms shall have the meanings ascribed in this section.

- A. "Apiary" means any place where one or more colonies or nucleus colony of bees are kept.
- B. "Bees" means any stage of any species of the genus *Apis*.
- C. "Beekeeper" means a person who owns or has charge of one or more colonies of bees.
- D. "Beehive" means any modern frame hive, box hive, box, or any other natural or artificial receptacle, or any part thereof, that may be used as a domicile for bees.
- E. "Colony" means the beehive and its equipment, including bees, combs and brood.
- F. "Beekeeping equipment" means anything used, in the operation of an apiary, such as hive bodies supers, frames, top and bottom boards, hive tools, smoker, gloves, veil, protective clothing, and extracting equipment.
- G. "Tract" means a contiguous parcel or land under common ownership.
- H. "Nuc" or "nucleus colony" means a small hive smaller than the usual hive box designed for a particular purpose.
- I. "Undeveloped property" means any idle land that is not improved or actually in the process of being improved with residential, commercial, industrial, church, park, school or governmental facilities or other structures or improvements intended for human use occupancy and the grounds maintained in association therewith. The term shall be deemed to include property developed exclusively as a street or highway or property used for commercial agricultural purposes.

- (2) Zoning districts. Bees may be kept in all zoning districts.

- (3) Application and permit. Before the keeping of bees may occur, a permit shall first be obtained from the Planning and Zoning Department. Applications shall be filed with the Planning and Zoning Department. The permit application shall be accompanied by a fee paid to the City. Permit applications shall include the following information:

- A. The name, phone number, home address and email address of the applicant;
- B. The size and location of the subject property;
- C. A proposal containing the number of hives the applicant seeks to keep on the property;
and
- D. The permission of the property owner for the applicant to keep bees, if the beekeeper is not the owner.

All applications shall contain a waiver, signed by the applicant, providing permission for any Planning and Zoning Official to enter the property for the purpose of determining the beekeeper's compliance with this section. Permits shall not be transferable.

- (4) Inspection. Within 30 days of the Planning Director or their designee receiving the initial application, they shall cause the lot to be inspected. The person(s) inspecting the premises shall determine if the applicant is in compliance with this code. The person(s) inspecting the premises shall not manipulate any hives during the inspection.

- (5) Regulations.

- A. Beekeeper must file the application pursuant to section (a)(3) of this section.
- B. Beekeeper must abide by O.R.C. Chapter 909, Apiaries.
- C. Beekeeper may not opt out of the annual inspection by the county or state bee inspector as part of the Ohio Department of Agriculture's inspection program.
- D. Each beekeeper shall ensure that a convenient source of water is available to the colony at all times bees remain active outside of the hive. The water source shall be closer to the hives than any neighboring source. The water source may be natural such as a pond, stream, or artificial source. The water source shall be on the beekeeper's property.
- E. Each beekeeper shall ensure that no wax, comb, or other material that might encourage robbing by other bees are left upon the grounds of the apiary tract. Such materials once removed from the site shall be handled and stored in sealed containers or placed within a building or other insect-proof container.
- F. For each beehive permitted to be maintained under this section, there may also be maintained one nuc upon the same apiary tract.
- G. No more than one beehive shall be kept for each 2,500 square feet tract, and no beehive shall be kept on a tract less than 2,500 square feet in area. If an applicant has a greater number of beehives than permitted by this section and possessed those beehives prior to the enactment of this section, then the Planning and Zoning Department may grant the application.
- H. No beehive shall be kept closer than five feet to any lot line and ten feet to a dwelling or the permitted placement of a dwelling on another parcel, and no beehive shall be kept in a front yard or side street yard. The front of any beehive shall face away from the property line of the residential property closest to the beehive.
- I. Regardless of tract size, so long as all lots within a radius of at least 200 feet from any hive, measured from any point on the hives, remain undeveloped, there shall be no limit to the number of colonies. No grandfathering rights shall accrue under this section.
- J. No hives are permitted on any tract where the setback requirements cannot be satisfied regardless of tract size.

- K. The beekeeper may be exempt from the setback to adjacent lot lines by obtaining written permission from all the adjacent lot owner(s). The setback to public sidewalks and roadways may not be waived.
 - L. Each beekeeper shall maintain their beekeeping equipment in good condition, including keeping the hives painted if they have been painted but are peeling or flaking, and securing unused equipment from weather, potential theft or vandalism, and occupancy by swarms. It shall not be a defense to this section that a beekeeper's unused equipment attracted a swarm and that the beekeeper is not intentionally keeping bees.
- (6) Permit revocation. The Planning and Zoning Department may revoke a permit at any time if the holder materially fails to adhere to the provisions of this section.
- (7) Appeal. Any denial of a permit application or permit revocation may be appealed to the Board of Building Standards pursuant to Section 1139 of the Codified Ordinances.
- (b) Nonconforming Hives. The keeping of bees that was lawfully in existence at the time of the effective date of this ordinance, or amendment thereto, that does not conform to the provisions herein, shall be deemed as legal nonconforming and may remain on a lot of record including the location, size and setbacks of the enclosure, and the numbers of hives; upon any one or more of the events outlined in subsection (1) below, a hive shall be deemed fully nonconforming and shall conform to the requirements of this Section 505.19. No legal nonconforming hives shall be enlarged, extended, structurally altered, reconstructed, or moved in any manner, except to bring it into full compliance with these regulations. These regulations shall not prohibit the number of bees kept without the structural modification of its size, location or configuration.
- (1) A hive shall lose its legal nonconforming status if any of the following occurs:
- A. Such hive is damaged to an amount exceeding 50% of the replacement value as determined by at least two construction specialists requested to provide a quote by the City;
 - B. The structure of the hive is altered in any form;
 - C. The hives are relocated;
 - D. The principal use of the property is voluntarily discontinued for a period of at least six (6) months;
 - E. The property in question is sold and/or transferred and recorded legal and/or equipment title transfers to a new owner; or
 - F. The nonconforming hives are determined by the Planning and Zoning Department to be unsafe or in violation of this code and are declared a nuisance.
- (2) Any hive that loses its legal nonconforming status must be brought into compliance with the provisions of this chapter and any other City laws and ordinances by an application for, and issuance of, a bee keeping permit or by complete removal.

(3) Failure to bring a beehive into compliance after loss of a legal nonconformity status shall cause the enclosure to be considered illegal. Any violations and/or penalties incurred shall be in accordance with Chapter 1139.01.

(4) Minor repairs and maintenance of legal nonconforming beehives shall be permitted.

No exemption granted pursuant to this section shall be construed, nor is it intended by the City as a guaranty or warranty of any kind, whether express or implied to any person, including without limitation the general public, persons residing or passing near the applicant's premises, or the applicant, either in general or individually, as to the danger, or lack thereof, or degree of risk to health or safety of any animal, specifically or generally, or any premises where any animal is maintained or kept pursuant to such exemption.

(c) Whoever violates any of the provisions of this section is guilty of a minor misdemeanor. A separate offense shall be as deemed committed for each day during or on which a violation occurs or continues.



TO: Mayor Tapp and City Council
FROM: Matthew Lasko
RE: Resolution No. 9-2024 (*submitted by Matt Lasko*)
DATE: February 27, 2024

Subject Matter/Background

This is a request pertaining to a liquor permit that is being transferred within the City limits. Typically, a TREX application would not apply given the intra-City transfer. However, counsel for the applicant has indicated that the permit in question was a TREX matter when the permit came into the City, and there are certain economic benefits and obligations associated with this Permit. In an abundance of caution, and to avoid disrupting or impairing the exiting Permit-related benefits, the applicant is seeking a TREX transfer to ensure ODLC continues to recognize the benefits and obligations associated with the Permit. Counsel for applicant has likewise indicated that ODLC's is aware of and sanctions this approach.

Financial Review

There is no financial impact to the City relating to this legislation.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Resolution No. 9-2024 is in order.

[Resolution No. 9-2024 Showboat TREX Transfer \(1\).docx](#)
[Resolution No. 9-2024 Exh A Showboat TREX Transfer.pdf](#)

RESOLUTION NO. 9-2024
Introduced by Sam Artino

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN ECONOMIC DEVELOPMENT (TREX) TRANSFER FORM FROM THE DIVISION OF LIQUOR CONTROL FOR SHOWBOAT, LLC

WHEREAS, Showboat, LLC ("Applicant") has requested that the City of Huron accept the transfer of a D-5 liquor permit through the Division of Liquor Control Economic Development Program (TREX); and

WHEREAS, the Applicant filed an application certifying that the project will be an economic development project for the City of Huron; and

WHEREAS, Council finds that based on a review and analysis by City staff, the Applicant has plans for the project, and that the costs of the investment, number of jobs created and projected tax revenues to the City are realistic and accurate estimates of the Applicant's plans for this economic development project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1: That the City Manager is hereby authorized to execute an Economic Development (TREX) Transfer Form from the Ohio Department of Commerce – Division of Liquor Control for Showboat, LLC, a copy of which is attached here to and incorporated herein as Exhibit "A".

