William Biddlecombe	Joe Dike	Sam Artino	Monty Tapp	Mark Claus	Matt Grieves	Joel Hagy
Councilmember	Councilmember	Councilmember	Mayor	Vice-Mayor	Councilmember	Councilmember

CITY COUNCIL — REGULAR COUNCIL MEETING
Tuesday, December 27, 2022 @ 6:30 PM
City Council Chambers
417 Main Street
Huron, Ohio 44839

LIVESTREAM MEETING INFORMATION *This regular meeting of Council will be conducted in person in Council Chambers at Huron City Hall and live-streamed on the City of Huron's YouTube channel. The public is free to observe and hear the discussions and deliberations of all members of City Council via the following link: https://www.youtube.com/channel/UCpRAV-AnmlA6lfukQzKakQg*

I. Public Hearing on the 2023 Annual Budget

I.a Call to Order
Moment of Silence and Pledge of Allegiance to the Flag.
I.b Roll Call
I.c Swear in Witnesses
I.d Witness Testimony
I.e Motion to Approve/Amend/Disapprove the 2023 Annual Budget
I.f Adjournment

II. Call To Order

III. Roll Call of City Council

IV. Approval of Minutes

V. Audience Comments Citizens may address their concerns to City Council. Please state your name and address for the recorded journal. (3-minute time limit)

VI. Old Business

VI.a Resolution No. 103-2022 (Amended) (*submitted by Cory Swaisgood*)
An amended resolution authorizing the City Manager to accept the proposal and enter into an agreement with Medical Mutual for the provision of health insurance coverage for 2023.
VI.b Ordinance No. 2022-60 (second reading) (*submitted by Erik Engle*)
An ordinance establishing a new Section 1128-18 (Solar Structures) under Chapter 1126 (Special Provisions) of the Planning and Zoning Code of the Codified Ordinances of the City of Huron.

VII. New Business

VII.a Resolution No. 112-2022 (*submitted by Matt Lasko*)
A resolution authorizing a Second Amendment to Prosecutor Agreement with Andrea Rocco for provision of Prosecutor services to the City of Huron for the period of January 1, 2023 through

December 31, 2023.

VII.b Resolution No. 114-2022 (*submitted by Matt Lasko*)
A resolution authorizing a one-year agreement with Andrea Rocco for the provision of Human Resources services for the City of Huron.

VII.c Resolution No. 115-2022 (*submitted by Stuart Hamilton*)
A resolution ratifying execution of a First Addendum to the Jobs and Commerce Development Agreement - Extension of Date Only - relating to the Sawmill Parkway Reconstruction Project.

VII.d Resolution No. 116-2022 (*submitted by Cory Swaisgood*)
A resolution authorizing the City of Huron's "pick up" of 10% of the statutorily required contribution to OPERS as a fringe benefit for the City Manager, Matthew Lasko.

VII.e Resolution No. 117-2022 (*submitted by Chief Bob Lippert*)
A resolution authorizing application for a Marine Patrol Grant from the Ohio Department of Natural Resources, Division of Watercraft, and if awarded, further authorizing an agreement accepting the grant award.

VII.f Resolution No. 118-2022 (*submitted by Stuart Hamilton*)
A resolution authorizing an agreement with OHM Advisors for the provision of professional engineering services for the period of January 1, 2023 through December 31, 2023.

VII.g Ordinance No. 2022-66 (*submitted by Cory Swaisgood*)
An ordinance establishing Huron Codified Ordinance Section 161.04(A) Exhibit "A" Position and Salary Schedule.

VII.h Resolution No. 2022-68 (*submitted by Cory Swaisgood*)
An ordinance amending Section 161.04.1 of the Administrative Code of the Codified Ordinances establishing the salaries of the Law Director, Finance Director, Service Director, Fire Chief, and Police Chief.

VII.i Ordinance No. 2022-67 *(submitted by Cory Swaisgood)*
A supplemental appropriations and cash transfers ordinance.

VII.j Ordinance No. 2022-69 (*submitted by Cory Swaisgood*)
An ordinance adopting the 2023 Municipal Budget.

VIII. City Manager's Discussion

IX. Mayor's Discussion

X. For the Good of the Order

XI. Executive Session(s)

XII. Adjournment

To: Huron City Council
Cc: Finance Committee, Department Heads
From: Matt Lasko, City Manager
Re: Recommended FY 2023 Budget
Date: November 29, 2022

In accordance with Section 6.05 of the Huron City Charter it is my pleasure to present you with the City Manager's Recommended FY 2023 Budget. The 2023 budget document aims to blend realistic revenue and expense projections for next year in a manner that seeks to provide a high level of services to our residents and property owners. The 2023 budget coupled with the Capital Improvement Plan and the updated Vision 2020 Action Plan also serves to make recommended capital investments throughout the City.

This 2023 budget was presented through an online interactive platform, called OpenGov[1], intended to provide the reader with multiple levels of information including: a user guide, defined city policies, the budget process, revenue analysis, fund breakdown, debt obligations, capital equipment summary, and capital improvement plan (CIP). While establishing a plan for 2023, this budget additionally forecasts the impact of its adoption through 2032. Detailed plans have been analyzed and included for all City operations on an annual basis for 2023 through 2032. Inflationary cost and revenue adjustments have been made for all departmental activities as well as inclusion of capital investment expenses over the next ten (10) years. Council went through a master plan update (included in the budget book), termed the Vision 2020 Action Plan in 2021. The CIP references various initiatives that were prioritized in the master plan to be undertaken in the next 3-5 years.

The City's adopted General Fund Balance reserve policy is reflected on an annual basis through 2032. The policy requires a minimum available surplus of 15% (a maximum of 25%) of operating expenditures. Based on year-to-date activity in 2022 the City's General Fund is expected to exceed this minimum and be at 24% at year end and maintain at 18% or higher through 2032. The City will monitor the General Fund balance through year-end and consider one-time capital transfers for future unbudgeted projects thereby reducing the General Fund balance to minimally, the required maximum. This reserve has a direct impact to the City's Bond Rating and spending plans and is trending in a positive direction. As resources increase above the minimum surplus the City has the opportunity consider additional investments going forward such as parks and recreation, economic and community development, fleet and facilities, and infrastructure. At the end of 2021, the City transferred $300,000 to the Capital Improvement Fund to cash finance the local paving program for 2022.

At the onset of the COVID-19 pandemic, fiscal controls were put into place to both protect the fiscal solvency of the City and ensure our employees and community at large were insulated from as much as harm from the pandemic as possible. Based on those measures and in combination with various aid programs and economic development activities, the City has improved its annual fiscal position while also ensuring stability during the pandemic. A great deal of this financial activity and benefit has been rooted in economic development projects - years in planning - that are beginning to positively impact the City's budget – and therefore operations. The City will continue to monitor these projects and related revenue

[1] Online Budget Book Link

streams to determine how and when additional investments can be recommended and planned for – while simultaneously exploring additional economic development projects that will benefit the community and enhance quality of life for all. The FY 2023 Budget provides an opportunity to continue that dialogue and exploration with the ultimate goal of strong and reliable service delivery.

Financial Performance – A Review 2022

General Fund Performance: Staff has projected that we will end FY 2022 with over $1.4 million in unencumbered fund balance, a factor of 24%. Budgeting conservatively for the next ten years, the General Fund is expected to maintain an 18% or higher fund balance reserve.

Revenues: Since the beginning of the pandemic, Staff has been closely monitoring major revenue and expense activity. Immediate cost savings measures were enacted to maintain existing fund balances, specifically in essential service operational funds such as the Fire Levy and General Fund. Fortunately, the City received over $450,000 in CARES ACT funding and multiple reimbursements from BWC to assist with COVID-19 related expenses in 2020. In 2021, the City was awarded with over $700,000 in federal stimulus funds to be used on local recovery. These funds are mostly committed to downtown improvements and future economic development investments.

Other revenue increases in 2022 include bed tax revenue (+$40,000 from 2021). The City received federal and state grants during the year for the fish cleaning station and Sawmill Parkway improvements.

Revenue collections across all funds improved in 2022. The main source of revenue within the General Fund is the collection of an income tax on all withholdings and corporate net profits. Staff is forecasting a 10% increase in income tax collections for 2022. Reasons for the 10% increase is mostly due to the expansion and production at the Ardagh facility on Sawmill Parkway. Growth in existing commercial businesses such as Mucci Farms and Firelands Scientific also played a factor. The City is anticipating a 3% increase in income tax revenue in 2023.

Staff conservatively budgeted increases for all other revenue sources at 1-2% unless historical trends show consistency in annual revenue.

New initiatives/Revenue in 2022/2023: One of the major new revenue sources to be received in 2023 will be within the Water Department. After a thorough and exhaustive process, informed by a water rate studied completed by Poggemeyer, the City's Finance Committee and Council ultimately approved the first water rate increase in fifteen (15) years. Starting in 2023, annual water rates will increase 5% annually for ten (10) consecutive years – although these rates will be studied tri-annually to determine if additional measures (in the form of increases or decrease) are warranted. The rate increase is critical for ensuring the City's ability to maintain water security of our customers as well as undertake a series of major capital projects. These projects include, but are not limited to, creation of a secondary water intake on the Huron River, South Main Street watermain replacement, Old Platt water line replacement, construction of a new elevated water tank on the west side of town and the Superior Avenue water line replacement.

Additionally, the Sawmill Creek Resort annexation and related development will provide new revenue streams moving forward. Beginning in late 2022 and budgeted for 2023, the City will be receiving income

tax from the project site and also minimum service payment/special assessment revenue. Bed tax from the project site, per the annexation agreement with Huron Township, will remain 100% with Huron Township. Staff anticipates the income tax annually from the site to be between $50,000-$70,000. The minimum service payment/special assessment revenue is anticipated to be approximately $330,000 (once reduced per compensation agreements with Huron Schools and EHOVE). The approximate $330,000 per year for thirty (30) years will start being received during the first half of 2024 and will continue for thirty (30) years. These funds will be utilized to reimburse Cedar Fair for renovations to the resort, serve as Huron's local contribution to the US 6 transformation, aid in the City's strategic land acquisition efforts on the west end of the City and also help finance portions of the new service complex to be constructed on River Road in the future years.

Finally, in 2021, the City officially formalized state recognition of the Rye Beach TIF Area. This designated area includes approximately seventy (70) parcels of property whose real estate tax increases (based on property investments) are to be 100% exempted (with the exception of those taxes that would normally be due to the Huron Schools and EHOVE) for 30 years. Instead of increased tax liabilities being paid to certain taxing districts, they will instead be diverted into a TIF account managed by the City and are to be used on future public infrastructure improvements around the TIF area. It should be noted that many parcels included in the TIF area are also subject to tax abatements which will reduce the amount of revenue realized in the TIF account until the abatements expire. The City started realizing these semi-annual payments which, for the moment, total $15,000 per half ($30,000 annually). This number will steadily increase as new projects within the TIF area come online and existing tax abatements fall off.

Budget 2023

The 2023 budget was built with a mindset of cautious optimism, especially with the uncertainly of current economic inflationary trends. Although the pandemic had a negative impact on City revenue in 2020, the City ended the year in a strong financial position to implement the 2021 budget. In 2022, revenue continued to rebound and began to notice income tax revenue increases from Ardagh's expansion and production at the former IAC facility. Items of note in the 2023 budget include:

Property Tax Revenue: Real property valuations are anticipated to increase in 2023. However, County Auditor estimates as of October 2022 does not show much of an increase in property tax revenues, therefore, the City is projecting a 1% increase in property tax proceeds for 2023. Property tax revenue for 2023 is expected to exceed $1 million for all funds.

Income Tax Revenue: Staff conservatively forecasted this vitally important revenue stream for 2022. However, 2022 income tax revenue is projected at over 10% from 2021 actuals and the City is budgeting a 2% increase in 2023 from the 2022 projections, at $3.7 million. Growing payroll at Firelands Scientific and Ardagh along with annexation of Sawmill Creek Resort justifies a 2% increase projection at the least.

Personnel: Due to the fiscal awareness by City staff during the crisis, the 2022 budget was cautiously built with personnel cost increases and additional staffing for safety services, including a new police officer, part-time HR Manager, and wage increases for part-time fire personnel. The 2023 budget includes proposed additions to the City's workforce to strengthen City services, as follows:

- 1 FT Service Maintenance Foreman – Budget impact = +$104,771 (General Fund and

Service Funds). A similar position was included in the 2022 Parks budget.

- Salary Adjustments to Parks and Recreation Personnel – Budget impact = +$30,000 (General Fund)
- Increasing the annual HR personnel budget from $25,000 annually to $45,000. 2022 marked the first year with a dedicated HR staff person and the City knew this number may fluctuate moving forward depending on the needs of this position. 2022 displayed that our HR needs are significant and growing and therefore warrant increasing this budget to ensure a proper level of service to our employees.

Parks and Recreation Revenue: Overall, Parks and Recreation budgeted revenue is projected to decrease from 2022 to 2023. This is mostly due to having two years of record-breaking parking fee revenues at Nickel Plate Beach from 2020 to 2021. Although still above 2019 revenue numbers, 2022 Nickel Plate Beach revenue was $9,000 lower than 2021. The Parks and Recreation 2023 budget was conservatively built but still maintained a budget of $50,000 for Nickel Plate Beach parking fees, up from 2019's budget of $35,000. Although some revenue sources outperformed initial budget amounts, such as Nickle Plate Beach fees, the 2023 revenue budget was not significantly modified. Maintaining the operations of the Parks and Recreation Department is mostly dependent of the Huron Joint Recreation District's annual contribution, making up 59% of the total budget in 2023. Any net impact on HJRD contributions could result in budget cuts directly related to services provided to residents.

Capital Assets: The 2023 budget book includes the City's capital asset replacement schedule. The schedule shows the City's commitment to purchasing and maintaining adequate vehicles and equipment for City services. In 2022, the City spent over $346,000 on new vehicles and equipment, including a street service truck and upgrades to the City's IT servers. The recommended 2023 budget includes the purchase of two (2) new police cruisers, two ambulances (one ambulance scheduled for 2022 was canceled), tennis courts at Fabens, and a street sweeper, totaling over $1.4 million in capital asset expenditures.

Capital Projects: The 2023 budget book also includes the City's current capital improvement plan. Although the City's current capital improvement plan (totaling over $86 million) includes over $70 million in unfunded projects over the next ten (10) years, the City is committed to spending over $8 million on major capital improvements in the City in 2023. Major 2023 capital expenses include Sawmill Parkway reconstruction, Fabens tennis court reconstruction, a major local road resurfacing program, east side sidewalks extension, US 6 design and engineering, Rt. 6 Phase II design and Main Street detailed design, and the South Main Street water main replacement.

Debt Management: Starting in 2014, the City began a strategy to invest in critical capital infrastructure that had been under invested in as the City recovered from the Great Recession. Utilizing historically low interest rates, close to $15 million worth of capital was invested in critical infrastructure projects. Currently, the City has over $8 million in outstanding bonded debt, not inclusive of programmatic loans. As we plan for future years of investment, 2023 is the first major milestone to consider as a substantial portion of the City's debt will then be retired, freeing up additional resources available for debt service as well as capacity. The City took fiscally responsible steps in 2022 to develop a debt strategy for future capital needs and wants, including projects related to the Sawmill Creek Resort TIF, ConAgra redevelopment, comprehensive local street resurfacing, Huron Public Power Expansion, Main Street redevelopment and a new parks and service facility. For 2023, the City is planning to issue 20 to 30-year bonds on street resurfacing and public improvements related to the Sawmill Creek Resort TIF.

Future Policy Discussions: The staff also looks forward to engaging Council in 2023 on several larger, and impactful project and policy discussions including but not limited to the list below. The Finance Committee recommended the 2023 budget to Council and also recommended Council to further review and consider the first item on the list below.

- *Permissive Tax Consideration*
- Storm Water Fee
- Electric Rate Study
- Garbage and Recycling Services
- City Organizational Structure
- Parks Master Plan
- City-wide pavement condition report
- Capital Improvement Program Financing Plan (continued discussion)

This budget is the work product of countless hours of preparation, analysis and input from a wide variety of personnel. I appreciate the time, effort, and input of all department heads and staff members who have been instrumental in providing information, feedback and capital projections for their respective departments - and the coordination and leadership displayed by Cory Swaisgood and his staff specifically. I also want to thank the Finance Committee who have been tremendous stewards of the 2023 budget process and have brought forth expertise and thought-provoking considerations and dialogue.

ANNUAL OPERATING BUDGET

JANUARY 1, 2023 - DECEMBER 31, 2023

Organizational Chart

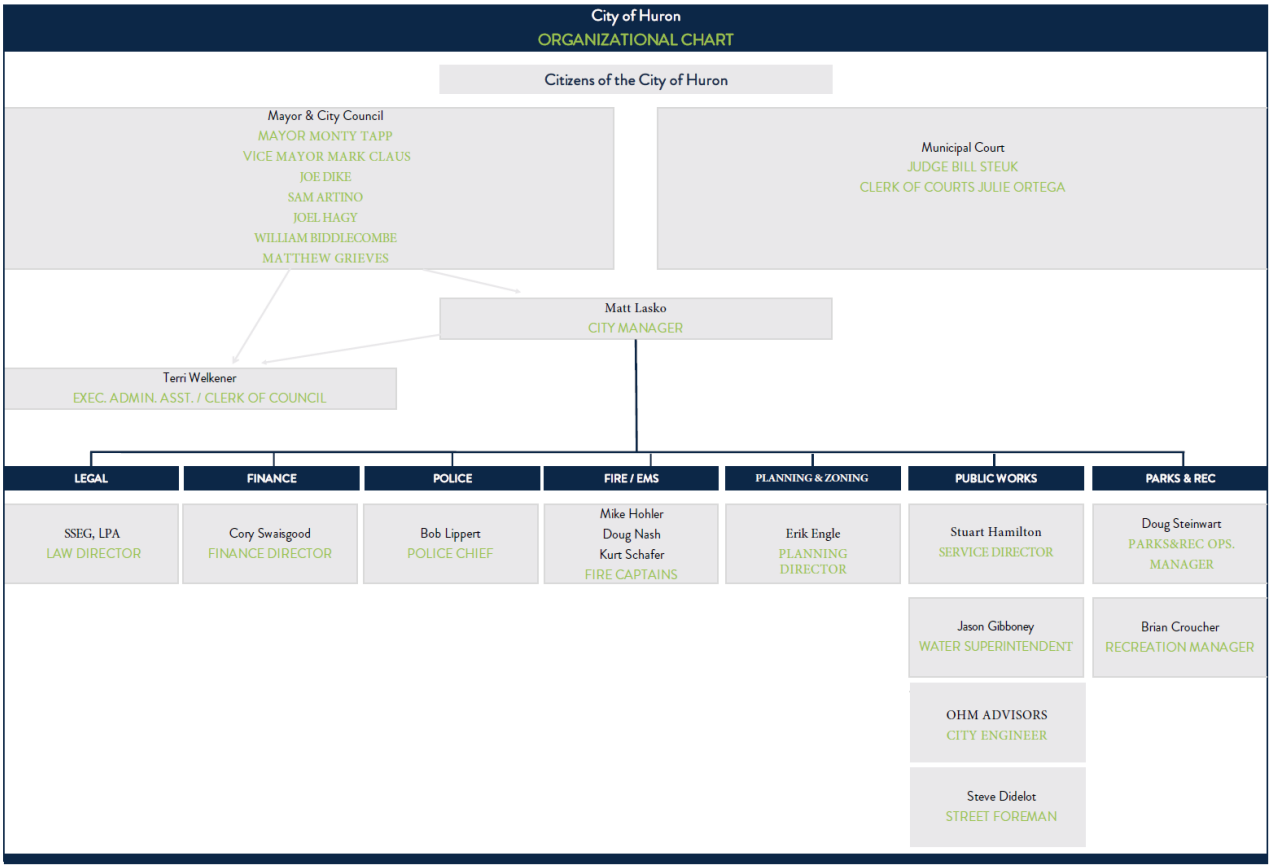


Table of Contents

City Manager Budget Message

City-wide Budget Summary

- Summary of Revenue and Expenditures, All Funds
- Projected Fund Balances, All Funds

City Fund Structure

Debt Management

Departmental Summaries

- City Manager's Office
- City Council
- Finance and Information Technology
- Planning and Zoning
- Police
- Fire
- Municipal Court
- Street
- Parks and Recreation
- Huron Boat Basin
- Water Utility
- Electric Utility

Fund Summaries

- General Fund
- Special Revenue Funds
- Enterprise Funds
- General Capital Funds
- Debt Service Funds

City Master Plan

Ten Year Capital Improvement Plan

City Policies and Budgetary Process

Glossary

LOGOTYPE

OpenGov

Add links

City-Wide Budget Summary

All Funds

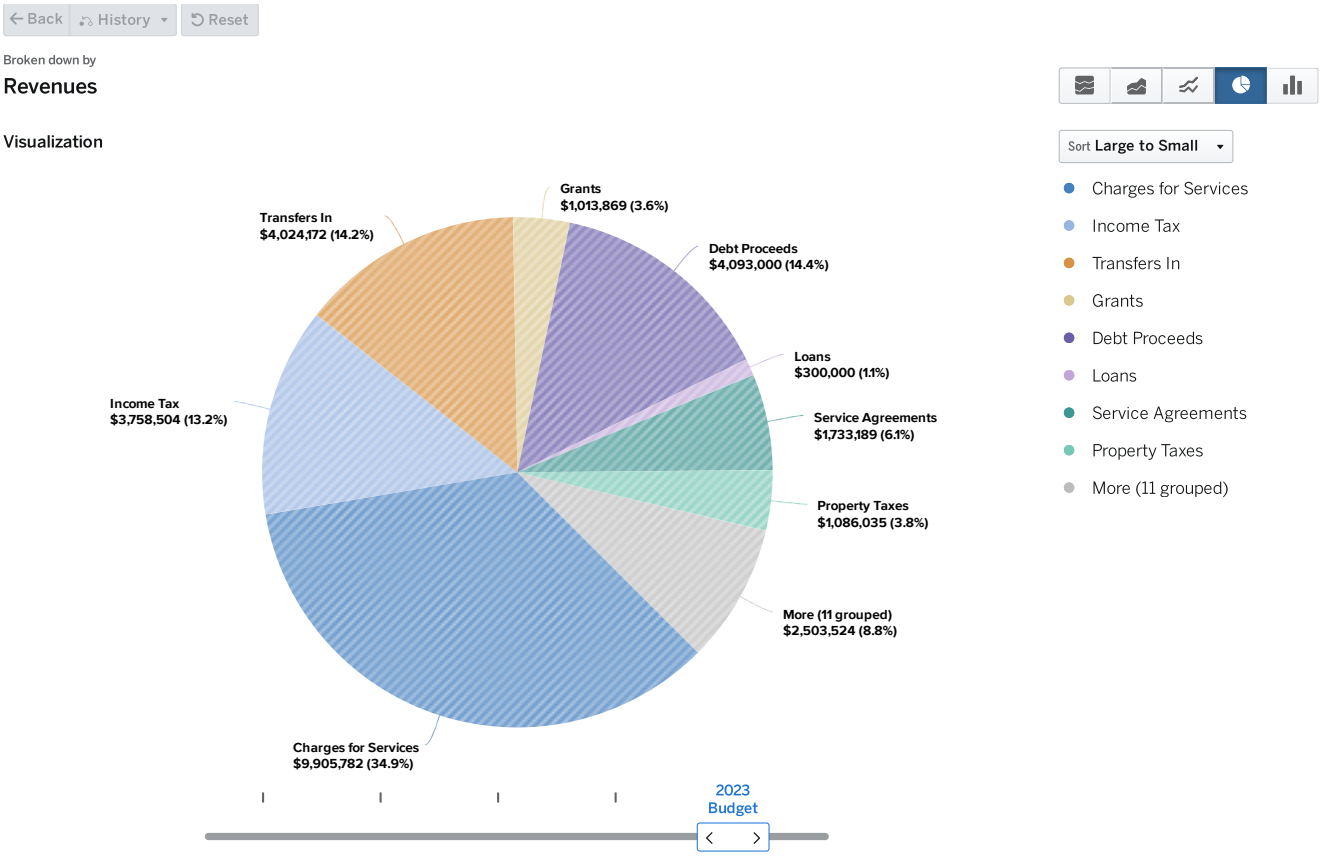
This section of the budget book includes budget information at a high level. The following tables show data on the City's budget for all funds. The City is in a good financial standing with nearly $14 million in projected ending all fund balance by the end of 2022 and over $1.4 million in the General Fund. The 2023 budget is still built with a mindset of cautious optimism as inconsistencies in the current economic environment appears ongoing.

City-wide Revenue and Expenditures

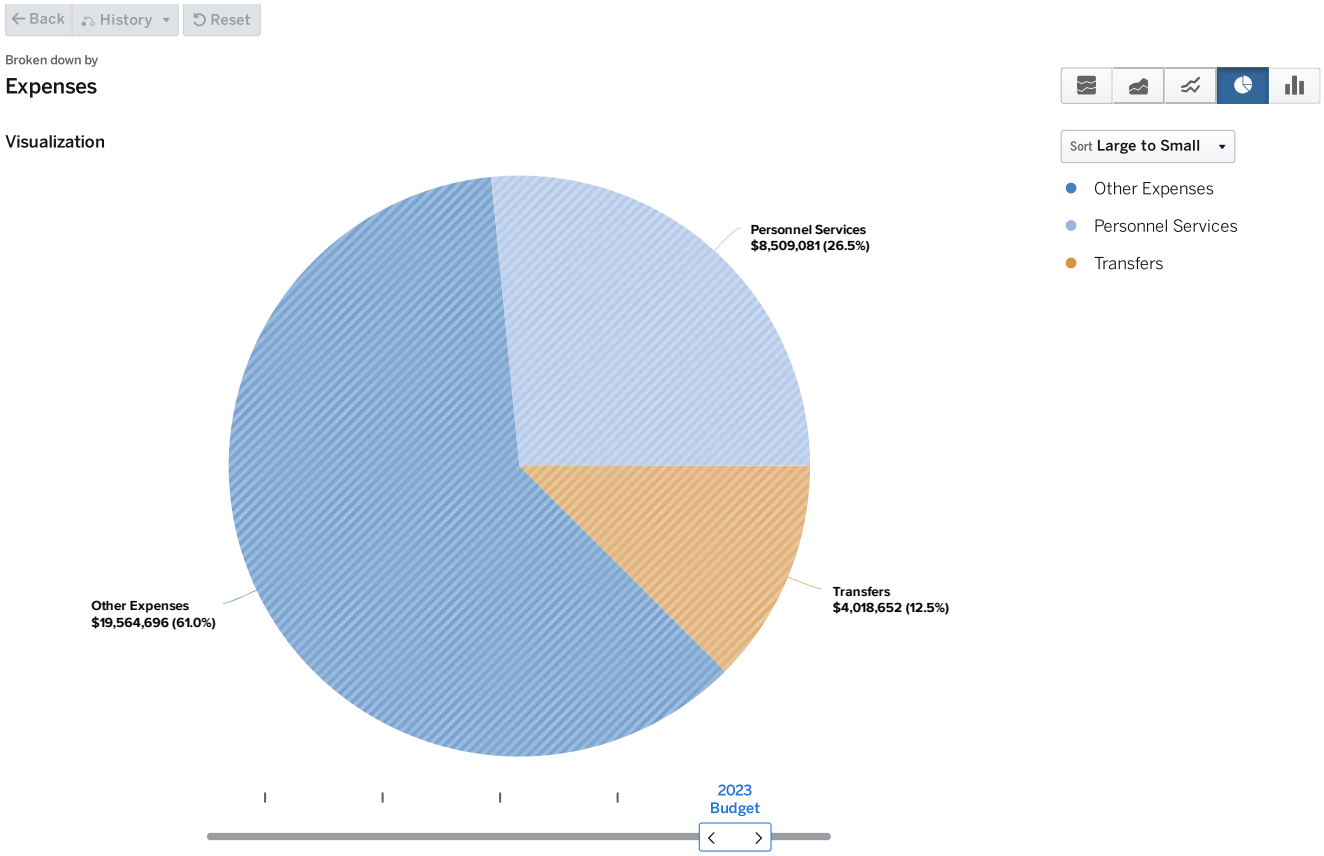
The below table includes total revenue and expenses from 2020 through 2023's budget. Although the City is currently budgeting to spend more than revenue received for 2023, the City's total fund balance at the end of 2023 will remain over $12 million to the positive. In addition to the City's approach for conservative budgeting, the expected deficit spend for all funds in 2023 is mostly due to grants received in 2022 that won't be spent until 2023, such as the Sawmill Parkway project. In addition, the City is expecting to increase personnel costs with increased healthcare premiums in 2023.

Collapse All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Revenues	$ 24,633,827	$ 28,168,325	$ 31,578,358	$ 28,570,087	$ 28,418,075
Charges for Services	7,311,204	9,367,979	9,484,789	9,818,494	9,905,782
Income Tax	2,844,640	3,328,340	3,684,808	3,208,393	3,758,504
Transfers In	3,247,070	2,972,726	3,291,634	2,774,033	4,024,172
Grants	2,623,525	2,355,842	4,835,150	4,969,051	1,013,869
Debt Proceeds	3,500,000	1,750,000	3,000,000	0	4,093,000
Loans	637,556	1,044,542	2,200,000	2,947,562	300,000
Service Agreements	1,085,072	1,362,544	1,291,007	1,274,885	1,733,189
Property Taxes	1,040,552	1,039,196	1,083,431	1,041,423	1,086,035
State Tax	825,508	873,644	896,350	890,276	914,777
Miscellaneous Sales	42,404	2,370,940	55,087	52,420	55,807
License/Permits/Fees	294,466	504,090	377,500	377,000	316,500
Local Tax	211,547	392,939	395,000	384,993	398,050
Court Fines	267,486	322,272	350,700	375,700	369,700
Refunds/Reimbursements	379,077	222,436	319,512	192,250	126,100
Special Assessments	267,996	196,332	214,802	195,906	215,302
Interest Earnings	42,311	44,108	54,000	52,000	57,000
Donations	12,515	19,295	14,300	14,500	20,000
TIF Service Payments	0	0	29,089	0	29,089
Petty Cash	900	1,100	1,200	1,200	1,200

Total Revenue by Source



Total Expenditures by Type



Projected Fund Balances by Fund

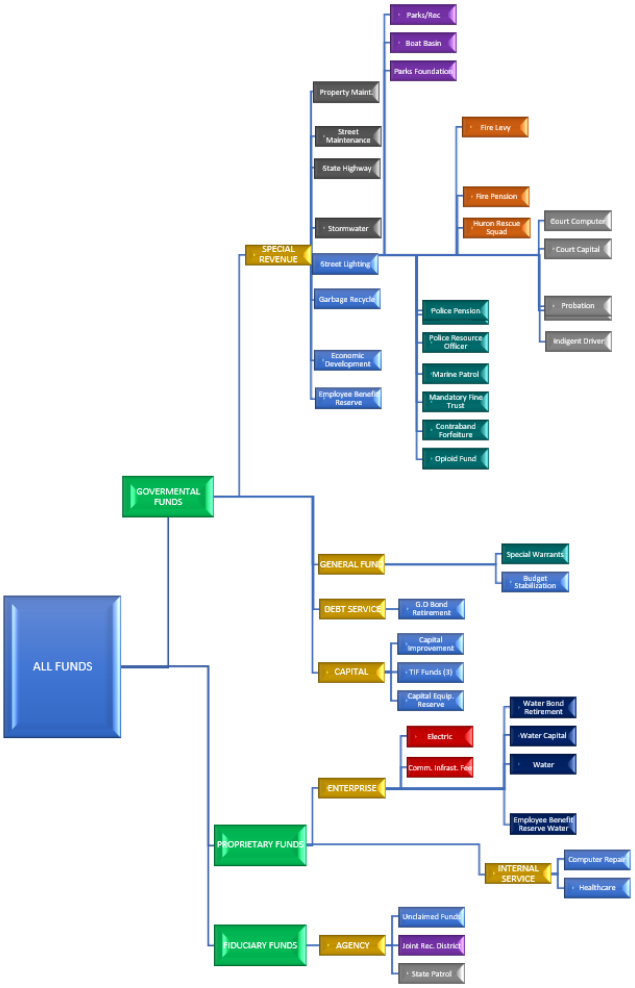
The projected fund balances per fund from 2021 through 2026 are shown below. The required reserve per the City's General Fund Reserve policy is 15% of annual total expenditures. Staff is planning to create a stabilization fund to separately reserve and account for the General Fund reserve. The reserve calculation for all other operating funds is calculated in accordance with best practices set by the Government Finance Officers Association, which is to maintain a fund balance of two months of annual operating expenditures.

Funds		2021	2022			2023			2024			2025			2026		
(Reserve Requirement)		Ending Bal.	Projected Rev	Projected Exp.	Proj. Ending Bal	Projected Rev	Projected Exp.	Proj. Ending Bal	Projected Rev	Projected Exp.	Proj. Ending Bal	Projected Rev	Projected Exp.	Proj. Ending Bal	Projected Rev	Projected Exp.	Proj. Ending Bal
110	GENERAL FUND	$ 1,732,830	$ 5,454,338	$ 5,781,737	$ 1,405,431	$ 5,482,436	$ 5,696,785	$ 1,191,082	$ 5,577,203	$ 5,592,580	$ 1,175,705	$ 5,663,645	$ 5,624,420	$ 1,214,930	$ 5,756,869	$ 5,793,908	$ 1,177,891
Req. Reserve		*$ 825,000*			*$ 867,261*			*$ 854,518*			*$ 838,887*			*$ 843,663*			*$ 869,086*
% of Expenditures					24%			21%			21%			22%			20%
111	SPECIAL WARRANTS	$ 2,137	$ 3,200	$ 3,045	$ 1,594	$ 3,000	$ 3,045	$ 1,549	$ 3,030	$ 3,045	$ 1,534	$ 3,060	$ 3,045	$ 1,549	$ 3,091	$ 3,045	$ 1,595
201	GARBAGE	$ 77,998	$ 885,000	$ 956,942	$ 6,056	$ 895,000	$ 984,235	$ (83,179)	$ 828,200	$ 1,002,722	$ (257,702)	$ 836,482	$ 1,022,713	$ (443,933)	$ 844,847	$ 1,043,109	$ (642,195)
Req. Reserve					*$ 159,490*			*$ 164,039*			*$ 167,120*			*$ 170,452*			*$ 173,851*
202	PROPERTY MAINT.	$ 3,299	$ 1,594	$ 31	$ 4,862	$ 2,594	$ 62	$ 7,394	$ 2,794	$ 62	$ 10,126	$ 2,994	$ 62	$ 13,058	$ 3,194	$ 62	$ 16,190
Req. Reserve					*$ 5*			*$ 10*			*$ 10*			*$ 10*			*$ 10*
207	PARKS/REC	$ 392,200	$ 679,959	$ 722,809	$ 349,350	$ 666,269	$ 854,487	$ 161,132	$ 680,971	$ 764,180	$ 77,922	$ 696,114	$ 823,499	$ (49,462)	$ 711,712	$ 819,302	$ (157,052)
Req. Reserve					*$ 120,468*			*$ 142,415*			*$ 127,363*			*$ 137,250*			*$ 136,550*
210	BOAT BASIN	$ 279,370	$ 189,169	$ 225,248	$ 243,291	$ 186,239	$ 276,846	$ 152,684	$ 186,451	$ 162,753	$ 176,383	$ 186,451	$ 159,685	$ 203,148	$ 186,451	$ 161,145	$ 228,455
Req. Reserve					*$ 37,541*			*$ 46,141*			*$ 27,125*			*$ 26,614*			*$ 26,858*
211	PARKS FOUNDATION	$ 30,493	$ 1,500	$ 7,500	$ 24,493	$ 8,500	$ 6,000	$ 26,993	$ 8,500	$ -	$ 35,493	$ 8,500	$ -	$ 43,993	$ 8,500	$ -	$ 52,493
212	STREET MAINTENANCE	$ 239,321	$ 669,000	$ 839,151	$ 69,170	$ 772,100	$ 962,395	$ (121,125)	$ 772,100	$ 1,072,971	$ (421,996)	$ 778,821	$ 978,495	$ (621,670)	$ 878,821	$ 991,294	$ (734,143)
Req. Reserve					*$ 139,858*			*$ 160,399*			*$ 178,829*			*$ 163,082*			*$ 165,216*
213	STATE HIGHWAY	$ 31,861	$ 38,000	$ 48,640	$ 21,221	$ 38,000	$ 52,750	$ 6,471	$ 38,000	$ 51,554	$ (7,083)	$ 38,380	$ 52,347	$ (21,050)	$ 38,380	$ 53,159	$ (35,829)
Req. Reserve					$ 8,107			$ 8,792			$ 8,592			$ 8,724			$ 8,860
214	SPECIAL FIRE LEVY FD	$ 835,140	$ 2,430,391	$ 2,510,100	$ 755,431	$ 2,809,531	$ 3,070,339	$ 494,622	$ 2,628,847	$ 2,703,878	$ 419,591	$ 2,569,372	$ 2,698,325	$ 290,639	$ 2,693,641	$ 2,774,052	$ 210,228
Req. Reserve					*$ 418,350*			*$ 511,723*			*$ 450,646*			*$ 449,721*			*$ 462,342*
215	STREET LIGHTING	$ 159,404	$ 233,356	$ 169,201	$ 223,559	$ 190,712	$ 166,767	$ 247,503	$ 190,712	$ 173,438	$ 264,776	$ 190,712	$ 178,641	$ 276,846	$ 190,712	$ 183,999	$ 283,559
Req. Reserve					*$ 28,200*			*$ 27,795*			*$ 28,906*			*$ 29,774*			*$ 30,667*
216	COURT COMPUTER FUND	$ 176,561	$ 15,000	$ 85,200	$ 106,361	$ 15,000	$ 75,000	$ 46,361	$ 15,150	$ 40,000	$ 21,511	$ 15,302	$ 15,000	$ 21,813	$ 15,455	$ 15,000	$ 22,267
217	COURT CAPITAL PROJECTS	$ 210,444	$ 15,000	$ 4,000	$ 221,444	$ 15,000	$ 50,000	$ 186,444	$ 15,150	$ 10,000	$ 191,594	$ 15,302	$ 10,000	$ 196,896	$ 15,455	$ 10,000	$ 202,350
218	ALCOHOL TREATMENT	$ 164,834	$ 6,000	$ -	$ 170,834	$ 6,500	$ 1,000	$ 176,334	$ 6,565	$ 1,000	$ 181,899	$ 6,631	$ 1,000	$ 187,530	$ 6,697	$ 1,000	$ 193,227
219	ENFORCEMENT/EDUCATION	$ 14,375	$ 2,700	$ 1,500	$ 15,575	$ 2,700	$ 1,600	$ 16,675	$ 2,727	$ -	$ 19,402	$ 2,754	$ 1,616	$ 20,540	$ 2,782	$ 1,632	$ 21,690
220	POLICE RESOURCE OFFICERS	$ 13,727	$ 73,204	$ 69,854	$ 17,077	$ 76,864	$ 75,773	$ 18,168	$ 78,786	$ 77,777	$ 19,177	$ 80,755	$ 79,835	$ 20,097	$ 82,774	$ 81,685	$ 21,186
Req. Reserve					*$ 11,642*			*$ 12,629*			*$ 12,963*			*$ 13,306*			*$ 13,614*
222	INDIGENT DRIV INTERLOCK	$ 81,791	$ 4,500	$ -	$ 86,291	$ 4,500	$ 1,000	$ 89,791	$ 4,545	$ 1,010	$ 93,326	$ 4,590	$ 1,020	$ 96,896	$ 4,636	$ 1,030	$ 100,502
225	MARINE PATROL GRANT	$ 3,556	$ 40,043	$ 40,043	$ 3,556	$ 40,443	$ 40,443	$ 3,556	$ 40,848	$ 40,848	$ 3,556	$ 41,256	$ 41,256	$ 3,556	$ 41,669	$ 41,669	$ 3,556
226	CARES ACT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
227	ARPA	$ 220,466	$ 362,640	$ 245,750	$ 337,356	$ -	$ 337,356	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
270	MANDATORY FINE TRUST	$ 54	$ -	$ -	$ 54	$ -	$ -	$ 54	$ -	$ -	$ 54	$ -	$ -	$ 54	$ -	$ -	$ 54
271	CONTRABAND FORFEITURE	$ 14,473	$ -	$ 5,500	$ 8,973	$ 5,000	$ 7,500	$ 6,473	$ 5,000	$ 7,500	$ 3,973	$ 5,000	$ 7,500	$ 1,473	$ 5,000	$ 7,500	$ (1,027)
272	PROBATION FUND	$ 2,056	$ 40,000	$ 36,724	$ 5,332	$ 50,000	$ 37,286	$ 18,046	$ 50,000	$ 39,205	$ 28,841	$ 50,000	$ 40,178	$ 38,663	$ 50,000	$ 41,177	$ 47,486
Req. Reserve					*$ 6,121*			*$ 6,214*			*$ 6,534*			*$ 6,696*			*$ 6,863*

274	FIRE PENSION FUND	$ 30,362	$ 290,675	$ 266,117	$ 54,920	$ 296,741	$ 306,257	$ 45,405	$ 303,338	$ 313,913	$ 34,830	$ 310,094	$ 321,761	$ 23,163	$ 317,012	$ 329,805	$ 10,369
Req. Reserve					$ 44,353			$ 51,043			$ 52,319			$ 53,627			$ 54,968
275	POLICE PENSION FUND	$ 55,609	$ 210,390	$ 181,271	$ 84,728	$ 186,562	$ 206,300	$ 64,990	$ 192,471	$ 210,125	$ 47,337	$ 198,393	$ 216,691	$ 29,039	$ 204,328	$ 222,089	$ 11,278
Req. Reserve					*$ 30,212*			*$ 34,383*			*$ 35,021*			*$ 36,115*			*$ 37,015*
277	ECONOMIC DEVELOPMENT	$ 296,167	$ 11,522	$ 87,733	$ 219,955	$ 11,522	$ 55,000	$ 176,476	$ 11,522	$ 95,000	$ 92,998	$ 11,522	$ 95,000	$ 9,519	$ 11,522	$ 0	$ 21,040
298	PAYROLL RESERVE - GENERAL	$ 125,698	$ 60,000	$ 65,348	$ 120,350	$ 105,500	$ 69,348	$ 156,502	$ 105,500	$ -	$ 262,002	$ 70,000	$ -	$ 332,002	$ 45,000	$ -	$ 377,002
299	PAYROLL RESERVE-WATER	$ 92,759	$ 10,000	$ 26,652	$ 76,107	$ 70,000	$ 31,652	$ 114,455	$ 5,000	$ -	$ 119,455	$ 5,000	$ -	$ 124,455	$ 5,000	$ -	$ 129,455
301	G.O. BOND RETIREMENT	$ 94,228	$ 850,000	$ 870,533	$ 73,695	$ 800,000	$ 832,895	$ 40,801	$ 725,000	$ 718,107	$ 47,694	$ 650,000	$ 648,933	$ 48,761	$ 650,000	$ 647,795	$ 50,966
Req. Reserve					*$ 145,089*			*$ 138,816*			*$ 119,684*			*$ 108,155*			*$ 107,966*
401	CAPITAL IMPROVEMENT	$ 1,222,414	$ 4,103,353	$ 4,060,047	$ 1,265,720	$ 500,000	$ 706,000	$ 1,059,720	$ 500,000	$ 506,000	$ 1,053,720	$ 500,000	$ 456,000	$ 1,097,720	$ 500,000	$ 500,000	$ 1,097,720
403	CAPITAL EQUIP RESERVE	$ 724,567	$ 555,000	$ 294,032	$ 985,535	$ 775,000	$ 1,442,702	$ 317,833	$ 470,000	$ 513,000	$ 274,833	$ 380,000	$ 399,000	$ 255,833	$ 410,000	$ 441,000	$ 224,833
420	RYE BEACH TIF	$ -	$ 29,089	$ 408	$ 28,681	$ 29,089	$ 20,458	$ 37,312	$ 29,089	$ 20,458	$ 45,943	$ 29,089	$ 20,458	$ 54,574	$ 29,089	$ 20,458	$ 63,205
421	SAWMILL PUBLIC INFRA TIF	$ -	$ 2,016,750	$ 2,016,750	$ -	$ 125,742	$ 125,742	$ -	$ 125,742	$ 125,742	$ -	$ 125,742	$ 125,742	$ -	$ 125,742	$ 125,742	$ -
422	SAWMILL IMPROVEMENT TIF	$ -	$ 983,250	$ 8,250	$ 975,000	$ 2,030,000	$ 2,976,808	$ 28,192	$ 324,258	$ 244,992	$ 107,458	$ 324,258	$ 244,992	$ 186,724	$ 324,258	$ 244,992	$ 265,990
602	WATER BOND RETIREMENT	$ 171,505	$ 218,950	$ 270,566	$ 119,889	$ 278,950	$ 283,261	$ 115,578	$ 178,950	$ 235,241	$ 59,287	$ 478,950	$ 517,609	$ 20,628	$ 1,053,950	$ 965,978	$ 108,600
Req. Reserve					*$ 45,094*			*$ 47,210*			*$ 39,207*			*$ 86,268*			*$ 160,996*
603	WATER CAPITAL	$ 673,010	$ 2,480,000	$ 3,115,500	$ 37,510	$ 1,030,000	$ 917,000	$ 150,510	$ 6,901,000	$ 6,837,000	$ 214,510	$ 9,600,000	$ 9,322,000	$ 492,510	$ 4,700,000	$ 4,422,000	$ 770,510
604	WATER FUND	$ 2,473,761	$ 2,498,100	$ 2,478,666	$ 2,493,195	$ 2,594,380	$ 3,258,205	$ 1,829,370	$ 2,691,204	$ 2,837,602	$ 1,682,972	$ 2,792,545	$ 2,753,038	$ 1,722,478	$ 2,898,626	$ 3,375,510	$ 1,245,594
Req. Reserve					$ 413,111			$ 543,034			$ 472,934			$ 458,840			$ 562,585
605	STORM WATER FUND	$ 45,389	$ 85,000	$ 102,567	$ 27,822	$ 88,000	$ 88,541	$ 27,281	$ 88,000	$ 87,212	$ 28,069	$ 88,000	$ 87,794	$ 28,275	$ 88,000	$ 88,392	$ 27,883
654	ELECTRIC FUND	$ 480,255	$ 4,324,716	$ 4,102,893	$ 702,078	$ 4,405,000	$ 4,405,109	$ 701,969	$ 4,449,000	$ 4,496,397	$ 654,571	$ 4,493,440	$ 4,545,913	$ 602,099	$ 4,538,324	$ 4,591,228	$ 549,195
Req. Reserve					$ 683,816			$ 734,185			$ 749,400			$ 757,652			$ 765,205
655	ELECTRIC INFRAS. FEE	$ 594,336	$ -	$ 205,000	$ 389,336	$ -	$ -	$ 389,336	$ -	$ -	$ 389,336	$ -	$ -	$ 389,336	$ -	$ -	$ 389,336
701	COMPUTER	$ 59,456	$ 35,000	$ 55,000	$ 39,456	$ 78,000	$ 117,000	$ 456	$ 53,000	$ 35,000	$ 18,456	$ 58,000	$ 30,000	$ 46,456	$ 48,000	$ 20,000	$ 74,456
703	HEALTHCARE	$ 216,165	$ 1,128,085	$ 1,056,548	$ 287,702	$ 1,410,278	$ 1,329,191	$ 368,789	$ 1,452,586	$ 1,366,366	$ 455,009	$ 1,496,164	$ 1,404,657	$ 546,516	$ 1,541,049	$ 1,444,097	$ 643,468
Req. Reserve					*$ 176,091*			*$ 221,532*			*$ 227,728*			*$ 234,110*			*$ 240,683*
860	HJRD	$ -	$ 494,059	$ 494,059	$ -	$ 493,469	$ 493,469	$ -	$ 505,371	$ 505,371	$ 0	$ 523,314	$ 523,314	$ 0	$ 536,112	$ 536,112	$ 0
863	STATE PATROL	$ 21,648	$ 17,000	$ 15,000	$ 23,648	$ 18,000	$ 16,000	$ 25,648	$ 18,180	$ 15,000	$ 28,828	$ 18,362	$ 15,000	$ 32,190	$ 18,545	$ 15,000	$ 35,735
870	DAMAGED STRUCTURE	$ 22,578	$ -	$ -	$ 22,578	$ -	$ -	$ 22,578	$ -	$ -	$ 22,578	$ -	$ -	$ 22,578	$ -	$ -	$ 22,578
876	HURON RESCUE SQUAD	$ 65,764	$ 11,500	$ 20,500	$ 56,764	$ 11,650	$ 28,500	$ 39,914	$ 11,650	$ 7,000	$ 44,564	$ 11,650	$ 7,500	$ 48,714	$ 11,650	$ 7,500	$ 52,864
899	UNCLAIMED MONIES FUND	$ 22,878	$ -	$ -	$ 22,878	$ -	$ -	$ 22,878	$ -	$ -	$ 22,878	$ -	$ -	$ 22,878	$ -	$ -	$ 22,878
		$12,174,939	$ 31,557,032	$ 31,546,415	$ 15,519,667	$ 26,608,271	$ 30,410,109	$ 12,087,897	$ 30,276,440	$ 30,914,051	$ 11,288,678	$ 33,360,644	$ 33,474,040	$ 11,216,073	$ 29,596,890	$ 30,021,466	$ 11,030,771

City Fund Structure

2023 Budget



General Fund

The General Fund is the main operating fund of the City. The General Fund is used to account for all financial resources unless laws require activity to be accounted for in another fund. The General Fund balance is available to the City for any purpose provided it is expended or transferred according to the ORC or City Charter. The following funds make up the City's General Fund. The General Fund is mostly funded through City income tax which makes up approximately 68% of total General Fund revenue.

- General Fund
- Special Warrants

Special Revenue Funds

The special revenue funds are used to account for revenues derived from specific taxes, grants, donations, or other sources, other than amounts relating to major capital projects, whose use is restricted. City ordinances or federal/state laws specify the uses and limitations of each special revenue fund. Special revenue funds in the City comprise of operational funds for Fire, Police, Court, Parks & Recreation, and Street. The list of special revenue funds can be found above.

Debt Service Funds

The debt service funds are used to account for the accumulation of resources and payment of general long-term principal, interest, and related costs for debt. The City's debt service funds consist of one fund, G.O. Bond Retirement.

Capital Funds

The City utilizes capital funds to account for the acquisition or construction of major capital facilities and capital purchases, other than those financed by enterprise funds. All assessment projects are classified as separate funds, like the Street Lighting Fund and Sidewalk Assessment Fund. The City maintains a CIP and capital asset schedule to track details of capital spending and ensure the City can fund these costs. The City's capital funds consist of the following:

- Capital Improvement – Fund 401
- Capital Equipment Reserve – Fund 403
- TIF Funds - Funds 420/421/422

Enterprise Funds

The City utilizes enterprise funds to account for the operations, debt service and capital activities for the City's water filtration and distribution, as well as the City's electric program. These funds are financed and operated in a manner similar to private sector business enterprises, therefore, the costs (expenses including depreciation) of providing goods or services to the general public should be financed or recovered primarily through user charges or where the City has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The following funds are the City's enterprise funds:

- Water – Fund 604
- Water Capital – Fund 603
- Water Bond Retirement – Fund 602
- Employee Benefits Reserve Water – Fund 299
- Electric – Fund 654
- Community Infrastructure Fee Fund – Fund 655

Internal Service Funds

The City utilizes internal service funds to account for the financing of services provided by one department or agency to the internal service fund on a cost-reimbursement basis. The City's internal service funds consists of the following:

- Computer – Fund 701

- Healthcare – Fund 703

Agency Funds

Agency funds are purely custodial (assets equal liabilities) and thus do not involve measurement of results of operations. Agency funds are not required to be budgeted. The City's agency funds consist of the following:

- State Patrol
- Unclaimed Funds
- Huron Area Joint Recreation District

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Debt Management

The City did not issue General Obligation Debt in 2022. The City is issuing $3 million in note at the end of 2022 for the Section .42 TIF debt to the newly annexed Saemill Creek Resoirt ($2 million) and US6 project ($1 million). This debt is expected to be a long-term revenue bond and exempt from the City's debt limitations. The newly created TIF funds will accurately account for these debt service payments.

The City's long-term debt is comprised of general obligation bonds, revenue bonds and state issued loans. This debt is the responsibility of the City's General Fund and Water Fund, in which debt service payments are made through the G.O. Bond Retirement Fund (301) and the Water Bond Retirement Fund (602).

Municipal debt is a powerful financial tool that, if used appropriately, can accelerate the investment schedule of a city's capital investment plan. However, various checks are in place to ensure cities maintain a responsible outstanding principal that is within its ability to pay and does not place too heavy a burden on the general citizenry. Over the past ten years, the City has taken advantage of historically low interest rates, various grant programs, and low/no interest special purpose loan programs to invest several million dollars into local capital and quality of life improvements. In 2012, the City refinanced its existing debt at significantly lower interest rates, saving hundreds of thousands of dollars. In time since, over $15 million more dollars have been invested in various capital projects, including refurbishing the former Showboat property, building a new substation for Huron Public Power, paving roads throughout the City, improving walkability throughout the community, and investing in many other quality of life assets.

The following table and graphs outline current debt as well as future debt service payments and where payments will be made.

General Obligation Bonds and Loans Outstanding

Bond/Note	Dated	Purpose	Interest	Principal	Balance at 12/31/2022	Final Maturity	Debt Svc. Fund
2021 Electric Bonds	4/1/2021	Taxable Electric System	2.00%	$1,500,000	$1,340,000	12/1/2040	654
2019 Bonds	7/31/2019	Various Purpose	2.72%	$4,600,000	$4,105,000	12/1/2039	301
2018 Bonds	1/22/2018	Various Purpose	2.78%	$3,360,000	$2,325,000	12/1/2034	301
2015 Bonds	7/21/2015	Various Purpose	3.32%	$1,385,000	$650,000	12/1/2030	301
2012 Bonds	8/8/2012	Various Purpose	1.51%	$3,180,000	$210,000	12/1/2023	301/603

Loans Outstanding									
Lender	**Orig Date**	**Maturity**	**Loan Amt**	**Interest**	**Term (Yrs.)**	**Total Payment**	**Debt Svc. Fund**	**Balance at 12/31/22**	**Purpose**
OPWC	**7/1/2019**	**7/1/2049**	**$ 174,987**	**0%**	**30**	**$ 5,833**	**301**	**$ 157,488**	**Fabens Park/Adams Ave**
OPWC	**7/1/2020**	**7/1/2040**	**$ 162,455**	**0%**	**20**	**$ 8,123**	**301**	**$ 146,209**	**2018 Paving Program**
OPWC	**7/1/2023**	**7/1/2053**	**$ 193,665**	**0%**	**30**	**$ 13,114**	**301**	**$ 393,407**	**Berlin Water Line (Paving)**
***Subtotal:**			**$ 531,107**			**$ 27,069**		**$ 697,104**	*Paid by General Fund*
OWDA	**7/1/2023**	**1/1/2053**	**$ 2,947,562**	**0%**	**30**	**Begins 7/1/2023**	**602**	**$ 1,523,228**	**WTP Tube Settler Imp**
OWDA	**7/1/2022**	**1/1/2042**	**$ 839,131**	**1.35%**	**30**	**$ 57,248**	**602**	**$ 781,883**	**Berlin Water Line**
OWDA	**1/1/2019**	**7/1/2038**	**$ 618,406**	**2.64%**	**20**	**$ 39,997**	**602**	**$ 519,229**	**Oklahoma Water Line**
OWDA	**7/1/2020**	**1/1/2025**	**$ 6,314**	**0%**	**5**	**$ 1,263**	**602**	**$ 3,157**	**Asset Mgmt Plan**
OWDA	**1/1/2022**	**7/1/2041**	**$ 942,134**	**0%**	**30**	**$ 31,404**	**602**	**$ 849,685**	**WTP Sedimentation Basin**
****Subtotal:**			**$ 5,353,547**			**$ 129,913**		**$ 3,677,182**	**Paid by Water Capital Fund**
Totals:			**$ 5,884,654**					**$ 4,374,286**	

Debt Limitations

The City's primary objective in debt management is to keep the level of indebtedness within available resources. As shown in the tables below, the City's direct debt limitation is improving as 2023 approaches and the 2012 bonds fall off the debt service schedule. It is imperative to keep debt within the legal debt limitations established by ORC and at a minimum cost to taxpayers. By state law, the City may accumulate voted and unvoted general obligations debt at 10.5% of total property assessed valuation, approximately $253 million in 2021. This 10.5% overlaps with other government jurisdiction with the City, such as the City Schools and Erie County. For 2022, $10 million voted unvoted general obligation debt principal is available with approximately $21 million allowed for the total of voted and unvoted debt.

The City may accumulate unvoted general obligation debt up to 5.5% of total property assessed valuation. The City's current level of unvoted direct debt limit is $10 million dollars in available debt. On the indirect debt limit side, the City is limited to additional debt service not to exceed $870,000 million per year. The City strives to maintain a 1 millage reserve to allow for emergency borrowing on the indirect debt limit. Principal and interest payments on debt are always maintained at a level that will not jeopardize the operation of the City. The tables below illustrate the legal debt limitation calculation for the City on the direct and indirect limits. The City is more restricted on the direct debt limit at $10.4 million of available debt capacity.

The following table shows the current long-term debt obligations of the City with amortization schedules. This table does not include the Section 41 TIF debt for Sawmill Creek Resort since the issuance is not expected to impact the City's debt capacity limitations.

City of Huron - Annual Current Debt Service

Maturity	2012 Bonds	2015 Bonds	2018 Bonds	2019 Bonds	2021 Substation Bonds	Treasury Bonds (City Bought)	Annual Debt Service	Highest Annual Debt Service
12/1/2022	$233,910	$126,094	$284,300	$305,206	$125,440	$52,302	$1,127,252	$1,127,252
12/1/2023	$214,410	$132,969	$260,100	$295,956	$122,880	$51,740	$1,078,055	$1,078,055
12/1/2024		$134,531	$259,400	$296,706	$120,880	$51,305	$862,823	$862,823
12/1/2025		$80,938	$248,550	$291,956	$117,760	$50,870	$790,074	$790,074
12/1/2026		$83,500	$247,850	$288,956	$110,200	$50,435	$780,941	$780,941
12/1/2027		$80,875	$247,000	$294,856	$107,800		$730,531	$730,531
12/1/2028		$78,250	$246,000	$295,556	$105,400		$725,206	$725,206
12/1/2029		$80,625	$239,850	$301,156	$103,000		$724,631	$724,631
12/1/2030		$77,813	$248,700	$296,556	$100,600		$723,669	$723,669
12/1/2031			$242,100	$301,956	$98,200		$642,256	$642,256
12/1/2032			$240,500	$301,556	$95,800		$637,856	$637,856
12/1/2033			$148,750	$306,044	$93,400		$548,194	$548,194
12/1/2034			$144,375	$309,669	$91,000		$545,044	$545,044
12/1/2035				$303,044	$88,600		$391,644	$391,644
12/1/2036				$306,419	$81,200		$387,619	$388,160
12/1/2037				$309,200	$78,960		$388,160	$388,160
12/1/2038				$311,363	$76,720		$388,083	$388,083
12/1/2039				$308,250	$74,480		$382,730	$382,730
12/1/2040					$72,240		$72,240	$72,240
Total	$448,320	$875,594	$3,057,475	$5,424,406	$1,864,560	$256,652	$11,927,007	$11,927,007
Funding Source	***GF/WTR***	***GF***	***GF***	***GF***	***ELECT***	***GF***		

City of Huron - Indirect 10 Mill Debt Limit

Subdivision	Assessed Valuation	Principal	Interest	Highest Debt Service (2022)	Required Millage	Reminaing Max. Annual Debt Service	Reminaing Max. 20-Yr Bond Amount @ 4%
EIRE COUNTY	$ 2,594,130,100	$ 1,435,000	$ 301,243	$ 1,736,243	0.6693		
CITY OF HURON	$ 253,695,310	$ 850,000	$ 277,252	$ 1,127,252	4.4433		
HURON SCHOOLS	$ 420,239,650	$ 125,000	$ 11,730	$ 136,730	0.3254		
EHOVE CC JVS	$ 4,212,590,450	$ 520,000	$ 39,015	$ 559,015	0.1327		
Using 100% of Millage in a 20 year $15 million bond. Leaving 1				Total	5.5707		
Mill remaining produces a 20 year $11 million bond.				maining Millage	4.4293	$ 1,123,695	$ 15,380,000
				1 Mill Reserve	3.4293	$ 870,000	$ 11,900,000

City of Huron - Direct Debt Limits

Total Debt: $9,680,000	Assessed Valuation (2022): $253,695,310		
	Total	Unvoted (Limited)*	Limited & Unlimited
Limited Tax	$9,680,000	$9,680,000	$9,680,000
Unlimited Tax	$0	$0	$0
Total Subject to Limitation		$3,540,000	$4,960,000
G.O. Debt Exempt From Limitations		$6,140,000	$4,720,000
Maximum Allowable		$13,953,242	$26,638,008
Balance of Limitation		$10,413,242	$21,678,008

City Manager's Office

Department Summary

Department Description

The budget for the City Manager's Office is comprised of a payroll distribution breakdown to mirror the projected workload of the staff within the department. The Department is comprised of the City Manager's Office, Human Resources and Law Director. The financial activity is housed within multiple accounts. The budget information below shows the aggregate personnel budget for the entirety of the operation and allocation to other funds for the 2023 budget. The City Manager is currently comprised of 2.5 total FTEs.

Budget Information

In 2022, the Service Director position was filled, and a part-time human resources manager (personnel officer) was hired. The follow graph provides budgetary information related to personnel costs for the City Manager's Office, which includes the Law Director and Human Resources office.

Salary and Benefits Budget per Fund

Back History Reset

Broken down by

Funds Departments ••• No Project FTE Count

Visualization

Sort Large to Small

- Enterprise Funds
- General Fund
- Special Revenue Funds

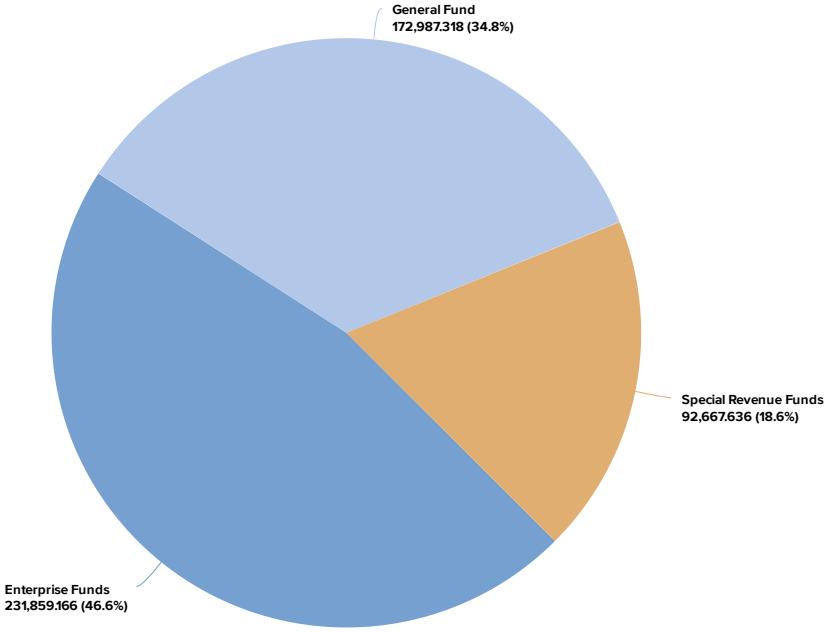

Table of Contents

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City Council

Department Summary

Department Description

As a council-manager form of government, the city council acts as the legislative body of Huron's municipal government. Estbalished per Charter, the council consists of seven (7) at-large members. Each member serves 4-year terms and are not subject to term limits. The council includes various officer positions and each member also serves as a committee member amongst the many Boards and Commissions of the city. The council includes the position of Mayor and Vice-Mayor.

The council's main oversight is to set the legislative agenda for the community. The council is then charged with appointing a city manager, who acts as the chief administrative officer of the city, to carry out the policies and ordinances set forth by the council. In addition, council is responsible for authorizing the appropriation measures that layout the spending plan necessary to enact its legislative agenda.

Goals and Objectives

In 2012, the city council adopted a Master Plan, Vision 2020, to layout the long-term community development plan aimed at achieving a citizen driven desire for a better city. Since inception, the city successfully invested millions into many of the objectives highlighted, except major projects such as ConAgra redevelopment and further development of the downtown core. Council and the administration worked together in 2021 to go through a master plan update process and layout an updated action list to continue the efforts laid out in the Vision 2020 plan.

Budget Information

Members of council receive a monthly salary of $700. Additional necessary costs equate to an annual cost of just over $100,000. As city council oversees the legislative agenda for the entirety of the city, the cost is covered via various contributions across multiple departmental expense accounts, including some non-General Fund accounts such as Water and Electric Funds.

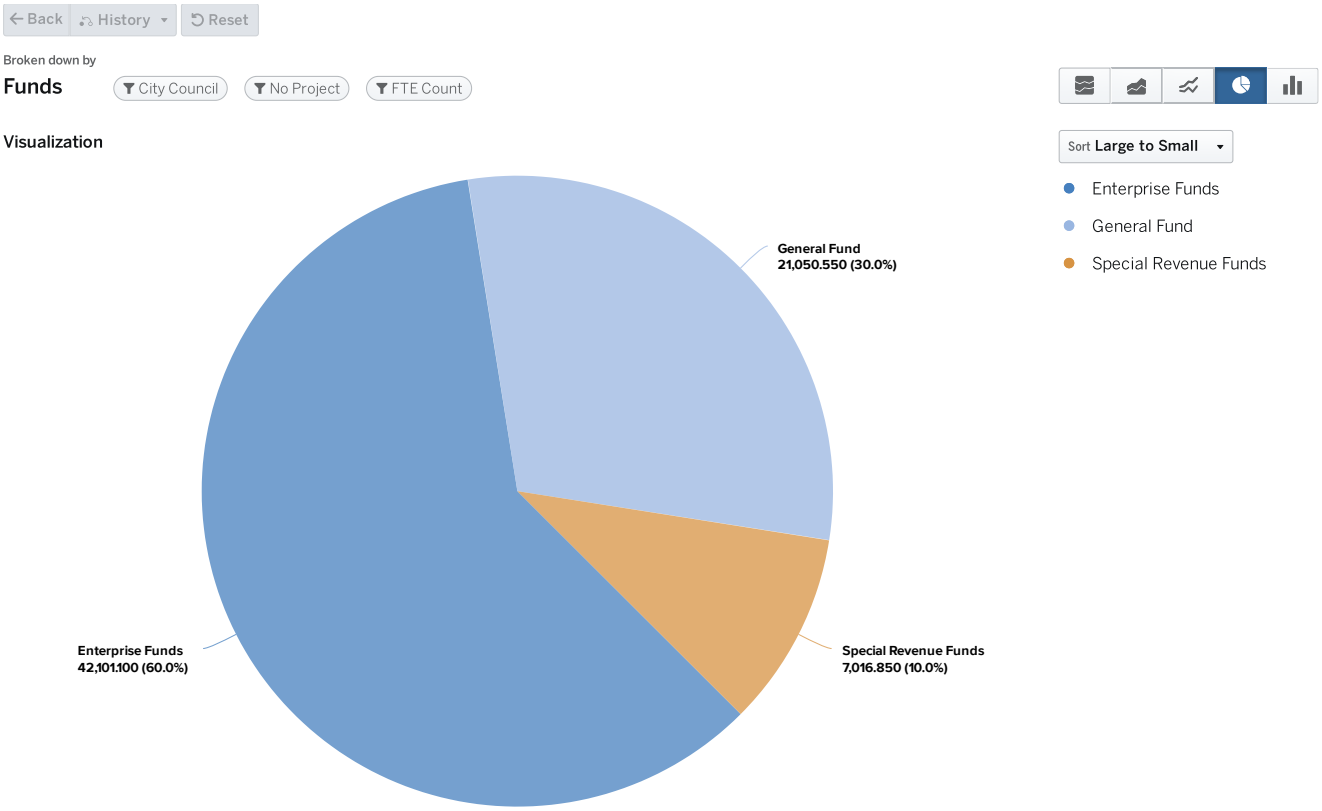

Table of Contents

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Finance Department

Department Summary

Department Description

The Finance Department utilizes a similar cost accounting methodology as the City Manager's Office. The Department is responsible for financial management of the City, including budgeting, and all utility billing operations. The Department is inclusive of three (3) FTE's: (1) Finance Director, (2) Finance Specialist – Payroll, (3) Finance Specialist – Customer Service. For budgeting purposes, the Information Technology Manager is included with the Finance Department's budget.

Goals and Objectives

The Finance Department's objective is to enforce and educate financial responsibility within the City's daily operations as well as improve City processes related to receipting and disbursing City funds. The Department's goal is to align the City with best practices, government accounting standards and promote fiscal responsibility with efficiencies and sound internal controls.

Budget Information

The Finance Department had turnover in 2022 but maintained the 3 FTEs throughout the year. The following graph provides more informaiton on the cost allocation related to Finance Departemnt personnel costs. For

budgeting purposes, the Information Technology Manager is included with the Finance Department's budget. The information technology costs are accounts for the IT Fund (Fund 701) and General Fund.

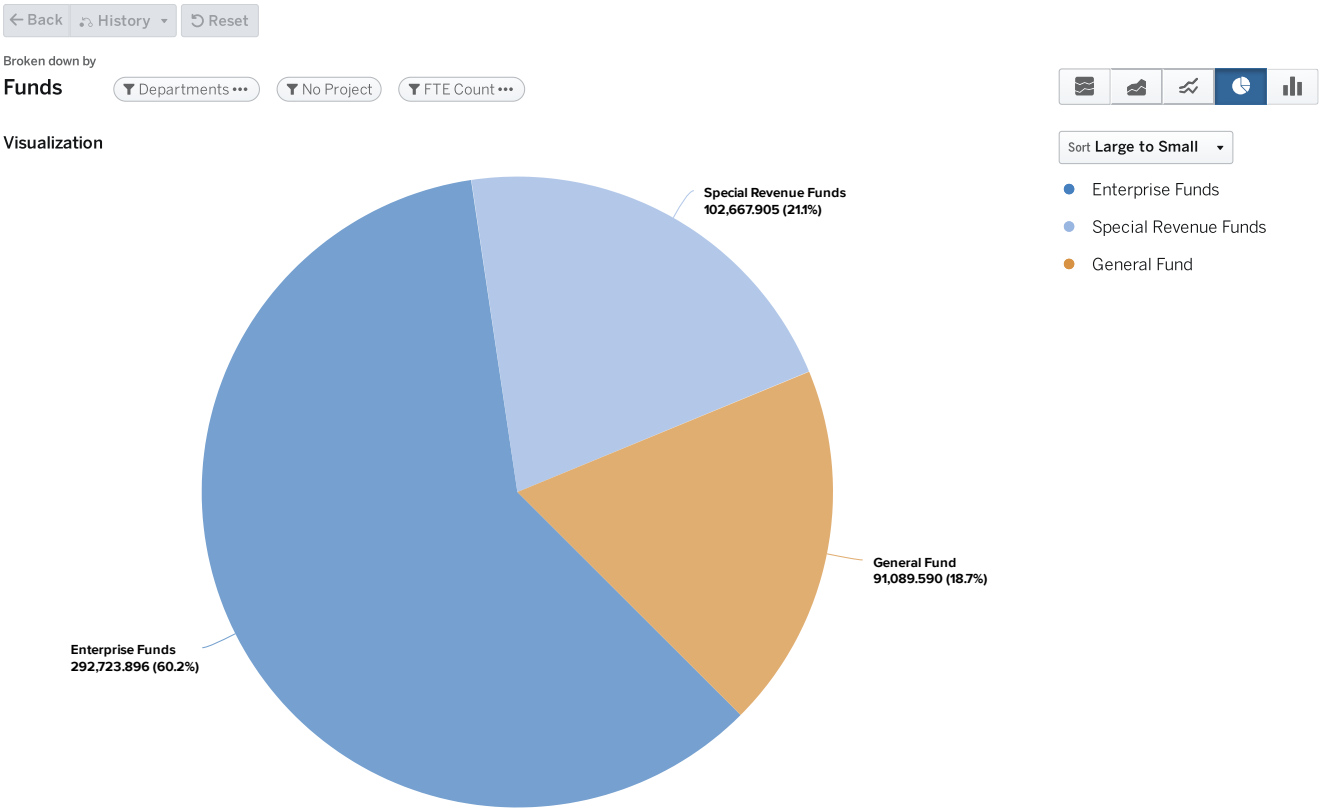


Table of Contents

OpenGov

Add links

Planning & Zoning Department

Department Summary

Department Description

In an effort to streamline and improve operations, the Zoning and Planning Department was restructured over the past two years. In anticipation of additional responsibilities and anticipated development projects, this change was necessary to modernize the entitlement process for the City. Beginning in 2021, the operations of the Zoning department went from mostly managed by an outside contractor, OHM, to 100% in-house. In spring of 2021, a Planning and Zoning Manager was hired to bring the department's FTEs from 1.5 to 2.5. In 2022, the department transitioned a part-time position into a full-time increasing the department's FTEs to 3.

Goals and Objectives

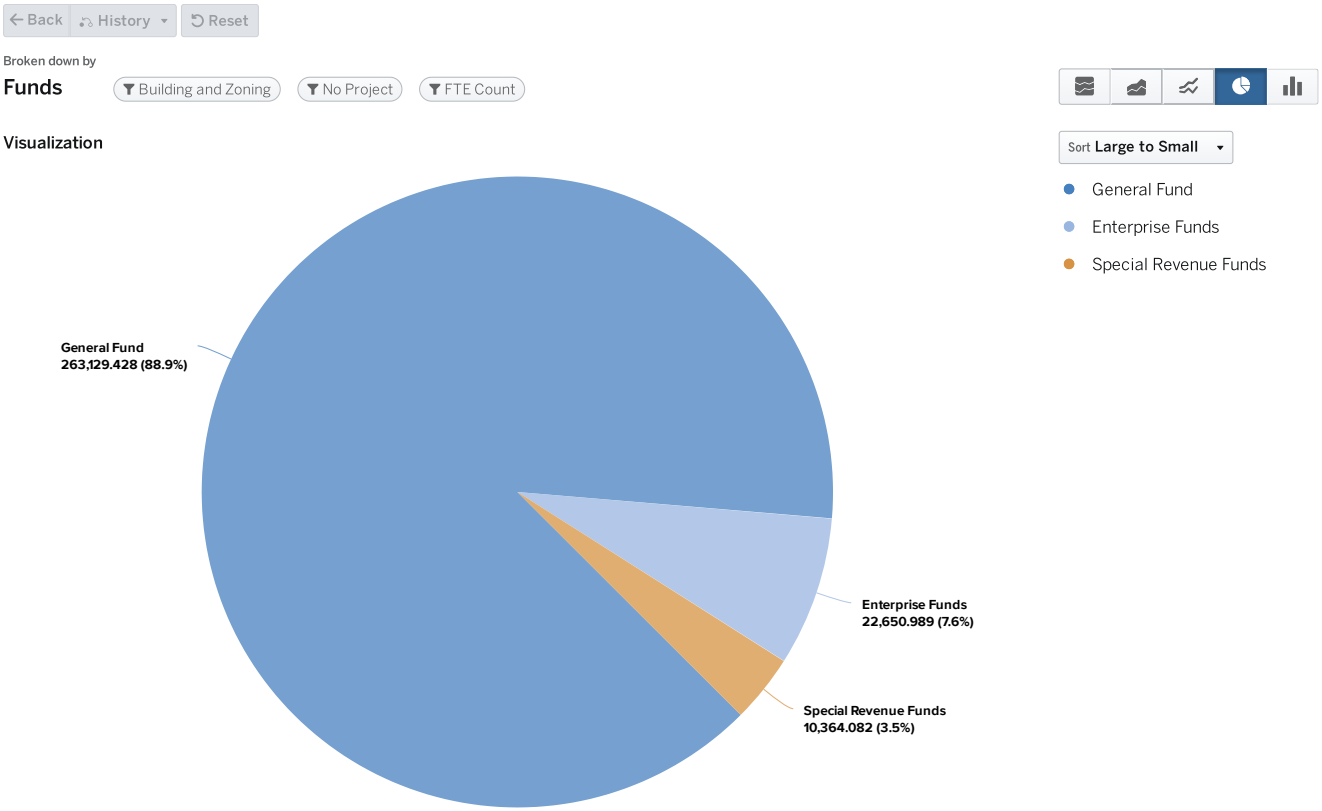
The Planning and Zoning Department's objective and goals include successful implementation of the transient rental registration and sidewalk program; expedient review of zoning and planning documents; presentations to various approval boards; and enhancement of code compliance efforts.

Budget Information

In 2022 the Planning and Zoning Department expanded its footprint by transitioning the part-time Zoning Inspector into a full-time position, to facilitate the implementation of a newly formed transient rental registration program and improve zoning compliance. The number of transient rentals in the City is at the maximum amount. The sidewalk program, rental registration, and zoning activities have expanded.

Permitting activities have been expanding with Permit revenues up by approximately $220,000 from 2020. This increase is mostly due to the Ardagh expansion.

Planning and Zoning Personnel Budget and Allocation



The below table provides a summary of the Planning and Zoning Department's actuals and budget from 2019-2023. The City does not expect the Building and Zoning function to be self-sufficient, which is the reason municipalities have to budget the activity in the General Fund. The City's budget increases over the years demonstrates the City's dedication to code enforcement and support of development. Although increases in the budget are necessary to boost code compliance and enforcement, legislated revenue in 2020 for bed tax and rental registration for transient rentals has offset some of the Department's costs.

See below table for revenues and expenditures that impact the Department.

Collapse All	2019 Actual	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Revenues	$ 141,081	$ 188,012	$ 503,181	$ 357,500	$ 317,000	$ 296,500
License/Permits/Fees	117,168	147,237	390,371	267,500	257,000	206,500
BLDG PERMITS	65,077	74,174	275,545	170,000	150,000	100,000
TRANSIENT RENTAL REGISTRATION	0	40,000	49,600	63,000	60,000	60,000
ZONING PERMITS	34,346	18,971	41,042	20,000	30,000	30,000
CONTRACTOR REGISTRATION FEES	16,655	13,400	22,250	13,000	15,000	15,000
MISC LICENSE PERMITS	1,090	692	1,933	1,500	2,000	1,500
Local Tax	23,913	40,775	112,810	90,000	60,000	90,000
BED TAX	23,913	40,775	112,810	90,000	60,000	90,000
Expenses	160,294	194,875	401,571	420,148	432,958	347,158
Other Expenses	117,223	127,459	259,927	179,450	181,792	116,800
Personnel Services	43,072	67,416	141,644	240,698	251,167	230,358
Revenues Less Expenses	$ -19,213	$ -6,863	$ 101,610	$ -62,648	$ -115,958	$ -50,658

Table of Contents

OpenGov

Add links

Police Department

Department Summary

Department Description

The Huron Police Department is the chief law enforcement agency for the city of Huron. The department is managed by the Chief of Police, who reports to the City Manager. The Department grew in 2021 and 2022 with the additional of a patrolman, now up to a total of 10 officers, 3 sergeants, and 1 chief. The patrolman added in 2022 was due to annexation of Sawmill Creek Resort.

The Huron Police Department's financial activity is spread amongst eight (8) funds. The majority of operational expenditures are housed within the General Fund, which is mostly comprised of salary and benefits. The remaining funds are special purpose funds specific to various operations and programs, including various maritime activities and special investigatory activities.

Goals and Objectives

The Police Department's main goal is to serve and protect City residents. Financially, the Police Department plans to continue its cruiser modernization program from Chargers to SUVs and necessary capital improvements to the Police Station.

Budget Information

The financial activities of the Huron Police Department are managed across multiple funds with the majority being housed in the General Fund. Additional funds include various special purpose revenue funds, such as

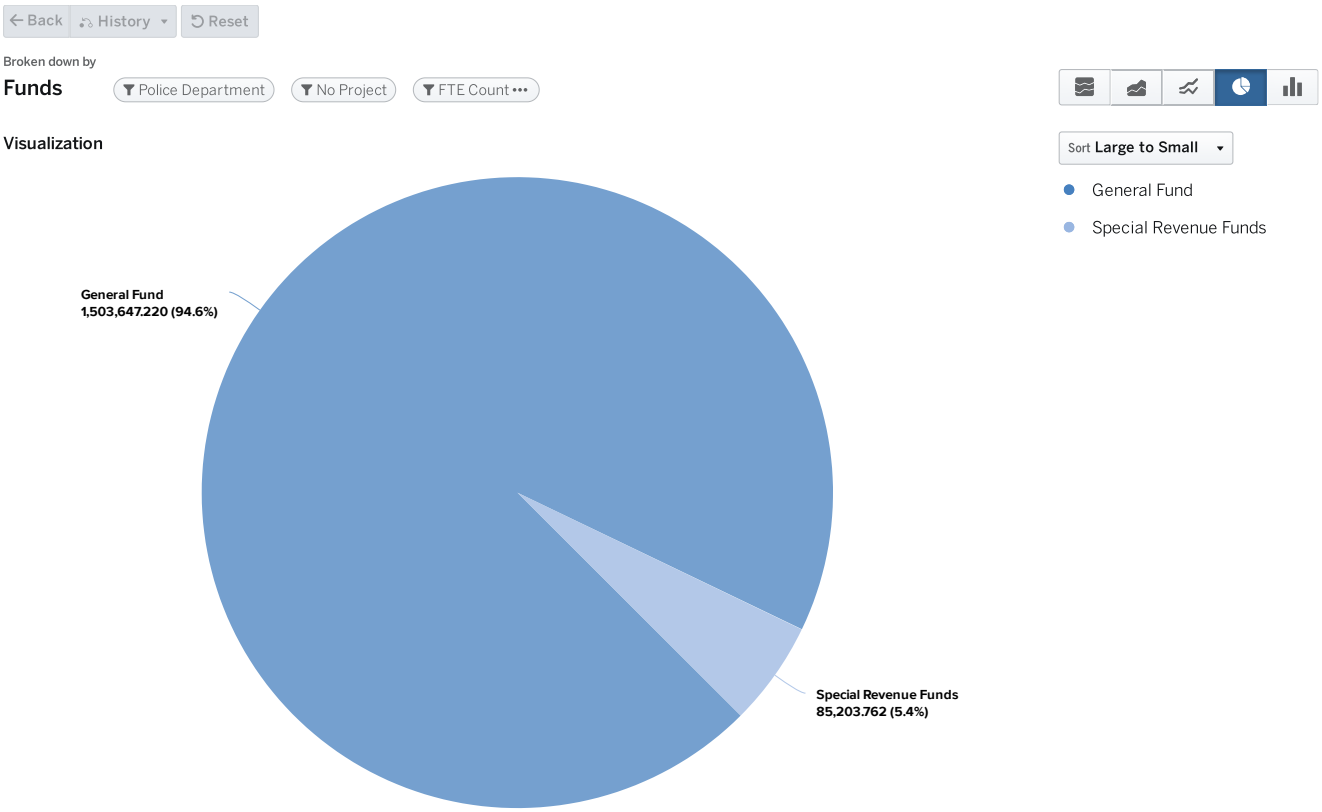
maritime activities and retirement fund accounts. These special funds help offset the total cost of the police department through utilization of non-income tax revenue sources.

In 2022, the Police Department did not replace any vehicles. Therefore, two new cruisers and replacing the detective vehicle are on the capital equipment list to replace in 2023. Additionally, the department brought on one (1) new officers due to the annexation of Sawmill Creek Resort in 2022.

The major initiative of the 2023 budgetary plan for the department is the continuation of the cruiser acquisition program. The capital equipment replacement list is shown below.

Click on the below links to view Police Department Special Revenue Funds. The General Fund budget for the Police Department is shown below.

- Marine Patrol Grant Fund
- School Resource Officer Fund
- Police Special Revenue Funds - Other



The Police budget makes up approximately 29% of the General Fund budget. The below budget increases in personnel services are due to the following:

- Full-time officer was hired in the spring of 2022, which will be budgeted for the full year in 2023.
- Hospitalization costs are increasing by 18%-37% in 2023. The 2023 budget includes a 37% increase.

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Personnel Services	$ 1,079,381	$ 1,198,862	$ 1,297,531	$ 1,365,592	$ 1,386,143
▸ Other Expenses	127,215	142,389	229,900	237,403	226,600
Total	$ 1,206,596	$ 1,341,251	$ 1,527,431	$ 1,602,995	$ 1,612,743

Capital Equipment List

Department	Fund	DESCRIPTION	Lease	Replacement Cycle	Replacement Yr.	Replacement Cost
Police	403	#5 CHARGER 2014 (Transfered to Detective) MFG: DODGE		N/A	2023	$32,000
Police	403	#3 CHARGER 2014 MFG: DODGE	Lease	6	2023	$60,000
Police	403	#5 CHARGER 2014 MFG: DODGE	Lease	6	2023	$60,000
Police	403	#11 CHARGER 2015 MFG: DODGE	Lease	6	2024	$60,000
Police	403	#8 CHARGER 2015 MFG: DODGE	Lease	6	2024	$60,000
Police	403	#2 CHARGER 2016 MFG: DODGE	Lease (pd)	6	2025	$60,000
Police	403	#12 CHARGER 2016 MFG: DODGE	Lease (pd)	6	2025	$60,000
Police	403	#9 2021 FORD EXPLORER MFG: FORD MODEL: EXPLORER	Lease	6	2027	$60,000
Police	403	#10 2021 FORD EXPLORER MFG: FORD MODEL: EXPLORER	Lease	6	2027	$60,000
Police	403	#13 2021 FORD EXPLORER MFG: FORD MODEL: EXPLORER	Lease	6	2028	$60,000
Police	403	#14 2021 FORD EXPLORER MFG: FORD MODEL: EXPLORER	Lease	6	2028	$60,000
Police	403	#6 2018 FORD EXPLORER MFG: FORD MODEL: EXPLORER	Lease	6	2025	$60,000
Police	403	#4 2018 FORD EXPLORER MFG: FORD MODEL: EXPLORER	Lease	6	2025	$60,000

Table of Contents

OpenGov

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Fire Department

Department Summary

Department Description

The Huron Fire Department is mostly responsible for responding to medical and fire emergencies in the City and Huron Township. The Fire Department financially operates within two main accounts, which are special revenue funds. The Department also utilizes a third special revenue fund for rescue squad grants and donations. The Department serves the City of Huron and Huron Township through an established service agreement. The agreement requires the Township to quarterly pay the City for Fire services and capital equipment acquisition costs. The contract was renewed in 2021 for another two years, with a third-year option.

The department is managed by the 3 captains serving as the chief, who reports to the City Manager. The Department includes 3 lieutenants and 9 firefighters.

Goals and Objectives

The Fire Department's main goal is the preservation of life and property. To accomplish this, adequate maintenance and replacement of capital equipment and maintaining staffing levels is paramount. The Finance Department has worked closely with the Fire Department to project out future revenue and capital costs using the Fire Department's capital asset replacement schedule.

Budget Information

In 2017 the City and Township expanded the joint services agreement to augment the department to better serve the entirety of the jurisdiction. The main modification included re-opening "Station 2" (Huron Township Hall), which also included an expansion of the department from 12 full-time employees to 15 full-time

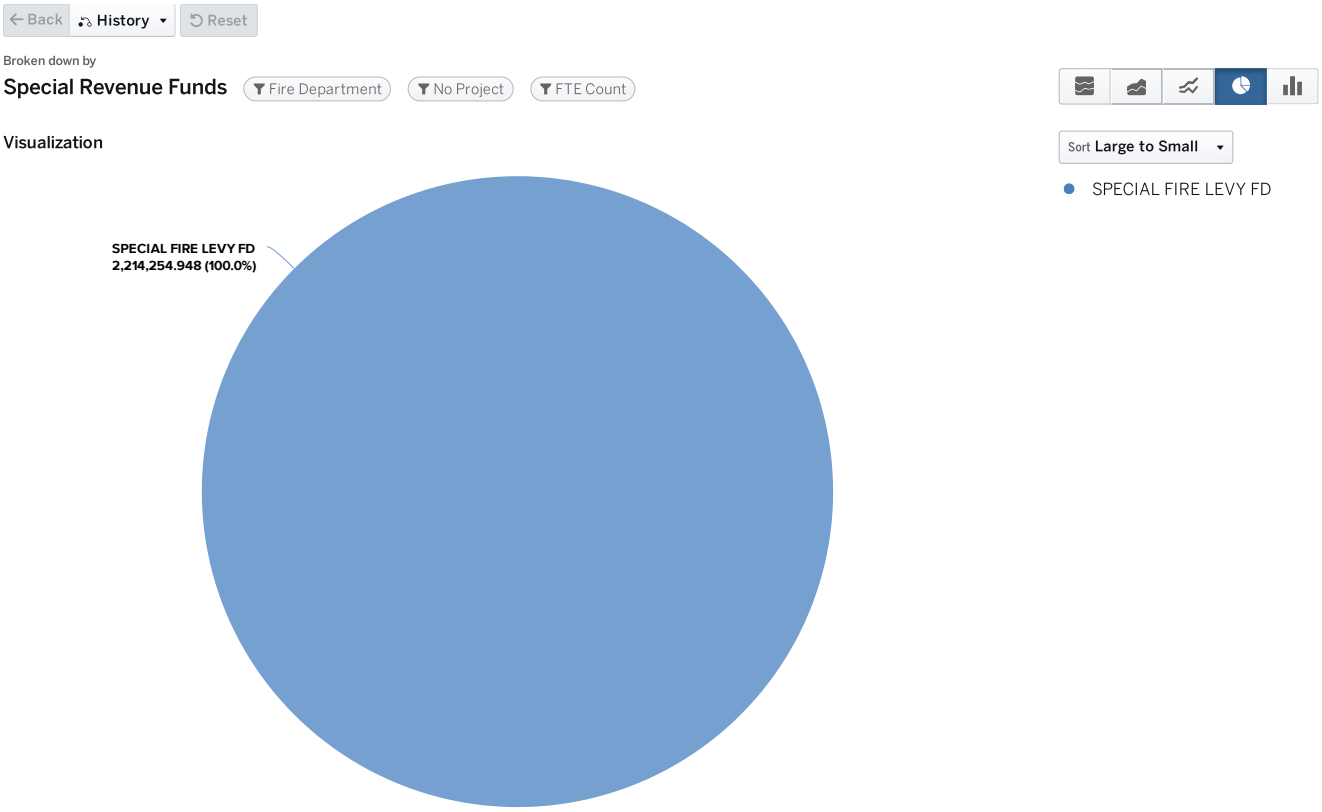
employees. The Department's costs are comprised of mostly personnel and capital costs. Per the agreement, many of these are acquired via cost sharing mechanism with the Township. Like 2022, the 2023 budget includes budget for a part-time 6th man on most shifts and increase in overtime wages. The Fire Department has also established a comprehensive asset replacement schedule. See schedule below. The replacement schedule includes the purchase of two ambulances and an air compressor. The Fire Department is also assessing options to replace the ladder truck. The City is planning to fund and reserve for future capital asset costs, which makes up the majority of the Fire Department's non-personnel related costs.