SECTION 2: That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22 of the Revised Code.

SECTION 3: This Resolution shall be in full force and effect from and immediately following its adoption.

Monty Tapp, Mayor

ATTEST:

Clerk of Council

ADOPTED:



**Department
of Commerce**

Division of Liquor Control

Division Use Only	
Check #: _____	Permit #
# of Checks: _____	
Check Amt: _____	

ECONOMIC DEVELOPMENT TRANSFER FORM (TREX)

[Ohio Revised Code 4303.29\(B\)\(2\)\(b\)](#)

READ BEFORE YOU START THIS APPLICATION

Certain permits in Ohio are subject to a quota based upon a formula that factors in the total population of the city, village, or township where the permit will be issued and a ratio, specific to particular permit classes, as set forth in Ohio law (Learn more in our [Quota Resource Guide](#)). When transferring a specific quota permit (i.e., D-1, D-2, etc.) that will move locations to a NEW city, village, or township from where it is currently issued, there must be available spots in that new quota before the Division can process the transfer. If, for a particular quota permit class, there are **NO** spots available in the new quota, then the applicant has a few choices as discussed in our [Trex Resource Guide](#). This form covers the specific permit classes that can be TREX'd under the Ohio law provision noted at the top of this application. A few things to understand before proceeding with the TREX option are that:

- The Division can **ONLY** process the TREX transfer application if the city, village, or township where the permit will transfer to **APPROVES** the transfer as an economic development project. The city, village, or township can document its approval by signing our form below in Section E.
- **ONLY** after we receive this completed form with the transfer application will the Division Superintendent review it for processing.
- The city, village, or township, despite approving the TREX transfer can still object to the issuance of your permit at the applied for location and the applicant must still be WET ([Review our Local Option Election Guide](#) for more information) for the requested sales at that address and meet all other rules and regulations before the permit(s) can be issued at that new location.

For this form to be deemed complete, you must fully and legibly complete this application, including:

- Answering all required questions ("*" indicates a required field);
- Submitting this application with your Transfer Application; **and**
- Securing signatures from the appropriate local government officials listed below.

SECTION A – Issued Permit Holder Information (i.e. Seller)

* This section **MUST** be completed.

* Issued Permit Holder's Business Name as on File with the Division:

Showboat, LLC

* Issued Permit Holder #:

8111035

SECTION B – New Business Owner's Information (i.e., Buyer) ☐ N/A-Seller **REMAINS** the owner and is **ONLY** moving locations.

* **ONLY** fill out this section if the **ownership and location** is changing.

* Business Entity or Sole Proprietor Name ("Applicant") (**MUST** match name listed on transfer application):

Section C – New Permit Premises Address Information

* This section **MUST** be completed.

* New Permit Premises Address:

515 South Main Street

* New Township (if outside city limits):

* New City:

Huron

* New County:

Erie

SECTION D – Transferred Permits subject to TREX

* This section identifies the permit classes that are being transferred into a **NEW** city, village, or township, consistent with the Transfer Application, that **REQUIRE** TREX sign-off from the local government official that signed below.

* Select the Permit Type(s) being transferred that need to be TREX'd:

☐ C-1 ☐ C-2 ☐ D-1 ☐ D-2 ☐ D-3 ☒ D-5

* Note – there may be other permit types, like a C-2X, D-3A, or D-6, that are also part of your transfer that are not listed above. Your complete transfer listing needs to be identified on your transfer application (DLC 4120) that you must send with this signed TREX form.

Remember this form is **ONLY** for those permit classes that are subject to the quota and would require TREX sign-off because there are no permits available for the given class in the **NEW** locality when the transfer is filed. For example, you can be transferring a D-1, D-2, D-3 permit from City A to City B. In City B, there are D-1 and D-3 permits available, but no D-2 permits. In this situation, the only permit class that would **REQUIRE** TREX sign-off is the D-2.

Section E – Information that MAY be Used to Determine if the Transfer is an Economic Development Project

[R.C. 4303.29\(B\)\(2\)\(b\)\(ii\)](#) lists several factors the local legislative authority (City, Village or Township) can use when determining if it should approve this transfer as an Economic Development Project. While the law provides broad discretion to the legislative authority when making this decision, **SOME** factors that may be useful to the legislative authority in making its decision, include the:

- Total amount invested in this project: \$ 75,000
- Total number of jobs that will be created by this project: 3-6
- Existing or estimated Tax Revenue generated by this project:
 - Ohio Unemployment Tax \$ 1,000 per year
 - Property Tax \$ 1,812.54 per year
 - Sales Tax \$ 15,000 per year
 - State Withholding Tax \$ 2,000 per year
 - Other: 1% city income \$ 1,000 per year

You may also be asked to provide a projected earnings statement (brand new business), or a profit and loss statement (existing business), or a copy of building plans/drawings outlining any construction plans.

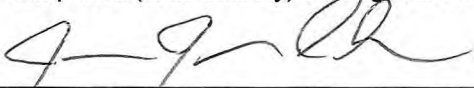
Section F – Applicant Signature

* This section **MUST** be signed by either the applicant in:

- *Section A if the seller **REMAINS** the owner of the permit and is **ONLY** moving the permit address to a **NEW** city, village, or township from where it is currently issued; **OR***
- *Section B if the ownership of the permit is changing **AND** the new permit address will be in a **NEW** city, village, or township from where the permit is currently issued.*

By signing below, I certify and understand that:

- I have authority to execute this document;
- The information provided is true, correct, and complete to the best of my knowledge and belief;
- Failing to complete this form, consistent with the above listed instructions, will result in this form and/or transfer application being returned to me, unprocessed, until a corrected, complete application is received by the Division;
- During the review of this form and/or my transfer application, further documentation may be needed, and I agree to comply timely and understand that failure to comply could delay the processing of my application;
- Even if the city, township, or village approves my TREX transfer application, the Division **MUST** still notify the applicable legislative authority about your transfer application and that legislative authority has the right to object to the issuance of the permit even for those permit classes that it approved as part of this TREX process; **AND**
- If this TREX form is required, the Division **CANNOT** process the transfer application until it is submitted with this completed (in its entirety) and signed form.



(Signature of Individual, Partner, Officer, Managing Member, or 5% or more Shareholder or Member)

James J. Dike

(Please Print Name)

Sole Member

(Title)

11-29-24

(Date)

515 South Main Street, Huron, Ohio 44839

(Street Address, City, State, Zip Code)

(419) 602-6352

(Telephone with Area Code)

SECTION G – NEW City, Village, or Township Signature

* This section **MUST** be completed by the City, Village or Township in which this Economic Development Project (TRES) will be located. Legislative officials who can sign this section are, as applicable, the/a:

- Mayor,
- City Council Member,
- Law Director,
- Clerk of Council,
- Township Fiscal Officer,
- County or Township Trustee Board Member; or
- Other legislative office holder not specified with the authority to act on behalf of the applicable jurisdiction where the permit will be located.

THE APPLICANT MUST PROVIDE AN EXECUTED COPY OF THIS FORM WITH ITS TRANSFER APPLICATION.

The City, Village or Township of Huron has considered the above-named applicant's TRES application consistent with the factors outlined in R.C. 4303.29(B)(2)(b) and hereby agrees and accepts that this transfer will be an economic development project within its jurisdiction.

By signing this form, I, the city, village, or township official listed below, acknowledges and understands that:

- I have the authority on behalf of my local government to sign this form;
- My signature, on behalf of my jurisdiction, means the Division can continue to process the applicant's transfer application for the applicable TRES'd permit classes;
- The city, village, or township will still be notified about the potential issuance of this permit and that it retains the right to object to this transfer for any and all permit classes applied for by the applicant;
- Once the applied for permit classes are transferred to the applicant within the city's, village's, or township's jurisdiction, the permit can then be transferred to other owners at the same location or to other locations within the city, village, or township by either the current or future owners subject to notice and hearing provisions under R.C. 4303.26;
- The TRES process **ONLY** contemplates the Division's ability to start processing the applicant's transfer application for the affected permit classes, the applicant **MUST** still meet any rules and regulations before the permit can be issued and the new location must also be wet for the type of permit classes that the applicant seeks to operate at the new location; and
- It is within the city, village, or township's sole discretion, consistent with Ohio law, to decide whether to approve the applicant's TRES application as an economic development project.