Run numbers per year:

- 2020
  - 1,840
- 2021
  - 2,052
- 2022 (as of 11/7)
  - 1,694

Click on the below links to view Fire Department specific funds:

- Special Levy Fire Fund and Fire Pension Fund
- Huron Rescue Squad Fund



Capital Equipment Replacement Schedule

		Unbudgeted						
Department	Fund	DESCRIPTION	ACQ. YR	ACQ COST	Replacement Cycle	Replacement Yr.	Replacement Cost	Expected Funding Source
Fire	403	Breathing Air Compressor	1992		24	2023	$60,000	Grant or City/TWP split
Fire	401	Ambulance (411)	2012	$193,152	10	2023	$300,000	City/Twp per contract
Fire	403	Ambulance (412) - TWP OWNED	2013		10	2023	$300,000	City/Twp per contract
Fire	701	MDTs			N/A	2023	$5,000	City
Fire	403	Structural Firefighting Turnout Gear	2002		1	2024	$150,000	Grant or City/TWP split
Fire	403	Lifepack 15's (2)	2005		15	2024	$60,000	City/Twp per contract
Fire	701	Copier/Printer - Xerox C7020 - F0993 - Serial # 3UA285617	2018	$5,742	6	2024	$6,000	City
Fire	403	20 HP Outboard Motor	1996		25	2026	$10,000	City/Twp per contract
Fire	403	PICKUP TRUCK (409)	2011		8	2026	$45,000	City/Twp per contract
Fire	403	Hydraulic Rescue Tools	2014		15	2026	$100,000	City/Twp per contract
Fire	403	Ladder Truck (451) - TWP OWNED	1997		30	2027	$1,400,000	City/Twp per contract
Fire	403	FIRE BOAT Trailer	2006		17	2027	$15,000	City/Twp per contract
Fire	876	Power Cots (QNTY 6-7)	2014	$50,520	N/A	2028	$50,000	City/Twp per contract
Fire	403	2020 Ambulance (413)	2018	$160,485	10	2028	$300,000	City/Twp per contract
Fire	403	2020 FORD EXPLORER (401)	2020	$39,344	9	2030	$45,000	City/Twp per contract
Fire	403	SURVEILLANCE SYSTEM C/O 1 PC, 6 COLOR CAMERAS	2011	$5,479	10	2030	$20,000	City
Fire	403	2006 BOAT FIRE ARGUS 30' MFG: NORTHWIND	2006	$330,000	26	2032	$350,000	City/Twp per contract
Fire	403	Engine (421) - TWP OWNED	2009		23	2032	$750,000	City/Twp per contract
Fire	403	Dive Gear	2012		10	2032	$60,000	City/Twp per contract
Fire	403	FIRE BOAT Outboard MOTOR (461) Model: F300XCA Make: Yamaha	2019	$46,565	13	2032	$50,000	City/Twp per contract
Fire	403	FIRE BOAT Electronics	2006		10	2032	$20,000	City/Twp per contract
Fire	403	BRUSH (441) - TWP OWNED (TWP Depr)	2015		19	2034	$160,000	City/Twp per contract
Fire	226	2 Gear Dryers - RAM's Air Model T4-IHT	2020	$17,990	15	2035	$20,000	City/Twp per contract
Fire	403	TANKER (431) TWP OWNED (TWP Depr)	2012		23	2035	$500,000	City/Twp per contract
Fire	214	SCBA's and Spare Bottles	2020	$156,727	15	2035	$162,000	Grant or City/TWP split
Fire	403	RESCUE (444) - TWP OWNED (TWP Depr)	2014		23	2037	$500,000	City/Twp per contract
Fire	403	Overhead door	2017	$13,520	20	2037	$15,000	City
Fire	403	2022 DIVE TRAILER United 8.5 x 18	2022	$12,685	20	2042	$15,000	City/Twp per contract
Fire	403	2020 Fire Engine Rescue Pumper	2020	$588,220	25	2045	$600,000	City/Twp per contract
Fire	403	Small Boat Trailer Vin: 47GAB1813GB000040			N/A	N/A	N/A	N/A

Table of Contents

OpenGov

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Municipal Court

Department Summary

Department Description

The Huron Municipal Court's fiscal operations are spread amongst seven (7) total funds. The main operational accounts include a portion of the General Fund and Fund 272, Probation Fund. The remaining funds are special purpose funds specific to various operations. The General Fund is utilized for general operating expenditures of the municipal court's operations as well as the main revenue sources for court costs, court fines, and a reimbursement from the County. The Court's personnel is comprised of 1 Clerk of Court, 1 Deputy Clerk, 1 Probation Officer, and the elected Judge.

Goals and Objectives

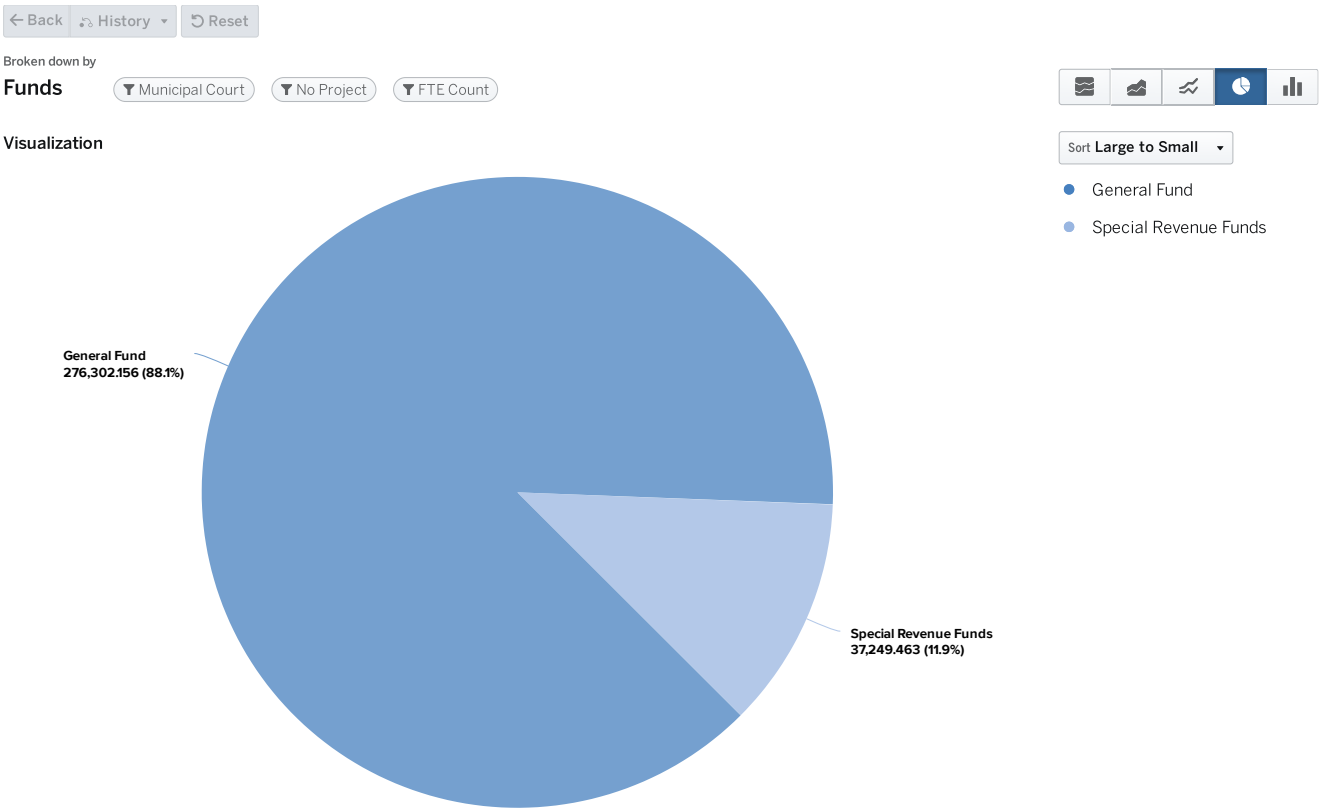
The Court's short-term goal is to become more automated by upgrading the Court's new software and scanning historical records and new records going forward into the Court's software.

Budget Information

The Municipal Court's operating budget is mostly comprised of salaries and benefits out of the General Fund with 60% of the Probation Officer's costs coming out of the Probation Fund (40% out of the General Fund). In 2020, this was a 50/50 split. The Court is restricted by State law on special revenue fund usage. The Court's special revenue funds, with subsidy from a Supreme Court grant, will fund a software and video equipment update in 2021/2022.

Click on the below links to view Municipal Court Special Revenue Funds. The General Fund budget for the Municipal Court is shown below.

- Probation Fund
- Court Special Revenue Funds



The below table provides a summary of the Municipal Court's actuals and budget from 2019-2023 in the General Fund. Due to the pandemic, Court revenue and expenditures were lower than prior years. 2021 and 2022 revenue has rebounded from the pandemic. Court revenue is comprised of fines and fees from civil and criminal cases. The Ohio Revised Code requires the County to reimburse the City for a portion of staff salaries, as well.

Collapse All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Revenues	$ 252,820	$ 328,117	$ 327,500	$ 345,000	$ 335,000
Court Fines	182,467	229,063	247,500	265,000	255,000
Refunds/Reimbursements	70,299	99,054	80,000	80,000	80,000
MUNICIPAL COURT-COUNTY REIMBURSEMENT	70,299	99,054	80,000	80,000	80,000
Miscellaneous Sales	54	0	0	0	0
Expenses	258,891	277,014	274,802	293,312	280,454
Personnel Services	244,801	266,943	260,052	270,137	262,954
Other Expenses	14,090	10,070	14,750	23,174	17,500
Revenues Less Expenses	$ -6,070	$ 51,104	$ 52,698	$ 51,688	$ 54,546

Table of Contents

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Add links

Street Department

Department Summary

Department Description

The Street Department is responsible for the maintenance of the city's public roads and storm water infrastructure. Efforts include day-to-day maintenance, mowing, plowing, and other various tasks throughout the community. The Department is staffed with 4 full-time employees: 1 Street Foreman and 3 maintenance workers. The department is funded through various sources, but most notably gas and permissive taxes.

Goals and Objectives

The Street Department's goal and objective is to provide the best quality of service in relation to the City's streets, roads and sidewalks. In order to do so the Street Department focuses on maintaining and upgrading critical capital equipment and vehicles. The existing service facility center is ill-equipped to house necessary equipment without modification of the currently facility.

Budget Information

The financial operations for the City's general street maintenance and storm water management efforts are housed within 3 main funds. These funds also support capital and employee benefit reserve funds for department related costs. Street Department funds consist of a Street Maintenance Fund, State Highway Fund, and Stormwater Fund.

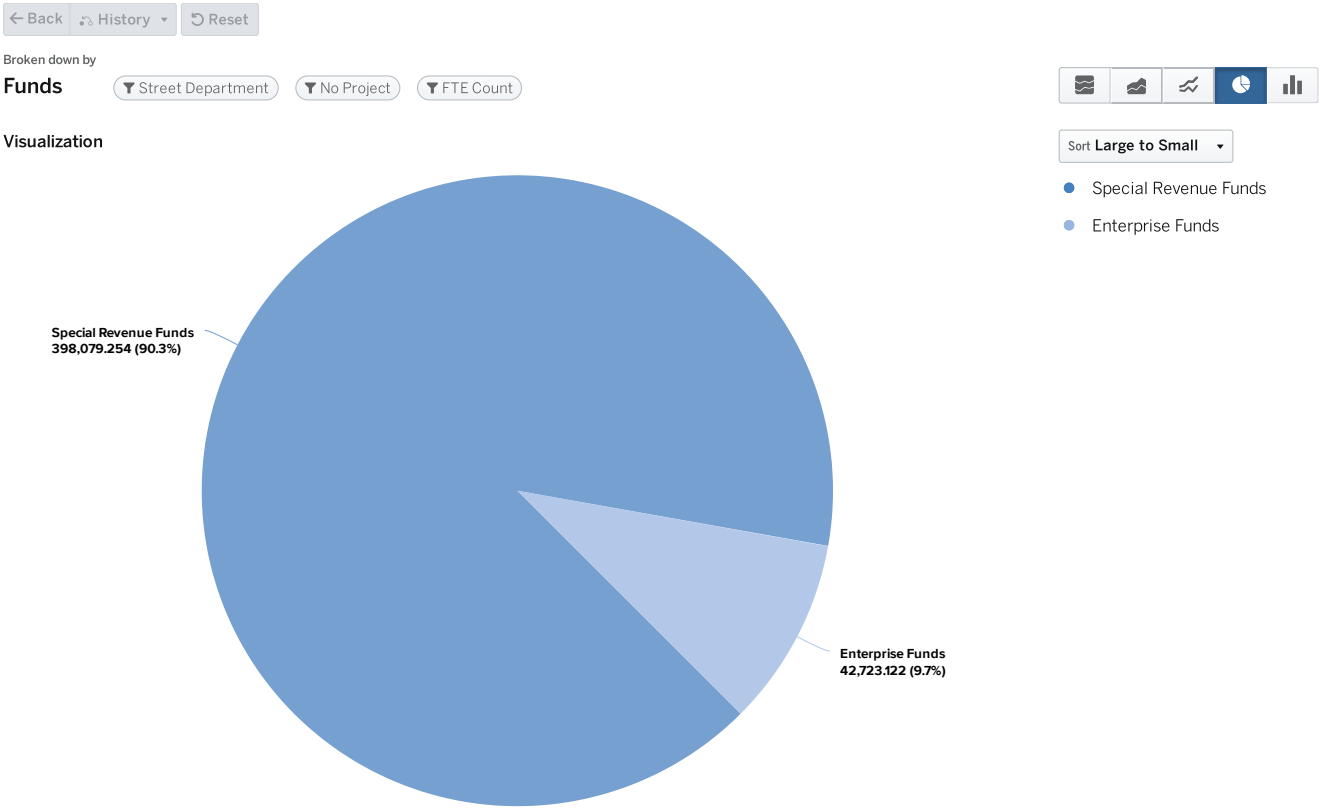
The Street Department and Stormwater sewer budget mostly consists of personnel and capital costs. The 2023 budget includes transfers to capital funds to pay and reserve for capital equipment and City

improvements. As seen in the fund reserves section of the Street Maintenance fund and State Highway Fund (link below), capital equipment purchases may be deferred to maintain fund balance through 2025. The budget also includes available funds to contract necessary services related to sidewalk and tree maintenance. In 2021, the Street Department ordered a new 1-ton dump truck which was received and paid for in 2022. Future planned equipment purchases include a new street sweeper and service truck. The bucket truck replacement and new vactor truck are currently unbudgeted but requested by the Street Department. The Street Department's current revenue streams are unable to fund major capital projects and equipment over the next five years. Although General Fund subsidy is expected for paving projects, an increase in the permissive tax will reduce the General Fund impact and allow the Department to adequately maintain City streets. See permissive tax section below.

The Street Department is comprised of 1 Superintendent and 3 Maintenance Workers.

Click on the below links to view Street Department specific funds:

- Street Maintenance and State Highway Fund
- Stormwater Fund



Street Revenue

The street maintenance services are solely funded through state and local taxes on gas and motor vehicles. Vehicle registration permissive tax is a tax that can be levied by counties, municipalities, and/or townships on vehicle registrations. Permissible uses of the permissive tax, per ORC Chapter 4504, include planning, constructing, improving, maintaining, and repairing public roads, highways, streets, and for the maintaining and repair of bridges and viaducts. The City has an opportunity to increase this fee on motor vehicles licenses by $5

per license. The City collects approximately $160,000 per year of permissive tax revenue. See second graph below. The revenue is accounted for in the City's Street Maintenance Fund (Fund 212). The additional $5 per license levy is expected to generate approximately $30,000 to $40,000 more in revenue per year. Specifically, this additional revenue is expected to offset the financial burden of paving and repairing City streets in critical condition. The City cannot rely on the annual revenue collected to meet timely demands of repairing and paving City streets. Although the City's General Fund is expected to carry most of the financial burden in repairing and paving City streets, the additional $5 tax will help offset a portion of the General Fund's share.

Capital Equipment

The Street Department's capital equipment list is shown below. Equipment listed for replacement in 2023 is currently budgeted in fund 403, except for the bucket truck ($150,000), which has been an unbudgeted item for the past few years. The Street Department has also requested to purchase a vactor truck, split with the Water Department, estimated at over $400,000. The vactor truck is not included in the schedule below or in the 2023 budget.

The Street Department is also budgeting $15,000 for a new utility trailer in 2023 (not included below).

Unbudgeted

Department	Fund	DESCRIPTION	Lease	ACQ YR	ACQ COST	Replacement Cycle	Replacement Yr.	Replacement Cost
Street	403	#9 TRUCK 2011 MFG: TYMCO MODEL: 600 SWEEP INTERNATIONAL SERIAL: 6665	Y	2012	$195,971	9	2023	$200,000
Street	403	#30 Bucket Truck 2003 MFG: FORD MODEL: F350 SERIAL: 9460		2003		18	2023	$150,000
Street	403	#31 TRUCK 2012 MFG: FORD MODEL: F350 SERIAL: 1FTRF3B66CEA66844		2012	$37,126	11	2023	$50,000
Street	403	#33 TRUCK 2015 MFG: KENWORTH MODEL: T370 SERIAL: 2NKHHJ8X0FM458148	Y	2015	$143,419	9	2024	$150,000
Street	401	#35 TRUCK PICKUP 2015 MFG: FORD MODEL: F350 SERIAL: 1FTRF3B62FEC16209		2014	$41,317	9	2024	$40,000
Street	403	#32 TRUCK DUMP 2016 MFG: KENWORTH SERIAL: 2NKHHJ8X0GM133209		2016	$137,954	9	2025	$150,000
Street	701	Copier - E724dn Series		2020	$2,849	6	2026	$3,000
Street	605	TRUCK #40 2018 FREIGHTLINER EXTREME VAC	Y	2018	$179,320	10	2028	$200,000
Street	403	MOWER ZTRAK Z950R MFG: JOHN DEERE SERIAL:		2021	$11,895	10	2031	$14,000
Street	403	#34 TRUCK 2022, PLOW MFG: FORD MODEL: F550 SERIAL: 1FDUF5HN2NDA16287		2022	$122,645	9	2031	$120,000
Street	403	MOWER FLAIL MFG: ALAMO/MOTT SERIAL: 2582		2013	$5,748	20	2033	$7,000

Street	403	MOWER FLAIL MFG: ALAMO/MOTT SERIAL: 2581		2013	$5,748	20	2033	$7,000
Street	403	ROLLER MFG: WACKER SERIAL: 4637		2013	$16,000	20	2033	$20,000
Street	403	2017 New Holland B95C Tractor Loader Backhoe	Lease	2016	$72,547	20	2036	$80,000
Street	401	2 Radar Signs for Shawnee Schools		2020	$16,776	20	2040	$25,000
Street	403	2002 Trailer MFG: HUDS SERIAL: 1OHHBC10121000069				N/A	N/A	N/A
Street	403	1974 Trailer MFG: HMD Lic: ON3668				N/A	N/A	N/A
Street	403	SNOW PLOW, HENDERSON SPREADER FOR TRUCK #28 SERIAL: 6461		2010	$15,251	15	N/A	$17,000
Street	403	SPREADER SALT TAILGATE TR#21 MFG: HENDERSON SERIAL: 0569		2011	$5,000	15	N/A	$6,000
Street	403	SNOW PLOW 10' #TR34 MFG: HENDERSON SERIAL: 0841		2011	$5,163	20	N/A	$3,000
Street	403	SPREADER SALT TAILGATE TR#34 MFG: HENDERSON SERIAL: 0514		2013	$5,000	20	N/A	$6,000

Table of Contents

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Parks and Recreation Department

Department Summary

Department Description

The fiscal management of the Department is comprised of two funds: the Parks and Recreation Fund and Parks Foundation Fund. In 2022, the Parks and Recreation Department was very active in community development and City initiatives involving public programs. The Parks and Recreation Department includes 4 FTEs, 1 year-round part-time employee, and approximately 24 seasonal and other temporary part-time employees.

Goals and Objectives

The Parks and Recreation's short-term plan is to maintain and update parks and facilities as well as capital equipment and vehicles while reserving and securing funds for the Department's master plan that includes major capital improvements. Specific to this budget include improvements to various park systems. With ongoing expansion of programs and property/facility responsibilities, there is a need for additional personnel in the future.

Budget Information

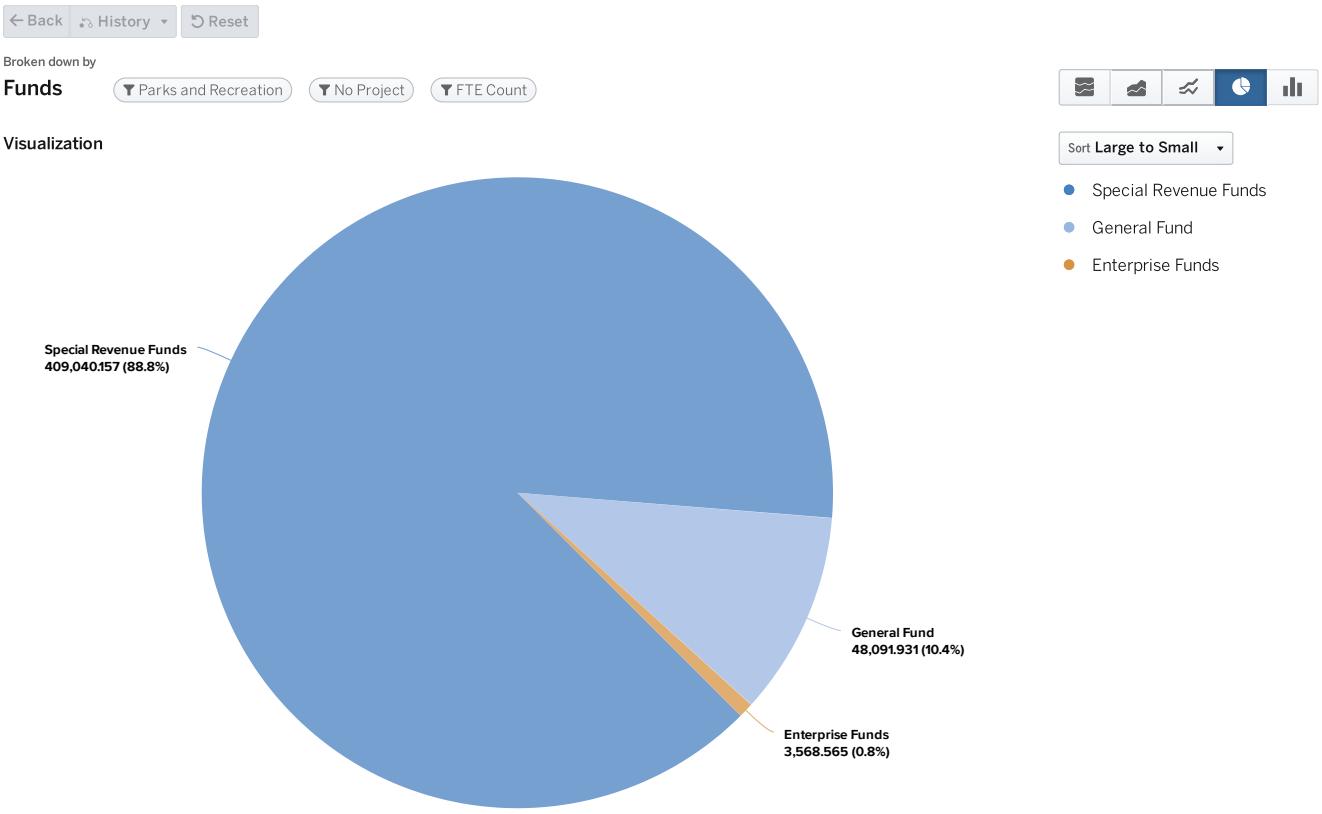
The Parks and Recreation Operations Manager serves as the overall Department coordinator, responsible for overall oversight, management, and budgeting for the department, as well as the Huron Boat Basin. The 2023 budget includes inflationary growth for salaries and needed updates to Fabens park. Due to the anticipated development at Con-Agra, the fish cleaning station, and the former Showboat property the department will need additional resources to manage these properties. The budget also includes the replacement of playground equipment at Lakefront Park and replacement of a mower. See capital equipment list below.

In addition, the City performed a comparison analysis of parks and recreation employees in the area. Due to this analysis, the City included raises to parks and recreation staff above the 2.25% raise budgeted for other non-bargaining employees. To lessen the financial burden on the HJRD, the City's General Fund will bear this increased cost. The below graph shows that approximately 7% of parks and recreation staff's payroll will be paid with General Fund dollars beginning in 2023.

Click on the below links to view more detail on Parks and Recreation funds:

- Parks and Recreation Fund
- Huron Parks Foundation Fund

Parks and Recreation Personnel Budget and Allocation



Capital Equipment

Unbudgeted

Department	Account	DESCRIPTION	Serial/Vin	YR	ACQ COST	Replacement Cycle	Replacement Yr.	Replacement Cost
Parks and Recreation	403-3400-55210	2019 Trailer MFG: AMER SERIAL: 7FNUS1214K1012724				N/A	0	N/A
Parks and Recreation	403-3400-55210	2012 Trailer MFG: RONS SERIAL: 1R9BL2023CT522004				N/A	0	N/A
Parks and Recreation	403-3400-55210	Trailer (From Fire) MFG: SERIAL:				N/A	0	N/A
Parks and Recreation	403-3400-55210	Trailer (Landscape) MFG: SERIAL:				N/A	0	N/A
Parks and Recreation	403-3400-55204	WHP48A - 48' Walk Behind Mower		2018	$5,529	5	2023	$7,000
Parks and Recreation	403-3400-55204	Ferris Zero Turn 72" Mower ISX3300 40 HP	4001281055	2021	$14,089	2	2023	$15,000
Parks and Recreation	403-3400-55204	APPARATUS PLAYGROUND MULTI STATION - Lake Front Park				15	2023	$100,000
Parks and Recreation	403-3400-55204	1 Z970R 60' Commercial Ztrak John Deere Mower	1TC970RGLNT 100133	2022	$13,443	2	2024	$15,000
Parks and Recreation	403-3400-55204	1 Z970R 60' Commercial Ztrak John Deere Mower	1TC970RGENT 100135	2022	$13,443	2	2024	$15,000
Parks and Recreation	403-3400-55204	TRUCK PICKUP 2008 MFG: FORD MODEL: F250 SERIAL: 1FT5X215X8EA56665	1FT5X215X8EA 56665			8	2024	$35,000
Parks and Recreation	403-3400-55205	APPARATUS PLAYGROUND MULTI STATION - Nickel Plate Beach		2003	$20,676	15	2025	$100,000
Parks and Recreation	403-3400-55204	CAGE BATTING, NETTING		2010	$7,361	15	2025	$8,000
Parks and Recreation	403-3400-55204	GATOR MFG: JOHN DEERE MODEL: XUV6251		2017	$12,396	8	2025	$13,000
Parks and Recreation	403-3400-55204	MOWER GROOMER FIELD PRO 3040 MFG: TORO	404601295	2019	$15,956	6	2025	$17,000
Parks and Recreation	701-7000-55207	Copier/Printer - Xerox B405 - F6230 - Serial # 9HB959320		2019	$4,077	6	2025	$5,000
Parks and Recreation	701-7000-55207	Copier/Printer - Xerox C7025 - F6256 - Serial # 3UA296785		2019	$4,077	6	2025	$5,000
Parks and Recreation	403-3400-55210	#43 TRUCK PICKUP 2014 MFG: FORD MODEL: F150 SERIAL: 1FTFX1EF7EKG07811	1FTFX1EF7EK G07811	2014	$23,769	12	2026	$35,000
Parks and Recreation	403-3400-55204	GROOMER FIELD MFG: TORO SERIAL: 0775		2015	$13,175	6	2028	$16,000
Parks and Recreation	403-3400-55210	#48 TRUCK PICKUP 2016 MFG: FORD MODEL: F150 SERIAL: 1FTEW1CG6GFC07759	1FTEW1CG6G FC07759	2016	$27,918	12	2028	$40,000
Parks and Recreation	403-3400-55205	FABENS - Playground equipment		2014	$79,951	16	2030	$100,000
Parks and Recreation	403-3400-55204	TRUCK PICKUP 2018 MFG: FORD MODEL: F250	1FT7X2B61JED 06703	2018	$29,484	12	2030	$40,000
Parks and Recreation	403-3400-55204	Snow Plow and light bar from 11140 - 10/26/2018 AP CHECKS - On 2018 Ford F-250		2018	$6,750	12	2030	$7,500
Parks and Recreation	403-3400-55204	Workman MDX w/ Groomer Field Mower	409586773	2021	$16,006	10	2031	$15,000
Parks and Recreation	403-3400-55210	#48 TRUCK PICKUP 2019 MFG: FORD MODEL: F350	1FTRF3B63KE F54700	2019	$27,719	8	2032	$40,000
Parks and Recreation	403-3400-55204	Nickel Plate Beach Alert System		2020	$22,656	15	2035	$30,000
Parks and Recreation	211-9600-53401	CLOCK TOWER		2016	$79,577	20	2036	$175,000
Parks and Recreation	403-3400-55204	Utility Tractor MFG: John Deere MODEL: 320R Loader	1P0320RXALX0 58208	2020	$38,913	20	2040	$40,000
Parks and Recreation	401-3400-55002	FABENS - Fencing		2014	$18,857	30	2044	$16,000
Parks and Recreation	Various	Fabens Park - Fence Project - Fields #2-9		2017	$180,671	30	2047	$176,000

Table of Contents

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Huron Boat Basin

Department Summary

Department Description

The Huron Boat Basin is a fully operational recreational marina operated and managed by the City of Huron through the Parks and Recreation Department. The Huron Boat Basin is staffed by one (1) full-time position, supplemented by a host of part-time employees and additional support from full-time employees of the Parks Department. The Boat Basin is located in the heart of the downtown and serves as the entertainment hub of the city with a host of activities, festivals, and musical entertainment throughout the summer.

Budget Information

The financial activity of the Huron Boat Basin is managed through Fund 210. Revenues are predominantly comprised of fees for dockage, which help offset the costs of personnel and various entertainment options. The Boat Basin is operationally self-sufficient, however, long-term capital needs such as renovations to the building and lights will need to be subsidized by general capital dollars or in the form of grants. The capital improvement plan can be found at the following link, which includes the Huron Boat Basin capital improvement needs and wants.

The department had some major operational projects anticipated for 2022, for which it has been sequestering budgetary savings over previous cycles to offset the costs. Major projects include necessary dredging of the Boat Basin marina at an estimated cost of $175,000 in 2022 (split 50/50 with the Capital Improvement Fund) and additional updates to its existing facility including improvements to the roof, landscaping, painting, and retaining wall near the river. The dredging budget has been increased and moved to the 2023 budget.

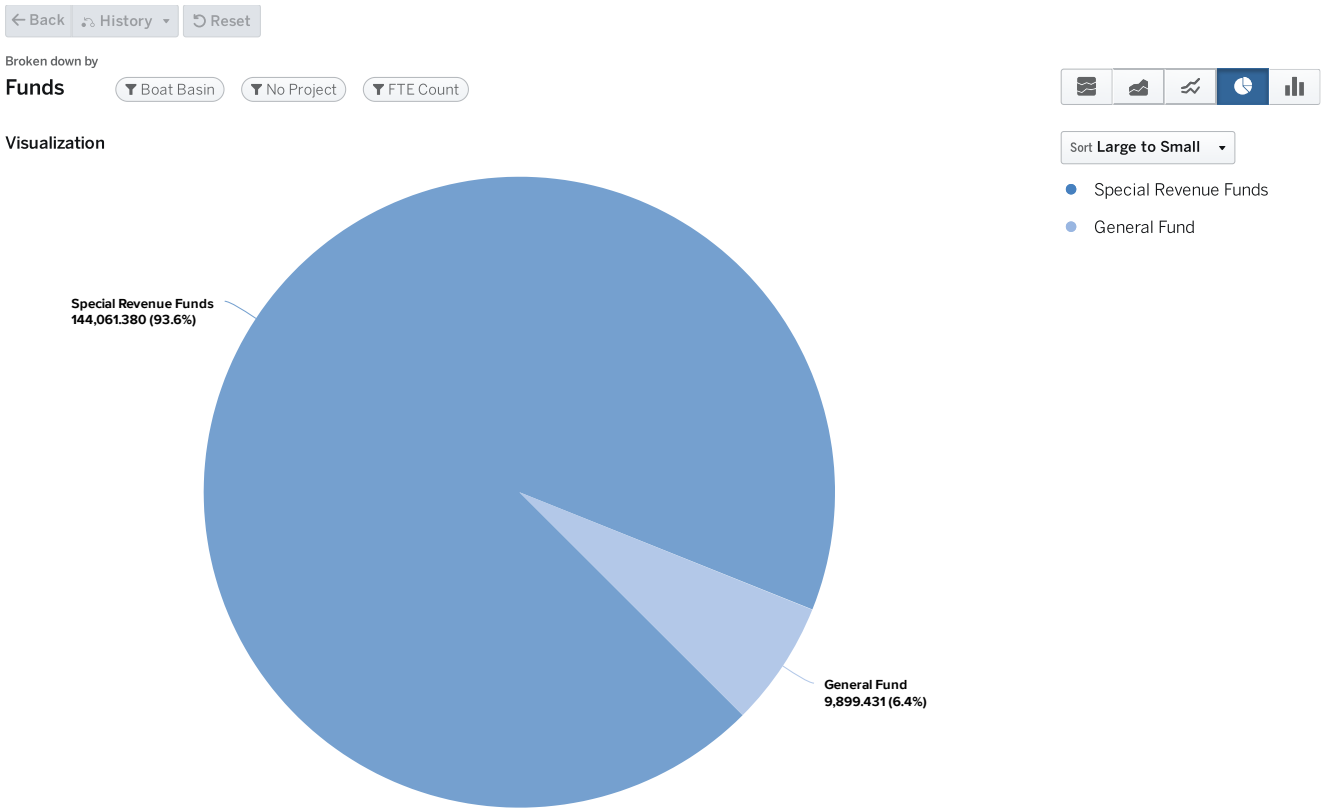
Other capital improvements include major renovations to the Boat Basin that cannot be funded through annual dockage fees. The Huron Boat Basin received an updated capital report from K&S Associates and

intend to work with the state legislature on capital requests for the boat basin

Click on the below link to view more detail on the Huron Boat Basin's fund:

- Huron Boat Basin Fund

Boat Basin Personnel Budget and Allocation



Water Utility

Department Summary

Department Description

The City's Water utility is comprised of 2 divisions: filtration and distribution. The Department currently has 10 FTEs – 1 Superintendent, 5 in filtration and 4 in distribution. The fiscal management of the City's Water utility is comprised of four total funds: one specific to the general operations of the Water Department, and three special purpose funds for capital, debt service, and long-term employee liability reserves.

Goals and Objectives

The goals of the Water Department include adherence to the Asset Management Plan, implementation of the Sludge Rake system, and continued efficiencies within the plant. In addition, the Water Department plans to use the 2023 budget for preparation of future capacity growth and water infrastructure improvements, pending approval from Council on a water rate increase.

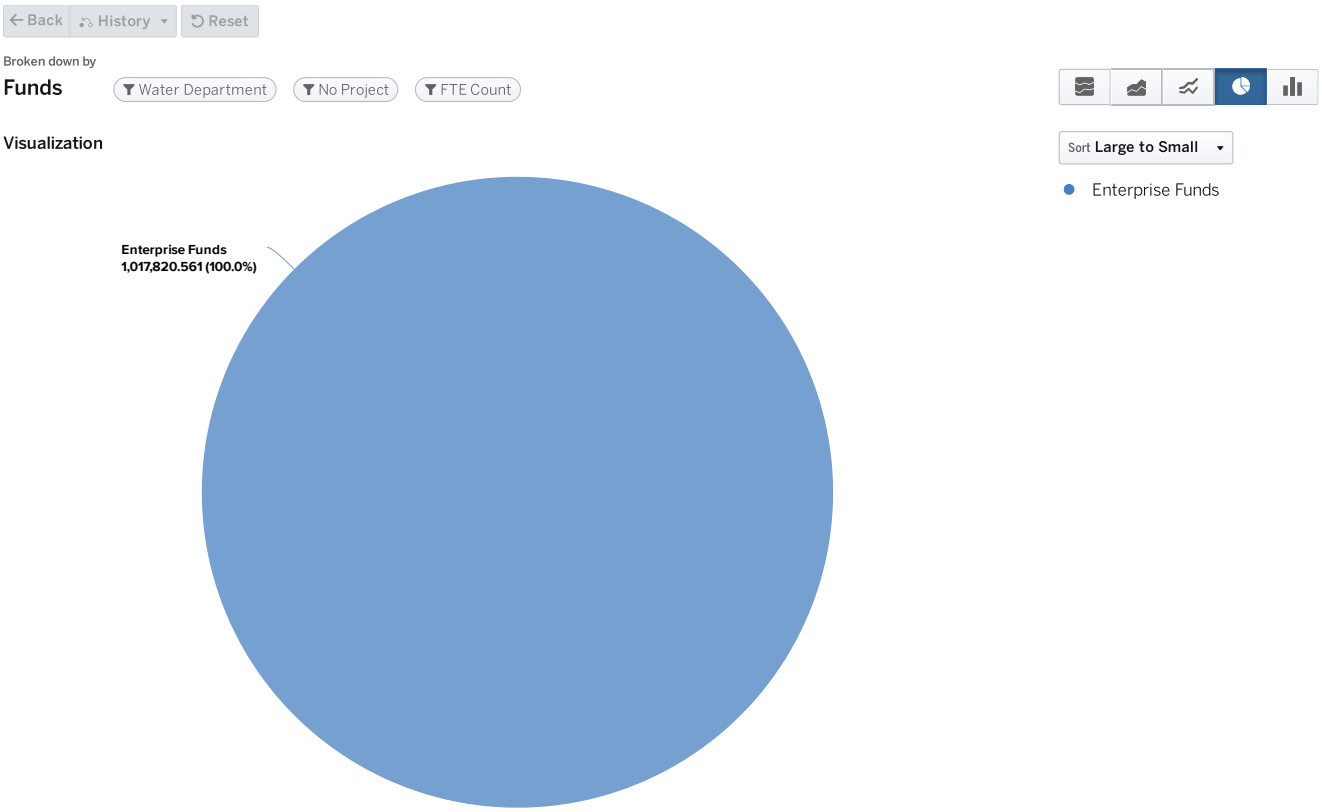
Budget Information

The Water Department's expenses are accounted for in the following categories: personnel, materials/supplies, contractual services, administrative support, capital, bond retirement and operating transfers. The Water Filtration plant operates 24/7/365. The transition from a 16-hour production window to 24 hours in 2021 is based on increased water demands both internal and external. Erie County continues to maximize the wholesale water agreement and Ardagh is still a growing internal user. The Water Department's Capital Projects Fund (Fund 603) is used for both major infrastructure projects and equipment. Through operational efficiencies, the Water Department has regularly been able to transfer surplus funds from the Water Fund (Fund 604) to the Capital Project Fund. In 2022 the Tube Settler expansion project for $2.8 million dollars is expected to complete construction. The Water Department's asset management plan

and water rate outlines waterline replacement and upgrades within the next ten years. City's current water rate cannot support these capital projects. Therefore, Council is considering legislation in to increase the water rates over a 10-year period, effective January 1, 2023.

Click on the below links to view Water Department specific funds:

- Water Operating Funds
- Water Capital Fund
- Water Long-term Debt Fund



Capital Equipment

The Water Department's capital equipment list is shown below for equipment on the replacement list over the next ten years. Equipment listed for replacement in 2022 and 2023 is currently budgeted in Fund 603. The Water Department has also requested to purchase a vactor truck, split with the Street Department, estimated at over $450,000. The purchase is not included in the 2023 budget. The major capital equipment being replaced in 2022 and 2023 are the datamatic meter readers from Zenner to Neptune.

Department	Fund	DESCRIPTION	ACQ. MO	ACQ. YR	LIFE	ACQ COST	Replacement Cycle	Replacement Yr.	Replacement Cost
Water	603	Datamatic Meter Reader (Replacing with Neptune)		2012	50	$732,521	N/A	2022	$530,000
Water	604	#25 WATER DIST. SERVICE TRUCK 2015 RESO. 2014-98		2015	8	$24,900	8	2023	$35,000
Water	603	#22 TRUCK TRANSIT CONNECT 2013 WATER DIST Van MFG: FORD		2013	8	$22,138	8	2024	$35,000
Water	604	Service Body in F-550 REG CAB 4x2		2014	8	$36,987	8	2024	$40,000
Water	604	#27 TRUCK SUPER 2014 Crew Cab		2014	8	$26,248	10	2024	$40,000
Water	604	Copier/Printer - Xerox Versalink C7020 F0945	11	2018	5	$5,142	6	2024	$6,000
Water	603	2018 FORD F150 SERVICE TRUCK MFG: FORD SERIAL: 7819	6	2018	8	$22,686	10	2028	$23,820
Water	603	2018 YANMAR VIO55 MFG: YANMAR MODEL: VIO55	10	2018	15	$61,650	10	2028	$64,733
Water	603	SCADA SYSTEM C/O 1 DELL OPTIPLEX 390 PC, 1 DELL		2015	15	$39,568	15	2030	$41,546
Water	603	Scada System Upgrades 3/yr	6	2012	20	$6,903	20	2032	$7,248
Water	603	USED CAT 2C5000 LP GAS 5,000 LB FORKLIFT		2017	15	$14,900	15	2032	$15,645
Water	604	Touchscreen		2013	20	$9,820	20	2033	$10,311
Water	604	Service Pump		2013	20	$22,760	20	2033	$23,898
Water	603	Heating System		2014	20	$11,028	20	2034	$12,000
Water	604	DATASONDE BUOY FOR OEPA GRANT from 1826 - 6/11/2015 AP CHECKS		2015	20	$8,000	20	2035	$8,400
Water	603	Flocculator		2015	20	$93,389	20	2035	$98,058
Water	603	Rye Beach Water Tower		2016	50	$322,955	20	2036	$339,103
Water	604	75 HP VARIABLE FREQUENCY		2017	20	$5,040	20	2037	$5,292
Water	604	PARTICLE CHARGE ANALYZER.		2017	20	$6,000	20	2037	$6,300
Water	603	2018 CARBON FEEDER, 20#	4	2018	15	$23,989	20	2038	$25,188
Water	603	AUTODIALER, WIN911, AND XL REPORTER, SYSTEM UPDRAD		2018	20	$7,500	20	2038	$7,875
Water	603	ELECTRICAL TRANSFORMER AND SUB PANEL 200 AMP	5	2018	30	$9,000	30	2048	$9,450
Water	604	16" magnetic meter raw water line		2014	50	$10,626	50	2064	$13,813
Water	603	SCADA System upgrade		2014	50	$14,100	50	2064	$18,330
Water	604	New motor		2014	50	$14,520	50	2064	$18,876
Water	604	NEW PRESSURE VALVE		2014	50	$8,042	50	2064	$10,455
Water	603	Flocculator		2014	20	$19,586	50	2064	$25,462
Water	603	BACKWASH FILTER PUMP CENTRIFUGAL 10" FLEX COUPLED TO 75HP 1,190 RPM		2015	20	$140,818	50	2065	$183,063
Water	603	SCADA System upgrade		2015	50	$16,893	50	2065	$21,961

Table of Contents

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Electric Utility

Department Summary

Department Description

Huron Public Power is not a dedicated department of the City, and therefore, has no specific staff. The service is managed administratively by the City Manager's Office, billing and clerical work is done by the Finance Department, and field work is done in combination of the Street Department and professional service contracts. The City utilizes an electric engineer consultant and law firm for legal services related to the electric utility.

The fiscal management of the City's Electric utility is currently comprised of two funds (Fund 654 and Fund 655). Fund 655 (Community Infrastructure Fee) was newly created at the end of 2019 to accurately account for the large user fee on Mucci Farms' electric usage. Due to the change of HPP's rate structure, this fund will be transitioned into a capital fund for the electric utility. The rates were adjusted after the sale of the substation's transmission assets in 2021.

The City is also considering a debt service fund to account for the substation bond and the expectation of future debt with expansion of the utility, in a similar manner to the Water Department. Currently, the Electric Fund is used to account for electric utility payments, general Huron Public Power capital, debt service for the City's electric utility.

Goals and Objectives

The objective and goal of the Electric Fund is to maintain excellent service to a growing customer base and a competitive rate for economic development recruitment, retainment and expansion. Huron Public Power along with the Huron Water operation are key assets to control in helping control utility costs and infrastructure for our businesses and residents.

Budget Information

The Electric Fund's expenses are comprised of personnel costs from administrative support, contractual services including AMP, capital, and debt service on the substation debt. The AMP contract makes up the majority of the Electric Fund's expenses. The 2023 budget includes design and planning work for expansion of Huron Public powers to Sawmill Parkway and north on Rye Beach Road. The capital improvement plan for HPP also includes a rate study and construction of a third transformer at the substation.

Click on the below link to view more information on the electric utility's fund:

- Electric Funds

Huron Public Power Capital Improvement Plan

City of Huron Capital Improvement Plan
2022 - 2031

Not in Budget

								Ten Year Capital Improvement Plan									
Project Name/Description	Master Plan Priority	Fund	Design Cost	Construction Cost	Inspection Cost	Total Cost	Funding Source	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
HPP Expansion - Across Railroad/Highway	4 - Utility Expansion	654	$ 100,000	$ 2,000,000	$ 100,000	$ 2,200,000		$1,100,000	$1,100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Electric Rate Study	4 - Utility Expansion	654	$ -	$ 25,000	$ -	$ 25,000		$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Substation Expansion (transformer, switch gear)	4 - Utility Expansion	654	$ 70,000	$ 2,860,000	$ 70,000	$ 3,000,000		$ 70,000	$2,930,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Table of Contents

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General Fund

Fund 110 and Fund 111

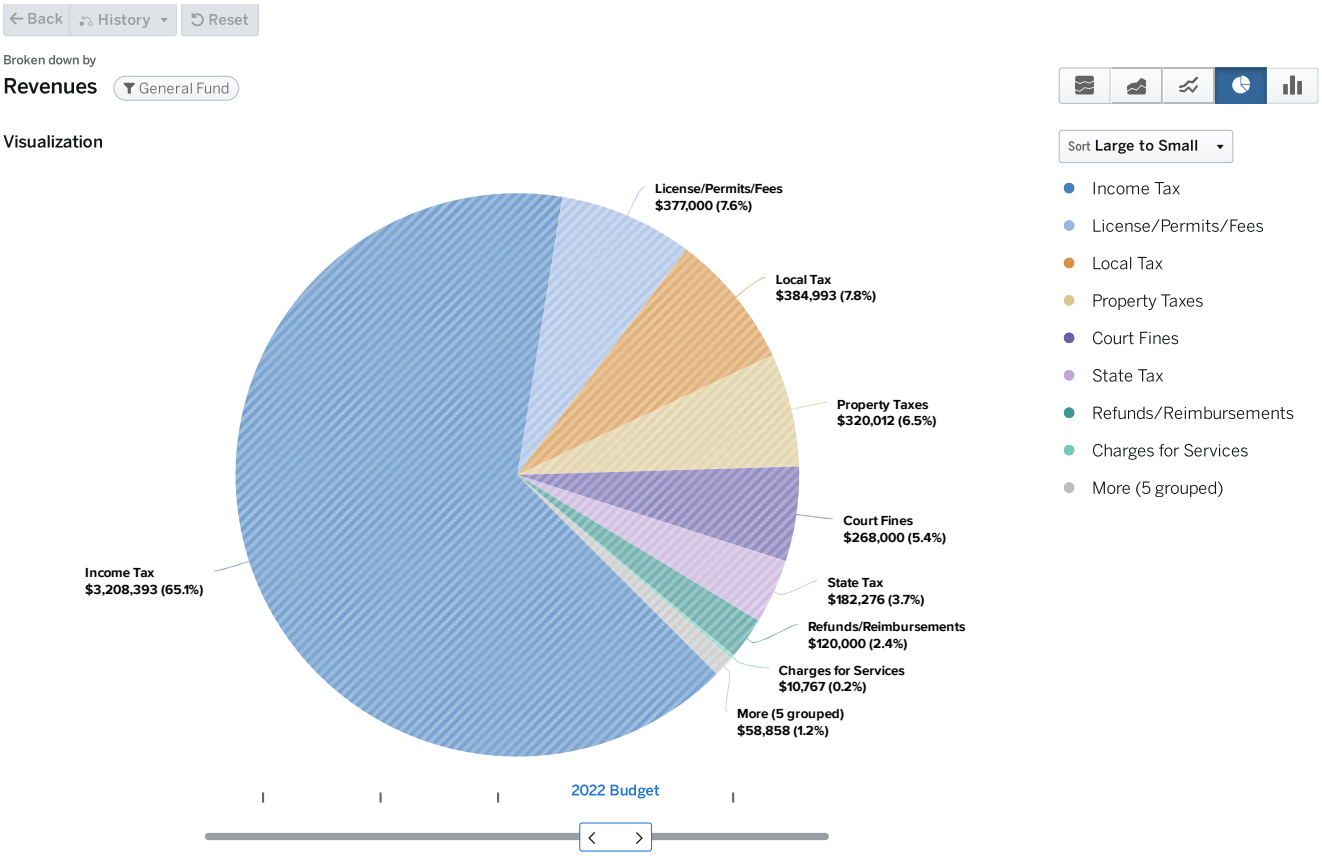
The General Fund (Fund 110) is the operating fund of the City. All revenues and expenditures not accounted for in other designated funds are recorded in the General Fund. Although various departmental divisions are operated with special revenue and enterprise funds, the majority of City operations are charged to the General Fund. The General Fund section also includes the auxiliary funds of Special Warrants (111).

General Fund Revenue

The General Fund is inclusive of the majority of the operational revenues the City utilizes to operate the major functions of governmental operations. The main source of revenue is the income tax, accounting for 68% of the revenue within the General Fund. Additional revenue sources include property taxes, electric excise tax, bed tax, various Court fines/costs, permits, contractor and transient rental registration, and various miscellaneous program fees. The following graphs and tables provide a summary and analysis of General Fund revenues.

Revenue by Revenue Source

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Income Tax	$ 2,844,640	$ 3,328,340	$ 3,684,808	$ 3,208,393	$ 3,758,504
License/Permits/Fees	294,466	504,090	377,500	377,000	316,500
Local Tax	211,547	392,939	395,000	384,993	398,050
Property Taxes	318,123	319,429	354,750	320,012	355,685
Court Fines	185,095	232,878	250,500	268,000	258,000
State Tax	167,470	184,124	190,350	182,276	206,677
Refunds/Reimbursements	296,858	176,823	131,552	120,000	125,000
Charges for Services	809,500	5,701	10,000	10,767	10,000
Interest Earnings	40,043	42,186	52,000	50,000	55,000
Transfers In	57,085	0	0	0	0
Grants	7,830	0	8,858	8,858	0
Special Assessments	1,133	1,512	2,020	0	2,020
Miscellaneous Sales	1,554	0	0	0	0
Total	$ 5,235,345	$ 5,188,023	$ 5,457,338	$ 4,930,299	$ 5,485,436



Budgeted Expenditures

The General Fund budget, by department and by expenditure type, is shown in the tables below. Along with the general operations of the City the General Fund also subsidizes capital, debt service, Fire Department and Parks and Recreation activities. Approximately $320,000 of Administrative Support is related to the City's contribution to the Huron Joint Recreation District. General Fund transfers include transfers to the Debt Service Fund, Fire Fund, and Capital Improvement Fund.

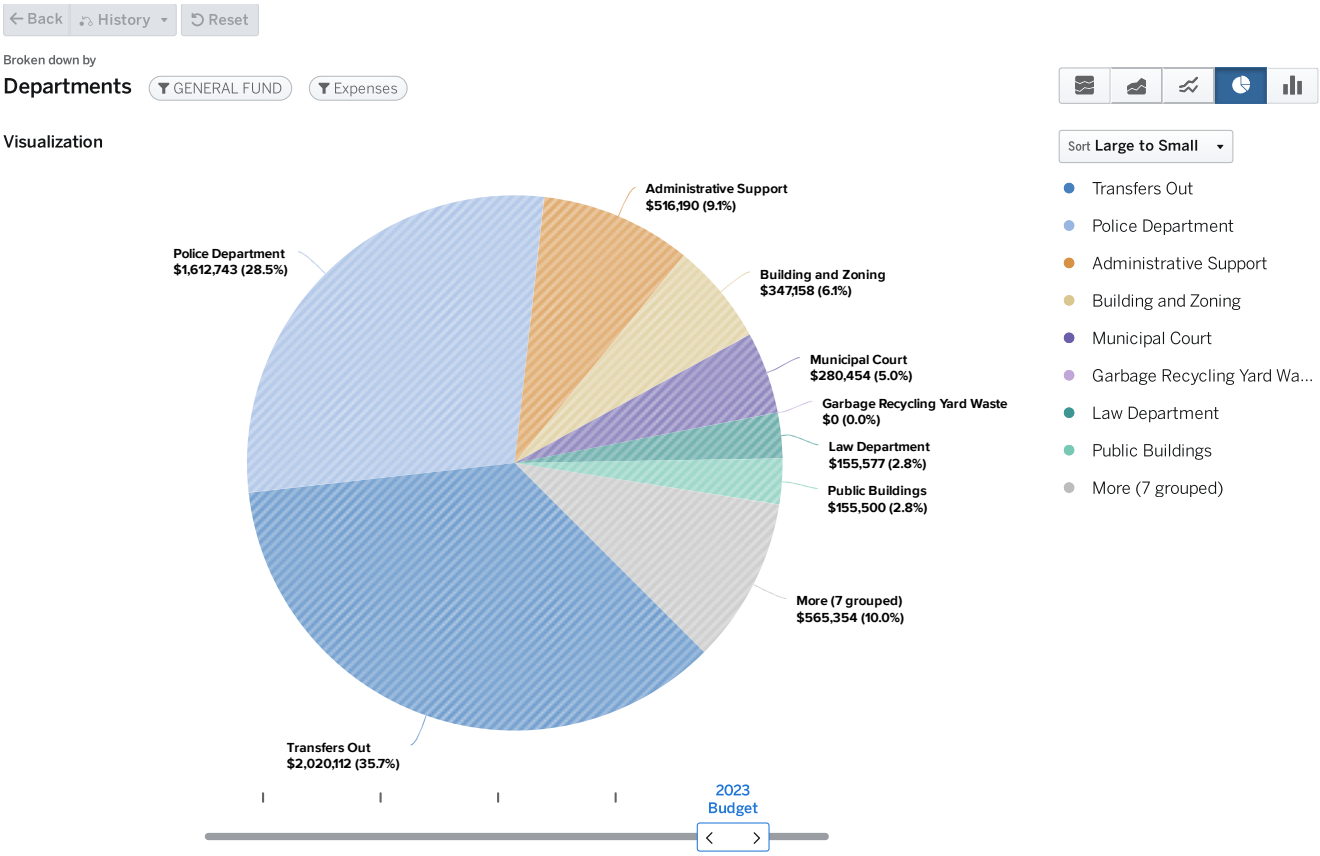
Budget by Expenditure Type

The below table provides actuals and budgeted expenditures per expense type for the General Fund. Projections for 2022 are higher than initially budgeted due to end of year cash transfers the City is anticipating. The City is expecting to transfer over $250,000 in cash to the capital equipment fund (Fund 403) to pay for the tennis courts at Fabens Park. Additional cash transfers to the payroll stabilization fund and/or capital improvement fund could also occur. The $400,000 difference in 2022 projected and 2023 budgeted personnel costs is due to the following reasons:

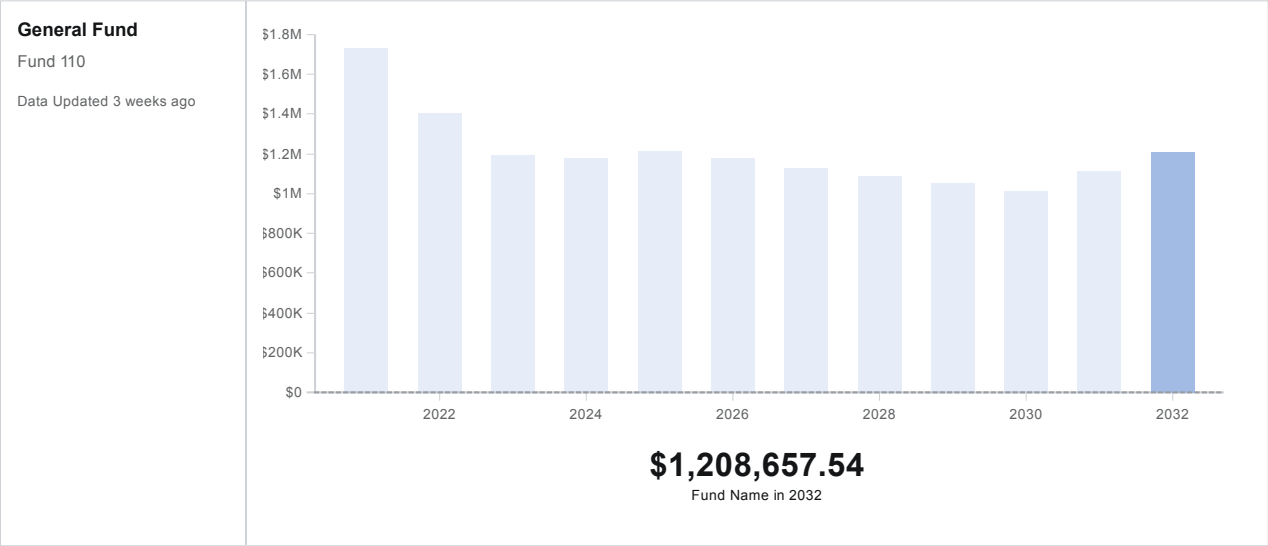
- In addition to annual salary increases, approximately $60,000 of wages and benefits have been moved into the General Fund from the Parks and Recreation Fund to allow for salary adjustments and accurately account for hours spent on non-HJRD work by the Parks personnel.
- The City is also anticipating a 37% increase in medical premiums for 2023. The General Fund will absorb $65,000 of this increase.

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Personnel Services	$ 1,610,090	$ 1,824,122	$ 2,090,492	$ 2,163,587	$ 2,245,025
▸ Transfers	1,839,958	1,726,096	2,455,012	1,884,100	2,020,112
▸ Other Expenses	1,735,646	1,155,418	1,386,233	1,452,412	1,387,952
Total	$ 5,185,694	$ 4,705,636	$ 5,931,737	$ 5,500,099	$ 5,653,089

Budget by Department



Fund Balance



Special Revenue Funds

Fund Summary

Special revenue funds account for proceeds of revenue sources that are legally restricted to expenditures for specific purposes other than general fund, enterprise, and capital project activities. The City utilizes special revenue funds for activities related to the Street Department, Fire Department, Police Department, Parks and Recreation, Court, Property Maintenance, Garbage and Recycling, Street Lighting Assessment, Economic Development, and Payroll Stabilization.

Special Revenue Funds

The following links provide more budget detail for individual special revenue funds:

- Garbage, Recycling, and Yard Waste
- Property Maintenance
- Parks and Recreation
- Huron Boat Basin
- Huron Parks Foundation Fund
- Street Maintenance and State Highway
- Stormwater
- Fire Levy and Fire Pension
- Rescue Squad Funds
- Court Computer, Court Capital, and Indigent Alcohol
- Probation
- Enforcement/Education, Mandatory Trust, Contraband Forfeiture

- School Resource Officer
- Marine Patrol Grant
- Street Lighting Fund
- American Rescue Plan Act
- Economic Development

Special Revenue Funds - Total Revenue by Fund

	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
SPECIAL FIRE LEVY FD	$ 2,428,714	$ 2,559,603	$ 2,430,391	$ 2,423,622	$ 2,809,531
GARBAGE, RECYCLING AND YARD WASTE	0	932,758	885,000	812,400	895,000
STREET MAINTENANCE FUND	628,272	652,320	669,000	672,100	772,100
PARKS AND RECREATION	0	973,035	679,959	680,759	666,269
FIRE PENSION FUND	262,170	258,186	290,675	285,402	296,741
ARPA FUND	0	359,768	362,640	362,640	0
POLICE PENSION FUND	206,118	211,330	210,390	204,690	186,562
STREET LIGHTING	245,284	172,266	233,356	172,000	190,712
BOAT BASIN	162,553	164,819	189,169	173,520	186,239
LOCAL CORONAVIRUS RELIEF FUND	462,646	0	0	0	0
ECONOMIC DEVELOPMENT	110,262	209,346	11,522	105,000	11,522
STORM WATER FUND	88,447	94,853	85,000	87,115	88,000
PARKS FUND	405,926	0	0	0	0
POLICE RESOURCE OFFICERS	53,530	71,072	73,204	73,204	76,864
EMPLOYEE BENEFIT RESERVE FUND	11,000	105,000	60,000	60,000	105,500
RECREATION FUND	240,627	0	0	0	0
PROBATION FUND	39,106	40,655	40,000	50,000	50,000
MARINE PATROL GRANT	40,639	40,061	40,043	40,443	40,443
STATE HIGHWAY	38,069	39,047	38,000	37,900	38,000
COURT COMPUTER FUND	10,106	100,023	15,000	15,000	15,000
COURT CAPITAL PROJECTS	10,536	12,980	15,000	15,000	15,000
HURON RESCUE SQUAD	8,338	8,392	11,500	7,150	11,650
PROPERTY MAINTENANCE	0	17,203	1,594	16,500	2,594
HURON PARKS FOUNDATION	2,753	7,355	1,500	8,500	8,500
INDIGENT ALCOHOL TREATMENT	4,091	4,142	6,000	6,000	6,500

Special Revenue Funds - Total Revenue by Source

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Charges for Services	$ 779,652	$ 1,723,564	$ 1,628,604	$ 1,608,965	$ 1,630,104
Service Agreements	1,085,072	1,362,544	1,291,007	1,274,885	1,683,189
Grants	1,115,622	920,344	896,130	911,031	520,400
Transfers In	675,629	1,092,870	719,384	708,483	846,172
Property Taxes	722,428	719,767	728,681	721,411	730,350
State Tax	658,037	689,520	706,000	708,000	708,100
Special Assessments	243,535	172,650	192,306	173,500	192,806
Miscellaneous Sales	40,810	256,848	55,087	51,720	55,807
Court Fines	69,829	75,617	83,200	92,700	93,700
Refunds/Reimbursements	60,255	4,394	43,244	52,250	1,100
Donations	12,515	19,295	14,300	14,500	20,000
Interest Earnings	2,268	1,922	2,000	2,000	2,000
Petty Cash	900	1,100	1,200	1,200	1,200
Total	$ 5,466,551	$ 7,040,433	$ 6,361,142	$ 6,320,645	$ 6,484,927

Special Revenue Funds - Total Expenditures by Fund

	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
SPECIAL FIRE LEVY FD	$ 2,402,728	$ 2,345,900	$ 2,510,100	$ 2,630,964	$ 3,059,839
STREET MAINTENANCE FUND	695,775	664,527	839,151	934,536	947,317
GARBAGE, RECYCLING AND YARD WASTE	0	854,759	956,942	867,443	984,572
PARKS AND RECREATION	0	580,835	722,809	764,640	840,031
FIRE PENSION FUND	262,434	311,030	266,117	290,889	306,257
ARPA FUND	0	139,302	245,750	583,106	337,356
STREET LIGHTING	306,870	183,463	169,201	262,400	166,582
POLICE PENSION FUND	167,310	204,676	181,271	211,153	206,300
BOAT BASIN	48,110	87,173	225,248	322,124	276,059
ECONOMIC DEVELOPMENT	89,309	214,484	87,733	196,130	55,000
PARKS FUND	308,783	214,249	0	0	0
STORM WATER FUND	119,612	68,125	102,567	102,123	87,781
LOCAL CORONAVIRUS RELIEF FUND	462,114	533	0	0	0
EMPLOYEE BENEFIT RESERVE FUND	11,464	229,369	65,348	50,000	69,348
POLICE RESOURCE OFFICERS	67,856	65,239	69,854	78,637	72,841
RECREATION FUND	200,174	133,444	0	0	0
COURT COMPUTER FUND	3,988	24,464	85,200	117,525	75,000
STATE HIGHWAY	45,659	40,205	48,640	50,058	51,765
MARINE PATROL GRANT	39,380	39,888	40,043	40,981	40,443
PROBATION FUND	38,250	39,838	36,724	38,398	37,286
HURON RESCUE SQUAD	13,341	10,453	20,500	29,500	28,500
COURT CAPITAL PROJECTS	7,855	1,256	4,000	10,000	50,000
HURON PARKS FOUNDATION	2,833	5,088	7,500	7,496	6,000
CONTRABAND FORFEITURE	3,760	4,540	5,500	7,500	7,500
PROPERTY MAINTENANCE	0	13,904	31	14,407	62

Special Revenue Funds - Total Expenditures by Type

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Personnel Services	$ 3,007,306	$ 3,396,515	$ 3,430,608	$ 3,669,688	$ 3,762,560
▸ Other Expenses	1,455,626	2,159,517	2,744,872	3,421,300	3,023,340
▸ Transfers	834,671	926,774	516,250	521,622	923,540
Total	$ 5,297,602	$ 6,482,806	$ 6,691,730	$ 7,612,610	$ 7,709,439

Garbage, Recycling & Yard Waste Fund

Fund 201

The City is currently in a one-year option from a 5-year agreement with Republic Services for curbside refuse collection. In 2016, the City modified the fee for a flat 5-year price of $65 a quarter. The service fee however is on a sliding scale, increasing each year of the contract. By the end of the contract (6/2022), the price differential will have gone from $12 a quarter to $2 a quarter. That margin is used to offset the administrative oversight of the service, including billing, customer service, contractual review and oversight. This fund was created in 2021 to review and assess the current service contract with Republic and quarterly fee charged to City residents. Results from that review is included below.

Revenue per Revenue Source

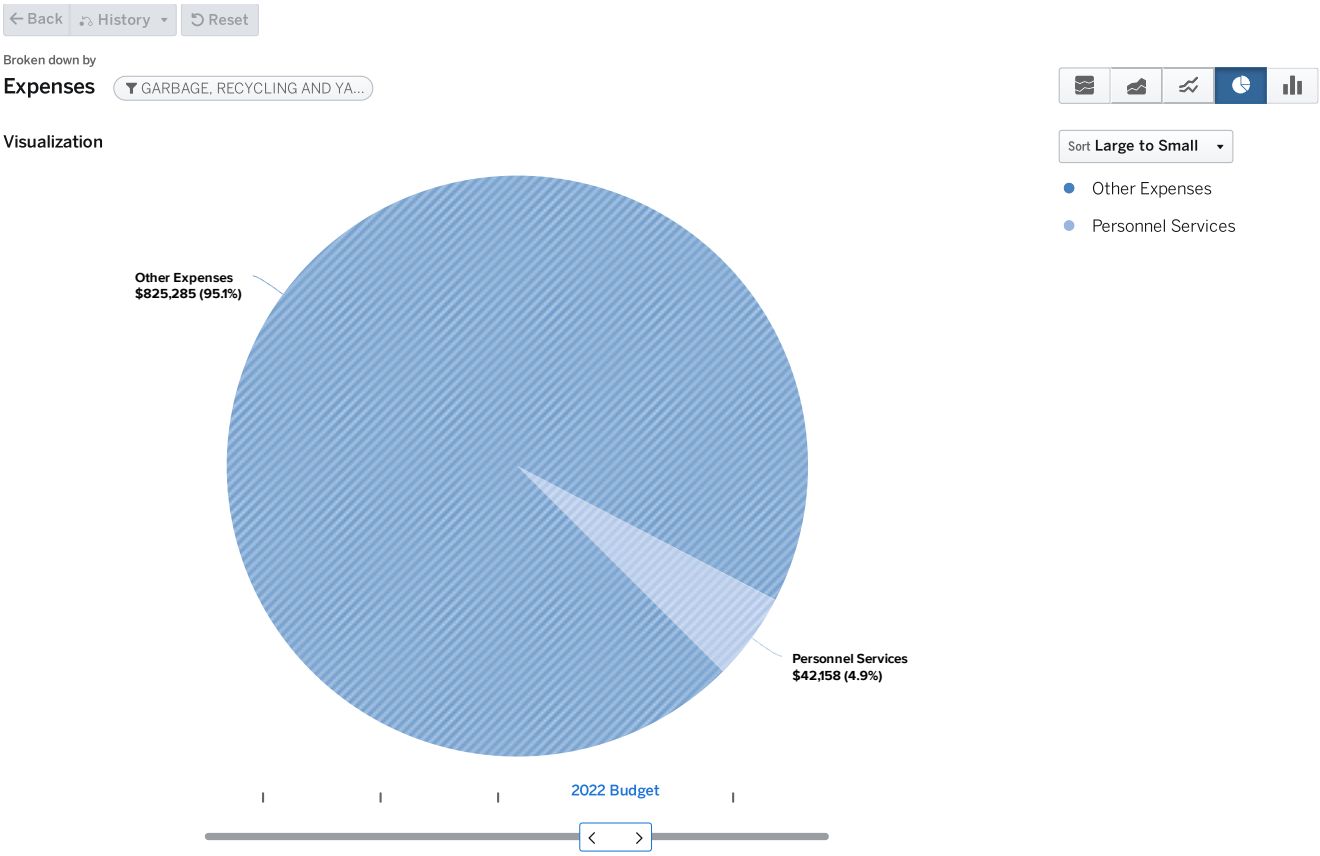
The fund's main source of revenue is the quarterly utility fee for garbage, recycling, bulk trash and yard waste services. The fee is a flat $65 per household and is expected to offset the current Republic Services' contract and the cost of overhead from City staff. The transfer from the General Fund was calculated based on the past 5 years of historical activity from the services, which only netted to approximately $75,000. Staff prefers to have at least three months of expenses to pay the Republic Services' bill. An additional $120,000 may be needed to get through the current contract. Another $75,000 is projected to be transferred from the General Fund by the end of 2022.

As seen below, the City must address future needs and financial outlook of this service as the current contract with Republic Services will not be financially viable at the end of the one-year option, June 30, 2023. Staff is planning to research and obtain various options for this service moving forward, via a competitive RFP in early 2023.

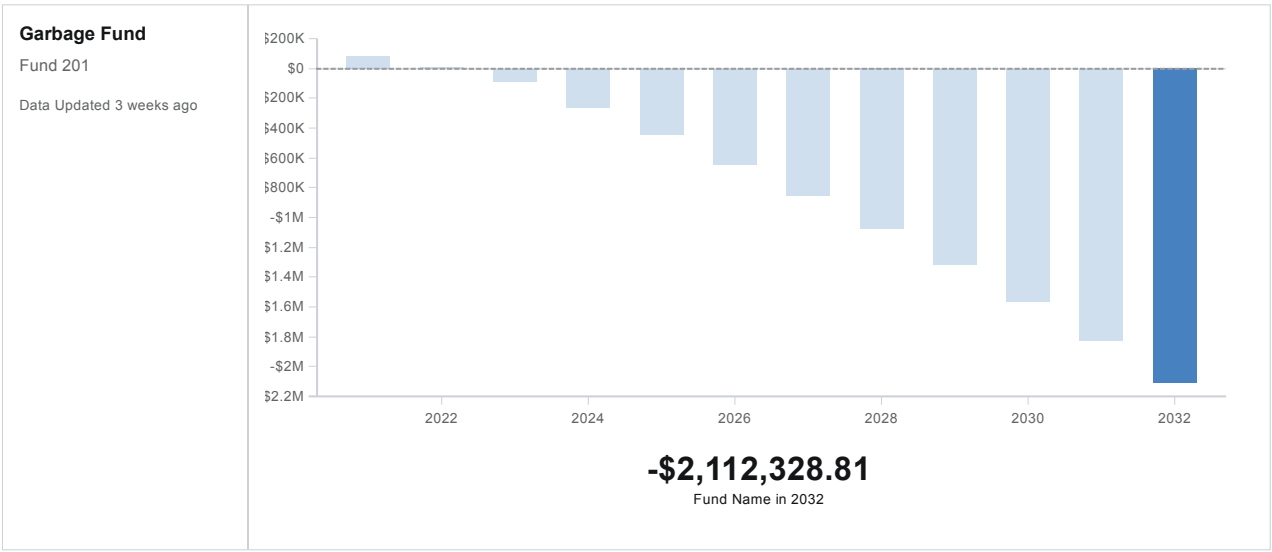
Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Charges for Services	$ 0	$ 857,758	$ 810,000	$ 812,400	$ 820,000
▸ Transfers In	0	75,000	75,000	0	75,000
Total	$ 0	$ 932,758	$ 885,000	$ 812,400	$ 895,000

Budgeted Expenditures

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Other Expenses	$ 0	$ 817,503	$ 920,500	$ 825,285	$ 947,300
▸ Personnel Services	0	37,256	36,442	42,158	37,272
Total	$ 0	$ 854,759	$ 956,942	$ 867,443	$ 984,572



Fund Balance



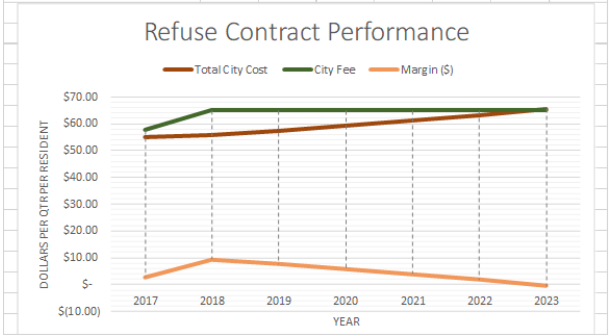
Garbage and Recycling Contract

The following table and graph provide past performance and future outlook on this contract. As discussed during the 2020-2022 budget meetings, staff is recommending Council to consider reassessing the quarterly refuse fee or scope of services as fees with a provider will continue to increase and the cost of administrative overhead

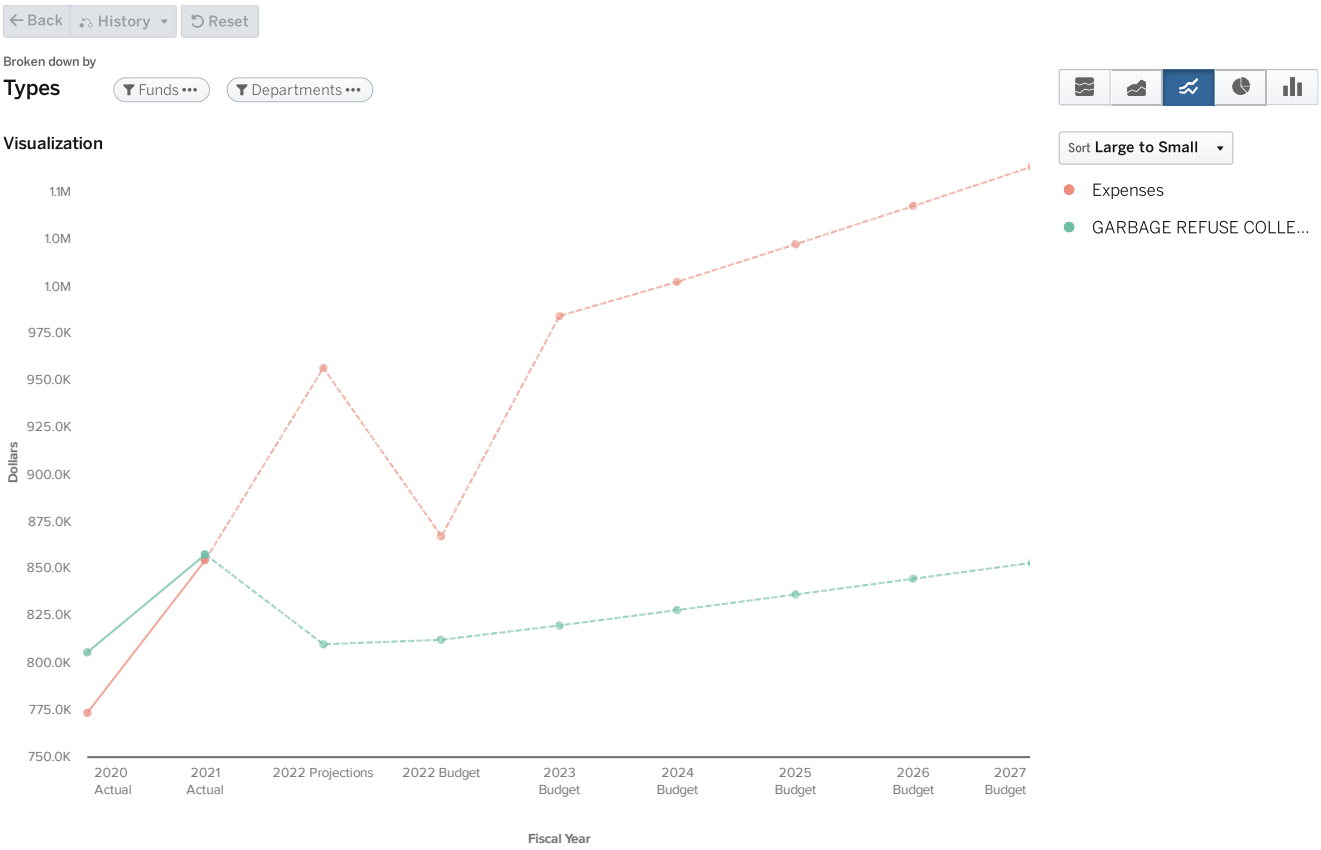
will most likely be subsidized by the General Fund. Beginning in 2021, all revenue and costs of the garbage service was moved from the General Fund and is being accounted for in a Special Revenue Fund.

Not included in the rates below are fuel recovery costs which have significantly increase in 2022. The fuel recovery cost has historically been under $1,000/month, compared to $8,000 to $10,000/month in 2023.

Resident Costs/Qtr/Resident	Rates adjust at 7/1 annually (Options beginning 7/1/22)						
	2017	2018	2019	2020	2021	2022	2023
Waste/Recycling	$46.20	$46.91	$48.33	$49.85	$51.53	$53.33	$55.19
Yard Waste	$ 7.50	$ 7.62	$ 7.85	$ 8.09	$ 8.36	$ 8.64	$ 8.96
City Container Services	$ 1.12	$ 1.13	$ 1.17	$ 1.16	$ 1.25	$ 1.29	$ 1.33
Total City Cost	$54.82	$55.66	$57.34	$59.09	$61.13	$63.25	$65.47
City Fee	$57.50	$65.00	$65.00	$65.00	$65.00	$65.00	$65.00
Margin ($)	$ 2.68	$ 9.34	$ 7.66	$ 5.91	$ 3.87	$ 1.75	$ (0.47)
Margin (%)	5%	14%	12%	9%	6%	3%	-1%



Revenue vs Expenses from 2020-2027



Economic Development Fund

Fund 277

The Economic Development Fund of the City is utilized to finance projects and services geared towards the creation, expansion, and retention of economic stimulus within the Community. In addition, this fund is utilized to finance community development projects to enhance the quality of life for our residents.

Goals and objectives for 2023 include continuation of ongoing initiatives relative the former ConAgra property and Main Street corridor including South Main Street.

Revenue and Expenditures

This fund receives no direct revenue, as the proceeds from economic development efforts are often realized in the form of tax proceeds. The Fund itself has been funded through built-up reserves from the General Fund. Going forward, the budget includes a transfer from the General Fund but will only be made if the General Fund has sufficient reserves to accommodate the transfer. In 2021, the Economic Development Fund benefited from approximately $185,000 in a lease payment from AMP-T in connection with the sale of the transmission assets at the substation. The land was originally purchased from the Economic Development Fund.

2022 projected expenditures and 2023 budgeted expenditures mostly relate to legal and contracted services for various economic development related activity. The fund is projected to have a fund balance of over $150,000 by the end of 2022.

Revenue and Expenditures

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Revenues	$ 110,262	$ 209,346	$ 11,522	$ 105,000	$ 11,522
Miscellaneous Sales	9,314	209,296	11,522	5,000	11,522
Transfers In	100,000	0	0	50,000	0
Refunds/Reimbursements	898	0	0	50,000	0
Donations	50	50	0	0	0
Expenses	89,309	214,484	87,733	196,130	55,000
Revenues Less Expenses	$ 20,953	$ -5,138	$ -76,212	$ -91,130	$ -43,479

Probation Fund

Fund 272

The Probation Fund is used to fund the operations of the Court's Probation Officer. In 2021 and going forward, the fund pays for 60% of a full-time probation officer and is funded via various probation programs offered by the Court. The other 40% is funded by the City's General Fund. Historically the split was 50/50 between Fund 272 and the General Fund.

Revenue and Expenditures

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Revenues	$ 39,106	$ 40,655	$ 40,000	$ 50,000	$ 50,000
Court Fines	38,091	40,655	40,000	50,000	50,000
Refunds/Reimbursements	1,014	0	0	0	0
Expenses	38,250	39,838	36,724	38,398	37,286
Revenues Less Expenses	$ 856	$ 817	$ 3,276	$ 11,602	$ 12,714

Fund Balance

Probation Fund

Fund 272

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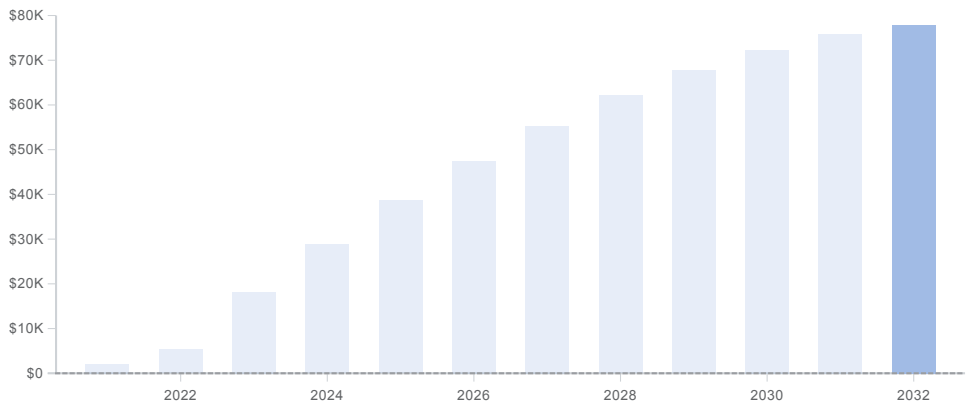


$77,979.14

Fund Name in 2032

Court Special Revenue Funds

Fund 216 and Fund 217 and Fund 218 and Fund 222

The Huron Municipal Court's fiscal operations are spread amongst seven (7) total funds, 5 of which are special revenue funds. The below budget information consists of the following funds, all with restriction on uses and derived from court fines:

- Fund 216 (Court Computer Fund): This is used to fund the technological needs of the municipal court. This is funded via deposit of court costs.
- Fund 217 (Court Capital Fund): This is used to fund any capital improvements necessary for the court, including office modifications, capital equipment, courtroom improvements, etc. This is also funded via deposit of court costs.
- Fund 218 (Indigent Alcohol) and Fund 222 (Indigent Drivers Interlocking): These are used to account for the assistance of substance abuse programs. These two funds are restricted in scope and managed by outside jurisdictions – most deposits and expenses are mandated by the State.

The Court Computer Fund receipted a Supreme Court Grant in 2021 as the Court plans to purchase a new recording software and upgrade their existing case management system.

Revenue per Fund

	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
COURT COMPUTER FUND	$ 10,106	$ 100,023	$ 15,000	$ 15,000	$ 15,000
COURT CAPITAL PROJECTS	10,536	12,980	15,000	15,000	15,000
INDIGENT ALCOHOL TREATMENT	4,091	4,142	6,000	6,000	6,500
INDIGENT DRIV INTERLOCK & ALCO	4,363	4,496	4,500	4,000	4,500
Total	$ 29,096	$ 121,640	$ 40,500	$ 40,000	$ 41,000

Expenditures per Fund

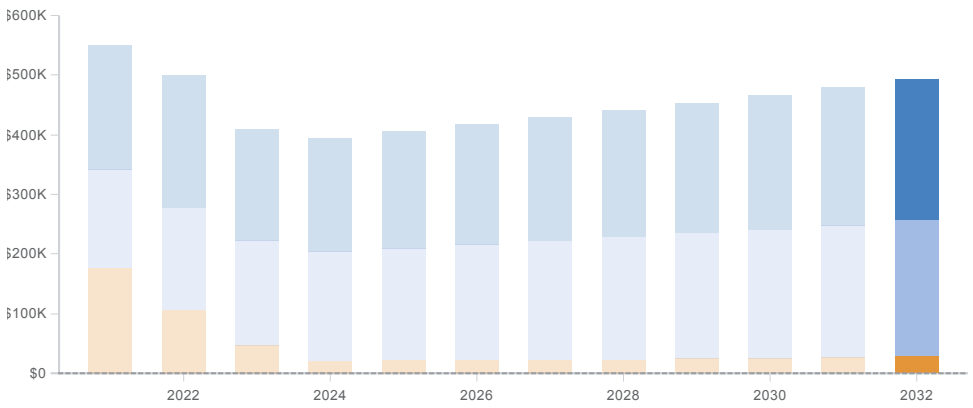
	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
COURT COMPUTER FUND	$ 3,988	$ 24,464	$ 85,200	$ 117,525	$ 75,000
COURT CAPITAL PROJECTS	7,855	1,256	4,000	10,000	50,000
INDIGENT ALCOHOL TREATMENT	0	0	0	1,000	1,000
INDIGENT DRIV INTERLOCK & ALCO	0	0	0	0	1,000
Total	$ 11,843	$ 25,720	$ 89,200	$ 128,525	$ 127,000

Fund Balances

Court Computer, Capital, and Indigent Alcohol Funds

Fund 216 Fund 217 Fund 218

Data Updated 3 weeks ago



$492,835.61

Fund Name in 2032

Court Indigent Driver Interlock Fund

Fund 222

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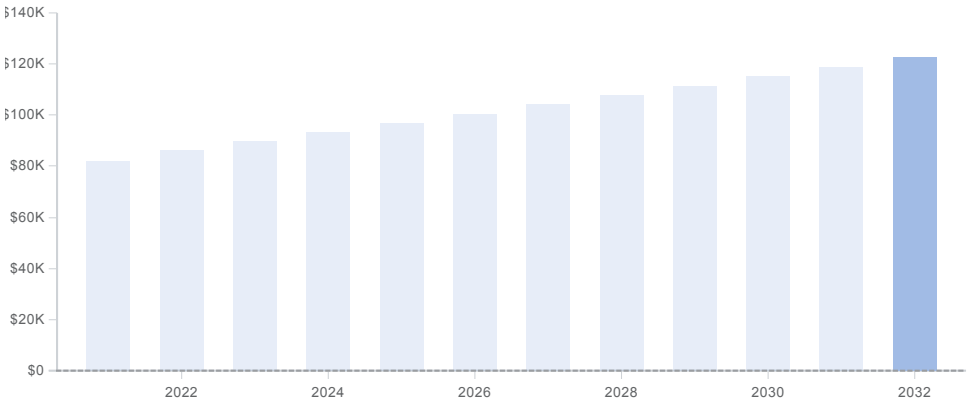


$122,598.37

Fund Name in 2032

Street Maintenance and Highway Funds

Fund 212 and Fund 213

The financial operations for the City's general street maintenance are housed within 2 special revenue funds. These funds also support capital and employee benefit reserve funds for department related costs. Street Department funds consist of the following:

- Fund 212 (Street Maintenance Fund): This is one of two main operating accounts for the Street Department. This is used to account for general maintenance of City streets.
- Fund 213 (State Highway Fund): This is the secondary operating account for the Street Department. This is used to account for maintenance efforts of State highways within the City's jurisdiction.

Revenue in both these funds consists of Gasoline Tax, Permissive Tax, and Motor Vehicle Tax. As stated in the analyses seciton of this budget book, the Street Department has historically been restricted from maintaining updated vehicles and equipment. As shown below, current resources are not adequate enough to purchase new vehicles and equipment, and maintain City streets. The capital needs of the Street Department can be found in the Departmental budget for the Street Department.