(Signature of Local Official specified above)

(Please Print Name)

(Title)

(Date)

(Government Email Address)

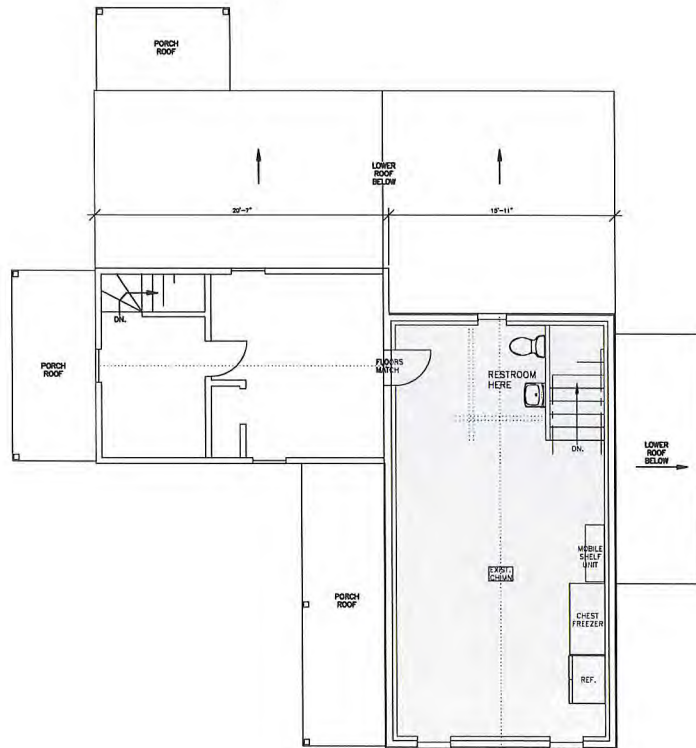
(Telephone with Area Code)

Applicant **MUST** submit the transfer application, this TRES form, and any other required forms to:

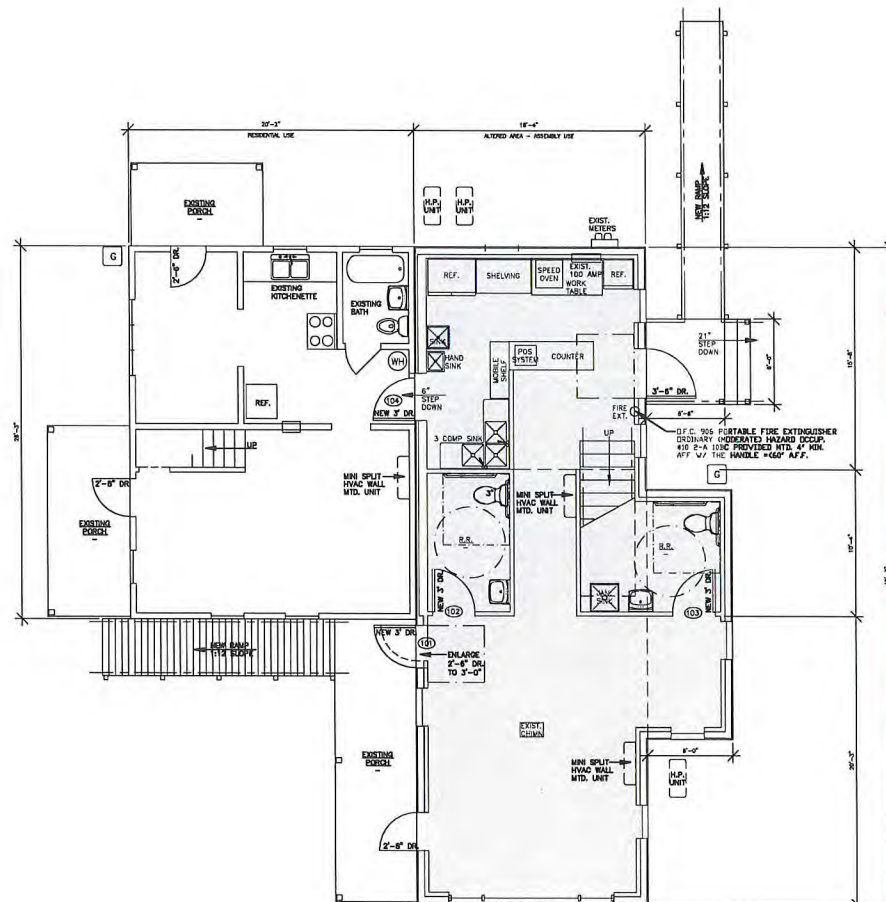
Ohio Department of Commerce – Division of Liquor Control
c/o Licensing New & Transfer Section
6606 Tussing Road
Reynoldsburg, OH 43068-9005

For Questions call (614) 644-3155
Or email fileinquiry@com.ohio.gov

Office Hours: 8:00 a.m. - 5:00 p.m. EST



PLAN NORTH
SECOND FLOOR PLAN
SCALE: 1/4"=1'-0"



PLAN NORTH
FIRST FLOOR PLAN
SCALE: 1/4"=1'-0"



FEICK DESIGN GROUP, INC.
JOHN A. FEICK, ARCHITECT
SANDUSKY, OHIO
224 EAST WATER STREET
(419)-625-2554

DATE REVISIONS

ALL DIMENSIONS AND FINISHES SHOWN ARE APPROXIMATE. THE ARCHITECT HAS NOT CONDUCTED A VISUAL SURVEY OF THE EXISTING CONDITIONS. THE ARCHITECT HAS NOT CONDUCTED A VISUAL SURVEY OF THE EXISTING CONDITIONS. THE ARCHITECT HAS NOT CONDUCTED A VISUAL SURVEY OF THE EXISTING CONDITIONS.

JOHN A. FEICK, ARCHITECT, INC.
SANDUSKY, OHIO 44870

FLOOR PLANS
BUILDING ALTERATION
JOE DIKE BUILDING
515 SOUTH MAIN ST., HURON OHIO 44839

DATE NOV. 27, 2023

DRAWN BY SRD

CHECKED BY

SHEET NUMBER

A-1

PROJECT NO. E0149



TO: Mayor Tapp and City Council
FROM: Doug Steinwart
RE: Resolution No. 14-2024 (*submitted by Doug Steinwart*)
DATE: February 27, 2024

Subject Matter/Background

We are requesting an adoption of a resolution authorizing an agreement between the City of Huron and the Huron Baseball and Softball Program for the 2024 season. This agreement would grant a license for the Huron Baseball and Softball Program, Inc. to utilize Fabens Park baseball /softball fields (# 1 – 7) and concession stand from April 1, 2024 through July 26, 2024. The use of the concession stand will be extended past the field use to October 1, 2024. The HBSP program will operate the concession stand during the City of Huron Dawg Daz Softball Tournament and the fall baseball and softball program.

The times and dates in this agreement are representative of last year's agreement with some minor adjustments. The estimated fees from this contract will be approximately \$4,000. The Huron Baseball and Softball Program will pay a fee of \$875.00 for exclusive rights to the fields. This fee is due prior to the start of the contract. We have one adjustment to fees for the 2024 season. The HBSP will cover the full Health permit fee of (\$520.00) for this year. This is an increase from the 2023 (\$200) that only covered a portion of the fee. The remainder of the fees will be due prior to September 1, 2024. These fees include utilities, Health permit, Storage Shed (optional fee of \$400), utility vehicle rental (\$1,000), additional fee for North Coast Girls Softball League Tournament (optional \$500/week) and the participation fee for each child in the program. The Parks & Recreation Department is requesting that City Council please review and consider this request for the 2024 program season. A copy of the City's tournament schedule is attached as Exhibit 1.

Financial Review

The matter has been reviewed, and anticipated revenue included in the 2024 Municipal Budget. Revenues received will be deposited in the Parks and Recreation Fund (Fund 207) and used for expenses related to this program.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Resolution No. 14-2024 is in order.