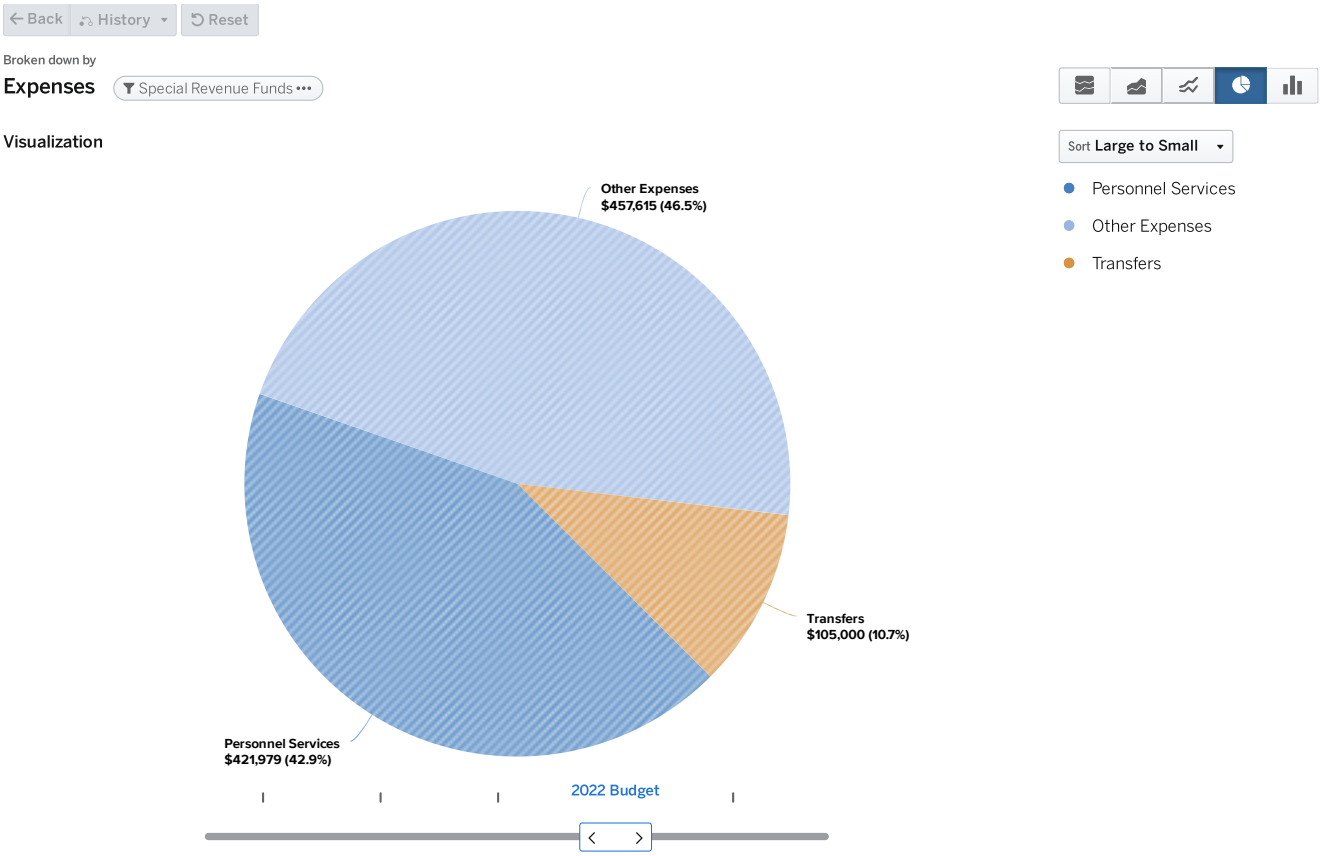
Revenue per Revenue Source

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ State Tax	$ 658,037	$ 689,520	$ 706,000	$ 708,000	$ 708,100
▸ Transfers In	0	0	0	0	100,000
▸ Miscellaneous Sales	1,090	1,793	1,000	2,000	2,000
▸ Refunds/Reimbursements	7,213	54	0	0	0
Total	$ 666,341	$ 691,367	$ 707,000	$ 710,000	$ 810,100

Budgeted Expenditures

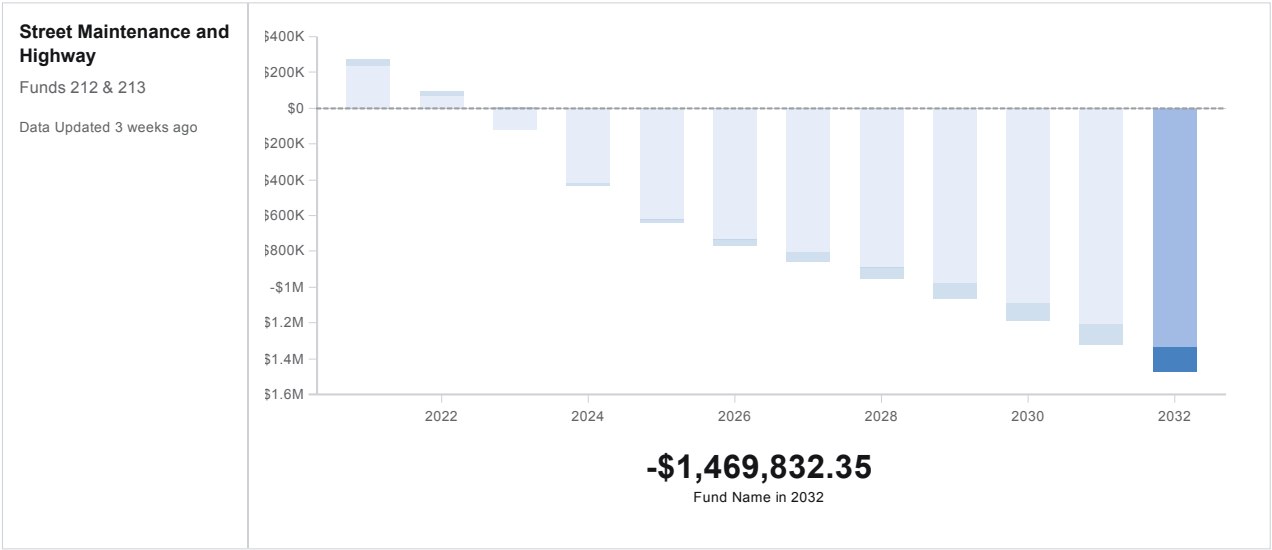
The below 2023 budgeted expenditures are higher than 2024 projections and 14% higher than budgeted. This is mostly due to the City's hospitalization renewal. The Street Maintenance and Highway Funds do not have sufficient resources to maintain a consistent striping plan and paving program. The General Fund is expected to subsidize paving and replacing City streets, which is all accounted for in the Capital Improvement Fund (401). In addition, necessary equipment on the Street Department's capital equipment list (shown below) has been pushed back each year due to funding constraints.

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Personnel Services	$ 294,552	$ 303,891	$ 389,615	$ 421,979	$ 466,392
▸ Other Expenses	190,881	200,841	393,175	457,615	424,690
▸ Transfers	256,000	200,000	105,000	105,000	108,000
Total	$ 741,433	$ 704,732	$ 887,791	$ 984,594	$ 999,082



Fund Balance

(with planned capital equipment purchases)



Boat Basin Fund

Fund 210

The Huron Boat Basin Fund (210) is used to house the general financial management of the Boat Basin facility on the Huron River. The Boat Basin has been financially strong over the past few years. However, the facility is in need for repairs and improvements. In addition, the marina is due for dredging. These repairs and the dredging were budgeted for 2022. The dredging work is under additional review and more budget may be needed. The budget for the project was moved to 2023.

Revenue per Revenue Source

As shown in the table below, charges for services which are mostly made up of dockage fees, has experienced modest increases over the past three years. Beginning in 2022, the City accounted for "fall fishing dockage" in the transient dockage fee line item. These fees are used to support the maintenance and operations of the Boat Basin. Other City sources or grants must support any major capital improvements to the Boat Basin.

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Charges for Services	$ 155,624	$ 157,276	$ 177,604	$ 159,300	$ 171,954
▸ Miscellaneous Sales	4,340	7,515	11,565	14,220	14,285
▸ Refunds/Reimbursements	2,587	18	0	0	0
▸ Donations	2	10	0	0	0
Total	$ 162,553	$ 164,819	$ 189,169	$ 173,520	$ 186,239

Budgeted Expenditures

Due to budget cuts during the pandemic in 2020 and dockage revenue growth, the Boat Basin Fund has sufficient fund balance to budget for necessary updates and improvements at the facility. The following projects were budgeted in 2022 and expect to be completed in 2023:

- $90,000 was budgeted in professional maintenance of facilities, which included reinforcement of the retaining wall support. Approximately $80,000 of the budget has been spent in 2022.
- $87,500 was budgeted in capital improvements for dredging at the marina. Due to unforeseen circumstances during the design phase, the project is expected to begin in 2023. In additional, an additional $40,000 was added to the budget. The total cost of the dredging is now $215,000 which will be split between the Boat Basin Fund and Capital Improvement Fund.

In addition, less personnel costs for the full-time position were allocated to the Boat Basin Fund in 2020 and 2021 due to the difficulty in predicting dockage fee revenues during those years. The 2022 and 2023 budgets include more payroll for part-time wages to better support Boast Basin activities.

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Other Expenses	$ 15,550	$ 44,242	$ 150,160	$ 247,400	$ 190,660
▸ Personnel Services	27,059	42,931	75,088	74,724	80,899
▸ Transfers	5,500	0	0	0	4,500
Total	$ 48,110	$ 87,173	$ 225,248	$ 322,124	$ 276,059

Fund Balance

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ARPA Fund

Fund 227

In similar fashion from the CARES ACT funds, the City received over $720,000 from the American Rescue Plan Act (ARPA). This fund was created to separately account and track the expenditures of ARPA funds. The City has until December 2024 to commit these funds to a purchase/project, and December 2026 to expend the funds. Staff has compiled information and assessed needs in the local community for the use of these fund. See the ARPA Plan report that tracks specific uses for the funds.

Revenue vs Expenditures

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Revenues	$ 0	$ 359,768	$ 362,640	$ 362,640	$ 0
▸ Expenses	0	139,302	245,750	583,106	337,356
Revenues Less Expenses	$ 0	$ 220,466	$ 116,890	$ -220,466	$ -337,356

Huron Parks Foundation Fund

Fund 211

Fund 211 is a special revenue fund to deposit various restricted and unrestricted donations for special parks projects. Historically, these donations have been used to purchase supplies and pay for services related to various park projects.

Although the below table shows budgeted revenue exceeding expenditures, the City will not spend funds unless donations are sufficient to cover project expenses. The Parks and Recreation Fund will cover expenses exceeding donations. The Huron Parks Foundation Fund is projected to have an ending fund balance of $25,000 at the end of 2022.

Revenue and Expenditures

Collapse All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Revenues	$ 2,753	$ 7,355	$ 1,500	$ 8,500	$ 8,500
Donations	2,753	7,355	1,500	8,500	8,500
Expenses	2,833	5,088	7,500	7,496	6,000
Other Expenses	2,833	5,088	7,500	7,496	6,000
Revenues Less Expenses	$ -80	$ 2,267	$ -6,000	$ 1,004	$ 2,500

Huron Rescue Squad Fund

Fund 876

The Huron Rescue Squad Fund is used to account for donations and grants related to the Fire Department's rescue squad. These funds are very restricted and managed closely by the Fire Department.

Revenue and Expenditures

The Rescue Squad Fund's cash balance is sufficient to cover budgeted expenditures. The Fire Department will not pay for items out of the Rescue Squad Fund unless funds are available. These funds are mainly used for rescue squad supplies and equipment.

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Revenues	$ 8,338	$ 8,392	$ 11,500	$ 7,150	$ 11,650
Donations	6,010	6,270	9,500	5,000	9,500
Interest Earnings	2,268	1,922	2,000	2,000	2,000
Charges for Services	60	200	0	150	150
Expenses	13,341	10,453	20,500	29,500	28,500
Other Expenses	13,341	10,453	20,500	29,500	28,500
Revenues Less Expenses	$ -5,003	$ -2,062	$ -9,000	$ -22,350	$ -16,850

Fund Balance

Rescue Squad Fund

Fund 876

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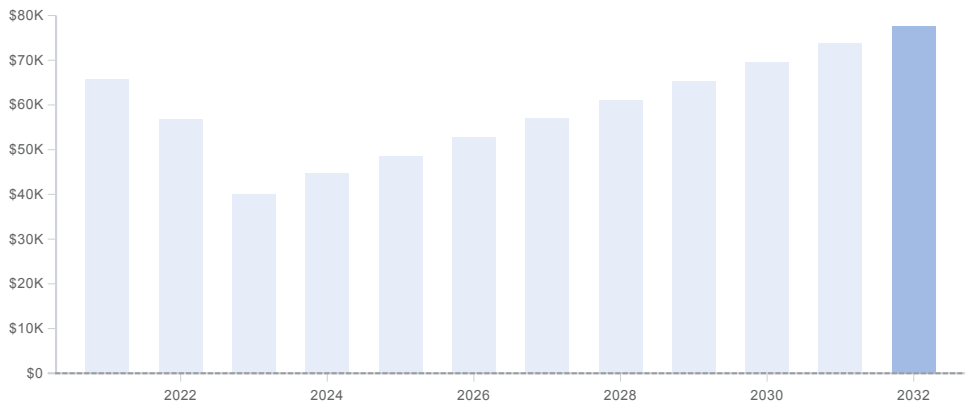

$77,764.00

Fund Name in 2032

Marine Patrol Grant Fund

Fund 225

The Marine Patrol Grant is used to fund the Police Department's watercraft enforcement efforts. The grant funds are mostly used to pay officers for time on the police boat. Other expenses include boat dockage, fuel and insurance.

The City receives an annual grant of approximately $30,000 to assist with the cost of the program. The City is responsible for an annual match, which has historically been approximately $10,000.

Budgeted Revenue and Expenditures

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Revenues	$ 40,639	$ 40,061	$ 40,043	$ 40,443	$ 40,443
▸ Expenses	39,380	39,888	40,043	40,981	40,443
Revenues Less Expenses	$ 1,259	$ 173	$ 0	$ -538	$ 0

Fund Balance

Marine Patrol Grant

Fund 225

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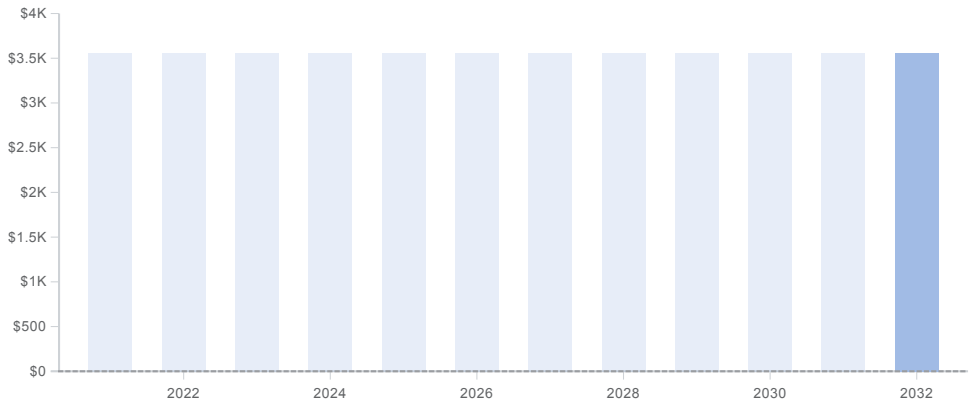


$3,556.03

Fund Name in 2032

Parks and Recreation Fund

Fund 207

The fiscal management of the Department is comprised of four total funds: one specific to Parks and Recreation, one for the Huron Boat Basin and two special purpose funds for donations and receipting shared revenues. Revenue in the Parks and Recreation funds mostly consist of Huron Join Recreation District subsidy, which is comprised of the three local governments (City, Township, and Schools). Other Parks and Recreation revenue consists of nickel plate beach parking fees, facility rentals, and program fees.

Revenue per Revenue Source

The annual contribution from the Huron Joint Recreation District (HJRD) makes up approximately 74% of the Parks and Recreation Department. The contribution is calculated based on the annual budget. After deducting anticipated revenue for the year (e.g. Nickel Plate Beach parking fees), the HJRD contribution fills the budget gap to ensure the Parks and Recreation Department can maintain operations. For 2022, the HRJD contribution of $493,469 is broken down by government entity as follows:

- City of Huron (65%) - $320,755
- Huron Township (25%) - $123,367
- Huron Schools (10%) - $49,347

Note: The HJRD payment to Fund 207 is $3,400 lower than the total HJRD contributions due to the annual financial statement audit paid out of the HJRD Fund (Fund 860).

The HJRD contribution did not increase for 2023 mostly due to the new full-time position in 2022 not being filled. Therefore, a credit was given for 2023. The 2022 HJRD contribution was $494,054. Due to the pandemic in 2020, a reconciliation on actuals vs budget was completed since the 2020 contribution exceeded actual performance. As a result, approximately $94,159 was left as a reserve in the Parks and Recreation Fund. In 2022,

the HJRD Board approved to use this reserve on tennis courts replacement at Fabens Park. The fund balance for Fund 207 shown below includes this set aside amount.

The actual 2021 amounts include a transfer-in of $333,418 as a result of closing funds 208 and 209 and creating fund 207 in 2021. The budgeted expenditures shown below shows the transfer-out of the same amount.

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Grants	$ 457,984	$ 443,061	$ 493,459	$ 508,059	$ 490,069
Charges for Services	156,612	154,508	156,000	150,000	150,000
Transfers In	0	333,418	0	0	0
Miscellaneous Sales	19,005	36,194	26,000	20,500	23,000
Donations	3,700	4,690	3,300	1,000	2,000
Refunds/Reimbursements	8,351	63	0	0	0
Petty Cash	900	1,100	1,200	1,200	1,200
Total	$ 646,553	$ 973,035	$ 679,959	$ 680,759	$ 666,269

Budgeted Expenditures

"Other expenses" and "personnel services" in the Parks and Recreation Department's 2023 budget (shown below) show increases from 2022 projections. The personnel service increases directly relate to annual salary increases and the City's 2023 medical renewal increase. The additional full-time parks maintenance worker budgeted for 2022 was not hired. The "capital" line item for 2023 includes the COVID reserve of $94,159 approved by the HJRD Board to use toward the Fabens tennis courts. Transfers out are for the payroll stabilization fund and equipment purchases per the replacement schedule.

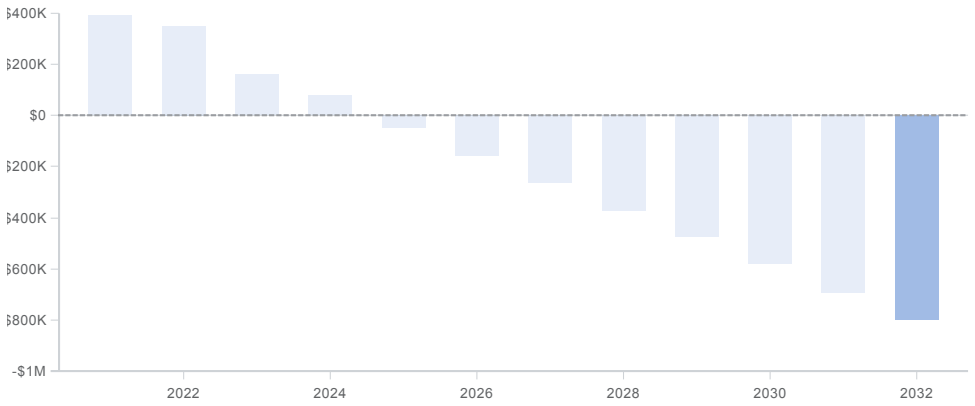
As mentioned above, the transfer out in 2021 was a result of closing the old funds and creating a new fund to house all the Parks and Recreation activity.

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Personnel Services	$ 320,177	$ 385,722	$ 414,305	$ 478,225	$ 422,272
▸ Other Expenses	142,280	189,389	266,254	244,165	334,759
▸ Transfers	46,500	353,418	42,250	42,250	83,000
Total	$ 508,956	$ 928,528	$ 722,809	$ 764,640	$ 840,031

Fund Balance

Parks and Recreation Fund

Data Updated 3 weeks ago



-$800,437.48

Fund Name in 2032

Police Resource Officer Fund

Fund 220

The School Resource Officer Fund is used to fund the operation of the School Resource Officer (SRO) Program. This fund accounts for 67% of the cost of the SRO as the funding for the SRO is shared in equal thirds by the City, the Township, and Huron City Schools. The current contract is active from the start of the 2019-2020 school year to the end of the 2021-2022 school year. the entities are currently in a one-year renewal option that is anticipated to be renewed again for the 2023-2024 school year.

In 2020, the City credited the schools and township for the period of time school was shut down due to the pandemic. This is the reason for the reduced revenue in 2020.

Revenue per Revenue Source

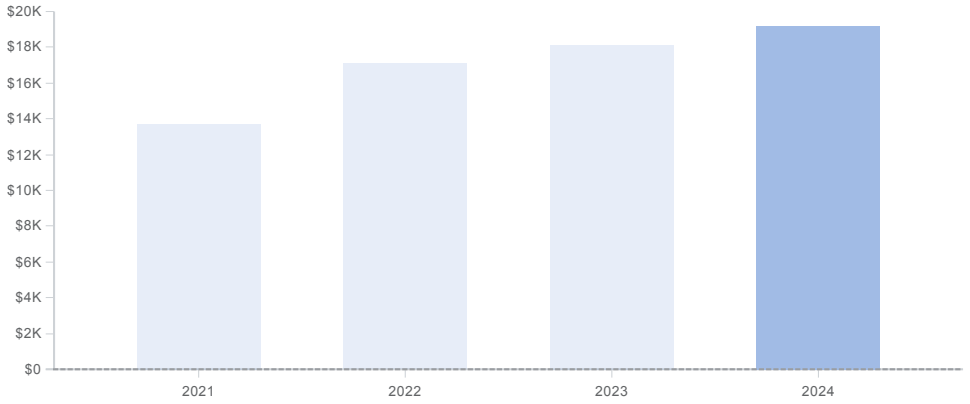
Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Revenues	$ 53,530	$ 71,072	$ 73,204	$ 73,204	$ 76,864
Service Agreements	52,006	71,072	73,204	73,204	76,864
Refunds/Reimbursements	1,524	0	0	0	0
Expenses	67,856	65,239	69,854	78,637	72,841
Personnel Services	44,098	59,439	69,854	69,265	72,841
Transfers	23,758	5,800	0	9,372	0
Revenues Less Expenses	$ -14,326	$ 5,833	$ 3,350	$ -5,433	$ 4,023

Fund Balance

School Resource Officer

Fund 220

Data Updated 3 weeks ago



$19,176.99

Fund Name in 2024

Street Lighting Fund

Fund 215

The lighting assessment is in place to improve and maintain lighting infrastructure throughout the City. The major expenses in this fund include utilities and maintenance of current City-wide street lighting. In 2020, the City adopted a new 3-year term for the existing street lighting assessment. The new three-year term will expire in 2023. The assessment receipted approximately $190,000 in 2022. The also negotiated a credit from Ohio Edison due to unwarranted charges to the City's utility bill over the past two years. That credit is shown as revenue below and will be used to offset future assessments to City residents and increased lighting costs to the City. Since 2013, the lighting assessment has provided over $1.7 million of lighting improvements, utility costs, and maintenance to the City.

Revenue and Expenditures

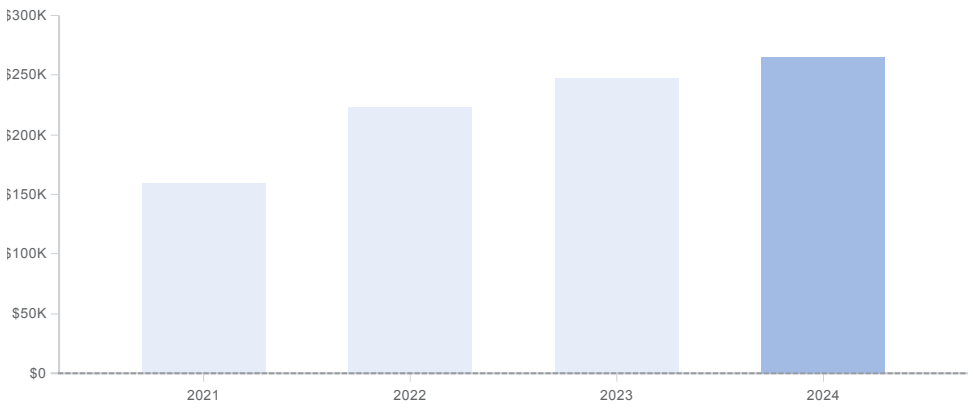
Collapse All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Revenues	$ 245,284	$ 172,266	$ 233,356	$ 172,000	$ 190,712
Special Assessments	243,535	172,266	190,712	172,000	190,712
Refunds/Reimbursements	1,749	0	42,644	0	0
Expenses	306,870	183,463	169,201	262,400	166,582
Other Expenses	306,870	172,214	159,878	244,309	159,321
Other Operating Expenses	120,781	153,714	139,278	183,800	139,321
Capital	186,089	18,500	20,600	60,509	20,000
Personnel Services	0	11,249	9,323	18,092	7,261
Revenues Less Expenses	$ -61,586	$ -11,197	$ 64,155	$ -90,400	$ 24,130

Fund Balance

Street Lighting Fund

Fund 215

Data Updated 3 weeks ago



$264,775.94

Fund Name in 2024

Property Maintenance Fund

Fund 202

In 2020, City Council implemented a sidewalk inspection and repair program to be done on an annual basis. The engineering and zoning departments will conduct annual physical walk throughs of City districts, catalog issues, and put abutting property owners on notice of any deficiencies. Property owners will be given the choice of making the repair themselves or having the City complete the work. If the work is not completed by a date certain, the City will utilize our bulk purchasing power and front the money to make the repairs. The City will then invoice each property owner for their share and provide payment options: (1) due immediately, or (2) place an assessment on the tax duplicate. This fund was created in 2020 properly account for the activity of the sidewalk inspection and repair program, as well as any other property maintenance program enforceable under the City Code.

The fund's main source of revenue is through special assessments on properties receiving sidewalk repair and other property maintenance enforceable by the City under City Code. The cost of the project (plus interest) will be assessed on each property's tax duplicate and payable with bi-annual real estate property taxes. Revenue from the assessments will be recorded in this fund to reimburse the City's cost and used for future property maintenance projects. The amount of transfer from the General Fund was based on the potential sidewalk projects for 2020-2022.

Revenue and Expenditures

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Revenues	$ 0	$ 17,203	$ 1,594	$ 16,500	$ 2,594
▸ Expenses	0	13,904	31	14,407	62
Revenues Less Expenses	$ 0	$ 3,299	$ 1,563	$ 2,093	$ 2,532

Fund Balance

Property Maintenance

Fund 202

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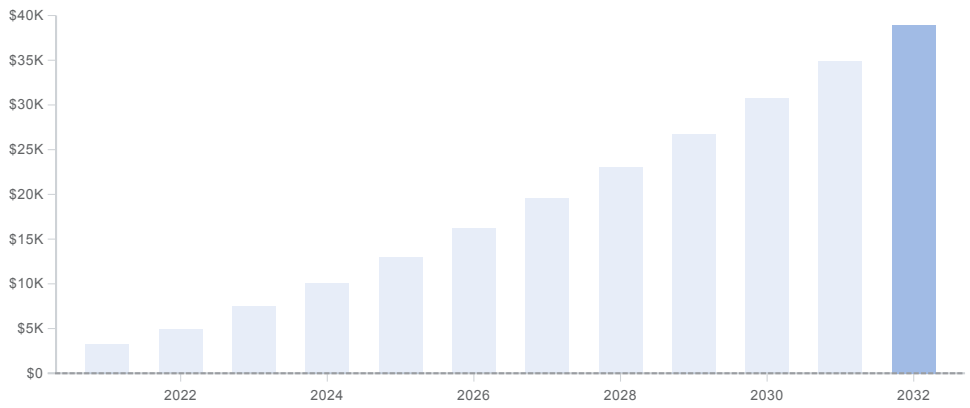

$38,982.00

Fund Name in 2032

Special Fire Levy Fund and Pension Funds

Fund 214 and Fund 274

The Huron Fire Department financially operates within two main special revenue funds. The Department also utilizes a third special revenue fund for rescue squad grants and donations. Fund 214 is the main operating fund of the fire department. The Huron Fire Department is funded via four main sources. The bulk of the funding comes from the joint services agreement with Huron Township. Additionally, the Fire Department receives a majority of the City's property tax collections, fees from insurance billings for EMS services, and a supporting transfer from the City's General Fund. The below table outlines these revenue sources

In 2017, the City and Township expanded the joint services agreement to augment the department to better serve the entirety of the jurisdiction. The main modification included re-opening "Station 2" (Huron Township Hall), which also included an expansion of the department from 12 full-time employees to 15 full-time employees. The Department's costs are comprised of mostly personnel and capital costs. Per the agreement, many of these are acquired via cost sharing mechanism with the Township.

Revenue per Revenue Source

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Service Agreements	$ 1,033,066	$ 1,291,472	$ 1,217,803	$ 1,201,681	$ 1,606,325
▸ Property Taxes	608,811	605,692	601,988	605,691	602,606
▸ Charges for Services	379,512	458,969	400,000	400,000	400,000
▸ Transfers In	200,000	200,000	200,000	200,000	200,000
▸ Grants	165,119	0	10,000	10,000	0
▸ Refunds/Reimbursements	35,506	1,420	600	1,250	600
▸ Miscellaneous Sales	6,700	2,050	0	5,000	0
Total	$ 2,428,714	$ 2,559,603	$ 2,430,391	$ 2,423,622	$ 2,809,531

Budgeted Expenditures

The 2021 and 2022 budget included additional budget for a part-time 6th man on each shift. Due to staffing shortages during the year, actual overtime costs doubled in 2021 and 2022 overtime costs is projected to be just as high. The part-time 6th man position was partially implemented in 2022. Additionally, the pay rate for part-timers was increased in 2022. The 2023 budget includes the part-time 6th man, but not for every shift. Overtime wages were increased by $30,000 and part-time wages were reduced by $20,000. Also, capital equipment replacements are a necessarily over the next three years which is the main cause of potential deficit spending beginning in 2028.

Total budget increase in 2023 from prior years' is mostly related to overtime wages and hospitalization costs.

The fund balance estimates below for the next ten years appear problematic. With current revenue sources, the City can only manage the fire levy fund balance by reducing hours for the part-time 6th man and deferring capital equipment purchases. However, reducing services and deferring capital equipment purchases will negatively impact the Fire Department's services to the community.

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Personnel Services	$ 1,542,366	$ 1,730,439	$ 1,848,006	$ 1,931,297	$ 2,016,389
▸ Transfers	498,720	367,557	365,000	365,000	724,000
▸ Other Expenses	361,643	247,905	297,095	334,667	319,450
Total	$ 2,402,728	$ 2,345,900	$ 2,510,100	$ 2,630,964	$ 3,059,839

Reserve and Fund Balance

Fire Levy Fund

Fund 214

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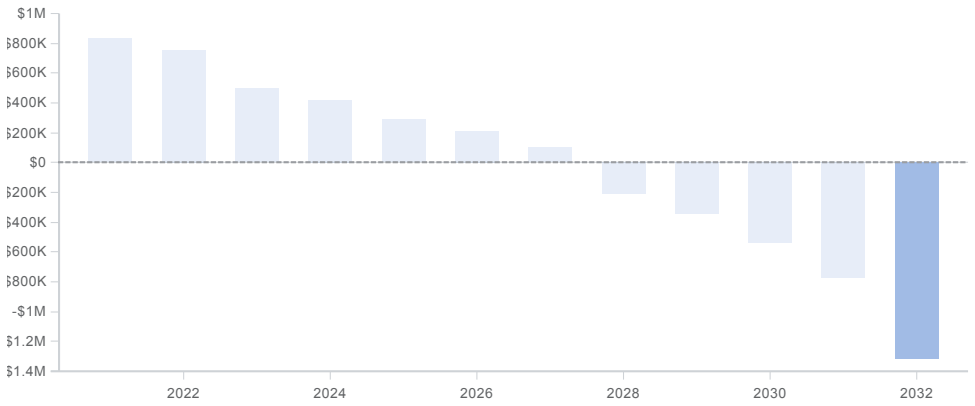

-$1,313,721.66

Fund Name in 2032

Fire Pension Fund

Fund 274

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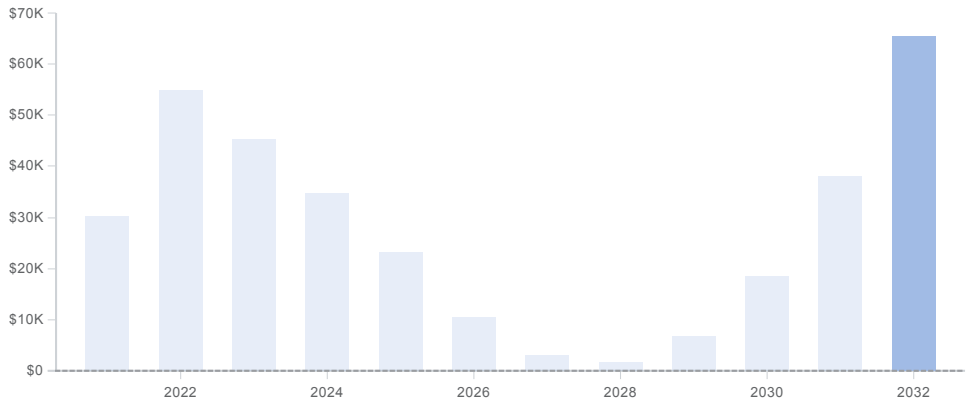

$65,441.81

Fund Name in 2032

Police Special Revenue Funds

Fund 219 and Fund 270 and Fund 271

The Huron Police Department's financial activity is spread amongst eight (8) funds. The majority of operational expenditures are housed within the General Fund, as noted in the General Fund section of the budget book. The remaining funds are special purpose funds specific to various operations and programs. The below budget information for the Police Department's special revenue funds consists of the following:

- Fund 219 (Enforcement and Education): This fund is used to fund the community policing effort such as coordinating block watch programs, various education programs, and the auxiliary police department.
- Fund 270 (Mandatory Fine Trust): This fund is a special revenue fund in the rare occurrence of various fines.
- Fund 271 (Contraband Forfeiture): This is a special revenue fund to account for the collection of forfeited assets from court cases.

Revenue per Fund

	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
CONTRABAND FORFEITURE	$ 1,265	$ 0	$ 5,000	$ 5,000	$ 5,000
ENFORCEMENT/EDUCATION	1,737	1,725	2,700	2,700	2,700
Total	$ 3,002	$ 1,725	$ 7,700	$ 7,700	$ 7,700

Expenditures per Fund

	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
CONTRABAND FORFEITURE	$ 3,760	$ 4,540	$ 5,500	$ 7,500	$ 7,500
ENFORCEMENT/EDUCATION	0	1,422	1,500	1,600	1,600
MANDATORY FINE TRUST	0	4,638	0	0	0
Total	$ 3,760	$ 10,600	$ 7,000	$ 9,100	$ 9,100

Fund Balance

Enforcement/Education Fund

Fund 219

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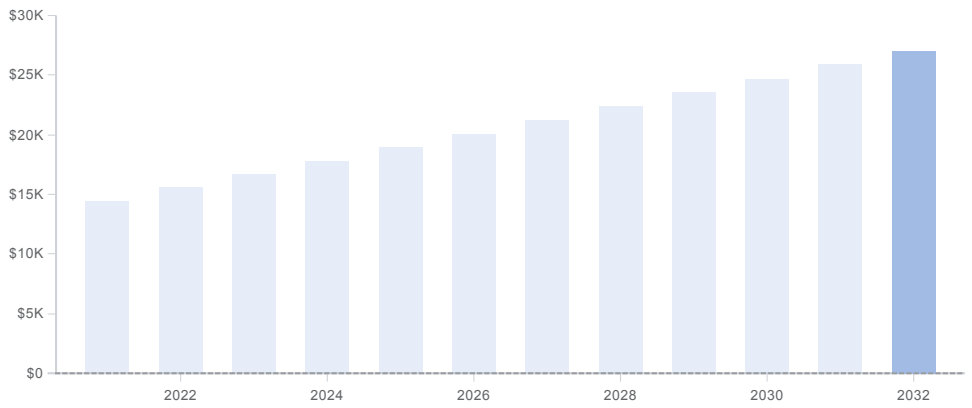

$27,039.39

Fund Name in 2032

LETF and Mandatory Fine Fund

Funds 270 and 271

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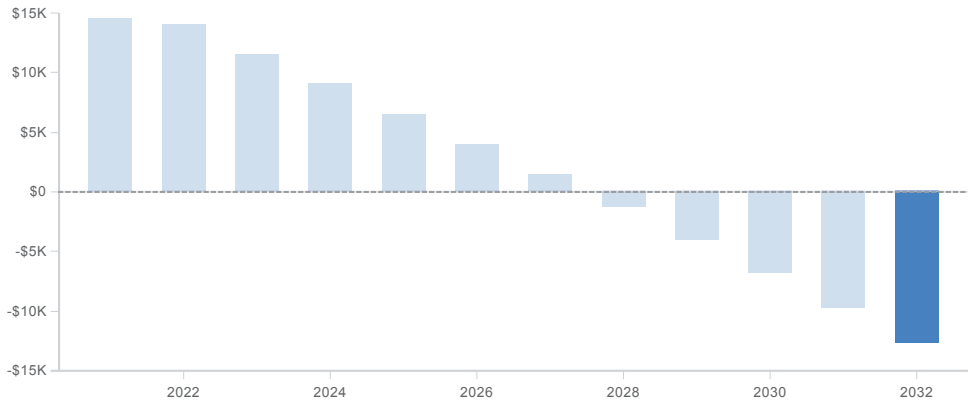


-$12,574.50

Fund Name in 2032

Storm Water Fund

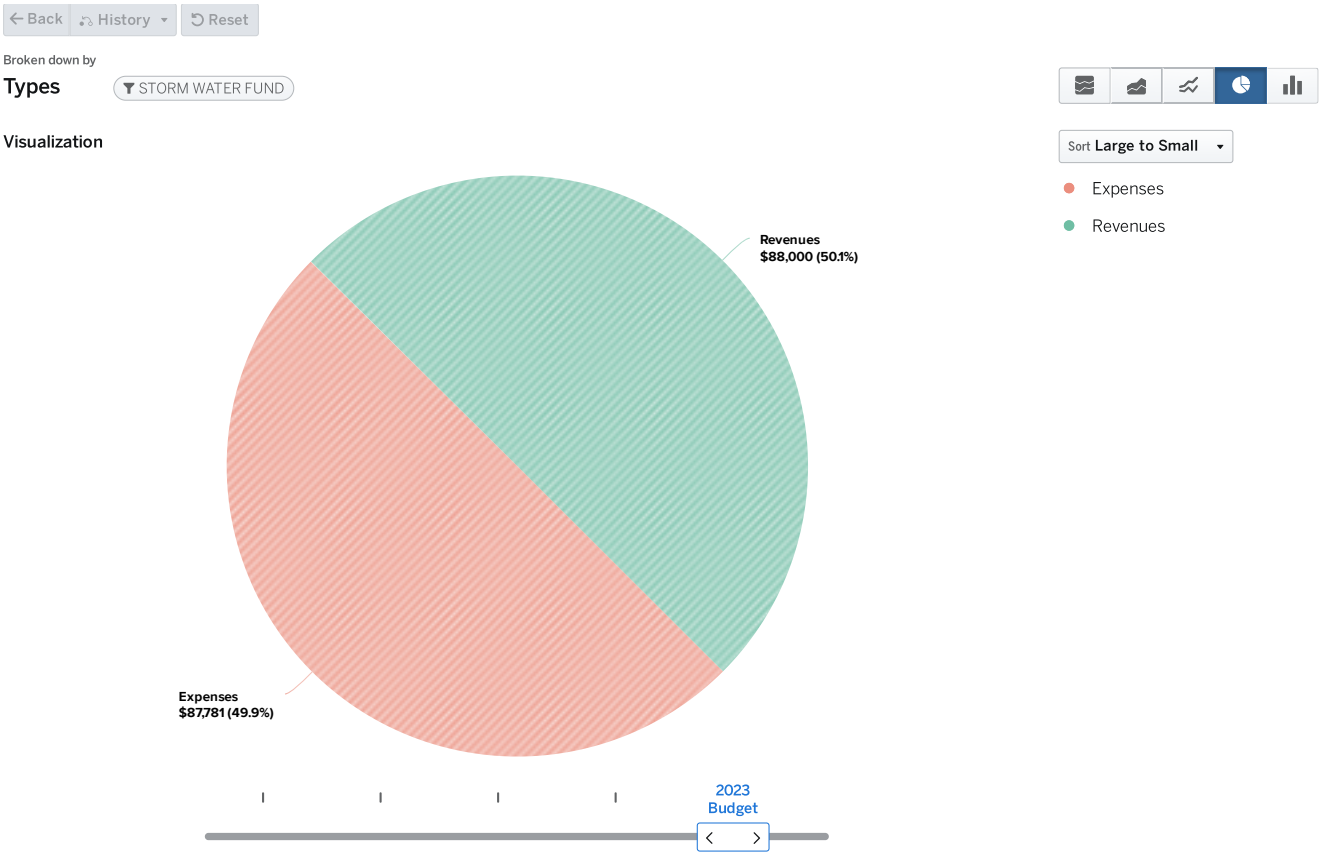
Fund 605

The Stormwater Fund is used to account for the City's stormwater management operations. The City receipts stormwater revenue through quarterly water billings. Funds are not sufficient to pay for capital projects. Therefore, the City must use general fund dollars to pay for such projects. Until more resources are available for stormwater, this fund will only be utilized for day-to-day operations and personnel costs. With the current stormwater fee, the City does not have sufficient revenue to cover capital equipment and operational expenses through 2031. See below tables for funding just the operations (no capital) of stormwater services. The capital improvement plan includes over $1 million in stormwater infrastructure improvements over the next ten years, all of which are currently unfunded. $1 million in infrastructure improvements over ten years is equivalent to approximately $130,000 in debt service payments per year. Therefore, capital stormwater improvements are either delayed or funded through the general capital improvement fund.