[Resolution No. 14-2024 Exh 1 HBSP Tournament Schedule.docx](#)

[Resolution No. 14-2023 Fabens Baseball and Softball Program Agr \\$4,000 \(2\).docx](#)

[Resolution No. 14-2024 Exh A HBSP Agreement 2024 Fabens & Concessions \\$4,000 \(2\).docx](#)

2024 – Tournaments @ FABENS

JUNE

Fri-Sun	May 31 – June 2	Baseball
Fri-Sun	June 7 - 9	Baseball
Fri-Sun	June 14 - 16	Baseball

JULY

Sat-Sun	July 13 - 14	Baseball
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AUG

Fri-Sun	Aug 2 - 4	Softball
Sat-Sun	Aug 17 - 18	Fall Ball
Sat-Sun	Aug 24 – 25	Fall Ball

SEPT

Sat-Sun	Sept 7 – 8	Fall Ball
Sat-Sun	Sept 14 – 15	Fall Ball

RESOLUTION NO. 14-2024
Introduced by Matt Grieves

A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT ON BEHALF OF THE CITY OF HURON, OHIO GRANTING A LICENSE FOR THE HURON BASEBALL AND SOFTBALL PROGRAM, INC. TO UTILIZE ANDREW L. FABENS MEMORIAL PARK BASEBALL FIELDS AND CONCESSION STAND.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the City Manager is authorized and directed to execute an agreement for and on behalf of the City of Huron, Ohio to grant a license with the Huron Baseball and Softball Program, Inc. For the use of Fabens Park baseball fields and concession stand from April 1, 2024 through July 26, 2024, said agreement to be substantially in the form of Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22 of the Revised Code.

SECTION 3: This Resolution shall be in full force and effect from and immediately following its adoption.

Monty Tapp, Mayor

ATTEST:

Clerk of Council

ADOPTED:

AGREEMENT

This Agreement is made between the City of Huron, Ohio, hereinafter called “City” and the Huron Baseball and Softball Program, hereinafter called “Licensee” for the purpose of holding a Baseball and Softball Program at Fabens Park from April 1, 2024 through July 26, 2024.

WHEREAS, the Huron Baseball and Softball Program is held on property owned by the City; and therefore, it is necessary for the City to grant the Huron Baseball and Softball Program a license to use said property, and;

WHEREAS, it is necessary for the City of Huron to furnish additional City services in order that said event may be held on City property in Huron, Ohio.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. The City hereby grants a license to Licensee to use the City-owned property known as “Fabens Park”, including its baseball fields, for the events set forth in the schedule attached hereto and made a part hereof as Exhibit A, for the site of the Huron Baseball and Softball Program from April 1, 2024 through July 26, 2024. The granted license shall be in accordance with Codified Ordinance §165.03.

2. Cost:

- a. The Licensee shall pay the Exclusive Field Rights Reservation Fee for seven (7) fields (#’s 1-7), in the amount of Eight Hundred and Seventy-Five Dollars (\$875.00) shall be paid prior to commencing practice and playing on City’s fields.
- b. In addition to the Field Rights Reservation Fee as set forth in Section 2a, Licensee shall pay to the City a Facility Usage by Volume of Participation Fee of \$5.00 per participant in accordance with Ordinance §165.03.
- c. Licensee shall pay to the City a negotiated Concession Stand fee in Section 8(g) below.
- d. Licensee shall pay to the City a rental storage fee in Section 8(h) below.
- e. Licensee shall pay to the City a Toro utility vehicle rental fee in Section 8(i) below.
- f. Unless otherwise outlined in this Agreement, all fees shall be paid to the City no later than September 1, 2024.

3. The City shall have the option to terminate or modify this Agreement and license in the event the property being leased to the Licensee becomes unavailable by reason of the construction of public improvements on said property by the City. The decision as to whether or not the property is unavailable shall be decided by the Huron City Administration, notice of the

meeting at which such termination is to be discussed shall be given to the Licensee at least seven (7) days prior to the date of the meeting.

4. The City shall also notify the Licensee as soon as it can reasonably be done, of any impending public works construction that might adversely affect the use of the property by the Licensee.

5. The City shall further have the right to terminate this Agreement, for any reason, upon ten (10) days written notice to Licensee.

6. The City shall also notify, at any time, the Licensee upon the scheduling of any special event(s), tournament(s) or program(s) that may conflict with any Licensee event, field, or concession stand usage. Any tournaments hosted at Fabens Park will be scheduled on Fridays, Saturdays and Sundays for the specified week. No Games or practices may be scheduled by the Licensee during these tournaments. Scheduled city tournaments are listed on Exhibit D.

7. The Licensee agrees to defend, indemnify and hold the City harmless from any and all actual or threatened acts, actions, causes of action, claims, costs, demands, expenses, fees, fines, judgments, losses or suits arising or claimed to arise from its use or the use by participants, workers and spectators of the Licensee of Fabens Park ball fields, parking areas and concession stand as authorized by this Agreement and shall secure liability insurance, at least in the amount of One Million Dollars (\$1,000,000) bodily injury and death; Fifty Thousand Dollars (\$50,000) property damage, which policies shall name City as an additional named insured. Licensee shall furnish City with evidence that the required insurance has been obtained, with proof of payment of the premium for the duration of this Agreement, prior to the opening event and a copy of such shall herein be attached and incorporated as Exhibit B. Such policy shall include a 30-day cancellation clause. This indemnification shall include all costs of defense, including reasonable attorneys' and expert witness fees, and shall also extend to use of the any City equipment by the Licensee.

8. Licensee further agrees as follows:

- a. Licensee agrees the use of fields shall be from 3:00 p.m. until dark Mondays through Fridays and 8:00 am until 1:00 pm on Saturdays. Licensee agrees that this use includes only fields #1 through #7.
- b. Licensee agrees other leagues/teams may utilize the Fabens Park fields for the duration of the Agreement during the hours not reserved to the Licensee or as individually scheduled and listed on Exhibit B.
- c. Huron Parks and Recreation shall have the Fabens Park fields prepared with bases and mounds on or before April 15, 2024, weather permitting.
- d. Huron Parks and Recreation shall be responsible for the maintenance of all fields and infrastructure at Fabens Park; provided, however, Licensee shall be responsible for setting up the fields for play by performing all actions needed to make the fields ready for play on game days, including but not

limited to, dragging the infield, marking the base lines and foul lines, setting the bases and the like.

- e. City agrees to appoint a liaison between the City of Huron and the Huron Baseball and Softball Program, Inc.
- f. Licensee agrees to leave the park in the condition it was found prior to each use (i.e. clean fields and dugouts after use). The Licensee understands that if the park is not left in the manner it was presented, the Licensee will be charged for any damages or clean up. Any equipment damaged and in need of repair during the use by the Licensee will be repaired by the Licensee to the condition in which it was presented.
- g. As negotiated, the parties agree that Licensee will not be charged a rental charge for the use of the concession stand. In consideration, Licensee agrees to be financially responsible for any incurred utility bills for the duration of the contract and will remit Five Hundred Twenty and xx/200 Dollars (\$520.00) to the City for the cost of the Health Department Permit. The Licensee will clean the concession stand throughout and at the conclusion of the summer season. The Licensee agrees to accept all responsibility of the building and any concession items served to any individual. The Licensee accepts full responsibility for any action taken because of any product sold. The City of Huron is not liable for any action taken on the Licensee. Notwithstanding the term of this agreement terminating on July 26, 2024 as to use of fields, Licensee may continue to use the concession stand up to and including October 1, 2024.
- h. Lease Agreement: The City will provide storage space on site for storage of equipment consistent with activities related to Licensee. Storage for this purpose is secondary to the needs of the City and the City will make reasonable accommodations to assist Licensee in utilizing the storage. Said storage is anticipated by the City to be needed by Licensee during all months of this Agreement. This Agreement shall convey from the City to Company a Lease for the storage of said property. Company understands and affirms that the storage facility is not monitored by the City and Company assumes the risk of loss when utilizing the storage facility. At any time during this Agreement, the City reserves the right to rescind any access privilege afforded to Company by way of keycode, or key access to said storage facility. Should Licensee desire to utilize the lease option the cost of such option shall be Four Hundred Dollars (\$400.00), payable in a one-time payment payable upon Licensee's notice of its intent to execute the lease option. Licensee shall notify the City of its intent to exercise the lease option no later than April 5, 2024. The cost of the lease is non-refundable and shall not be prorated in the event of Company's early termination of the lease option.