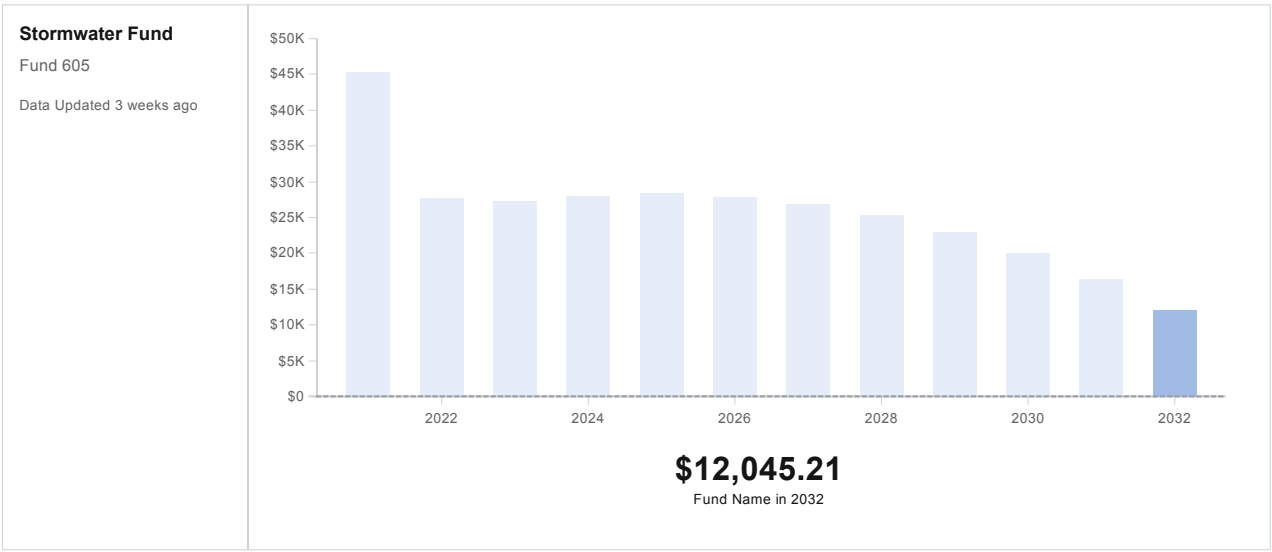
Budgeted expenditures exceed estimated revenue in 2022 due to the fund paying for a portion of the final lease payment on the City's leaf truck (2018 Freightliner). The increase in budget compared to

Revenue vs Expenditures

Collapse All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Revenues	$ 88,447	$ 94,853	$ 85,000	$ 87,115	$ 88,000
Charges for Services	87,844	94,853	85,000	87,115	88,000
Refunds/Reimbursements	603	0	0	0	0
Expenses	119,612	68,125	102,567	102,123	87,781
Other Expenses	102,787	50,062	82,880	82,780	67,300
Personnel Services	16,826	18,063	19,687	19,343	20,481
Revenues Less Expenses	$ -31,165	$ 26,727	$ -17,567	$ -15,008	$ 219



Fund Balance



Enterprise Funds

Fund Summary

The City utilizes enterprise funds to account for the operations, debt service and capital activities for the City's water filtration and distribution, as well as the City's electric program. These funds are financed and operated in a manner similar to private sector business enterprises, therefore, the costs (expenses including depreciation) of providing goods or services to the general public should be financed or recovered primarily through user charges or where the City has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Enterprise Funds

The following links provide more budget detail for individual enterprise funds:

- Water Operating
- Water Debt Service
- Water Capital
- Electric Fund

Enterprise Funds - Total Revenue by Fund

	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
ELECTRIC FUND	$ 5,459,191	$ 7,099,192	$ 4,324,716	$ 4,450,109	$ 4,405,000
WATER FUND	2,426,462	2,656,980	2,498,100	2,626,618	2,594,380
WATER CAPITAL PROJECTS FUND	1,087,556	1,194,542	2,480,000	3,147,562	1,030,000
COMMUNITY INFRASTRUCTURE FEE FUND	382,824	534,950	0	0	0
WATER BOND RETIREMENT	69,424	139,999	218,950	189,406	278,950
EMPLOYEE BENEFIT RESERVE-WATER	0	50,000	10,000	10,000	70,000
Total	$ 9,425,456	$ 11,675,663	$ 9,531,766	$ 10,423,695	$ 8,378,330

Enterprise Funds - Total Revenue by Source

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Charges for Services	$ 4,724,461	$ 6,676,812	$ 6,718,100	$ 7,076,027	$ 6,999,380
▸ Loans	637,556	1,044,542	2,200,000	2,947,562	300,000
▸ Debt Proceeds	3,500,000	1,500,000	0	0	0
▸ Transfers In	515,356	319,856	465,000	385,000	1,075,000
▸ Miscellaneous Sales	40	2,114,093	0	700	0
▸ Refunds/Reimbursements	19,633	15,955	144,716	10,000	0
▸ Grants	24,343	0	0	0	0
▸ Special Assessments	4,068	4,406	3,950	4,406	3,950
Total	$ 9,425,456	$ 11,675,663	$ 9,531,766	$ 10,423,695	$ 8,378,330

Enterprise Funds - Total Expenditures by Fund

	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
ELECTRIC FUND	$ 5,551,454	$ 6,572,923	$ 4,102,893	$ 4,473,862	$ 4,406,136
WATER FUND	2,112,156	2,046,561	2,478,666	2,632,081	3,238,192
WATER CAPITAL PROJECTS FUND	888,245	1,181,401	3,115,500	5,706,291	917,000
WATER BOND RETIREMENT	114,193	154,982	270,566	190,764	283,261
COMMUNITY INFRASTRUCTURE FEE FUND	85,772	241,405	205,000	228,147	0
EMPLOYEE BENEFIT RESERVE-WATER	0	35,437	26,652	30,000	31,652
Total	$ 8,751,822	$ 10,232,708	$ 10,199,277	$ 13,261,144	$ 8,876,241

Enterprise Funds - Total Expenditures by Type

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Other Expenses	$ 6,892,406	$ 8,454,088	$ 8,163,929	$ 11,091,663	$ 6,093,957
▸ Personnel Services	1,344,060	1,458,765	1,570,348	1,704,481	1,707,284
▸ Transfers	515,356	319,856	465,000	465,000	1,075,000
Total	$ 8,751,822	$ 10,232,708	$ 10,199,277	$ 13,261,144	$ 8,876,241

Water Fund

Fund 604

The fiscal management of the City's Water utility is comprised of four total funds. Fund 604 is specific to the general operations of the Water Department. The main source of revenue for the Water Department are from internal (city residents/businesses) and external (Erie County wholesale contract) water sales. The internal customer comprise of 60% of the total sales. The City's water system has been able to keep rates steady for 13 years at $2.60 per unit. This is possible due to in large part to operational efficiencies, and by increasing the total customer base between new corporate customers and the revision of the Erie County wholesale water agreement. In 2015, the City and Erie County entered into a long-term agreement for water supply. The City built a sliding scale that incentivized the County to purchase more water. Since implementation of the deal, total revenue from Erie County has increased by roughly $20,000 per year. In addition, new customers such as OPC, Mucci Farms, and Ardagh have largely helped stabilize the revenue collections for the Water department. However, additional revenue is necessary to maintain and improve the water infrastructure. Council is considering a 5% increase on water rates per year for 10 years. The below budget includes this increase.

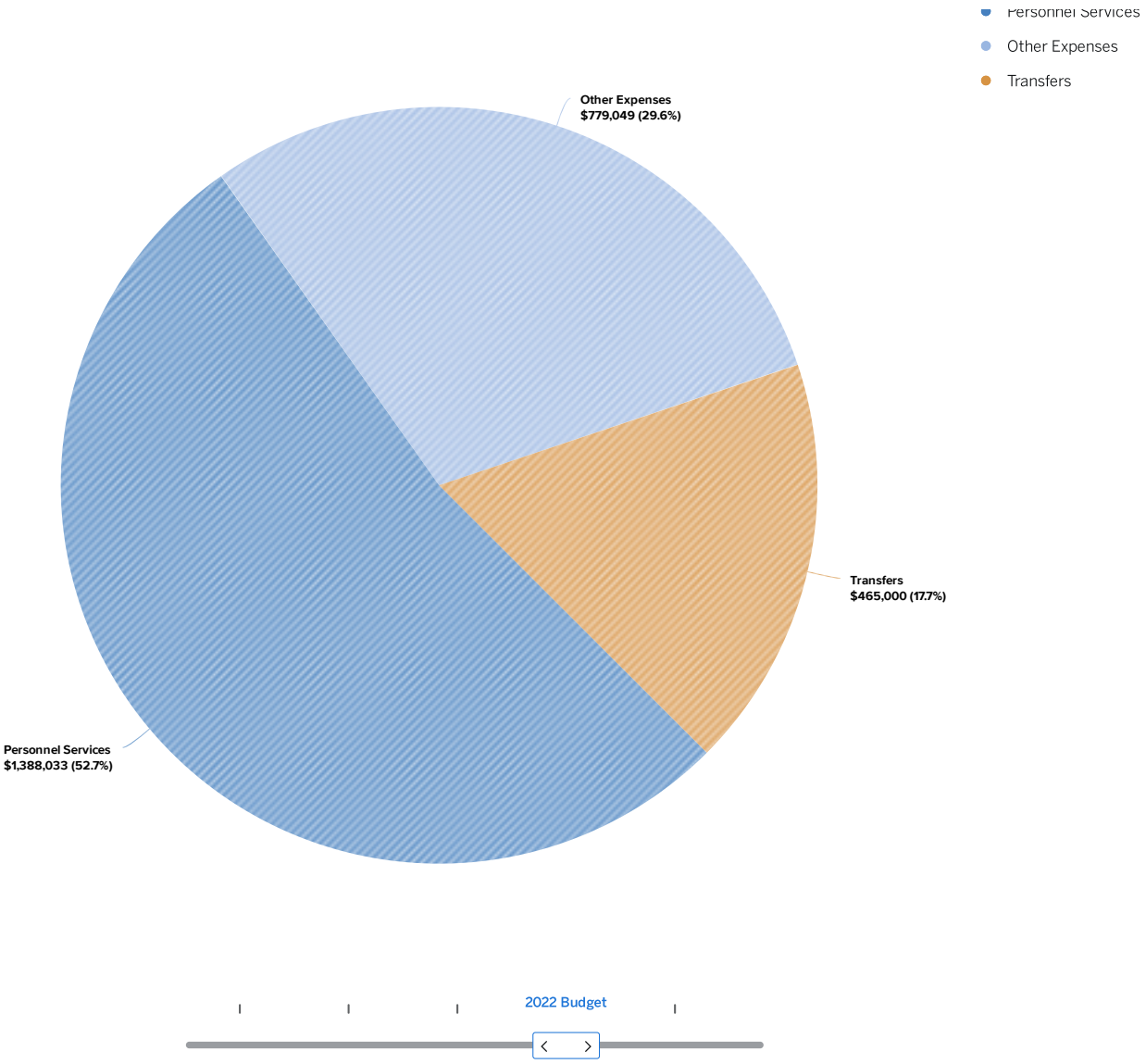
Revenue per Revenue Source

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Charges for Services	$ 2,408,230	$ 2,656,057	$ 2,498,100	$ 2,625,918	$ 2,594,380
▸ Refunds/Reimbursements	18,192	172	0	0	0
▸ Miscellaneous Sales	40	751	0	700	0
Total	$ 2,426,462	$ 2,656,980	$ 2,498,100	$ 2,626,618	$ 2,594,380

Budgeted Expenditures

The increase of budgeted expenditures for 2023 over 2022 projections mostly relate to staffing (wages and hospitalization renewal). In addition, cost of water treatment chemicals and filtration material significantly increased for 2023.

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Personnel Services	$ 1,091,466	$ 1,196,359	$ 1,303,936	$ 1,388,033	$ 1,404,996
▸ Other Expenses	505,334	530,346	709,730	779,049	758,196
▸ Transfers	515,356	319,856	465,000	465,000	1,075,000
Total	$ 2,112,156	$ 2,046,561	$ 2,478,666	$ 2,632,081	$ 3,238,192



Fund Balance

Water Operating Fund

Fund 604

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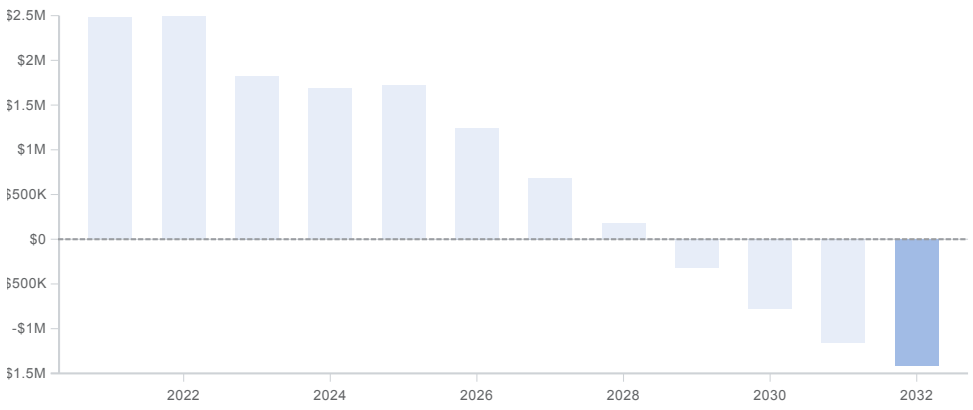


-$1,413,896.51

Fund Name in 2032

Water Capital Project Fund

Fund 603

The Water Capital Fund is utilized to reserve and account for water specific capital improvement projects and equipment. Revenue is derived from transfers from the water fund and long-term debt. Over the past few years, the City has been able to take advantage of low to zero interest rates from the Ohio EPA and OWDA to pay for major water line replacement projects and water plant improvements.

Funding future waterline replacements and facility maintenance has been a concern of staff. The water utility's current rate structure cannot provide the funds necessary to complete the asset management plan. Council is considering a rate increase of 5% per year for 10-years, effective January 1, 2023. The below capital budget includes budget and transfers from the water fund for projects with the rate increase.

Revenue per Revenue Source

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Loans	$ 637,556	$ 1,044,542	$ 2,200,000	$ 2,947,562	$ 300,000
▸ Transfers In	450,000	150,000	280,000	200,000	730,000
Total	$ 1,087,556	$ 1,194,542	$ 2,480,000	$ 3,147,562	$ 1,030,000

Budgeted Expenditures

The budgeted expenditures below include capital equipment and vehicle purchases, and capital improvement projects such as waterline replacements and water plant improvements. Current capital projects budgeted include:

2022

- Water Plant Improvements -Tube Settlers
- Meter Upgrades

2023

- Emergency Water Intake design and planning
- Main Water Intake cleaning
- Sludge Lagoon maintenance and improvements
- South Main Street Waterline Design

The below capital budget includes budget for projects currently in progress and contingent on approval from Council for the rate increase.

Budgeted Expenditures

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Other Expenses	$ 888,245	$ 1,181,401	$ 3,115,500	$ 5,706,291	$ 917,000
Total	$ 888,245	$ 1,181,401	$ 3,115,500	$ 5,706,291	$ 917,000

Capital Improvement Plan (Water Rate Study)

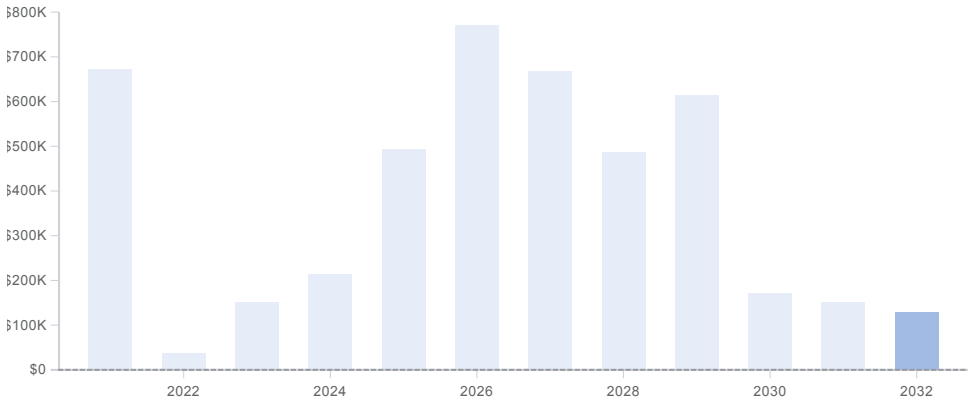
CIP - Potential Financing		Loan	Beginning
Lagoon Improvements	$	200,000	2023
S Main Street WL	$	3,281,880	2025
2 MG Elevated Tank	$	7,368,911	2025
New Intake	$	2,906,700	2025
New Service Complex	$	2,315,250	2025
Old Plat Waterline Upgrade/Replacement	$	4,700,165	2026
East Side Tank Painting	$	716,541	2027
Rye Beach Waterline Upgrade/Replacement	$	956,918	2028
Superior Drive Waterline Upgrade/Replacement	$	1,619,471	2029
Filter Media and Underdrain Replacement	$	414,743	2030
Grand Forest Beach Waterline Upgrade/Replac	$	9,145,075	2033
Total CIP New Debt Payments	**$**	**32,267,320**	

Fund Balance

Water Capital Fund

Fund 603

Data Updated 3 weeks ago



$128,510.00

Fund Name in 2032

Water Long-Term Debt Fund

Fund 602

Fund 602 is utilized to reserve and account for long-term debt liabilities related to the water utility. Most debt payments are made to OWDA at low to zero interest rates for 20-30 years. There is currently one outstanding bond being paid out of Fund 602 but will be paid off in 2023. Transfers from the Water Fund (Fund 604) provide the resources to pay these debt obligations.

Revenue and Expenses

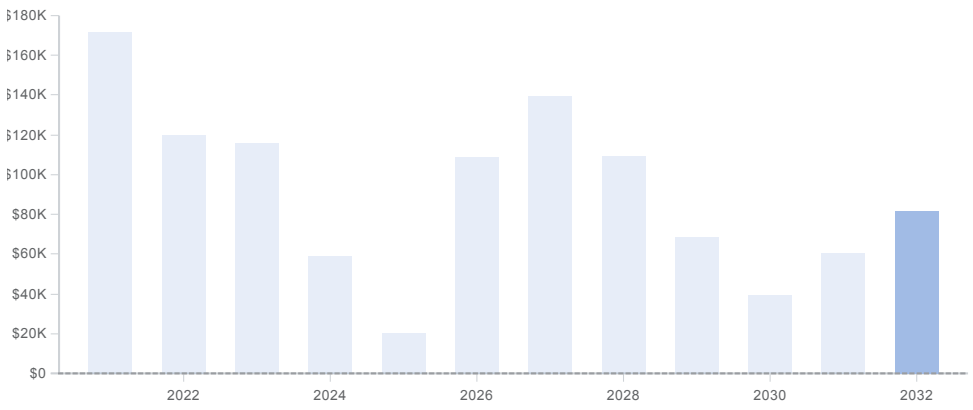
Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Revenues	$ 69,424	$ 139,999	$ 218,950	$ 189,406	$ 278,950
▸ Expenses	114,193	154,982	270,566	190,764	283,261
Revenues Less Expenses	$ -44,769	$ -14,983	$ -51,616	$ -1,358	$ -4,311

Fund Balance

Water Debt Service Fund

Fund 602

Data Updated 3 weeks ago



$81,432.00

Fund Name in 2032

Electric Fund

Fund 654 and Fund 655

The fiscal management of the City's Electric utility is currently comprised of two funds (Fund 654 and Fund 655). Fund 654, the Electric Fund, houses the bulk of the financial activity of Huron Public Power, including capital and debt service activities. Fund 655 (Community Infrastructure Fee) was added in 2019 to accurately account for the large user fee on the previous rate structure of HPP. The city recently updated its electric rate structure which discontinued this fee, but the fund balance remaining will be utilized for general infrastructure as set forth in the initial ordinance. Fund 655 will be modified and serve at the Electric Utility's capital project fund going forward.

The City is in process of modifying the fund structure of HPP to mirror that of the city's water operations to have three (3) main accounts; (1) Fund 654 - operating account, (2) Fund 655 - capital account, and (3) Fund 656 - debt service account. Currently, the Electric Fund is used to account for electric utility payments, general Huron Public Power capital, and debt service for the City's electric utility. Huron Public Power is not a dedicated department of the City, and therefore, has no specific staff. The service is managed administratively by the City Manager's Office, billing and clerical work is done by the Finance Department, and field work is done in combination of the Street Department and professional service contracts.

Electric Fund revenues consist of proceeds from the sale of electric service and various riders and fees. The utility currently operates with 10 customers, expanding in 2019 with the addition of Mucci Farms and Firelands Scientific. The City acquires power from various generation services via AMP (a non-profit municipal electric management firm that assists public power entities) and then sells the power to customers in the system. The city has had its own electric utility since 2003. 2019 initiated the first major economic change to the Electric Fund with addition of some new major customers. The financial activity of HPP has increased substantially over the past 4 years. Mucci Farms specifically has finalized a 3-year expansion plan that included the construction of 3, 24-acre greenhouses that are all under growing lights. Firelands Scientific is also working towards additional phases, which would bring online additional financial activity. The estimated revenues shown below are based on energy profiles submitted by the end-users.

HPP is currently mapping out an aggressive 5-year plan which includes significant expansion and growth efforts. Capital projects include growth of the substation to increase capacity and expansion of distribution infrastructure to widen service territory. Part of this growth strategy included the sale of the transmission assets of the substation to AMP-T for $2.1 million. The sale reduced the debt load of HPP, which freed up cash and debt capacity for future capital costs and helped level out rates through cost reductions.

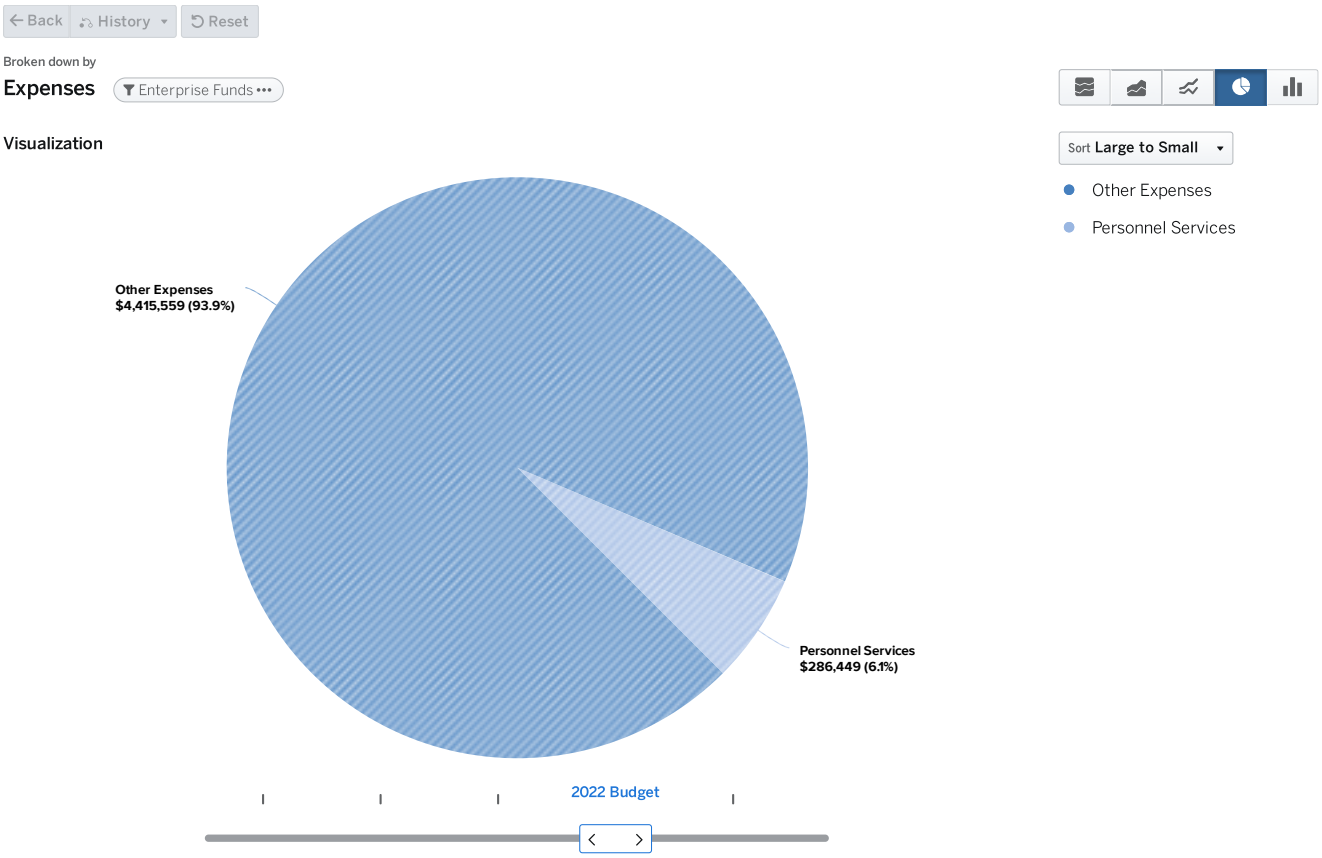
Revenue per Revenue Source

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Charges for Services	$ 2,316,230	$ 4,020,755	$ 4,220,000	$ 4,450,109	$ 4,405,000
Debt Proceeds	3,500,000	1,500,000	0	0	0
Miscellaneous Sales	0	2,113,342	0	0	0
Refunds/Reimbursements	1,441	45	104,716	0	0
Grants	24,343	0	0	0	0
Total	$ 5,842,014	$ 7,634,142	$ 4,324,716	$ 4,450,109	$ 4,405,000

Budgeted Expenditures

The Electric Fund's expenses are comprised of personnel costs from administrative support, contractual services including AMP, capital, and debt service on the substation debt. The AMP contract, which secures acquisition of power for HPP's customers, makes up the majority of the Electric Fund's expenses. The City had utilized a $3.5 million bond anticipation note in 2018 to fund the construction of the substation. After the sale of transmission assets to AMPT, the city refunded the outstanding note and converted it to a long-term bond. The city was able to reduce the outstanding principal utilizing the cash influx from the sale from $3.5 million to $1.5 million. This move had an estimated interest savings cost of over $1 million in addition to the reduced principal cost. The new rate structure factors in the $100,000/year debt payment for 20 years. The following tables include actuals and budgeted expenditures. Staff included budget in capital improvements for potential design work related to HPP expansion purposes to Sawmill Parkway and eventually to the north side of Route 2.

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Other Expenses	$ 5,384,633	$ 6,587,358	$ 4,068,133	$ 4,415,559	$ 4,135,500
▸ Personnel Services	252,593	226,969	239,760	286,449	270,636
Total	$ 5,637,227	$ 6,814,327	$ 4,307,893	$ 4,702,008	$ 4,406,136



Fund Balance

Electric Funds

Fund 654 and Fund 655

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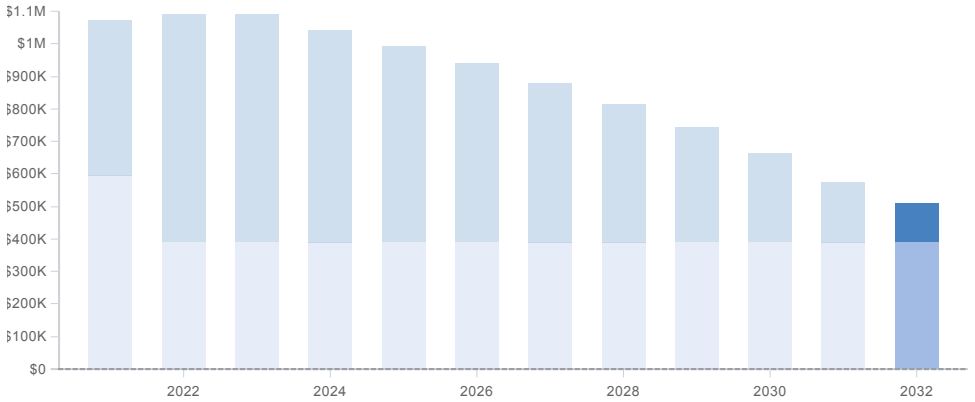


$507,171.59

Fund Name in 2032

General Capital Project Funds

Fund Summary

The City utilizes capital project funds to account for the acquisition or construction of major capital facilities and capital purchases, other than those financed by enterprise funds. Until 2022, the City used two funds for general capital needs, a capital improvement fund and capital equipment fund. In 2022, the City created three TIF funds related to the Rye Beach TIF and Sawmill Creek TIF, which will qualify as capital project funds and account for various capital improvement projects.

General Capital Project Funds

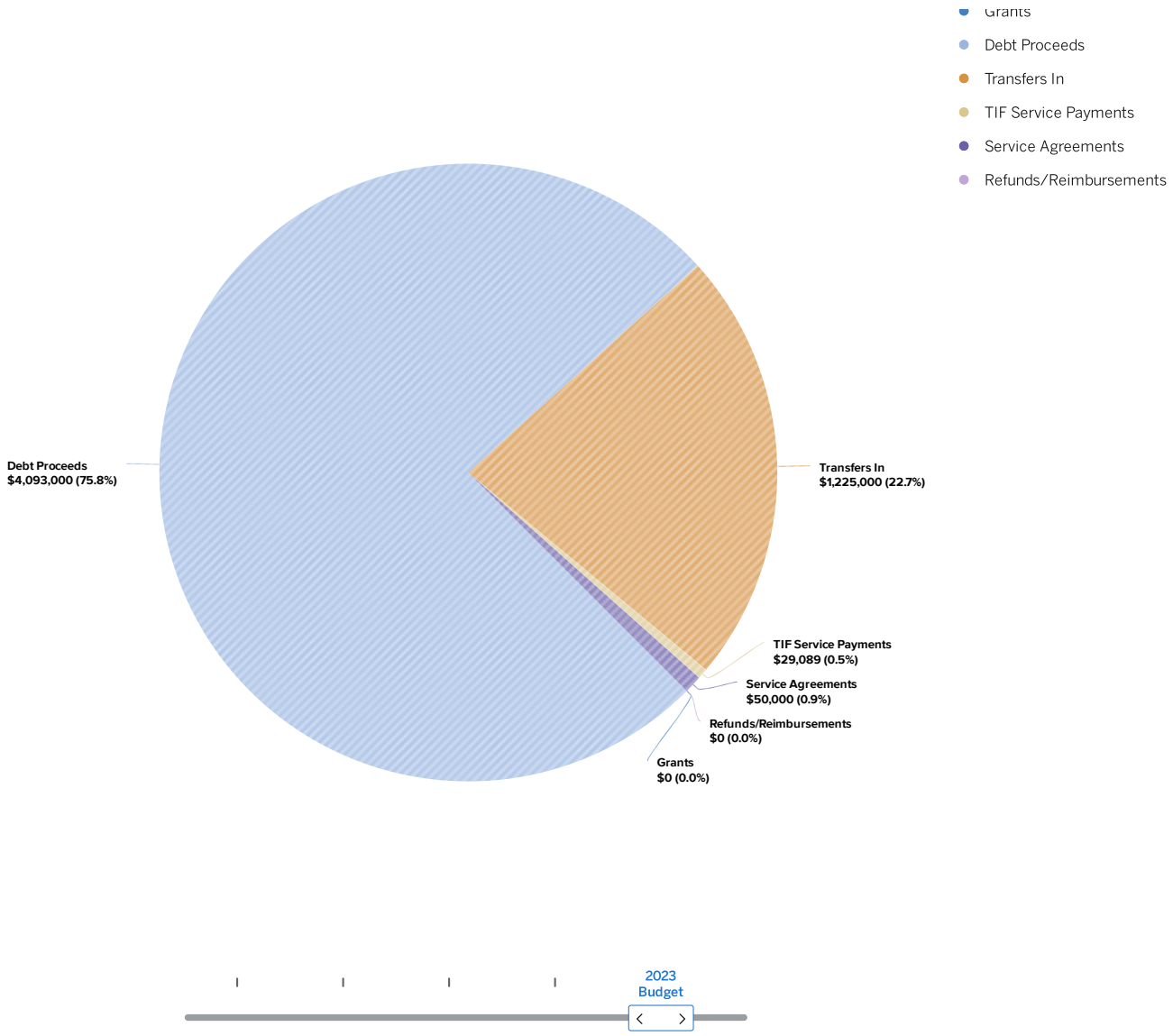
The following links provide more budget detail for individual special revenue funds:

- General Capital Improvement
- Captial Equipment Reserve
- Rye Beach TIF
- Sawmill Creek TIF

General Capital Funds - Total Revenue by Fund

	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
CAPITAL IMPROVEMENT	$ 1,547,196	$ 1,454,056	$ 4,103,353	$ 4,110,653	$ 500,000
SAWMILL CREEK IMPROVEMENT TIF	0	0	2,016,750	0	2,063,000
SAWMILL CREEK PUBLIC INFRASTRUCTURE TIF	0	0	983,250	0	2,030,000
CAPITAL EQUIP RESERVE & REPLAC	592,000	495,000	555,000	270,000	775,000
RYE BEACH TIF	0	0	29,089	0	29,089
Total	$ 2,139,196	$ 1,949,056	$ 7,687,442	$ 4,380,653	$ 5,397,089

General Capital Funds - Total Revenue by Source



General Capital Funds - Total Expenditures by Fund

	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
CAPITAL IMPROVEMENT	$ 2,438,510	$ 1,768,983	$ 4,060,047	$ 4,971,105	$ 706,000
SAWMILL CREEK IMPROVEMENT TIF	0	0	2,016,750	0	2,063,000
CAPITAL EQUIP RESERVE & REPLAC	468,881	199,984	346,871	624,556	1,427,702
SAWMILL CREEK PUBLIC INFRASTRUCTURE TIF	0	0	8,250	0	2,976,808
T.I.F.	57,085	0	0	0	0
RYE BEACH TIF	0	0	408	14,100	35,458
Total	$ 2,964,476	$ 1,968,967	$ 6,432,326	$ 5,609,761	$ 7,208,968

General Capital Funds - Total Expenditures by Type

Back History Reset

Broken down by

Expenses

Capital Projects Funds

Data

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Other Expenses	$ 2,907,391	$ 1,968,967	$ 6,432,326	$ 5,609,761	$ 7,208,968
Transfers	57,085	0	0	0	0
Total	$ 2,964,476	$ 1,968,967	$ 6,432,326	$ 5,609,761	$ 7,208,968

Capital Improvement Fund

Fund 401

The City's Capital Improvement Fund (Fund 401) is used to account for capital projects in all governmental activities. This fund mostly accounts for general capital improvement projects, such as road and building improvements. All enterprise fund (Water and Electric) activities self-fund their capital needs.

Fund 401 is mainly funded through General Fund transfers, debt proceeds and grant monies. The City's Code requires, annually, that at least 7% of income tax money is used toward capital improvements. Grants mostly relate to funding from OPWC (Berlin Road Paving), EDA (Sawmill Parkway), and ODNR (Fish Cleaning Station).

The below budget only includes projects that are currently in progress or funding is secured to move forward. The Capital Improvement Plan section of this budget book will provide more detail on potential future projects and the impact on the City's financial outlook.

Revenue per Revenue Source

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Grants	$ 1,017,196	$ 1,004,056	$ 3,436,103	$ 3,555,103	$ 0
▸ Transfers In	530,000	200,000	667,250	545,550	500,000
▸ Debt Proceeds	0	250,000	0	0	0
▸ Refunds/Reimbursements	0	0	0	10,000	0
Total	$ 1,547,196	$ 1,454,056	$ 4,103,353	$ 4,110,653	$ 500,000

Budgeted Expenditures

Budgeted projects currently in progress or funding has been secured for 2022 are listed below.

2022

- Fish Cleaning Station
- US 6 Improvements - Phase 1
- 2022 Paving
- Sawmill Parkway Improvements

2023

- Cleveland Road East Sidewalks
- Huron Boat Basin Dredging (50% of project costs)
- Road Maintaience and Improvements, including striping

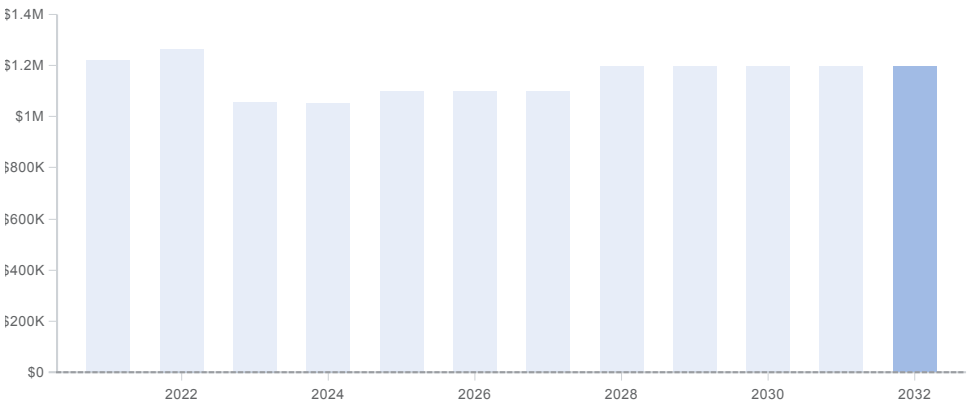
	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget	2024 Budget	2025 Budget
General Capital Projects	$ 2,407,205	$ 1,726,233	$ 3,329,603	$ 4,182,664	$ 556,000	$ 456,000	$ 506,000
Public Buildings	0	42,750	645,944	666,941	0	0	0
Parks and Recreation	31,305	0	84,500	84,500	0	0	0
Boat Basin	0	0	0	0	150,000	0	0
Stormwater	0	0	0	37,000	0	0	0
Total	$ 2,438,510	$ 1,768,983	$ 4,060,047	$ 4,971,105	$ 706,000	$ 456,000	$ 506,000

Fund Balance

Capital Improvement Fund

Fund 401

Data Updated 3 weeks ago



$1,197,720.00

Fund Name in 2032

Capital Equipment Reserve Fund

Fund 403

The City's Capital Equipment Fund (Fund 403) is used to account for the purchase of capital assets in all governmental activities. This fund mostly accounts for equipment and vehicle purchases in the Fire, Police, Street, and Parks and Recreation departments. All enterprise fund (Water and Electric) activities self-fund their capital needs. The City's objective is to adequately fund capital asset purchases for governmental activities and reserve for future needs. The City's ultimate goal is to maintain the most up-to-date equipment and vehicles in order to provide the best quality of service to citizens of the City.

Fund 403 is solely funded through departmental transfers, including the General Fund. The following table shows the dollar amount of transfers per department in order to fund capital equipment and vehicle needs.

Revenue per Revenue Source

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Transfers In	$ 592,000	$ 495,000	$ 555,000	$ 270,000	$ 725,000
▸ Service Agreements	0	0	0	0	50,000
Total	$ 592,000	$ 495,000	$ 555,000	$ 270,000	$ 775,000

Budgeted Expenditures by Department

The below table shows the amount of capital equipment purchases per department from 2020 through 2022 and budgeted in 2023. Large equipment purchases are up for replacement in the Parks Department (Tennis Courts) and Fire Department (two ambulances) in 2023. The Police Department and Street Department are also budgeted for new vehicles in 2023.

	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Fire Department	$ 326,454	$ 35,289	$ 41,200	$ 151,429	$ 660,000
Street Department	75,954	78,901	151,965	253,326	140,000
Parks and Recreation	40,569	21,095	16,167	65,100	421,000
Police Department	25,905	64,700	64,700	81,701	139,702
Information Technology	0	0	72,839	73,000	67,000
Total	$ 468,881	$ 199,984	$ 346,871	$ 624,556	$ 1,427,702

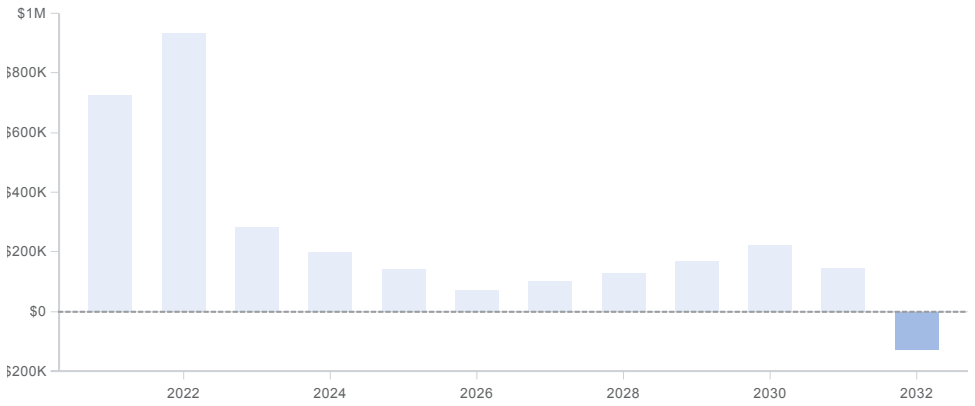
Fund Balance

The following graph provides a ten-year outlook on the capital equipment fund's cash balance. This graphs shows funding available and adequate reserves related to capital equipment purchases for the next ten years, except 2032. The table below the graphs breaks out the fund's total fund balance by department for the next three years.

Capital Equipment Fund

Fund 403

Data Updated 3 weeks ago



-$127,006.00

Fund Name in 2032

Rye Beach TIF Fund

Fund 420

The City's Rye Beach TIF Fund was created in 2021 to account for the non-schools TIF within the corporate park and industrial park off Rye Beach Road. Currently, the City has one major project, Firelands Scientific, paying into the TIF. Each project is its own 30-year TIF that begins on the year of improvement. Future revenue it unknown at this time. The below budget numbers only include the current project paying into the TIF.

The Capital Improvement Plan section of this budget book will provide more detail on potential future projects and the impact on the City's financial outlook.

Revenue and Expenditures

The below numbers only include TIF proceeds from Firelands Scientific, which began in 2022. The proceeds are planned to be used on a project within or near the corporate park. In 2022, the City committed funds for cleaning the corporate park detention pond.

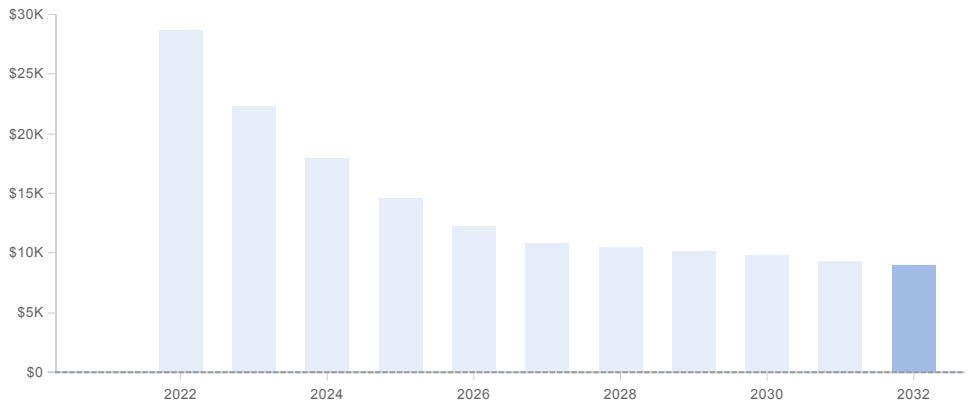
Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Revenues	$ 0	$ 0	$ 29,089	$ 0	$ 29,089
▸ Expenses	0	0	408	14,100	35,458
Revenues Less Expenses	$ 0	$ 0	$ 28,681	$ -14,100	$ -6,369

Fund Balance

Rye Beach TIF

Fund 420

Data Updated 3 weeks ago



$8,991.00

Fund Name in 2032

Sawmill Creek TIF Funds

Fund 421 and Fund 422

The City's Sawmill Creek TIF Fund was created in 2022 to account for the Sawmill Creek Resort TIF at the recently annexed property on the west side of the city. The City is not expected to receive proceeds until 2024. However, the City will begin seeing activity within this fund in 2022 as notes are necessary to pay Cedar Fair for improvements, per the .41 TIF ordinance passed by Council. The below budget numbers include debt issuances and payments on the debt. Per the compensation agreements with the schools, the City will receive $450,000 a year in TIF payments, less 26.5% to the schools (Huron and Ehove) and erie county fees.

The below budget only includes projects that are currently in progress or funding is secured to move forward. The Capital Improvement Plan section of this budget book will provide more detail on potential future projects and the impact on the City's financial outlook.

Budgeted Expenditures

The below numbers only include proceeds from the issuance of debt since TIF proceeds will not be received until 2024. The City is committee $2 million to Cedar Far and $1 million to the US6 project through the State in 2022.

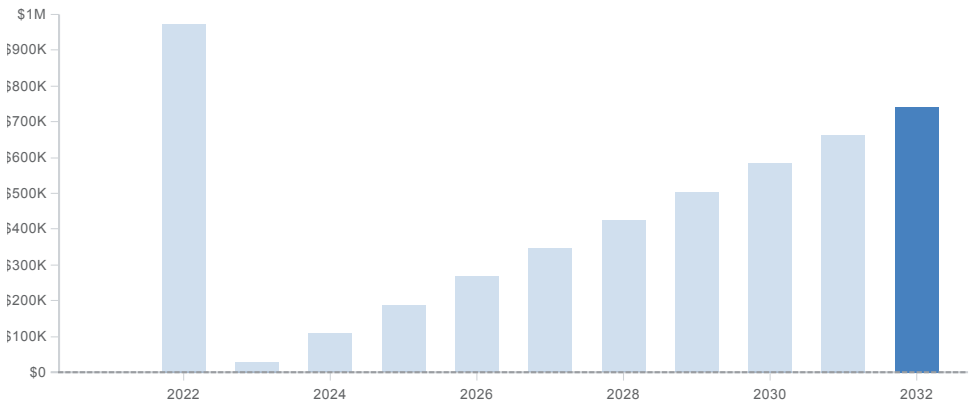
Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
Revenues	$ 0	$ 0	$ 3,000,000	$ 0	$ 4,093,000
Debt Proceeds	0	0	3,000,000	0	4,093,000
Expenses	0	0	2,025,000	0	5,039,808
Revenues Less Expenses	$ 0	$ 0	$ 975,000	$ 0	$ -946,808

Fund Balance

Sawmill Creek TIF

Funds 421 and 422

Data Updated 3 weeks ago



$741,586.00

Fund Name in 2032

Debt Service Funds

Fund Summary

The debt service funds are used to account for the accumulation of resources and payment of general long-term principal, interest, and related costs for debt. The City's debt service funds consist of one fund, the General Obligation Bond Retirement Fund.

G.O Bond Retirement Fund (301)

The City's G.O. Bond Retirement Fund is utilized for the City's long-term debt payments. The "Debt Management" section of this budget book provides more details on the City's overall debt situation. The below information shows the City's general debt liabilities, such as long-term bond and note payments as well as loans unrelated to enterprise funds, like OPWC loans for paving projects. This fund is not responsible for debt payments related to the City's water and electric activity. Fund 301 is solely funded by transfers from the General Fund and refunding of prior bond issuances to take advantage of lower interest rates.

The following tables and graphs outline the City's general long-term debt payments and revenue sources. The City will be paying over $800,000 of debt service out of this fund until 2023 when some of the higher outstanding debt begins to fall off. The City's policy is to provide sufficient resources to Fund 301 for debt payments, after funding operations and before funding capital projects.