- i. Rental Agreement: The City will rent a 2015 Toro Workman Utility Vehicle (the “Vehicle”) to Licensee for the 2024 season. The rental fee for the Vehicle is One Thousand Dollars (\$1,000.00) for the 2024 rental period from April 1, 2024 through July 26, 2024. In addition to the rental fee, Licensee agrees to pay Fifty Percent (50%) of any Vehicle service or repairs (other than routine maintenance) in excess of Five Hundred Dollars (\$500.00). The City will provide all routine maintenance for the Vehicle. All additional services or repairs required to the Vehicle will be scheduled by the City of Huron and billed to Licensee. Licensee agrees that the City may use the Vehicle at any time during the Rental Term. Notwithstanding the foregoing, the City will make every effort to avoid using the Vehicle during times when Lessee expects to have access to the Vehicle during the Rental Term.
- j. At Licensee’s request, the City grants Licensee the limited authority to utilize said property as the host site for the North Coast Girls Softball League Tournament during the regular scheduled season as cited in subsection (1) herein. During the period of any subcontract pursuant to this section, whether written or unwritten, Licensee shall remain bound by the terms of this Agreement. The City shall accept no liability pursuant to any subcontract by Licensee for the use of the property for this limited purpose. In addition to the fees otherwise set forth in this Agreement, Licensee shall be liable for a tournament fee of Five Hundred Dollars (\$500.00) per week for this limited subcontract.
- k. Licensee agrees to abide by all terms of this Agreement as regards the City of Huron’s Contract with the City’s contracted beverage supplier, a copy of which is herein attached and incorporated by reference as Exhibit C.
- l. COMPLIANCE WITH FEDERAL, STATE, AND LOCAL LAW, ORDERS, GUIDANCE, RULES AND REGULATIONS. Licensee and all employees, agents, contractors, and any other persons subject to their direction and control shall **strictly** comply with all federal, state, and local laws, orders, instructions, requirements, guidance, and any other safeguards, including those related to any and all communicable diseases, including COVID-19. Licensee agrees to be solely responsible for ensuring that the activities covered by this Agreement will be operated, run, managed, and conducted in a manner consistent with all applicable all federal, state, and local laws, orders, instructions, requirements, guidance, and any other safeguards, including those related to COVID-19, and will coordinate with the Erie County Department of Health to ensure the same. Licensee understands that its use of the property will expose the it and its employees, agents, contractors and other persons subject to its control to a risk of injury and illness (ex: communicable diseases such as MRSA, influenza, and COVID-19), including the potential for permanent paralysis and death, and while particular rules, equipment, and personal discipline may reduce these risks, the risks of serious injury and illness do exist, and

KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE CITY, and assumes full responsibility for any such risk which may occur at the property. Licensee further AGREES TO INDEMNIFY, RELEASE, AND HOLD HARMLESS the City, and its officials, agents, and/or employees ("RELEASEES"), WITH RESPECT TO ANY AND ALL CLAIMS, DEMANDS, LAWSUITS, ACTIONS, ETC. OF ANY TYPE FOR ANY ALLEGED INJURY, ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF THE CITY OR OTHERWISE, to the fullest extent permitted by law.

9. The rights and authority conveyed through this License shall not be assignable or transferrable by either party. This License shall not be recognized as valid, unless otherwise specified herein, for any sublease, subcontract or conveyance to another party regardless of whether said sublease, subcontract or conveyance is in exchange for compensation.

10. This License constitutes the entire Agreement between the parties and supersedes all prior or written agreements or understandings. This agreement shall only be amended in writing signed by both parties.

IN WITNESS WHEREOF, all parties have set their hands to duplicate copies of this Agreement on this _____ day of _____, 2024.

LICENSEE

CITY OF HURON, OHIO

President, Huron Baseball and
Softball Program

Matthew Lasko, City Manager

Approved as to Form:

Todd A. Schrader, Law Director

EXHIBIT A: SCHEDULE OF EVENTS

EXHIBIT B: INSURANCE RIDER

EXHIBIT C: PEPSI AMERICAS INC. CONTRACT WITH CITY OF HURON

EXHIBIT D: CITY SCHEDULED TOURNAMENTS



TO: Mayor Tapp and City Council
FROM: Matthew Lasko
RE: Resolution No. 15-2024 (*submitted by Matt Lasko*)
DATE: February 27, 2024

Subject Matter/Background

In 2023, the City entered into a contract with Shepherd's Shoreline Construction, Inc. for \$75,000 to permit for the commencement of the demolition of certain mobile homes and campers at the former Oster' Mobile Home park. Additional work such as tree removal, concrete pad removal and utility disconnection work, among other items were permitted. The original contract included amounts for standard time and materials, dumpster rental fees and landfill costs per ton. As the work continued, the necessary time and materials, dumpster fees and landfill fees exceeded the original contract of \$75,000. Therefore, we are now seeking approval of a first and final change order for the work completed to date to clear the site of the mobile homes and related appurtenances and concrete pads. If the change order of \$26,967.86 were approved, this would bring the total amount for demolition of just the mobile homes and campers to \$101,967.86. The City is also in conversations with the Erie County Land Reutilization Corp. to help offset a portion or possibly all of the increased expense.

A copy of the Resolution No. 84-2023 is attached hereto as Exhibit 1.

Financial Review

Sawmill Creek Resort TIF proceeds is paying for this demolition project. An appropriation measure for additional budget is an agenda item at this meeting. The Sawmill Creek TIF Fund has sufficient cash to accommodate the change order of \$26,967.86. The City is requesting additional demolition funds from the County landbank to offset this change order.

Account: 421-7900-55102

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Resolution No. 15-2024 is in order.

[Res 84-2023 \(adopted 12-1-23\) Shepherds Demo Oster's \\$75,000 \(2\).pdf](#)

[Resolution No. 15-2024 Shepherds Shoreline Constr CO 1 Osters MHP \\$26,967.86.docx](#)

[Resolution No. 15-2024 Exh A Shepherds Shoreline Inv \\$26,967.86.pdf](#)

RESOLUTION NO. 84-2023

Introduced by Sam Artino

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SHEPHERD'S SHORELINE CONSTRUCTION FOR THE PROVISION OF DEMOLITION, LAND CLEARING, AND ROUGH GRADING SERVICES AT THE OSTER'S MOBILE HOME PARK PROPERTY IN AN AMOUNT NOT TO EXCEED SEVENTY-FIVE THOUSAND AND XX/100 DOLLARS (\$75,000.00).

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

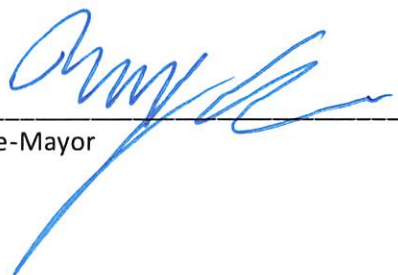
SECTION 1: That the City having requested quotes for demolition, land clearing, and rough grading services at the Oster's Mobile Home Park property located on Cleveland Road in Huron, OH, the Council finds Shepherd's Shoreline Construction to be the lowest proposal for such work. Therefore, the City Manager is authorized and directed to enter into an agreement with Shepherd's Shoreline Construction, of 730 E. Washington Street, Sandusky, OH 44870, for the provision of demolition and land clearing services as set forth in Agreement attached hereto as Exhibit "A" and incorporated herein by reference.

SECTION 2: That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22 of the Revised Code.

SECTION 3: This Resolution shall be in full force and effect from and immediately following its adoption.

ATTEST:


Clerk of Council


Vice-Mayor

ADOPTED:

01 DEC 2023

Shepherd's Shoreline Construction

730 E. Washington Street
Sandusky, Ohio 44870

Telephone: 419 -625-2530
Fax: 419-627-0067

September 14, 2023

City of Huron
Matt Lasko
417 Main Street
Huron, Ohio 44839
Matt.lasko@huronohio.us

Dear Matt,

Shepherd's Shoreline is pleased to quote your demolition work located on the South side of Rye Beach Sub-division.

Scope of work:

- Mobilize: multiple large and CAT 325 excavator, New Holland skid steer, light plant, multiple scrap boxes, 40 cubic yard and multiple debris container boxes.
- Demo out individual trailers. Garbage and debris will be hauled to the Erie County land fill using Barnes Nursery roll off trucks. The cost per run, round trip will be of \$396.75 plus \$47.15 per ton.
- The cost per unit to demo will be \$1.00 (one dollar). In return, any and all scrap metals and or anything Shepherds deems beneficial to Shepherds, will become the property of Shepherd's Shoreline Construction, Inc.
- Anything other than the mobil homes will be invoiced accordingly to established rates of Ohio Equipment Journal & man power.
Not to exceed \$75,000.00.
- I.E. Any concrete pads, railroad ties, porches, foundations, picnic tables and or other debris, etc.
- Any fill dirt, or rough grading on individual areas can be accomplished by time and materials.