Total Revenue by Source

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Transfers In	$ 850,000	$ 850,000	$ 850,000	$ 850,000	$ 800,000
▸ Special Assessments	19,260	17,765	16,526	18,000	16,526
Total	$ 869,260	$ 867,765	$ 866,526	$ 868,000	$ 816,526

Total Expenditures by Type

Expand All	2020 Actual	2021 Actual	2022 Projections	2022 Budget	2023 Budget
▸ Other Expenses	$ 902,583	$ 887,068	$ 870,533	$ 885,513	$ 832,895
Total	$ 902,583	$ 887,068	$ 870,533	$ 885,513	$ 832,895

Fund Balance

G.O Debt Service Fund

Fund 301

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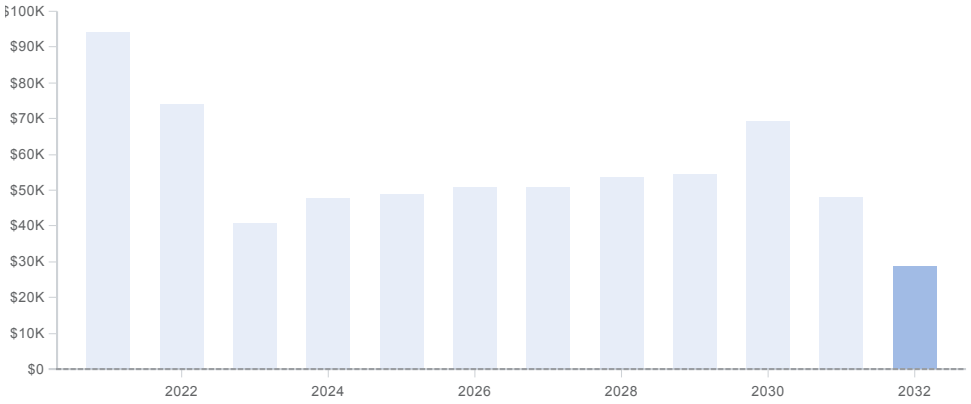


$28,884.86

Fund Name in 2032

Capital Improvement Plan

2023-2032

Summary

As part of the budget preparations, the City developed a comprehensive 10-year Capital Improvement Plan (CIP) from 2023 to 2032, which includes a listing of projects currently in progress and projects for future consideration. This plan was a joint effort with all department heads and the City Manager that includes those projects that merit consideration over the next ten fiscal years. The City revisited the 2020 Master Plan and went through an exhaustive process in 2021 to update the Master Plan (click here for updated version). Staff developed the below capital improvement on the basis of addressing the updated master plan.

Every year, this plan will be discussed and prioritized. The 2023-2031 CIP was prioritized based on the following initiatives from the master plan:

1. Former Conagra Property
2. Main Street
3. City Facilities
4. City Utility Expansion
5. Basic City Services
6. New Housing Development
7. Industrial/Commercial Expansion
8. Enhance Entry Signage
9. Bike path/multi-Purpose Trail
10. Recreation Center
11. Nickel Plate Beach/Norfolk Southern Property
12. City-wide Rebranding

It is critical the City prioritize these projects and secures funding in order to provide necessary capital improvements and future development. The following tables and graphs detail the CIP. If implemented, the

majority of projects in the CIP will be accounted for in the following funds:

- Capital Improvement Fund
- Water Capital Project Fund

(The above funds currently have budgeted items from the Master Plan (items without orange highlights in the CIP below)

Capital Improvement Plan

2023-2032

The following table is the current capital improvement plan. As shown in the CIP below, current resources cannot support the CIP. Approximately $30 million of the $81 million in capital projects on the CIP categorized as "unfunded", assuming TIF back projects can be fully supporting with TIF proceeds from Sawmill Creek Resort and the former Conagra property.

CITY OF HURON CAPITAL IMPROVEMENT PLAN - 10-Year

							Funding Source						
Project Name/Description	Status	Year	Master Plan Priority	Fund	Unfunded Cost	Total Project Cost	Debt Amount	General Fund	TIF	Utility	Special Revenue	Grant	Loan
Rt 6 Improvements - Phase I	0-Complete	2021	5 - Basic Services	401	$0	$0	$0	$0	$0	$0	$0	$0	$0
Conagra Utility Extension/Road Loop Phase 1	2-Planning-WIP	2022	1 - Conagra	423	$0	$850,056	$850,056	$0	$850,056	$0	$0	$0	$0
Conagra Utility Extension/Road Loop Phase 2	3-Planning	2022	1 - Conagra	423	$0	$1,030,000	$1,030,000	$0	$1,030,000	$0	$0	$0	$0
Conagra Sea Wall	2-Planning-WIP	2022	1 - Conagra	401	$0	$4,850,000	$4,850,000	$0	$4,850,000	$0	$0	$0	$0
Service Center Relocation Land Purchase	1-WIP	2022	3 - Facilities	401	$0	$150,000	$0	$150,000	$0	$0	$0	$0	$0
Service Center Relocation Land Purchase	1-WIP	2022	3 - Facilities	603	$0	$150,000	$0	$150,000	$0	$0	$0	$0	$0
Service Center Relocation Land Purchase	1-WIP	2022	3 - Facilities	227	$0	$100,000	$0	$100,000	$0	$0	$0	$0	$0
Service Center Relocation Land Purchase	1-WIP	2022	3 - Facilities	654	$0	$50,000	$0	$50,000	$0	$0	$0	$0	$0
Stormwater Management Plan/Data Collection	1-WIP	2022	5 - Basic Services	605	$52,000	$52,000	$0	$0	$0	$0	$0	$0	$0
Future Paving Program 2022	0-Complete	2022	5 - Basic Services	401	$0	$573,278	$0	$573,278	$0	$0	$0	$0	$0
Cleveland Rd East Sidewalks	2-Planning-WIP	2022	5 - Basic Services	401	$0	$916,786	$0	$337,980	$0	$0	$0	$578,806	$0
Rye Beach Corridor Land Acquisition	1-WIP	2022	No Master Plan	422	$0	$900,000	$900,000	$0	$900,000	$0	$0	$0	$0
New Website	2-Planning-WIP	2022	No Master Plan	110	$0	$50,000	$0	$50,000	$0	$0	$0	$0	$0
Substation Expansion transformer, switch gear Purchase	2-Planning-WIP	2022	4 - Utility Expansion	654	$1,750,000	$1,750,000	$1,750,000	$0	$0	$0	$0	$0	$0
Main St. Corridor	2-Planning-WIP	2022	2 - Main Street	227	$0	$295,706	$0	$0	$0	$0	$0	$295,706	$0
Main St. Corridor	2-Planning-WIP	2022	2 - Main Street	401	$2,526,500	$2,526,500	$2,526,500	$0	$0	$0	$0	$0	$0
Fish Cleaning Station	1-WIP	2022	10 - Rec Center	401	$13,941	$607,941	$0	$0	$0	$0	$0	$594,000	$0
Water Plant Improvement (Tube Settlers)	0-Complete	2022	4 - Utility Expansion	603	$0	$0	$0	$0	$0	$0	$0	$0	$0
Intake Backup Study	0-Complete	2022	4 - Utility Expansion	603	$0	$0	$0	$0	$0	$0	$0	$0	$0
Rt6 Improvements - Phase II	4-Planning-Future	2023	5 - Basic Services	401	$1,500,000	$2,510,000	$1,500,000	$0	$0	$0	$0	$1,010,000	$0
Bike Lanes Paint	4-Planning-Future	2023	5 - Basic Services	401	$0	$150,000	$0	$150,000	$0	$0	$0	$0	$0
Future Paving Program 2023	2-Planning-WIP	2023	5 - Basic Services	401	$3,790,900	$3,790,900	$3,790,000	$0	$0	$0	$0	$0	$0
Sawmill Parkway Improvements	1-WIP	2023	7 -Industrical/Commercial Expansion	401	-$77,008	$3,407,799	$0	$0	$0	$0	$0	$3,484,807	$137,500
Fabens Tennis Courts - Replacement	2-Planning-WIP	2023	No Master Plan	207	$0	$96,000	$0	$0	$0	$0	$0	$96,000	$0
Fabens Tennis Courts - Replacement	2-Planning-WIP	2023	No Master Plan	403	$0	$267,200	$0	$217,200	$0	$0	$0	$50,000	$0
Electric Rate Study	3-Planning	2023	4 - Utility Expansion	654	$0	$30,000	$0	$0	$0	$30,000	$0	$0	$0
HPP Expansion - Across Railroad	3-Planning	2023	4 - Utility Expansion	654	$1,104,000	$1,104,000	$0	$0	$0	$0	$0	$0	$0
HPP Expansion - Across Route 2	3-Planning	2023	4 - Utility Expansion	654	$1,104,000	$1,104,000	$0	$0	$0	$0	$0	$0	$0
South Main St waterline replacement	3-Planning	2023	4 - Utility Expansion	603	$2,869,880	$3,281,880	$2,869,880	$0	$0	$0	$0	$275,000	$137,000
624 Berlin	3-Planning	2023	No Master Plan	110	$105,000	$105,000	$0	$0	$0	$0	$0	$0	$0
HBB Dredging	3-Planning	2023	No Master Plan	210	$0	$150,000	$0	$0	$0	$0	$150,000	$0	$0
HBB Dredging	3-Planning	2023	No Master Plan	401	$0	$150,000	$0	$150,000	$0	$0	$0	$0	$0
US 6 ODOT	1-WIP	2023	No Master Plan	422	$0	$1,000,000	$1,000,000	$0	$1,000,000	$0	$0	$0	$0
Sawmill Creek Resort Debt	1-WIP	2023	No Master Plan	422	$0	$2,000,000	$2,000,000	$0	$2,000,000	$0	$0	$0	$0
Lagoon Improvements	3-Planning	2023	5 - Basic Services	603	$0	$200,000	$0	$0	$0	$200,000	$0	$0	$0
Stormwater Management Plan/Data Analysis	4-Planning-Future	2024	5 - Basic Services	605	$80,000	$80,000	$0	$0	$0	$0	$0	$0	$0
Substation Expansion transformer, switch gear Installation	2-Planning-WIP	2024	4 - Utility Expansion	654	$1,250,000	$1,250,000	$1,250,000	$0	$0	$0	$0	$0	$0
River Water Intake	3-Planning	2024	4 - Utility Expansion	603	$0	$2,906,700	$0	$0	$0	$0	$0	$0	$2,906,700
Service Center Relocation	4-Planning-Future	2025	3 - Facilities	422	$0	$2,400,000	$2,400,000	$0	$2,400,000	$0	$0	$0	$0
Service Center Relocation	4-Planning-Future	2025	3 - Facilities	603	$0	$500,000	$0	$0	$0	$0	$0	$0	$500,000
2M Gal Water Tank	5-Future	2025	4 - Utility Expansion	603	$0	$7,368,911	$0	$0	$0	$0	$0	$0	$7,368,911
Old Plat waterline replacement	5-Future	2026	4 - Utility Expansion	603	$0	$4,700,165	$0	$0	$0	$0	$0	$0	$4,700,165
Paint East Side Tank	5-Future	2027	3 - Facilities	603	$0	$716,541	$0	$0	$0	$0	$0	$0	$716,541
Rye Beach Rd Waterline Upgrade	5-Future	2028	4 - Utility Expansion	603	$0	$956,918	$0	$0	$0	$0	$0	$0	$956,918
Superior Dr. waterline replacement	5-Future	2029	4 - Utility Expansion	603	$0	$1,619,471	$0	$0	$0	$0	$0	$0	$1,619,471
Filter Media/Underdrain Replacement	5-Future	2030	5 - Basic Services	603	$0	$414,743	$0	$0	$0	$0	$0	$0	$414,743
Grand Forest Drive Waterline Replacement	5-Future	2033	4 - Utility Expansion	603	$0	$9,145,075	$0	$0	$0	$0	$0	$0	$9,145,075
Quiet Zone - Railroad	4-Planning-Future	9999	11 - NPB/Norfolk	401	$1,080,000	$1,080,000	$0	$0	$0	$0	$0	$0	$0
Indoor Fieldhouse	5-Future	9999	10 - Rec Center	401	$4,080,000	$4,080,000	$0	$0	$0	$0	$0	$0	$0
Nickel Plate Beach Acquisition and Master Plan	5-Future	9999	11 - NPB/Norfolk	401	$3,000,000	$3,000,000	$0	$0	$0	$0	$0	$0	$0
RiverWalk Enhancements	5-Future	9999	2 - Main Street	401	$1,500,000	$1,500,000	$0	$0	$0	$0	$0	$0	$0
WTP Beach Connection	5-Future	9999	No Master Plan	401	$750,000	$750,000	$0	$0	$0	$0	$0	$0	$0
Wall St. Improvements	5-Future	9999	2 - Main Street	401	$504,000	$504,000	$0	$0	$0	$0	$0	$0	$0
Huron Boat Basin Overhaul	4-Planning-Future	9999	3 - Facilities	401	$4,000,000	$4,000,000	$0	$0	$0	$0	$0	$0	$0
					$30,983,213	$81,171,570	$26,716,436	$1,928,458	$13,030,056	$230,000	$150,000	$6,384,319	$28,603,024

City Policies and Budgetary Process

2023 Budget

Fiscal Policies

Sound fiscal policies contribute to accountability, transparency, and consistency in local governments. The City strives to improve governance and fiscal responsibility by implementing and updating fiscal policies. The City has established fiscal policies in the following areas:

- Budgetary legal level of control
- Capital Assets
- Debt Management
- Investment
- Records Retention
- General Fund Reserves
- Non-General Fund Balance Reserves
- Purchasing

Budgetary Legal Level of Control – The City's annual appropriation ordinance (budget) is prepared on the budgetary basis of accounting, as dictated by ORC Section 5705.38, which states that appropriation measures shall be separately appropriated for each office, department, and division, and, within each, the amount appropriated for personal services. The legal level of control was established by Council at the object level (personnel services and other expenses0F) within each department/activity in the General Fund and at the object level (personnel services and other expenses) for all other funds. Budgetary modifications may only be made by resolution of the City Council at the legal level of control.

Capital Assets – Capital assets are tangible or intangible assets with an estimated useful life of more than one reporting period. Capital assets include vehicles, machinery and equipment, buildings and infrastructure. The capitalization limit on assets and asset improvements has been established at $5,000 or greater. The City depreciates in accordance with the requirements of GASB, Statement 34.

Debt Management – The City is currently reviewing the City's debt policy and will formally revise and adopt a new policy in 2023. The City's debt capacity is set by ORC. There are two limitations: "direct" and "indirect". Direct debt limitation is a function of outstanding principal compared to assessed valuation. Indirect debt capacity is a function of debt service payments relative to the total millage of property tax generated within the taxing district. In addition to those requirements set forth by statute, the administration seeks to place additional parameters to ensure the financial solvency and appropriate use of debt financing.

Investment Policy – City Council approved an updated investment policy in 2021 that applies to all financial funds of the City and strives to maximize safety, liquidity and yield. In accordance with investments available under the ORC, the Finance Director shall exercise a standard of prudence and diversify investment instruments to avoid incurring unreasonable risks inherent in over investing in specific instruments, individual institutions or maturities. The City's Finance Committee serves as the Investment Advisory Committee, with membership including all members of the Finance Committee, the City Manager, the Director of Finance, and the Law Director.

Records Retention – Under the state law, the City has established a records retention schedule that is strictly followed. The process to retain and destroy records under the ORC is enforced and followed.

General Fund Reserves – The GFOA recommends that governments establish a formal policy on the level of unrestricted fund balance that should be maintained in the General Fund for Generally Accepted Accounting Principles (GAAP) and budgetary purposes. GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their General Fund of no less than two months of regular General Fund operating revenues or regular General Fund operating expenditures. The City's established policy states the General Fund should maintain a reserve between 15% and 25% of currently adopted operational General Fund expenses for the fiscal year. This allows the City to adequately handle any unexpected decreases in revenue and unbudgeted emergency or extraordinary expenditures.

The City is also considering the creation of a stabilization fund, or "rainy day fund", under ORC Section 5705.13. This fund will ensure General Fund reserves are restricted and only utilized in accordance with the General Fund reserve policy. This fund helps segregate those funds being kept aside as the reserve, so they're not comingled with General Fund dollars.

Non-General Fund Reserves – The City applies a conservative approach to reserve balances for each fund type. Generally, for operational funds the City strives to maintain at least a two-month reserve of operating expenses. Internal service, capital and debt service funds maintain adequate reserves to fund annual liabilities and reserve for future years.

Purchasing Policy – In 2019, the City amended the City Code, Section 159, to align City purchasing requirements with the ORC. The City also established a formal purchasing policy to ensure compliance, transparency and consistency in the City's purchasing process. This policy established formal bidding procedures and approval thresholds. In summary, any purchases over $25,000 must be approved by City Council, except for purchases included in a contract or agreement approved by Council. The policy also included formal procedures and internal controls on purchase order adjustments and payment requests. In addition, any and all purchases of information technology (IT) must go through an IT Oversight Panel established by the City Manager.

<u>Balanced Budget</u>

The City is committed to maintaining a balanced budget with estimated revenues and beginning fund balances, less required reserves, equal to or greater than the proposed expenditures of each fund. The 2022 budget is balanced as evident throughout this budget book. The City conservatively estimates revenue and expenditures as deemed appropriate through analysis of past performance and projected future outcomes. Throughout the year, budgeted revenues are adjusted upon receipt of actual funds and no additional

appropriations are made unless actual revenues can finance these expenditures. The City budgets for operations and debt service, first, and then incorporates capital projects into the budget if funds are available. Therefore, the City takes a conservative approach to budgeting expenditures in the General Fund to maintain reserve requirements.

Capital Budgeting

The City prepares a ten-year Capital Improvement Plan (CIP) which can be found in the Capital Improvement Plan section of this budget book. Capital projects are identified and subsequently matched to funding sources. The CIP summarizes capital projects by category, fund, and year. Capital projects are only budgeted if they can be completed while maintaining optimal fund balances and only after all non-general fund funding sources are taken into consideration. The City strives to utilize grants and state or other additional local tax collections to compliment the availability of city funds for capital projects.

The City also maintains a capital asset maintenance and replacement schedule for vehicles, equipment, and other assets (i.e. computers). The City utilizes a capital equipment replacement fund and computer fund to reserve for future purchases. The Finance Department maintains the master schedule of City assets with replacement cycles. City departments are responsible for updating their own assets with the Finance Department for budgeting purposes. All other smaller equipment purchases are charged to capital outlay accounts in individual departmental funds. Major capital purchases and capital projects are discussed at budget hearings.

Bond Rating

In July of 2019, Moody's assigned the City with bond rating of Aa3. Although notable challenges include a smaller tax base than similarly rated entities and above average debt burden, Moody's states that Huron "benefits from a healthy financial position supported by strong financial operations." Moody's notes that areas to address to improve our rating going forward would be to diversify revenue sources (either new revenue sources or income taxes through diversified business landscape) and continue to maintain healthy cash balances through proper financial controls.

Property Taxes

Property taxes, which make up approximately 6% of General Fund revenue, include amounts levied against all real, public utility, and tangible personal property located in the City. The City currently receipts property taxes for the City's General Fund, fire levy, and police and fire pensions. Property tax revenue received during 2022 for real and public utility property taxes represents assessed values as of 2021. Property tax payments received during 2022 for tangible personal property (other than public utility property) is for 2022 taxes. 2022 real property taxes were levied after October 1, 2021, on the assessed value as of January 1, 2021, the lien date. Assessed values are established by State law at 35% of appraised market value. Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at 35% of true value. 2022 public utility property taxes became a lien on December 31, 2020, are levied after October 1, 2021, and are collected with real property taxes.

The Erie County Treasurer collects property taxes on behalf of all taxing districts in the County, including the City of Huron. The Erie County Auditor periodically remits to the City its portion of the taxes collected. The full tax rate for all City operations for the year ended December 31, 2021 was $4.9 per $1,000 of assessed value. The assessed values of real and tangible personal property upon which 2021 property tax receipts were levied, totaled approximately $253 million, an increase of 11% from prior year.

Income Taxes

The City currently levies a municipal income tax at the state allowed minimum without voter approval of one percent (1%). Income tax is levied on substantially all income earned within the City from individuals and corporations. Income tax proceeds, which makes up approximately 68% of General Fund revenues, are to be used for the purpose of general municipal operations, maintenance, equipment, extension, and enlargement of municipal services and facilities and capital improvements of the City. Income tax proceeds are also allocated to the general obligation bond retirement and capital improvement funds. The City uses RITA to

collect, disburse and administer the City's income tax. Based on the latest analysis, 67% of the amount paid in withholding tax comes from citizens that are not City residents (i.e. work in the City but do not live in the City). There are approximately 5,500 individuals that pay city income withholding taxes (2,250 City residents, 3,250 non-residents). When accounting for age, 58% of the population participates in the labor force. The table below compares the City's income tax rate to other comparable municipalities in size and location.

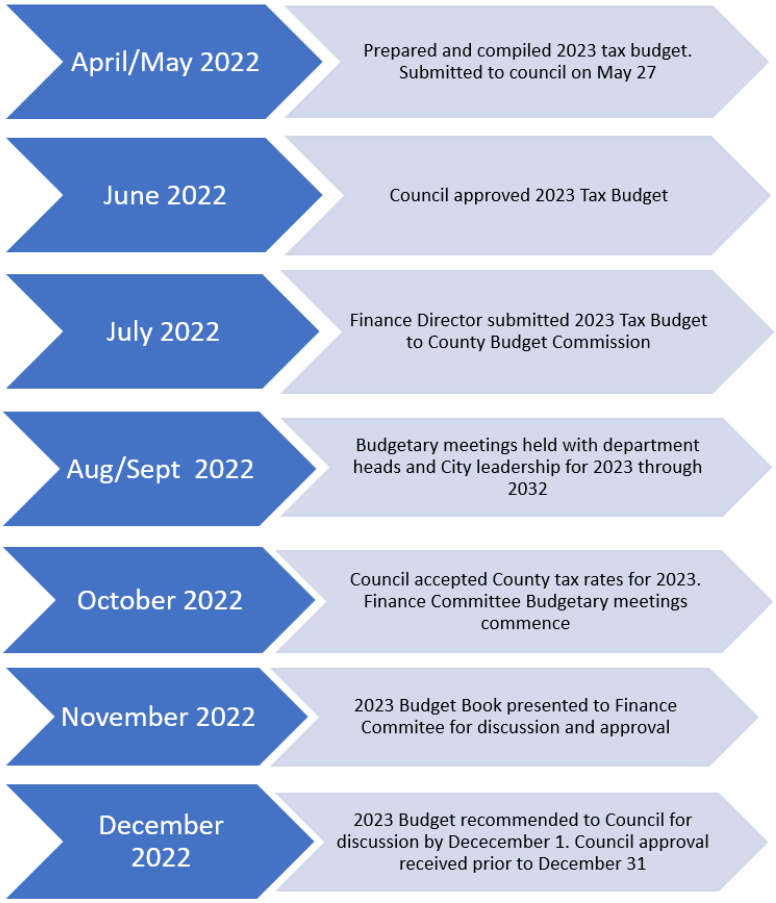
Municipality	Tax Rate
Huron	1.00%
Martins Ferry*	1.00%
Milford*	1.00%
Union*	1.00%
Rittman*	1.50%
Delphos*	1.75%
Bellevue*	2.00%
Kirtland*	2.00%
Logan*	2.00%
Willoughby Hills*	2.00%
Rossford*	2.25%
Vermilion	1.50%
Sandusky	1.25%
Fremont	1.50%
Norwalk	1.50%
Oberlin	2.50%
Sheffield Lake	2.00%
Sheffield Village	2.00%

**Comparable to City of Huron in Population*

Source: RITA/Municipal websites

Budgetary Process

The budgetary process is prescribed by provisions of the ORC and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources and the appropriation ordinance, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations ordinance are subject to amendment throughout the year with the legal restriction that the appropriations cannot exceed estimated resources, as certified. All funds, other than agency funds, are required to be budgeted and appropriated. The following timeline outlines the City's budgetary process throughout the year:



Tax Budget

In accordance with the City's Charter, the City Manager submits the subsequent year's tax budget to Council. Under the ORC, the tax budget must be approved and submitted to the County's Budget Commission by July 20 of each year, for the period January 1 to December 31 of the following year. The tax budget includes actual revenue and expenditures for the two preceding years, along with estimates for the next year. This budget is necessary for the County to set annual property tax rates and issue a certificate of estimated resources to the City.

Preparing the Budget

The budgetary planning is ongoing throughout the year as the City continues to establish 1-, 5 and 10-year budgetary forecasts. Although this budget book and annual budget appropriations are coordinated through the Finance Department, the development of the operating and capital budgets is a cooperative effort between all City departments. The City's budgeting process allows department heads and managers to request dollar amounts required to provide services to the public, with the theory that this not only generates the best economic and operational decisions but assists to secure a sense of budget ownership for each department. This process empowers City leadership to set financial priorities, facilitate departmental goals and integrate their initiatives with the overall City mission.

The City utilizes a combination of historical trends and anticipated fixed costs/revenues to compile the budget. Annual and year-to-date expenditure and revenue reports are generated from the City's accounting software to disburse and review with department heads and the City Manager. The Finance Department will conservatively budget revenue and expenses based on anticipated fixed costs, inflation and historical trends.

The City has also established a Capital Improvement Plan (CIP) and Capital Asset Replacement Schedule to forecast and budget for anticipated capital expenses. The Finance Department reviews and discusses these schedules with department heads. Specifically, department heads are aware of anticipated projects and how they will be funded. These schedules are disclosed in this budget book.

Reviewing the Budget

Prior to submission to the Finance Committee in the beginning of October, the City Manager and Finance Director performs a final review of departmental budgets, capital expenses, and debt service. The City Manager approves and submits the draft budget to the Finance Committee for review and discussion. The City Manager, Finance Director, and department heads present the proposed budget to the Finance Committee over multiple budget meetings in October and November. These are public meetings. Necessary adjustments are made to the annual budget following input from the Finance Committee.

Adopting the Budget

At the final budget meeting, the Finance Committee approves the budget for Council consideration. The City Manager submits the budget to Council for public discussion and review. Council may revise the proposed budget, as deemed necessary, but the final budget must be adopted by Council no later than December 31 in accordance with the City's Charter.

Amending the Budget

Department heads are responsible for implementing each department's budget, with ultimate responsibility resting with the City Manager. Department heads are expected to operate their department within the appropriations established in the City's adopted budget. Budget transfers or budget appropriation amendments should be the exception, rather than the rule.

Following budget adoption and during the budget year, the City Manager may amend the annual appropriations. The City Manager may increase the budget with supplemental appropriation or increased revenue by ordinance. The City must notify the County Budget Commission of increase revenue and supplemental appropriations. The Budget Commission will issue an amended certificate of estimated resources in accordance with budgetary law. This allows the City to increase appropriations and not exceed available sources of revenue.

Budget transfers between funds and accounts may be done by ordinance or through administrative approval depending on the accounts involved with the transfer. This is dictated by the City's budgetary legal level of control, which is summarized in the following table:

Appropriation Transfer	Examples	Authorization
Outside Legal Level of Control	Transferring budget out of personnel services or other expenses	Council
Inside Legal Level of Control	Transferring budget within personnel services or other expenses (part-time to full-time wage accounts)	Over $4,999 – City Manager & Finance Director
		Under $5,000 – Finance Director

Funds may be unappropriated but shall not be reduced below an amount sufficient to cover outstanding obligations against such appropriations. Individual line items may show negative balances (e.g. expenditures may exceed appropriations) but spending may not exceed appropriations within the categories of salaries and expenses within a fund or activity. The City's unwritten rule is to not show negative account balances, but rather transfer funds between line items upon approval of the administration or Council depending on the line items. At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and is subject to future appropriations. Per a State of Ohio audit ruling, if appropriations exceed actual available resources by fund at year-end, they must be reduced even if these resources will not be expended.

Glossary

2023 Budget

Accrual Basis – Sometimes called “full accrual” basis. A basis of accounting in which revenues are recognized when earned regardless of when they are received, and expenses are recorded at the time the liability is incurred, regardless of when it is paid.

Modified Accrual – An adaptation of the accrual basis of accounting for governmental fund types. Revenues and other financing resources are recognized when they become available to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred.

City Administrative Code – The City’s codified ordinances are of a permanent and general nature of the City. These ordinances represent formal and enforceable polices of the City, such as Council rules and purchasing policies.

Adopted Budget – A budget which typically has been reviewed by the public and “Adopted” (approved) by the City Council prior to the start of the fiscal year.
Advance – To move monies from one fund to another with the obligation of repaying the advancing fund in the near future.

Agency Funds – Funds used to account for monies collected while acting in the capacity of an agent for individuals, private organizations, other governments, and/or other funds. Agency funds are types of fiduciary funds.

Appropriation – An authorization made by the City Council that permits officials to incur obligations against and to make expenditures of resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period. Appropriation is another word for budgeted a dollar amount that can legally be spent for a specific line item or activity.

Appropriation Ordinance – The enactment by Council that authorizes the City to make expenditures and to incur obligations.

Assessed Valuation – The value of real property and improvements, as determined by the County Auditor, against which the City's property tax levy is assessed. The assessed valuation of a property is determined by taking 35% percent of the property's market value. Property taxes are levied on assessed valuation.
Assets – Properties and claims against others that may be applied to cover liabilities.

Balanced Budget – The Operating Budget will be balanced with current revenues, which may include beginning fund balances less required reserves as established by City Council, greater than or equal to current expenditures/expenses.

Beginning/Ending Fund Balance – Appropriated resources available in a fund from the prior/current year after payment of the prior/current year's expenses. This is not necessarily cash on hand. Fund balance take into consideration revenue, expenses, and encumbrances.

Bond – A city may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate.

Budget – A plan of financial operation embodying an estimate of proposed appropriations for a given period of time and the proposed means of financing them.

Budget Amendment – Change in the City's approved appropriation measure. These changes can include appropriation transfers between funds or line items, or additional (supplemental) appropriations. Supplemental appropriations typically occur when there is an increase in estimated resources (budgeted revenue).

Governmental Accounting Standards Board – The sources of GAAP used by state and local governments in the United States. The Board established and improves standards of accounting and financial reporting.

Capital Assets – Assets of significant value and having a useful life of several years (the term fixed assets is also used).

Capital Budget – A financial plan of authorized expenditures for tangible, long-term construction of, or improvement to, public physical facilities/infrastructure.

Capital Improvement – Typically capital improvements include new street improvements, construction of public facilities, and major maintenance/repair projects
such as street resurfacing or modifications to public facilities.

Capital Improvement Program – A comprehensive 5- to 10-year plan of implementing proposed capital projects which identifies priorities as to need, cost and method of financing during these years. The first year of the CIP are typically adopted as the current capital budget.

Capital Project Funds – Funds used to account for the construction or acquisition of major capital facilities (other than those financed by proprietary or trust funds).
Capital Outlay – Expenditures for the acquisition of capital assets.

Cash Basis – A basis of accounting under which transactions are recognized only when cash is received or disbursed.

Debt Service – Payment of interest and repayment of principal to holders of the City's debt instruments (bonds).

Debt Service Funds – Funds used to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

Deficit – An excess of expenditures or expenses over resources or revenues.

Electric Fund – The City's Electric Fund is an enterprise fund used to account for all revenues, expenditures, debt service and capital expenses related to the City's electric services.

Encumbrances – An amount of money committed for the payment of goods and services not yet received or paid for. A purchase order is a common encumbrance.

Enterprise Funds – These funds are used to account for City operations that are financed and operated in a manner to private business enterprises. The intent of the City in using this type of fund is to see that the costs (expenses, including depreciation) of providing these services to the general public on a continuing basis are financed or recovered primarily through user charges.

Estimated Useful Life – The period over which property is expected to be usable, by one or more users, with normal repairs and maintenance, for the purpose for which it is intended.
Estimated Resources – Expected or budgeted revenue.

Expenditure – The actual payment for goods and services.

External Audit – A view of the City's accounts by an independent auditing firm to substantiate year-end fund balances, salaries, reserves, and cash on hand. This review will provide the City with assurance the financial records are reasonably accurate and in compliance with GAAP and GASB account standards.

Fiduciary Funds – Those funds used to account for and report on assets held by a government unit in trustee capacity for individuals, private organizations, other governments, or other funds.

Fiscal Year – A 12-month period of time to which the budget applies. The City of Huron operates on a calendar fiscal year.

Full-Time Equivalents – The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year.

Fund – An accounting entity with a set of self-balancing revenue and expenditure accounts used to record the financial affairs of a governmental organization. Funds are segregate for the purpose of a specific objective.

Fund Balance – The difference between the assets (revenues and other resources) and liabilities (expenditures incurred or committed to) for a particular fund. This is typically the unencumbered balance of a fund.

General Fund – The General Fund is the general operating fund of the City. All revenues and receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. Expenditures of this fund include the general operating expenditures and capital costs that are not paid through other funds.

Government Finance Officers Association – The purpose of this organization is to promote professional administration of municipal finance and to strive for the attainment of professional status of all those responsible for the conduct of the activities of the field.

Generally Accepted Accounting Principles – Generally accepted accounting principles as established by the Government Accounting Standards Board and the Financial Accounting Standards Board.

General Obligation Bonds – Bonds used to finance public projects for which the full faith and credit of the City is pledged.

Governmental Funds – The funds through which most governmental functions are financed. The General Fund, special revenue funds, debt service funds, and capital project funds are governmental funds.

Grant – Contribution or gift of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Income Tax – Revenues received from taxes levied on the income of all residents and nonresidents working within the City.

Infrastructure – The physical assets of the City, i.e., streets, water, wastewater, public buildings, and the support structures within a development.

Interest – Cost of borrowing funds or the income resulting from the prudent investment of idle cash. The types of investments are controlled by the City's Investment Policy in accordance with the ORC.

Internal Service Funds – Funds that account for the financing of goods or services provided by one department or agency to another department or agency of a government unit on a cost-reimbursement basis. Internal service funds are types of proprietary funds.

Joint Recreation District – A jointly governed organization between Huron Township, the Huron City School District, and the City of Huron providing parks and recreation services to members. The City appoints three members to the nine-member commission.

Legal Level of Control – The level at which the City Council approves the City's appropriation. The City's current legal level of control is at the object level for all funds, except the General Fund is at the object level for each department/activity. The City Manager has the authority to spend with the legal level of control approved by Council.

Liabilities – Legal obligations arising from transactions in the past which must be liquidated, renewed, or refunded in the future.
Line Item – The description of an object of expenditure, i.e., salaries, supplies, professional service, and other operational costs.

Note – A written promise to pay a specific sum of money at a specified date in the future at a specific rate of interest.

Objectives – The expected results or achievements of a budget program.

Object Level – Accumulative City line-item expenses make up an object level, which is personnel services, other expenses, and transfers/advance for the City.

Operating Budget - Day-to-day costs of delivering City services ordinarily consumed within a fiscal year and which are not included in program inventories.

Ordinance – A formal legislative enactment by City Council. It is the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

Policy – A plan, course of action, or guiding principle designed to set parameters for decisions and actions.

Principal – A sum of money owed as debt upon which interest is calculated.

Program Budget – A budget wherein expenditures are displayed according to division/cost centers within each department budget.

Property Tax – A tax imposed on real property (land and permanently attached improvements) based upon the assessed value of the property.

Proprietary Funds – Funds that are similar to those found in the private sector in which focus is placed upon the determination of net income, financial position, and cash flow.
Reserve – An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriations.

Resolution – A special order of the City Council, which has a lower legal standing than an ordinance.

Revenue – Income received through such sources as taxes, fines, fees, grants, or service charges that can be used to finance operations or capital assets.

Revenue Bonds – A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

Special Assessments – A compulsory levy made against certain properties that defray part or all of the costs of a specific improvement to that property.

Special Revenue Funds – Special Revenue Funds are utilized to account for revenues derived from specific sources, which are legally restricted to expenditures for specified purposes.

State Gas Tax Funds – Portions of the tax rate per gallon levied by the State of Ohio on all gasoline purchases are allocated to cities throughout the state. These funds are restricted to expenditures for street-related purposes only.

Tax Increment Financing – A method used to use future gains in taxes to finance current improvements that theoretically create the conditions for those gains. When a public project is carried out, there is often an increase in the value of surrounding real estate and additional new investment. This creates funding for public projects by borrowing against future property tax revenues to pay for debt issued to pay for the project.

Interfund Transfers – Monies moved from one fund to another. The money is transferred to finance the operations of another fund or to reimburse the fund for expenses.

Transient Occupancy (Lodging/Bed) Tax – This is a hotel/motel tax imposed for general purposes. The City's tax is currently 3% of hotel/motel and transient rental receipts.

Water Fund – The establishment separate enterprise funds to account for the operation of the City's water utility, a self-supporting activity which renders services on a user charge basis to residents and businesses located in the City's water jurisdiction. The City's water filtration and distribution activities currently have a water fund, capital fund, debt service fund, and employee benefit reserve fund

City – City of Huron

City Code – City Administrative Code

FTE – Full-Time Equivalent

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

IT – Information Technology

OAPT – Ohio Association of Public Treasurer's

OPWC – Ohio Public Works Commission

ORC – Ohio Revised Code

PERS – Public Employees Retirement Services

TIF – Tax Increment Financing

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CITY OF HURON
A GREAT LAKE PLACE

TO: Mayor Tapp and City Council
FROM: Terri Welkener , Clerk of Council
RE: Resolution No. 103-2022 (Amended) (*submitted by Cory Swaisgood*)
DATE: December 27, 2022

Subject Matter/Background

Council passed the original Resolution No. 103-2022 on November 22, 2022. Subsequent to that date, the HRA provider advised the City that it will be unable to service the HRA portion of the plan, which is an integral part of our medical plan. This created a problem in that no other HRA administrator would administer the new plan. Through its close ties with Medical Mutual of Ohio ("MMO)", the City's consultant, Gallagher, was able to work with MMO to create a second new plan that MMO could also act as HRA administrator for, while still providing the City with premium savings and our employees with the same level of healthcare and a much easier reimbursement process. The new plan resulted in a premium increase, but provided a more streamlined process for employee HRA reimbursement.

As Council may recall, MMO's initial premium resulted in a 37% increase from 2022, which would have increased the City's medical premium by over $270,000 in 2023. The City did not have much room to negotiate due to current union contracts in place. Other providers declined to quote. The City first made plan changes that resulted in a reduced renewal increase, at 7% totaling $54,000 more than 2021. This second new plan in front for Council for consideration results in a 13% increase in premium totaling $95,000 more than 2021. HRA and opt-out amounts remain the same, and there has been no change in the employee's individual out-of-pocket cost.

Financial Review

The 2023 budget includes the renewal increase on MMO's premium and potential increase in the HRA. The City's healthcare fund (Fund 703) accounts for the plan's activity.

Legal Review

The matter follows normal legislative procedure and is properly before you.

Recommendation

If the Council is in support of the request, a motion to adopt Amended Resolution No. 103-2022 would be in order.

Resolution No. 103-2022 Medical Mutual Renewal AMENDED.docx
Resolution No. 103-2022 Exhibit A Medical Mutual Renewal AMENDED.pdf

AMENDED RESOLUTION NO. 103-2022
Introduced by Mark Claus

AN AMENDED RESOLUTION RATIFYING THE CITY MANAGER'S ACCEPTANCE OF THE PROPOSAL AND EXECUTION OF AN AGREEMENT WITH MEDICAL MUTUAL FOR THE PROVISION OF 2023 MEDICAL HEALTH INSURANCE COVERAGE

WHEREAS, Council adopted Resolution No. 103-2022 on November 22, 2022 approving an agreement with Medical Mutual of Ohio for a medical plan for benefit year 2023. Subsequent to execution of that agreement, the City learned that the HRA administrator for the medical plan could not service the plan, and was unable to find an alternate to administer that particular plan; and

WHEREAS, the City, through its benefits consultant, negotiated a new plan with Medical Mutual of Ohio whereby Medical Mutual would serve as the HRA administrator of the plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the City Manager's acceptance of the proposal and execution of a new agreement with Medical Mutual for the provision of 2023 healthcare insurance coverage, which agreement shall be substantially in the form of Exhibit "A" attached hereto and made a part hereof, is hereby ratified.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.RC. §121.22 of the Revised Code.

SECTION 3. That this Resolution shall go into effect and be in full force and effect immediately upon its adoption.

_____
Mark Claus, Vice-Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

Illustrative Summary of Benefits

SuperMed® 6750 w/MMRx (R22)

Health Savings Account Compatible

	Network	Non-Network
Benefits	**Member Pays**	
Benefit Period	January 1st through December 31st	
Dependent Age Limit	26—Removal upon End of the Month	
Deductible - Single / Family	$6,750 / $13,500	$7,500 / $15,000
Coinsurance Out-of-Pocket (excludes deductible) - Single / Family	$0 / $0	$7,500 / $15,000
Maximum Out-of-Pocket - Single / Family[1]	$6,750 / $13,500	$15,000 / $30,000
Coinsurance	0%	50%
Physician/Office Services		
Physician Office Visit	Coinsurance after deductible	Coinsurance after deductible
Specialist Office Visit	Coinsurance after deductible	Coinsurance after deductible
Urgent Care Office Visit	Coinsurance after deductible	Coinsurance after deductible
Emergency Services		
Emergency Use of an Emergency Room	0% after deductible	
Emergency Services (expenses other than Emergency Room)	0% after deductible	
Non-Emergency Use of an Emergency Room	Not covered	
Routine/Preventive Services[2]		
Health Care Reform Benefits	0%	Coinsurance after deductible
Health Care Reform Benefits for Women	0%	Coinsurance after deductible
All Immunizations	0%	Coinsurance after deductible
Routine Physical Exam (age 21 and over)	0%	Coinsurance after deductible
Routine Mammogram (one per benefit period)	0%	Coinsurance after deductible
Routine Pap Test (one per benefit period)	0%	Coinsurance after deductible
Routine Lab, Medical Tests, and X-rays	0%	Coinsurance after deductible
Routine Endoscopic Services	0%	Coinsurance after deductible
Well Child Care (to age 21)		
Well Child Care Exams, Immunizations and Labs	0%	Coinsurance after deductible
Hearing Exams	0%	Coinsurance after deductible
Vision Exams	0%	Coinsurance after deductible
Lenses	Not covered	Not covered
Frames	Not covered	Not covered
Contacts	Not covered	Not covered
Outpatient Services		
Allergy Testing and Treatments	Coinsurance after deductible	Coinsurance after deductible
Physical & Occupational Therapies (40 visits per benefit period/combined)	Coinsurance after deductible	Coinsurance after deductible
Speech Therapy (20 visits per benefit period)	Coinsurance after deductible	Coinsurance after deductible
Chiropractic Services (12 visits per benefit period)	Coinsurance after deductible	Coinsurance after deductible
Cardiac Rehabilitation (36 visits per benefit period)	Coinsurance after deductible	Coinsurance after deductible
Surgical Services	Coinsurance after deductible	Coinsurance after deductible
Diagnostic Lab, Medical Tests, and X-rays	Coinsurance after deductible	Coinsurance after deductible
Diagnostic Imaging	Coinsurance after deductible	Coinsurance after deductible
Diagnostic Endoscopic Services	Coinsurance after deductible	Coinsurance after deductible
Inpatient Services		
Institutional Services	Coinsurance after deductible	Coinsurance after deductible
Maternity	Coinsurance after deductible	Coinsurance after deductible
Skilled Nursing Facility (90 days per benefit period)	Coinsurance after deductible	Coinsurance after deductible

	Network	Non-Network
Additional Services		
Ambulance	Coinsurance after deductible	Coinsurance after deductible
Autism Spectrum Disorders (All ages and services are covered subject to the corresponding medical benefit, except the following limits that apply to OP therapies/benefit period: Occupational 40 visits; Speech 20 visits, Physical 40 visits)	Benefits paid are based on services rendered	
Diabetic Education and Training	Coinsurance after deductible, unless the service is covered under Health Care Reform Preventive Benefits	Coinsurance after deductible
Durable Medical Equipment	Coinsurance after deductible	Coinsurance after deductible
DME—Wigs	Not covered	Not covered
Home Health Care (100 visits per benefit period)	Coinsurance after deductible	Coinsurance after deductible
Hospice	Coinsurance after deductible	Coinsurance after deductible
Organ and Tissue Transplants	Coinsurance after deductible	Coinsurance after deductible
Organ Transplant Services (includes travel, meals, lodging and transportation)	Not covered	Not covered
Private Duty Nursing (90 days per benefit period)	Coinsurance after deductible	Coinsurance after deductible
Sterilization	Coinsurance after deductible	Coinsurance after deductible
Mental Health & Substance Abuse—Federal Mental Health Parity		
Inpatient Mental Health and Substance Abuse Services	Benefits paid are based on corresponding medical benefits	
Outpatient Mental Health and Substance Abuse Services	Benefits paid are based on corresponding medical benefits	
Prescription Drug Benefits		
Retail (30-day supply)	Coinsurance after network deductible	
Home Delivery (90-day supply) (Specialty drugs limited to 30-day supply)	Coinsurance after network deductible	

National Plus Network & Basic Plus Formulary

Select Home Delivery Active Choice
Member must contact Express Scripts to indicate choice to continue to use a retail pharmacy past three refills for prescription drugs available through the home delivery program. Otherwise, members will pay 100% of the allowed amount with no accumulation to deductible or maximum out of pocket.