September 14, 2023

- Shepherd's agree's to indemnify and hold harmless the City of Huron against all claims arising in respect of any injury or death.
- Demobilization.

Invoices to be paid in the following manner: Upon our invoice, balance due within five days.

This bid does not include any permits if needed, local, state or federal. Price does not include any utilities. This bid does not cover lawn or ground repair.

All material is guaranteed to be as specified. All work to be done in a workmanlike manner according to standard business practices. Any deviations from the above specifications involving extra costs will be discussed and agreed upon by both parties and shall be executed upon verbal and/or written orders and shall become an additional charge over the quoted price. Any unforeseen, buried obstacles, situations, obstructions, or underground utilities , etc., will be billed in addition and accordingly to our labor and equipment rates. Again, on agreement between both parties. This proposal may be withdrawn if not accepted within 30 days. This contract supersedes any prior/previous contracts.

You will notice that you have 2 signed contracts in your bid package. Please sign and return one copy and keep the other for your records. This contract supersedes all previous contracts, wether written or verbal.

If you have any questions please feel free to call.

Sincerely,


Shaun J. Bickley
Shepherd's Shoreline Construction

Shaun J. Bickley
Vice-President

 Date 20 NOV 2023

Accepted proposal

City of Huron/Matt Lasko

 Date 12/04/2023

RESOLUTION NO. 15-2024
Introduced by Sam Artino

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FROM SHEPHERD'S SHORELINE CONSTRUCTION FOR THE PROVISION OF DEMOLITION, LAND CLEARING, AND ROUGH GRADING SERVICES AT THE OSTER'S MOBILE HOME PARK PROPERTY IN AN AMOUNT NOT TO EXCEED TWENTY-SIX THOUSAND NINE HUNDRED SIXTY-SEVEN AND 86/100 DOLLARS (\$26,967.86), BRINGING THE AGGREGATE AMOUNT OF THE CONTRACT TO ONE HUNDRED ONE THOUSAND NINE HUNDRED SIXTY-SEVEN AND 86/100 DOLLARS (\$101,967.86)

WHEREAS, Council previously adopted Resolution No. 84-2023 on December 1, 2023, authorizing an Agreement with Shepherd's Shoreline Construction for the provision of demolition, land clearing and rough grading services relating to the Oster's Mobile Home Park Project in the amount of \$75,000.00;

WHEREAS, Shepherd's Shoreline Construction has submitted Change Order #1 in the amount of \$26,967.86 relating to the Oster's Mobile Home Park Project due to additional time, materials, dumpster fees and landfill fees, which increases the total to \$101,967.86; and

WHEREAS, the City and Council believe the changes requested are reasonable and necessary for the successful completion of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1: That the City Manager be, and he hereby is, authorized to accept Change Order No. 1 in the amount of Twenty-Six Thousand Nine Hundred Sixty-Seven and 86/100 Dollars (\$26,967.86) to the Oster's Mobile Home Park Project to reflect additional time, materials, dumpster fees and landfill fees for the Project, bringing the total to an amount not to exceed One Hundred One Thousand Nine Hundred Sixty-Seven and 86/100 Dollars (\$101,967.86). A copy of Change Order #1 is attached hereto as Exhibit "A."

SECTION 2: That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22 of the Revised Code.

SECTION 3: This Resolution shall be in full force and effect from and immediately following its adoption.

Monty Tapp, Mayor

ATTEST:

Clerk of Council

ADOPTED:

Shepherd's Shoreline Construction, Inc.

730 E. Washington

Sandusky, Ohio 44870

419-625-2530

419-627-0067

INVOICE

BILL TO: City of Huron

Matt Lasko

417 Main Street

Huron, Ohio

JOB: **Trailer Park Rye Beach**Payment terms: Upon completion

Date of order: September, 2023

Date order completed: Ongoing

Statement Date: February 21, 2024

DATE	HOURS	DESCRIPTION	PRICE/HOUR	AMOUNT	
		1st Invoice		\$54,347.81	PAID 1/3/24
		2nd Invoice Invoiced		\$20,652.19	PAID 2/22/24
		3rd Invoice Invoiced		<u>\$26,967.86</u>	
		Total Due		\$101,967.86	
		Total Paid		<u>\$ 54,347.81</u>	
		Balance Due		\$47,620.05	
			Less 2nd Inv.	<u>(\$20,652.19)</u>	
		<u>Updated Balance Due:</u>		\$26,967.86	

Total	\$47,620.05
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Full amount due upon completion of job. Overdue invoices are subject to a finance charge of 2% per month.

Shepherd's Shoreline Construction, Inc.

730 E. Washington

Sandusky, Ohio 44870

419-625-2530

419-627-0067

INVOICE**BILL TO:** City of Huron

Matt Lasko

417 Main Street

Huron, Ohio

JOB: Trailer Park Rye BeachPayment terms: Upon completion

Date of order: September, 2023

Date order completed: Ongoing

Statement Date: February 14, 2024

DATE	HOURS	DESCRIPTION	PRICE/HOUR	AMOUNT
		Demobilize 325 CAT 70,000 lb, 180 New Holland Skid Steer, Mini excavator, oxygen, acetylene tanks, small crane, vehicles & misc trucks, trailers.		\$ 2,000.00
		Removal & placing 8 trailers into dumpsters.	\$1.00 each	\$ 8.00
		26 Roll offs to landfill @ \$396.75 per load		\$10,315.50
		239.59 tons c/d @ \$47.15 per ton		\$11,296.67
		17 loads of concrete; trees, shrubs, pads, porches, patios, etc. to Barnes Nursery @ \$396.75 per load		\$ 6,744.75

DATE	HOURS	DESCRIPTION	PRICE/HOUR	AMOUNT
		Disposal \$200 per load x 17		\$ 3,400.00
		Additionally one more truck of stumps 37.55 tons, @ \$57.50 per ton plus trucking		\$ 2,455.13
		Shepherds 15 pads of clearing debris concrete pads, porches, patios and leveling \$380 per hour x 2 \$760 per unit		<u>\$11,400.00</u>
		Balance		\$47,620.05

Total	\$47,620.05
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Full amount due upon completion of job. Overdue invoices are subject to a finance charge of 2% per month.



TO: Mayor Tapp and City Council
FROM: Terri Welkener , Clerk of Council
RE: Resolution No. 16-2024 (*submitted by Matt Lasko*)
DATE: February 27, 2024

Subject Matter/Background

This resolution authorizes an acknowledgment of a renewal with GovDeals, Inc. as the City's internet auction provider used to dispose of items no longer deemed necessary for use by the City. This resolution simply identifies the internet auction contractor to be utilized when the City wishes to dispose of property via internet auction; the City can dispose of property by other means as desired.

Financial Review

The matter has been reviewed; there is no financial impact associated with the City's agreement with GovDeals, Inc., as all costs/fees are deducted from the final sale price of the items sold.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Resolution No. 16-2024 is in order.

[Resolution No. 16-2024 GovDeals \(1\).docx](#)

RESOLUTION NO. 16-2024
Introduced by Mark Claus

AN ANNUAL RESOLUTION EXPRESSING COUNCIL'S INTENT TO SELL PERSONAL PROPERTY DEEMED TO BE NO LONGER NEEDED FOR PUBLIC USE OR FOUND OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED BY INTERNET AUCTION UTILIZING GOVDEALS, INC.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1: That Sections 5.05 and 5.06 of the Huron City Charter establish the authority of the City Council to enter into contracts for the purchase of all supplies, printing, materials, equipment and contractual services required by any agency of the City; and that Chapter 159 of the Huron Codified Ordinances establishes the Division of Purchasing.

SECTION 2: That pursuant to O.R.C. §721.15 Council hereby demonstrates its intent to utilize internet auction for the disposal of personal property no longer needed for public use, or deemed obsolete or unfit for the purpose for which it was acquired in the manner established by the agreement with GovDeals, Inc., adopted May 18, 2010 by Resolution 2010-33 and which automatically renews annually.

SECTION 3: That the City Council, pursuant to O.R.C. §721.15(C) not only intends to annually adopt the intent to sell such personal property, but also will publish in a newspaper of general circulation in the City, subsequent to the adoption of this resolution, a summary notice of this Resolution for two (2) weeks, the second notice to be published not less than ten (1) nor more than 20 (20) days after the first notice. Further, the City will post a notice in the offices of the Clerk of the Council and the City of Huron website continually throughout the year.

SECTION 4: That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22 of the Revised Code.

SECTION 5: This Resolution shall be in full force and effect from and immediately following its adoption.

Monty Tapp, Mayor

ATTEST:

Clerk of Council

ADOPTED:



TO: Mayor Tapp and City Council
FROM: Matthew Lasko
RE: Resolution No. 17-2024 (*submitted by Matt Lasko*)
DATE: February 27, 2024

Subject Matter/Background

The Huron Public Library has come to the City and Huron Township to organize a joint document shredding event to be held sometime this fall. The Erie County Solid Waste Management District has set aside grant funds in the amount of \$10,000, which funds can be used to fund this type of event. Resolution No. 17-2024 requests authority for the City to apply for these grant funds (townships and libraries cannot apply for these funds). Staff believes that the cost of the event will not reach the \$10,000 cap, which means this event would be funded in full through the Community Clean-Up Grant. A copy of the grant program details is attached hereto as Exhibit 1.

Financial Review

If awarded, cost of the shared shredding event will be reimbursed by Erie County Solid Waste Management District, up to \$10,000.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Resolution No. 17-2024 is in order.

[Resolution No. 17-2024 ECSWMD 2024 Community Clean-Up Grant \\$10,000.docx](#)

[Resolution No. 17-2024 Exh A ECSWMD 2024 Community Clean-up Grant \\$10,000 \(1\).pdf](#)

RESOLUTION NO. 17-2024

Introduced by Joe Dike

A RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE ERIE COUNTY SOLID WASTE MANAGEMENT DISTRICT GRANT PROGRAM FY 2024 RELATING TO A PROPOSED SHARED DOCUMENT SHREDDING EVENT BY AND AMONG THE CITY OF HURON, HURON TOWNSHIP AND THE HURON PUBLIC LIBRARY IN AN AMOUNT NOT TO EXCEED TEN THOUSAND AND XX/100 DOLLARS (\$10,000.00); AND FURTHER AUTHORIZING THE CITY MANAGER TO ACCEPT SAID GRANT AWARD IN AN AMOUNT NOT TO EXCEED TEN THOUSAND DOLLARS (\$10,000.00), SHOULD THE APPLICATION BE SUCCESSFUL.

WHEREAS, the City of Huron desires to seek grant funding from the Erie County Solid Waste Management District Community Clean-Up Grant Program to subsidize the proposed shared document shredding event by and among the City of Huron, Huron Township and the Huron Public Library (referred to as the "Event"); and

WHEREAS, the Event meets basic eligibility requirements for project funding as it has a direct relationship to community clean-up; and

WHEREAS, the City of Huron has the authority to apply for financial assistance and to administer the amounts received from the Erie County Solid Waste Management District; and

WHEREAS, the City of Huron must direct and authorize the City Manager, Matthew Lasko, to act as the Authorized Representative for the application and project, if awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON AS FOLLOWS:

SECTION 1. That the Council of the City of Huron hereby authorizes submission of a grant application to the Erie County Solid Waste Management District – Community Clean-Up Grant Program to become eligible for potential funding assistance relating to the proposed shared document shredding event by and among the City of Huron, Huron Township and the Huron Public Library in an amount not to exceed Ten Thousand and xx/100 Dollars (\$10,000.00).

SECTION 2. If grant funds are awarded, the City Manager is further authorized and directed to execute an agreement for and on behalf of the City of Huron, Ohio with the Erie County Solid Waste Management District – Community Clean-Up Grant Program, for a grant in the amount not to exceed Ten Thousand and xx/100 Dollars (\$10,000.00).

SECTION 3. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22 of the Revised Code

SECTION 4. That this Resolution shall go into effect and be in full force and effect immediately upon its passage.

Monty Tapp, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

Erie County

Solid Waste Management District

Board of Directors

Mathew R. Old
Patrick J. Shenigo
Stephen L. Shoffner

554 River Road
Huron, OH 44839

419-433-7303 x2303
FAX: 419-433-6214
Tmcneely@eriecounty.oh.gov

Policy Committee

Mathew Old
Craig Ward
Jeffery Ferrell
Aaron Klein
Zachary Rospert
Caleb Stidham
Alex Jones

The Erie County Solid Waste Management District is making available Community Clean-up Grants up to \$10,000.00 for qualified recycling/clean-up projects for Erie County Municipalities. Qualifying projects may include collection events for:

- Tires
- Appliances/scrap metal
- Yard Waste/Leaves

Please send your invoice after your collection event to Erie County Solid Waste Management District- 554 River Rd. Huron, OH 44839. Invoices must include copies of paid invoices from your collection. Events must take place in 2024 and invoice must be sent before December 1, 2024.

If you have any questions regarding the grant, please contact me at 419-433-7303 ext. 2303.

Thank you,
Tiffini McNeely
District Coordinator



TO: Mayor Tapp and City Council
FROM: Stuart Hamilton , Service Director
RE: Ordinance No. 2024-5 (*submitted by Stuart Hamilton*)
DATE: February 27, 2024

Subject Matter/Background

This consent legislation gives permission to ODOT to resurface pavement using an asphalt concrete overlay and perform pavement repairs in the City of Huron in Erie County. This project includes State Route 2 from SLM 15.8 (US 6 merge) to SLM 20.023 (West of Berlin Rd interchange). The project also includes US Route 6 from SLM 16.011 to SLM 16.164 (merge with SR 2). State Route 2 from SLM 15.89 to SLM 17.303 and US Route 6 from SLM 16.011 to SLM 16.164 are within City limits. The project is currently scheduled to be constructed in the summer of 2025.

Financial Review

There is no financial impact relating to this legislation, other than any added construction items requested by the City and not necessary for the project (none are anticipated).

Legal Review

The matter has been reviewed, follows normal legislative procedure, and is properly before you.

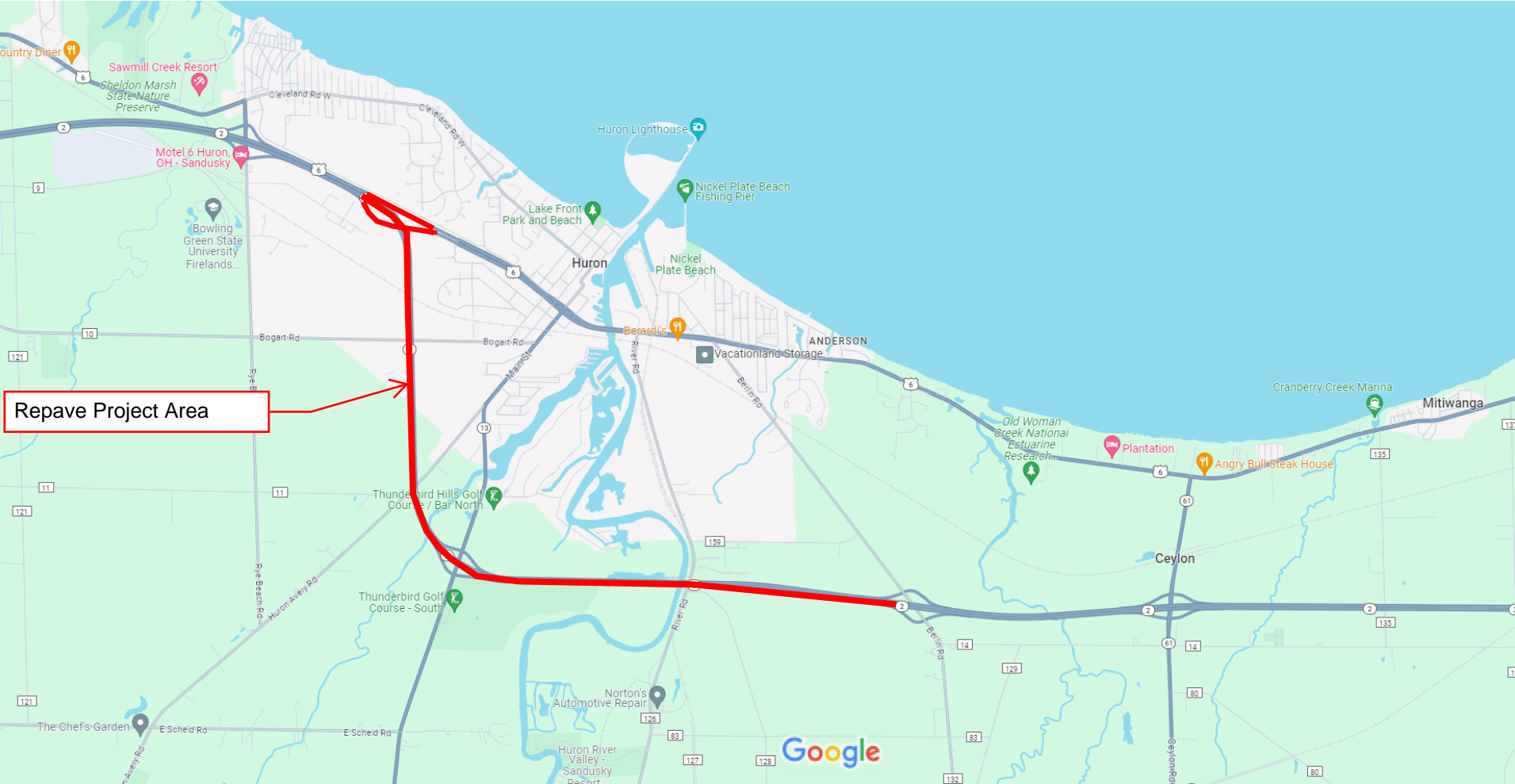
Recommendation

If Council is in agreement with the request, a motion adopting Ordinance No. 2024-5 as an emergency measure is in order.

[PID 77438 SR 2 resurface 2025 Map.pdf](#)

[Ordinance No. 2024-5 ODOT Consent Legislation for SR2 Repaving \(1\).docx](#)

ODOT City of Huron Consent Legislation for PID 11438 (Resurface SR 2 2025)
Project Map
2/22/24



CONSENT LEGISLATION

PID No. 77438

Project Name ERI-2-15.89

Ordinance No. 2024-5

ORDINANCE NO. 2024-5

Introduced by William Biddlecombe

The following Ordinance enacted by the City of Huron of Erie County, Ohio, hereinafter referred to as the City, in the matter of stated described project.

SECTION 1 – Project Description

WHEREAS, the State has identified the need for the described project:

To resurface pavement using an asphalt concrete overlay and perform pavement repairs in the City of Huron in Erie County. This project includes State Route 2 from SLM 15.89 (US 6 merge) to SLM 20.023 (West of Berlin Rd interchange). The project also includes US Route 6 from SLM 16.011 to SLM 16.164 (merge with SR 2). State Route 2 from SLM 15.89 to SLM 17.303 and US Route 6 from SLM 16.011 to SLM 16.164 are within City limits.

This project is currently scheduled to be constructed in the summer of 2025.

NOW, THEREFORE, be it ordained by the Council of the City of Huron, Ohio:

SECTION II – Consent Statement

Being in the public interest, the City gives consent to the Director of Transportation to complete the above-described project.

SECTION III – Cooperation Statement

The City shall cooperate with the Director of Transportation in the above-described project as follows:

- 1) The City gives consent for the above improvement,
- 2) No funds are required from the City except that the City agrees to assume and bear one hundred percent (100% of the total cost for added construction items requested by the City and not necessary for the improvement as determined by the State and the Federal Highway Administration.

SECTION IV – Maintenance

Upon completion of the described Project, and unless otherwise agreed, the City shall:

- 1) Provide adequate maintenance for the described Project in accordance with all applicable state and federal law;

PID No. 77438

Project Name ERI-2-15.89

- 2) Provide ample financial provisions, as necessary, for the maintenance of the described project;
- 3) Maintain the right-of-way, keeping it free of obstruction; and hold said right-of-way inviolate for public highway purposes.

SECTION V – Utilities and Right-of-Way Statement

If City-owned utilities, within a corporation limit or in a private easement outside corporation limits, need to be relocated due to this ODOT project, the City will be reimbursed for any relocation work; ODOT will perform the coordination, relocation, and reimbursement, which shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

SECTION VI – Authority to Sign

The City Manager of said City of Huron is hereby empowered on behalf of the City of Huron to enter into contracts with the Director of Transportation necessary to complete the above-described project.

SECTION VII – Emergency Measure

This Ordinance is hereby declared an emergency measure necessary for the immediate preservation of the public peace, health and safety of the residents of the City of Huron, Ohio, and for the further reason that there exists a deadline for submission of the adopted Ordinance the Ohio Department of Transportation. Wherefore, this Ordinance shall be in full force and effect from and immediately following its adoption.

ADOPTED: _____

Attested: _____
Clerk of Council

Matthew Lasko, City Manager

Attested: _____
Monty Tapp, Mayor

PID No. 77438
Project Name ERI-2-15.89

CERTIFICATE OF COPY
STATE OF OHIO
CITY OF HURON OF ERIE COUNTY, OHIO

I, Terri S. Welkener, as Clerk of City Council of the City of Huron of Erie County, Ohio, do hereby certify that the foregoing is a true and correct copy of Ordinance No. 2024-5 adopted by the Legislative Authority of the said City of Huron on this 27th day of February, 2024; that the publication of such Ordinance has been made and certified of record according to law; that no proceedings looking to a referendum upon such Ordinance have been taken; and that such Ordinance and certificate of publication thereof are of record in Ordinance No. 2024-5.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed by official seal, if applicable, this 28th day of February, 2024.

Terri S. Welkener, Clerk of Council
City of Huron of Erie County, Ohio

The foregoing is accepted as a basis for proceeding with the project herein described.

For the City of Huron of Erie County, Ohio:

Attest: _____, Date _____
Matthew Lasko, City Manager



TO: Mayor Tapp and City Council
FROM: Terri Welkener , Clerk of Council
RE: Ordinance No. 2024-6 (*submitted by Cory Swaisgood*)
DATE: February 27, 2024

Subject Matter/Background

Ordinance No. 2024-3 requests the Council's authorization for changes to the annual budget appropriations. Please refer to Exhibit "A" of the ordinance for the detailed breakdown.

Financial Review

See Exhibit "A" for financial review and details of supplemental appropriations.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Ordinance No. 2024-6 is in order.

[Ordinance No. 2024-6 Supplemental Appropriations \(1\).docx](#)
[2024-6 Exhibit A.pdf](#)

ORDINANCE NO. 2024-6
Introduced by Joel Hagy

AN ORDINANCE AMENDING ORDINANCE NO. 2023-49, ADOPTED ON DECEMBER 12, 2023, TO PROVIDE FOR SUPPLEMENTAL APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDING SOURCES.

WHEREAS, pursuant to Ordinance No. 2023-49, adopted December 12, 2023, Huron City Council adopted the annual budget for the fiscal year ending December 31, 2024 for the operations of all City departments and offices; and

WHEREAS, Council has established various funds for the financial operation of the City, and through the current fiscal year certain funds have been determined to have insufficient funds and certain funds have been determined to have excess funds; and

WHEREAS, it is necessary to amend the budget to reflect supplemental appropriations to accommodate the operational needs of certain City departments and offices and to assure all funds of the City are in proper balance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That Exhibit "A" of Ordinance 2023-49, adopted on the 12th day of December 2023, as amended by Ordinance No. 2024-3 adopted on February 13, 2024, is hereby amended to provide for supplemental appropriations and appropriation transfers between funds as to each fund set forth in Exhibit "A" attached hereto and made a part hereof;

SECTION 2. That the Director of Finance and the City Manager are hereby authorized to expend the funds herein appropriated for the purpose of paying the operating expenses of the City for the fiscal year ending December 31, 2023, and to make the necessary entries on the accounting records of the City to reflect the appropriations and expenditures herein authorized to properly balance the various funds of the City.

SECTION 3. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including O.R.C. §121.22.

SECTION 4. That in accordance with Section 3.06 of the Charter of the City of Huron, appropriation ordinances shall take effect immediately; WHEREFORE, this Ordinance shall take effect immediately upon its adoption.

Monty Tapp, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

CITY OF HURON
BUDGET APPROPRIATION ADJUSTMENTS, AND CASH TRANSFERS
SUMMARY SHEET

Exhibit A

DATE: 2/27/2024
ORDINANCE: 2024-6

Appropriation Measure

Reason for Appropriation Measure

An appropriation measure is necessary as the City begins the process of cleaning up the books for year end. The appropriation measure below is necessary for the following reasons:

1. To appropriately budget for the demolition contract at the former Oster's property. Resolution 15-2024 requests a change order on the demolition contract in the amount of \$26,968. This appropriation measure lawfully budgets for the change order. Fund 421 has sufficient cash to accommodate the supplemental appropriation

In accordance with the Ohio Revised Code, Council must approve supplemental appropriations, budget transfers above the City's legal level of control, and cash transfers.

APPROPRIATION MEASURE

Fund Name	Fund Number	Department/Activity	Object Level	Increase/(Decrease) Amount
Sawmill Creek TIF Fund	421	TIF	OTHER EXPENSES	\$ 26,968

NET IMPACT ON TOTAL APPROPRIATIONS \$ 26,968