Specialty Drugs
Drugs and biologicals (specialty drugs and therapeutic injections). Members must use one of our dedicated pharmacies. Special rules apply to oral chemotherapy prescription drugs. The certificate booklet will have more information. Certain specialty drugs are part of a Specialty Prescription Drug Copay Offset program (SaveOnSP Exclusive) where they are considered non-essential health benefits and therefore do not apply to the out-of-pocket maximum. They will also be subject to higher cost-share if the member does not participate in SaveOnSP Exclusive.
*-For a list of Specialty drugs that are potentially eligible for $0 copay, visit SaveOnSP Exclusive

1 Network level Out-of-Pocket includes deductible and coinsurance and flat dollar copayments.

2 Preventive services include evidence-based services that have a rating of "A" or "B" in the United States Preventive Services Task Force, routine immunizations, and other screenings, as provided for in the Patient Protection and Affordable Care Act.

Authorization	
I have reviewed and agree to the above information.	
Signature	Date 12-9-22

Benefits will be administered by Medical Mutual of Ohio. Benefits will be determined based on Medical Mutual's medical and administrative policies and procedures. This document is only a partial listing of benefits. This is not a contract of insurance. Only an officer of Medical Mutual may agree, orally or in writing, to change the benefits listed here. The contract or certificate will contain the complete listing of covered services. In certain instances, Medical Mutual's payment may not equal the percentage listed above. However, the covered person's coinsurance will always be based on the lesser of the provider's billed charges or Medical Mutual's negotiated rate with the provider.

MEDICAL MUTUAL®

Proposal For:

CITY OF HURON

Effective Date: 1/1/2023
End Date: 12/31/2023
County: Erie
State: Ohio

Quote ID: 0105885-01

Monday, December 5, 2022
3:29 PM

MEDICAL MUTUAL

Fully Insured Proposal
for
CITY OF HURON

Rates Effective: January 1, 2023 - December 31, 2023

Contract Type	*Contracts*
Employee	*18*
Employee + Spouse	*2*
Employee + Child	*3*
Employee + Children	*8*
Family	*17*

SuperMed PPO	Single	Employee + Spouse	Employee + Child	Employee + Children	Family	Total Monthly Premium	Sign Off / Initial
3020-4000 Rx SM2 (r22)	$868.80	$1,911.36	$1,563.83	$1,563.83	$2,606.39	$80,971.88	
3020-5000 Rx SM2 (r22)	$852.75	$1,876.05	$1,534.94	$1,534.94	$2,558.24	$79,476.02	
30-5000 Rx SM2 (r22)	$888.90	$1,955.57	$1,600.02	$1,600.02	$2,666.69	$82,845.29	
HSA 5000/0 PD Rx SM1 (r22)	$737.31	$1,616.07	$1,323.15	$1,323.15	$2,201.91	$68,490.84	
HSA 4000/0 PD Copay & Rx SM1 (r22)	$770.52	$1,689.14	$1,382.94	$1,382.94	$2,301.56	$71,586.50	
HSA 5000/0 PD Copay & Rx SM1 (r22)	$719.58	$1,577.07	$1,291.24	$1,291.24	$2,148.73	$66,838.63	
HSA 3000/20 PD Rx SM1 (r22)	$777.78	$1,705.11	$1,396.00	$1,396.00	$2,323.33	$72,262.87	
HSA 5000/20 PD Rx SM1 (r22)	$686.64	$1,504.61	$1,231.95	$1,231.95	$2,049.92	$63,768.83	
HSA 3000/20 PD Copay & Rx SM1 (r22)	$771.92	$1,692.21	$1,385.45	$1,385.45	$2,305.74	$71,716.51	
HSA 5000/20 PD Copay & Rx SM1 (r22)	$684.55	$1,500.00	$1,228.19	$1,228.19	$2,043.64	$63,573.87	
HSA 3000/30 PD Rx SM1 (r22)	$750.15	$1,644.31	$1,346.27	$1,346.27	$2,240.43	$69,687.60	
HSA 5000/30 PD Rx SM1 (r22)	$674.92	$1,478.82	$1,210.85	$1,210.85	$2,014.75	$62,676.30	
HRA 6750/0 (r22)	$734.11	$1,611.86	$1,319.29	$1,319.29	$2,197.04	$68,299.57	X MV

CITY OF HURON
1/1/2023
Disclaimers & Contingencies

1 Proposal expires in 60 days or upon effective date.
2 Rates assume Medical Mutual is the only carrier, with 75% of net eligible employees enrolled.
3 Rates are subject to change if enrollment varies by more than 10% from 48 contracts quoted.
4 Ancillary coverages will be packaged with Medical coverage and not sold separately.
5 Disclosure of disabled participants is required.
6 Misrepresentation may result in rescission of coverage.
7 Rates include standard reporting and administration.
8 Covered employees will automatically have access to Medical Mutual's Basics wellness program, which includes online health resources, health assessments, WW (Weight Watchers) discounts, 24/7 nurse line and tobacco cessation programs. If not already enrolled in a buy up program, additional wellness program options are available upon request for an additional fee.
9 Please note that this policy, Medical Mutual, or you as a Plan Sponsor may become subject to taxes, fees or other charges imposed by State, Local, or Federal governments (collectively, "fees"). Medical Mutual reserves the right to adjust your premium or funding rate (or add the fees to the invoice) consistent with the effective date of the new fees imposed by the government. Adjustments may or may not be noted in a line item on monthly invoices. All fees are subject to change during the contract period.

10 Change in enrollment of any one plan of more than 10% or the elimination of a plan may require rates to be adjusted.
11 As required by the Affordable Care Act, employees must be notified at least 60 days before the effective date of a material modification if it impacts the contents of the SBC. Please be aware of this requirement when considering an off-renewal plan change or a change in carrier.
12 Premiums and rates reflect 2015 ACA requirement to accumulate drug cost share to the maximum out-of-pocket (MOOP). Use of a third party Pharmacy Benefits Manager (PBM) will require additional fees and additional lead time to implement. Please contact your Medical Mutual representative for further details and explanation.
13 Due to a change in Ohio law, effective with the first renewal on or after January 1, 2016, all existing over-age dependent children (26 and 27 years old) will maintain coverage until they attain the limiting age of 28. No new over-age dependent children will be eligible for coverage. Please note that children with a physical or intellectual disability are not impacted by the change in Ohio law.

Rate Acceptance

Group Official Initial: X ML *Please initial next to the benefits that have been selected by the group.*

Group Official Signature: X

Title: X CITY MANAGER

Date: X Oct. 9, 2022

CITY OF HURON
A GREAT LAKE PLACE

TO: Mayor Tapp and City Council
FROM: Terri Welkener , Clerk of Council
RE: Ordinance No. 2022-60 (second reading) (*submitted by Erik Engle*)
DATE: December 27, 2022

Subject Matter/Background

Staff is seeking approval on a proposed amendment to the code relative to solar panels. Staff was requested to research and compose amendments to the code to regulate solar ground and roof panels. Currently, the code does not speak specifically to either ground or roof solar panels. Both have been approved for residential and commercial in the past. Solar roof panels have been required to submit an electrical application with structural analysis which is reviewed by the Building Department for the electrical building application. Ground solar panels have been considered "accessory structures" and as such have been held to setback and height regulations as applicable in the respective zoning district. Recently, a residential ground solar panel permit has sparked concern by a neighbor for the aesthetic appearance of the structure; City Council has asked for amendments to be drafted to address the matter.

The proposed amendments include the following:

- Added performance/design standards for solar structures (Section 1126.18 Solar Structures under Specia Provisions)
- Allowing roof-mounted solar panels as an accessory use permitted by right in all districts
- Ground-mounted solar structures to be a conditional use in all residential (R) and commercial (B) zones
- Ground-mounted solar panels to be a principal and accessory use by right in all industrial (I) zones.

Pursuant to a discussion with Planning Commission in previous meetings, staff has reiterated the 30% remainder lot coverage standard for the freestanding PV arrays to allow flexibility in total area of the panels and has included provisions limiting the total maximum height of the freestanding ground-mounted panels to 10 ft. To address the reflectivity/glare concern, PV arrays are designed to specifically to reduce reflection as

reflected light cannot be converted into electricity. Research conducted by the U.S. Department of Energy demonstrates PV modules exhibit less glare than windows and water. Staff believes glare will not be an issue.

The draft legislation addresses buffering requirements to be installed; ex. shrubbery/trees and fencing to soften the aesthetic of the ground-mounted structures.

The commission has held three public meetings for review and discussion of the draft language. The proposed legislation has been available to the public via the on-line agenda packets for each meeting. Planning Commission approved the proposed legislation with a recommendation to refer the legislation to City Council. City Council wil then set the required public hearing before consideration of adoption.

Financial Review

There is no financial impact relating to this legislation.

Legal Review

The matter has been reviewed, follows normal administrative procedure, and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Ordinance No. 2022-60 is in order.

Ordinance No. 2022-60 Establish Section 1126-18 Solar Structures (6).docx
Ordinance No. 2022-60 Exhibit A Establish Section 1126-18 Solar Structures.docx

ORDINANCE NO. 2022-60
Introduced by William Biddlecombe

AN ORDINANCE ESTABLISHING A NEW SECTION 1126.18 (SOLAR STRUCTURES) UNDER CHAPTER 1126 (SPECIAL PROVISIONS) OF THE PLANNING AND ZONING CODE OF THE CODIFIED ORDINANCES OF THE CITY OF HURON.

WHEREAS, the City of Huron has determined that its existing ordinances do not adequately address solar structures within the City limits;

WHEREAS, the City does, therefore, desire to amend the Codified Ordinances of the City of Huron to add a new Section 1126.28 (Solar Structures) under Chapter 1126 (Special Provisions).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

Section 1: That Council hereby establishes a new Section 1126.18 (Solar Structures) under Chapter 1126 (Special Provisions) of the Planning and Zoning Code of the Codified Ordinances of the City of Huron, a copy of which is attached hereto and incorporated hereby by reference as Exhibit "A."

Section 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: That this Ordinance shall take effect and be in force from and after the time period contained in Section 3.06 of the Charter of the City of Huron.

_____

Monty Tapp, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

1126.18 SOLAR STRUCTURES

(a) Purpose. It is the purpose of this chapter to regulate the construction, modification, operation and abandonment by discontinuation of use of solar energy systems in the City of Huron, subject to reasonable conditions that will protect the public health, safety, and welfare while preserving the enjoyment of private property, promoting orderly land use, and development; allowing the safe, effective, and efficient use of solar energy systems. Solar energy systems shall be considered a permitted use in any zoning district, subject to the requirements of any other applicable chapter of this Code.

(b) Definitions.

(1) "Abandonment" means choosing to give up or discontinue use of the solar energy generation system in whole or part.

(2) "Alternating-current (ac) module" means a complete, environmentally protected unit consisting of solar cells, optics, inverter, and other components, exclusive of tracker, designed to generate ac power when exposed to sunlight.

(3) "Applicant" means the person or entity filing an application under this Chapter.

(4) "Array" means a mechanically integrated assembly of modules or panels with a support structure and foundation, tracker, and other components, as required, to form a direct-current power producing unit.

(5) "Facility owner" means the entity or entities having equity interest in the solar energy facility, including their respective successors and assigns.

(6) "Ground mount" means a solar electrical system that is mounted directly to ground-mounted structure instead of solely on a building wall or roof.

(7) "Operator" means the entity responsible for the day-to-day operation and maintenance of the solar energy system.

(8) "Solar cell" means the basic photovoltaic device that generates electricity when exposed to light.

(9) "Solar energy system (active or passive)" means the equipment, assembly or building construction and requisite hardware that provides and is used for collecting, transferring, converting, storing, or using incident solar energy for water heating, space heating, cooling, generating, electricity, or other applications that would otherwise require the use of a conventional source of energy such as petroleum products, natural gas, manufactured gas, or electricity produced from a nonrenewable resource. Such systems include Passive Solar Energy Systems that capture the Sun's energy in building design and construction components; Solar Thermal Energy Systems that convert sunlight to heat as in a hot water tank or swimming pool; and Photovoltaic Solar Energy Systems that convert sunlight to electricity.

(10) "Solar panel" means one of any type of assembly that produces energy, either electrical, heat or hot water for use or distribution include PV (Photovoltaic) an electrical device consisting of an array of connected solar cells, heat collectors and interstitial spaces including trombe panels, or hydronic panels for water heating systems.

(11) "Solar photovoltaic systems" means the total components and subsystems that, in combination convert solar energy into electrical energy suitable for connection to utilization load.

(c) Applicability.

(1) No person shall construct, erect, maintain, extend, or remove a solar system in any zoning district in the City without compliance with the provisions of this chapter and applicable related requirements of the entire ordinance.

(2) Solar energy systems constructed prior to the effective date of this chapter shall not be required to meet the requirements of this code; unless any physical condition or modification renders such system un-repairable or un-usable. If any pre-existing solar energy system is damaged or destroyed such an extent that is cannot be returned to original service, or any such damage or modification creates an unsafe condition it shall be replaced or removed in conformity to this chapter and pursuant to Chapter 1121.07.

(3) Like-kind replacements of panels shall require applicable electrical or general building permits.

(4) Like-kind replacements of entire ground-mount solar energy systems shall require proper zoning approval and applicable electrical/building permits. Existing installations shall provide emergency disconnect locations to the City of Huron Building Department.

(d) Contents of Application.

(1) Solar structures shall only be an accessory use in residential (R) and commercial (B) zoning districts. Ground-mounted solar panels are a conditional accessory use at any residential or non-residential building, excluding Industrial (I) zones, where they are permitted by right. In all districts, solar equipment including solar panels, may be located on the roof in compliance with all requirements of this Code including building height and screening, after approval by the Design Review Board. Nothing in this regulation shall preclude standalone systems for small accessory lighting, ventilation or battery storage systems either roof or ground-mounted not to exceed 12 square feet.

(2) An application for a solar energy system shall be approved in compliance with the standards and criteria of this Chapter and shall include:

A. A narrative describing the proposed solar energy system. including the approximate generating capacity of the project and the number, manufacturer, and model of the solar panels to be installed, their individual generating capacity. and a description of ancillary systems.

B. A site plan to scale of the subject property showing the planned location of the solar panels, setback lines, proposed and existing ancillary equipment buildings, and structures. For systems with more than 35% of roof area facing the street, elevation(s) shall be provided to scale.

C. Certified approval from the Homeowners Association (HOA) and/or an approval letter from the HOA legal representative, if applicable.

(e) Design and Performance Standards.

(1) Lighting. Solar energy systems shall be lit only if required by an applicable authority. Lighting of other parts of the solar energy systems, such as appurtenant structures shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting structures.

(2) Appearance and Signage. The factory or original equipment manufacturer identification and/or logo are permitted. Required signage and emergency services disconnect placard shall be appropriate warning signs (Danger-High Voltage or Caution-Electrical Shock Hazard or any other recognized safety precaution signage) installed at the base of the solar array.

(3) Construction Codes. To extent applicable, the solar system shall comply with the Ohio Building Code and any other applicable building and fire codes.

(4) Electrical Codes. Permit applications for solar energy systems shall be accompanied by a line-drawing of the electrical components, as supplied by the manufacturer, in sufficient detail to allow for determination that the manner of installation conforms to all relevant and applicable local, state, and national codes, including the current national electric code NEC (NFPA 70). Solar energy systems interconnected to local utility shall have/ provide surge and lightning arrestors. All solar energy systems shall be grounded to reduce lightning strikes. All electrical lines and utility wires shall be buried underground.

(5) Utility Notification. Permits for solar energy systems shall not be issued until evidence has been provided that the utility company approves the customer's intent to install an interconnected customer-owned generator. Applicant shall supply the letter of approval from the utility company at the time of application.

(6) Completion. A solar energy system installation shall commence within six months of the issuance of the zoning permit and shall be completed and operational within one year from the date of commencement of installation. Commencement of installation shall be the date the solar panels are placed into position. lf the solar energy system

is not completed within the stated time period, the facility owner or operator or the landowner shall be required, at his or their expense, to complete decommissioning of the site within 180 days without exception.

(7) Solar Access Easements. Ohio R.C. 5301.63 sets forth the requirements for solar access, for the purpose of ensuring adequate access of solar energy collection devices to sunlight, any person may grant a solar access easement. Such easements shall be in writing and subject to the same conveyance and recording requirements as other easements. Any instrument creating a solar easement shall be recorded in the Erie County Recorder's Office.

(8) Installation. Solar Panels must be installed in accordance with the manufacturer's design and operation standards, as well as all local county, state, and federal guidelines. Reasonable access for emergency response shall be provided to all solar systems and components including a 24 inches clear area around all flat-roof or ground-mounted solar array(s).

(9) Roof-Mounted. Roof-mounted solar energy systems shall be permitted in all zoning districts provided the roof-mounted solar system meets all other requirements of the zoning and building regulations, including design review, and all applicable local and state fire and building codes. Pitched roof-mounted arrays shall be parallel to the roof. The distance between the roof and the uppermost portion of the solar panels shall not exceed 18 inches. Pitched-roof-mounted solar systems shall not be located within 12 inches of the edge of the roof. Roof-mounted panels on a flat roof shall not project vertically more than five feet from the surface of the roof and shall be buffered as prescribed by the Zoning Code.

(10) Ground-Mounted.

A. Ground-mounted solar panels located on the ground or attached to a framework located on the ground shall not exceed fifteen (10) feet in height above the adjacent grade.

B. All related mechanical equipment, other than the actual photoelectric panels shall be fully buffered from the adjacent properties by fencing and/or by evergreen plantings as prescribe by city ordinance and must be maintained and effective through the life of the system. Buffering shall permit work access to panel and shall conform to Chapter 1131.

C. Ground-mounted solar panel arrays shall not exceed 30 percent of the remaining rear yard area within the setbacks defined by other chapters of the Zoning Code.

D. Non-Residential. Ground-mounted solar energy systems shall be permitted by right in all Industrial (I) Zones. Any proposed ground-mounted solar energy system may be located within any yard subject to applicable setback requirements for accessory structures and front setback requirements for principal structures within the designated I District.

E. Residential. No ground installations are permitted by right. Any proposed ground-mounted solar panels are conditional uses based on full compliance with this Zoning Code and approval from the Board of Building and Zoning Appeals.

(i) If approved, ground-mounted solar energy systems shall not be permitted in the front or side yard of a residential property. It shall be permitted in the rear yard of a residence. Such equipment shall be subject to the applicable rear yard coverage regulations and setbacks for accessory structures in residential districts as set forth in Chapter 1121.06 or other prevailing chapters of the Zoning Code.

F. Commercial and Retail Business. No ground installations are permitted by right in Business (B) Zones. Any proposed ground-mounted solar panels are conditional uses based on full compliance with this Zoning Code and approval from the Board of Building and Zoning Appeals.

(i) If approved, ground-mounted solar energy systems shall not be permitted in the front or side yard of a residential property. It shall be permitted in the rear yard of a residence. Such equipment shall be subject to the applicable rear yard coverage regulations and setbacks for accessory structures in residential districts as set forth in Chapter 1121.06 and/or other prevailing chapters of the Zoning Code.

(f) Fees. See Chapter 1321 for the fee schedule pertaining to conditional use, accessory structures, and electrical fees.

(g) Abandonment.

(1) At such a time a solar energy system is scheduled to be abandoned or operation is to be discontinued, the applicant will notify the Building Official and Planning Department of the proposed date of abandonment or discontinuation of use. If applicant fails to notify either department, then in that event the provisions contained under (2) herein below shall apply.

(2) Upon abandonment or discontinuation of use, the owner shall physically remove the solar energy system within 180 days from the date of abandonment or discontinuation of use. This period may be extended 60 days at the request of the owner but only upon the approval of the Building Official. "Physically remove" shall include, but not be limited to:

A. Removal of the solar energy system and related above grade structures.

B. Restoration of the location of the solar energy system to its natural condition, except that any landscaping, grading may remain in the after-conditions.

(3) In the event that an applicant fails to give such notice, the system shall be considered abandoned or discontinued if the system is out-of-service for a continuous six-month

period. After the six-month period of inoperability, the Building Official shall issue a Notice of Abandonment to the owner and operator of the solar energy system and, if residential, the property owner. The owner shall have the right to respond to the Notice of Abandonment within 30 days from Notice receipt time. The Building Official shall withdraw the Notice of Abandonment and notify the owner that the Notice has been withdrawn if the owner provides information that demonstrates the solar energy system has not been abandoned.

(4) If the owner fails to respond to the Notice of Abandonment or if after review by the Building Official it is determined that the solar energy system has been abandoned or use discontinued, the owner of the solar energy system shall remove the system at the owner's sole expense within 60 days of receipt of the Notice of Abandonment. An extension may be granted to the applicant for just cause by the Building Official.

(h) Severability. Should any section, subdivision, clause, or phrase of this chapter be declared by the courts to be invalid, the validity of the chapter as a whole, or in part, shall not be affected other than the part invalidated.

(i) Penalty. See Chapter 1139.01 for Zoning Code violations.

TO: Mayor Tapp and City Council
FROM: Matthew Lasko
RE: Resolution No. 112-2022 (*submitted by Matt Lasko*)
DATE: December 27, 2022

Subject Matter/Background

Andrea Rocco has served as the City's sole prosecutor for all of 2022. Per Resolution 38-2022, the Prosecutor's salary was increased from $25,000 annually to $35,000 annually. This salary, when broken down hourly, is a very competitive rate and in line with other municipalities. The current agreement is set to expire on December 31, 2022. Based on Mrs. Rocco's exceptional work performance and professionalism, the City is proposing to amend the current agreement to extend the term of the agreement through December 31, 2023. All other terms of the underlying agreement will remain similar and there is no proposed salary increase to provide the City prosecutorial services in 2023.

Financial Review

The City's General Fund budget will accommodate the part-time salary adjustment.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Resolution No. 112-2022 is in order.

Resolution No. 112-2022 Prosecutor Agreement (2).docx
Resolution No. 112-2022 Exhibit A Andrea Rocco 2023 Prosecutor Agreement.pdf

RESOLUTION NO. 112-2022
Introduced by Joe Dike

A RESOLUTION APPROVING A SECOND AMENDMENT TO THE PROSECUTOR AGREEMENT WITH ANDREA F. ROCCO FOR THE PROVISION OF LEGAL SERVICES AS PROSECUTING ATTORNEY FOR THE CITY OF HURON THROUGH DECEMBER 31, 2023.

WHEREAS, Andrea F. Rocco is currently serving as prosecuting attorney for the City of Huron pursuant to a Prosecutor Agreement, as amended, expiring on December 31, 2022; and

WHEREAS, the City and Ms. Rocco have determined that it is in the best interest of the City and the residents of the City to enter into a Second Amendment to Prosecutor Agreement with Andrea F. Rocco for prosecuting attorney services through December 31, 2023 in the Huron Municipal Court.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. The Huron City Council authorizes the City Manager to execute the Second Amendment to Prosecutor Agreement between Andrea F. Rocco and the City of Huron for prosecuting attorney services, said agreement to be substantially in the form of Exhibit "A" attached hereto and made a part hereof.

SECTION 2: That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.RC. §121.22 of the Revised Code.

SECTION 3: This Resolution shall be in full force and effect from and immediately following its adoption.

_____
Mark Claus, Vice-Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

SECOND AMENDMENT TO PROSECUTOR AGREEMENT

This Second Amendment to Prosecutor Agreement (herein called "Second Amendment") by and between the City of Huron, Ohio, a Charter Municipality (hereinafter referred to as "City") and Andrea F. Rocco (hereinafter referred to as "Attorney") (with City and Attorney being individually referred to herein as "Party" and collectively referred to herein as "Parties"), is to EVIDENCE THAT:

WHEREAS, the Parties entered into a certain Employment Agreement ("Agreement") on or about December 15, 2021 to permit Attorney to serve as Prosecutor for the City; and

WHEREAS, effective March 22, 2022, the Parties entered into a First Amendment to Employment Agreement to, *inter alia*, restyle and retitle the Agreement as a "Prosecutor Agreement," and to extend the term of the Agreement to 11:59 p.m. Eastern Standard Time on December 31, 2022; and

WHEREAS, pursuant to Section 7.4 of the Agreement, the Parties desires to modify the Agreement to extend the term of same as provided herein.

NOW, THEREFORE, in consideration of the mutual covenants and promises made in this Second Amendment, and other valuable consideration (the receipt and sufficiency of which are hereby acknowledged), the Parties agree as follows:

1. As of December 31, 2022 (the "Effective Date"), the second sentence of Section 2.1 of the Agreement shall be deleted in its entirety and replaced with the following:

"The term of this Agreement shall expire as of 11:59 p.m. Eastern Standard Time on December 31, 2023."

2. All provisions of the Agreement (as amended) not modified by this Second Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this Second Amendment to be executed as of the dates referenced below.

City of Huron

By:_____ _____

Matt Lasko, City Manager Andrea F. Rocco, Esq.

Date:_____ Date:_____

"City" "Attorney"

Approved as to form:

_____

Todd A. Schrader, Esq., Law Director

CITY OF HURON
A GREAT LAKE PLACE

TO: Mayor Tapp and City Council
FROM: Matthew Lasko
RE: Resolution No. 114-2022 (*submitted by Matt Lasko*)
DATE: December 27, 2022

Subject Matter/Background

Beginning in 2022, the City engaged Mrs. Andrea Rocco for employment law and human resources services for the City. In this role, Mrs. Rocco was responsible for managing personnel issues, grievances, workers compensation matters, employee handbook revisions and policies, salary studies, healthcare matters and City liaison to the bargaining units to name a few. The proposed annual salary for that position was $25,000, with the acknowledgement that 2022 would be a test year to determine if the salary was sufficient or insufficient based upon the demands of the position. It was very clear throughout 2022 that the demands on the position from a scope and time perspective were far greater than the salary established. We anticipate similar demands on the position in 2023 and therefore are proposing to increase the annual salary to $45,000. Mrs. Rocco will still maintain regular office hours and will also be available by phone 24/7. The proposed amendment will run through December 31, 2023 with all other elements of the original agreement remaining unchanged.

Financial Review

The City's General Fund budget will accommodate the part-time salary adjustment.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Resolution No. 114-2022 is in order.

Resolution No. 114-2022 Rocco HR Amendment.docx
Resolution No. 114-2022 Exhibit A HR Agreement.doc

RESOLUTION NO. 114-2022
Introduced by Joe Dike

A RESOLUTION AUTHORIZING EXECUTION OF A FIRST AMENDMENT TO EMPLOYMENT AGREEMENT WITH ANDREA F. ROCCO FOR THE PROVISION OF EMPLOYMENT LAW AND HUMAN RESOURCES SERVICES FOR THE CITY OF HURON FOR A PERIOD OF ONE (1) YEAR THROUGH DECEMBER 31, 2023

WHEREAS, Andrea F. Rocco and the City of Huron entered into a certain Employment Agreement (Employment Law and Human Resource Services) ("Agreement") on or about March 22, 2022 to permit Rocco to provide legal services pertaining to all employment law and all human resources matters for the City; and

WHEREAS, pursuant to Section 7.4 of the Agreement, the Parties desire to modify the Agreement to amend and modify certain terms of the Agreement as provided herein; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. The Huron City Council authorizes the City Manager to execute the First Amendment to Employment Agreement for Employment Law and Human Resources Services between Andrea F. Rocco and the City of Huron, said agreement to be substantially in the form of Exhibit "A" attached hereto and made a part hereof.

SECTION 2: That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.RC. §121.22 of the Revised Code.

SECTION 3: This Resolution shall be in full force and effect from and immediately following its adoption.

_____
Mark Claus, Vice-Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

FIRST AMENDMENT TO EMPLOYMENT AGREEMENT

This First Amendment to Employment Agreement (herein called "First Amendment") by and between the City of Huron, Ohio, a Charter Municipality (hereinafter referred to as "City") and Andrea F. Rocco (hereinafter referred to as "Rocco") (with City and Rocco being individually referred to herein as "Party" and collectively referred to herein as "Parties"), is to EVIDENCE THAT:

WHEREAS, the Parties entered into a certain Employment Agreement (Employment Law and Human Resource Services) ("Agreement") on or about March 22, 2022 to permit Rocco to provide legal services pertaining to all employment law and all human resources matters for the City; and

WHEREAS, pursuant to Section 7.4 of the Agreement, the Parties desires to modify the Agreement to amend and modify certain terms of the Agreement as provided herein.

NOW, THEREFORE, in consideration of the mutual covenants and promises made in this First Amendment, and other valuable consideration (the receipt and sufficiency of which are hereby acknowledged), the Parties agree as follows:

1. As of December 31, 2022 (the "Effective Date"), the first sentence of Section 2.1 of the Agreement shall be deleted in its entirety and replaced with the following:

"This Agreement shall be effective upon execution by all parties (the "Effective Date"), and the term of this Agreement shall terminate as of 11:59 p.m. Eastern Standard Time on December 31, 2023."

2. As of the Effective Date, the first sentence of Section 3.1 of the Agreement shall be deleted in its entirety and replaced with the following:

"Commencing as of January 1, 2023, the annual salary for this position shall be $45,000.00 and shall be payable in bi-weekly installments."

3. As of the Effective Date, Section 4.1 of the Agreement shall be deleted in its entirety and replaced with the following:

"4.1 Rocco shall be available to address matters outlined in Section 1.1 when necessary or applicable and as reasonably directed by the City Manager. The City acknowledges and agrees that Rocco maintains other obligations and commitments that may periodically require Rocco to adjust her schedule and/or work different days of the week as needed and as mutually agreed by and between the Parties."

4. All provisions of the Agreement (as amended) not modified by this First Amendment shall remain in full force and effect.

[Document Continued On Next Page]

IN WITNESS WHEREOF, the Parties have caused this First Amendment to be executed as of the dates referenced below.

City of Huron

By:_____ _____

Matthew D. Lasko, City Manager Andrea F. Rocco, Esq.

Date:_____ Date:_____

"City" "Rocco"

Approved as to form:

_____

Todd A. Schrader, Esq., Law Director

TO:	Mayor Tapp and City Council
FROM:	Stuart Hamilton , Service Director
RE:	Resolution No. 115-2022 (*submitted by Stuart Hamilton*)
DATE:	December 27, 2022

Subject Matter/Background

ODOT committed a total of $250,000 to the Sawmill Parkway Reconstruction project in 2021. This commitment was due to expire before we got a chance to draw down these funds. Our deadline date to submit this extension was December 16th with a short turnaround timeline, and this is why we are coming back for ratification after the fact. The new expiration date on this grant is now December 29th, 2023. We appreciate ODOT working with us on this extension.

Financial Review

There will be no changes to the City's financial obligation for this project. The City's capital improvement fund will account for grant receipts and project expenditures of the Sawmill Parkway project as initially planned.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Resolution No. 115-2022 is in order.

Resolution No. 115-2022 Sawmill Parkway ODOT Jobs & Commerce Extension.docx
Resolution No. 115-2022 Exhibit A First Addendum to Jobs & Commerce.pdf

RESOLUTION NO. 115-2022
Introduced by Sam Artino

A RESOLUTION RATIFYING THE CITY MANAGER'S EXECUTION OF A FIRST ADDENDUM TO THE JOBS AND COMMERCE DEVELOPMENT AGREEMENT - EXTENSION OF DATE ONLY - RELATING TO THE SAWMILL PARKWAY RECONSTRUCTION PROJECT (PID – 114640; ODOT AGREEMENT NO. 36252-A ERI SAWMILL PARKWAY)

WHEREAS, Council previously adopted Resolution No. 14-2021 on February 23, 2021, authorizing acceptance of a grant award from the Ohio Department of Transportation Jobs & Commerce Grant Program relating to the Sawmill Parkway Reconstruction Project; and

WHEREAS, the Jobs and Commerce Economic Development Agreement between the State of Ohio, Department of Transportation and the City of Huron included a final reimbursement request deadline of December 1, 2022; and

WHEREAS, due to the anticipated construction timeline for the Project, the parties determined that an extension of time for the submission of final reimbursement requests to December 1, 2023 was necessary, and that time was of the essence to execute an Addendum extending that deadline.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON AS FOLLOWS:

SECTION 1. That the Council of the City of Huron hereby ratifies the City Manager's execution of the First Addendum to the Jobs and Commerce Economic Development Agreement – Extension of Date Only, a copy of which is attached hereto as Exhibit "A" and made a part hereof by reference.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22 of the Revised Code

SECTION 3. That this Resolution shall go into effect and be in full force and effect immediately upon its passage.

_____
Mark Claus, Vice-Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

PID - 114640
ODOT Agreement No. 36252-A
ERI Sawmill Parkway

FIRST ADDENDUM TO THE

JOBS AND COMMERCE ECONOMIC DEVELOPMENT AGREEMENT

EXTENSION OF DATE ONLY

This FIRST ADDENDUM is made by and between the State of Ohio, acting through the Director of Transportation ("ODOT"), 1980 West Broad Street, Columbus, OH 43223 and the City of Huron, 417 Main Street, Huron, OH 44839.

The following modifications shall be made:

a. The last sentence in Section 2.4 shall be deleted entirely and replaced by the following:

2.4 "... The deadline for the final reimbursement request is December 29, 2023."

b. All other terms in the original Agreement signed April 21, 2021 are still enforced.

IN WITNESS THEREOF, the parties have executed this contract as of the day and year last written below.

STATE OF OHIO

Department of Transportation

By: _____
Jack Marchbanks, Ph.D., Director
Date_____

CITY OF HURON, OR AUTHORIZED REPRESENTATIVE

Name: _____
Date

Title: CITY MANAGER 12/13/2022

CITY OF HURON
A GREAT LAKE PLACE

TO: Mayor Tapp and City Council
FROM: Cory Swaisgood
RE: Resolution No. 116-2022 (*submitted by Cory Swaisgood*)
DATE: December 27, 2022

Subject Matter/Background

OPERS requires a separate resolution from the City Manager's contract, allowing the City to pick up the full 10% of the City Manager's pension contribution, or 100% of the employee's contribution to OPERS. Resolution 116-2022 is essentially amending Resolution 2020-01, which only allowed the City to pick up 5% of the City Manager's pension contribution, or 50% of the employee's contribution to OPERS. City Council must approve these resolutions in order to comply with state laws and the recently adopted City Manager contract. Noncompliance with these laws will result in the State issuing penalties against the City. The current contract for the City Manager position requires the City to pick up the full 10% beginning in 2023. Resolution 116-2022 legislation must be passed by Council before the City can legally proceed.

Financial Review

The City is required to pick up the full 10% of the City Manager's pension contribution for 2023 in accordance with the contract passed by Council in November 2022. Currently, the City's pickup is 5%. The additional financial obligation for 2023 will be approximately $6,400, included in the 2023 budget.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Resolution No. 116-2022 is in order.

Resolution No. 116-2022 CM OPERS PickUp (2).docx

RESOLUTION NO. 116-2022
Introduced by Mark Claus

RESOLUTION THAT THE CITY OF HURON WILL PICK UP TEN PERCENT (10%) OF THE STATUTORILY REQUIRED CONTRIBUTION TO THE OHIO PUBLIC EMPLOYEES' RETIREMENT SYSTEM AS A FRINGE BENEFIT FOR THE CITY MANAGER OF THE CITY OF HURON PURSUANT TO INTERNAL REVENUE CODE SECTION 414(h)(2).

WHEREAS, pursuant to federal and Ohio laws, the City of Huron may offset future salary increases and "pick up" (assume and pay) the contributions statutorily required by such elected officials and covered employees to the Ohio Public Employees Retirement System (OPERS) and such individuals will not be required to pay federal and state income taxes on such contributions; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF HURON, OHIO, THAT:

SECTION 1. Effective January 1, 2022, ten percent (10%) of the statutorily required employee contributions to OPERS shall be "picked up" and paid as a fringe benefit by the City of Huron for each person within any of the classes established in Section 2 herein. The "pick up" shall be an offset against future salary increases. This "pick up" by the City of Huron shall be designated as public employee contributions and shall be in lieu of contributions to OPERS by each person within any of the classes established in Section 2 herein. No person subject to this "pick up" shall have the option of choosing to receive the statutorily required contribution to OPERS directly instead of having it "picked up" by the City of Huron or of being excluded from the "pick up". The City of Huron shall, in reporting and making remittance to OPERS, report that the public employee's contribution for each person subject to this "pick up" has been made as provided by the statute. Therefore, contributions, although designated as employee contributions, are employer-paid, and employees do not have the option to receive the contributions directly. All contributions are paid by the employer directly to the plan.

SECTION 2. The "pick up" by the City of Huron provided by this Resolution shall apply to the City of Huron's City Manager.

SECTION 3. Under the fringe benefit method of employer pick up, salary is not modified; however, the employer will pay ten percent (10%) of the employee's statutorily required contribution to OPERS. The remaining contributions will be handled in the salary reduction manner.

SECTION 4. The treasurer and/or the clerk are hereby authorized and directed to implement the provisions of this resolution to institute the "pick up" of ten percent (10%) the statutorily required contributions to OPERS for those persons reflected in Section 2 herein so as to enable them to have ten percent (10%) of their employee contributions paid by their employer as a fringe benefit.

SECTION 5. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 6. That this Resolution shall go into effect, and be in full force and effect, immediately upon its passage.

_____
Mark Claus, Vice-Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

TO:	Mayor Tapp and City Council
FROM:	Robert Lippert
RE:	Resolution No. 117-2022 (*submitted by Chief Bob Lippert*)
DATE:	December 27, 2022

Subject Matter/Background

As submitted by Chief Bob Lippert:

The Huron Police Department is requesting authorization to apply to the State of Ohio Department of Natura Resources, Division of Watercraft for a Marine Patrol Assistance Grant for the calendar year of 2023. This grant allows for the operation of the Huron Police Department Marine Patrol, covering personnel, including uniforms and other fringe benefits; equipment, both for the boat and personnel; fuel, maintenance, dockage and winter storage for the boat. An amount of $34,892.66 is being requested from ODNR, with a city match of up to $11,630.89 (at least 25%). These amounts are in line with requests of previous years. A copy of the application is attached hereto as Exhibit 1.

Financial Review

The City annually requests and receives the marine patrol grant of approximately $40,000, including the City's match. The City is requesting $5,000 more in 2023 to offset personnel costs and plan for inflationary increases, such as fuel. The overall increase to the City will be approximately $1,600, which is budgeted for 2023. Th grant si separately account for in a special revenue fund, fund 225.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement, a motion adopting Resolution No. 117-2022 is in order.

2023 Application For Assistance Updated 11-18-22.docx
2023 Estimated Budget 11-18-22.xlsx
Uniqueness of Area.docx
Water ways to be patrolled.PDF
Resolution No. 117-2022 Appl for Marine Patrol Grant (3).docx

Reminder and Notes

1. **The Division of Parks and Watercraft will not accept any Application for Assistance that is emailed after December 15, 2022.** No exceptions shall be made for this deadline.
2. On the Agency Contacts page, you must include your agency's Entity Name and Unique Entity Identifier (UEI) as it shows in SAM.gov. Most organizations already have a UEI, check with your agency administrators or fiscal staff. The UEI is a tool that the federal government uses to track federal money. Federal funds make up a portion of the Division's assets and are used to fund programs like the MPAGP. Ensure that you allow for your entity's non-sensitive information to be displayed in SAM public search results. Verify the annual expiration date is in late 2023. Updating the UEI or registering for one can be completed by clicking this link Unique Entity Identifier.
3. Any organization (payee) who expects to receive payment from the state of Ohio must register at OhioPays (formerly called the Supplier Portal). Most agencies probably already have a profile set up. Work with your administrators to register or to ensure that your agency profile is current. If your agency's name, address, or any other information has changed recently, your payee profile must be updated. A payee may elect to add Electronic Funds Transfer (EFT) information. Click here OhioPays for more information.
4. Click on this link Marine Patrol Grant Opportunities to download the:
   - Application for Assistance (Word document)
   - Estimated Budget (Excel spreadsheet)
5. If the above links do not work, see page iii of the MPAGP Guidelines.

Email Application and Estimated Budget to:

ODNR Division of Parks and Watercraft
Attn: Cindy Bellar
Boating Law Administrator
Cynthia.Bellar@dnr.ohio.gov
(614)265-6504

Request for Assistance

Huron Police Department Marine Patrol

Name of Agency

is hereby requesting financial assistance from the State of Ohio, Department of Natural Resources, Division of Parks and Watercraft to establish or maintain and operate a marine patrol as provided in Section 1547.67 of the Ohio Revised Code.

Enclosed is the Application for Assistance which includes the following forms: Request for Assistance, Agency Contacts, Marine Patrol Schedule, Agency Information, and Estimated Budget .

Keith Lobsinger, Officer	December 15th, 2022
Name of Program Administrator and Title	**Date**

DocuSign Information

The final Agreement will be sent to the agency via DocuSign. The head of the agency or appropriate administrator(s) will receive an email containing the Agreement documents. This is an electronic signature process.

Head of agency or administrator(s) with signature authority (up to two):

Name	Title	Email Address	Phone Number
Matthew Lasko	City Manager	citymanager@huronohio.us	(419)433-5000

Name of person(s) to be copied in the email when the Agreement is sent via DocuSign:

Name	Title	Email Address	Phone Number
Keith Lobsinger	Officer	keith.lobsinger@huronohio.us	(419)433-4114

Agency Contacts

Marine Patrol Unit Name: Huron Police Department Marine Patrol

Federal Tax I.D. #: **34-6400671** County: Erie

Unique Entity Identifier (UEI) Information from SAM.GOV:

MXMXG54EB917

Unique Entity Identifier	Entity Name as it appears in SAM.gov	Expiration

Program Administrator
(Example: Chief of Police, Sheriff, Parks Director, etc.)

Name / Title: Keith Lobsinger, Officer

Address: 417 Main Street

City / State / Zip: Huron, Ohio 44839

Phone & Ext: (419)433-4114

E-Mail: Keith.lobsinger@huronohio.us

Marine Patrol Contact(s)
(Example: Officer/Supervisor/Official in Charge of the Marine Patrol Program)

Name / Title: Keith Lobsinger, Officer

Address: 417 Main Street

City / State / Zip: Huron, Ohio 44839

Phone & Ext: (419)433-4114

Alternate Phone: (419)901-0869

Name / Title:

E-Mail: Keith.lobsinger@huronohio.us

Name / Title:

Phone & Ext:

E-Mail:

NOTE: Include email address of all contacts you want to be included in the email distribution list. If any changes occur after this has been submitted, please submit a revised copy to:

Cindy Bellar
Cynthia.Bellar@dnr.ohio.gov

Marine Patrol Schedule

Marine Patrol Unit Name: Huron Police Department Marine Patrol

A. Years of Continuous Service

19 The specific number of continuous years of participation in the Division's Marine Patrol Assistance Grant Program. If your agency experienced a break in continuous service with the Marine Patrol Assistance Grant Program for any reason, please reflect this accurately by stating the most recent years of continuous participation.

B. Operations

NOTE: The marine patrol shall provide watercraft enforcement patrols on all three summer holiday weekends and most of the weekends between Memorial Day through Labor Day.

1. The marine patrol program is scheduled to operate from

   January 1 , 2023 to December 31 , 2023.

2. Boat patrols and courtesy vessel safety inspections are scheduled from

   May 1 , 2023 to October 31 , 2023.

3. Estimated Average Weekly Boat Patrol and Inspection Hours: 10-15

4. Does your agency have an appropriate and dedicated law enforcement patrol vessel for use? If yes, please describe.

   Yes

5. Does the waterway(s), in which your agency will patrol, restrict access to members of a private community?

   No

6. Are all officers or individuals who patrol commissioned Ohio Peace Officers? If no, explain.

   Yes

C. Waterway(s) and Patrol Description/Technique

Please complete the following page regarding your agency's marine patrol schedule. List the waterway(s) your agency will patrol in the left column. Provide anticipated patrol times and patrol description or techniques for each waterway. If needed, attach additional pages.

	Waterway	Patrol Times	Description/Techniques
1.	SEE ATTACHED		
2.			
3.			
4.			
5.			
6.			
7.			

8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

Agency Information

A. Boating Access and Docks

1. 1000 Total number of docks (public, private, & rack storage) within jurisdiction.
2. 4 Total numbers of paved boat launch lanes within jurisdiction.

B. Total Surface Acres of Water

1. 4000 Total surface acres of water in your jurisdiction that is greater than two feet deep excluding wetlands and swamps. Please provide surface acres, not miles of shoreline square miles, etc.
2. **New applicants attach a map of the waterways you patrol indicating your jurisdictional boundaries (or, if previously submitted maps have changed)**

C. Uniqueness of Area and/or Extenuating Circumstances

Provide a written narrative describing the uniqueness of your jurisdiction, boating area, and/or any extenuating circumstances. This narrative can reflect things that are beyond the agency's control and that influence the outcome of the agency's marine patrol program (i.e., weather, mechanical failures, budget, night/day traffic volume, boater use pattern, special non-marine events, proximity or non-proximity to metropolitan areas, presence of establishments that serve alcohol, amphitheaters, ball parks, navigation hazards, etc.). Attach additional page(s) as necessary.

SEE ATTACHED

D. Boating Rentals and Concessions

2 Total number of public and private facilities that rent watercraft, as defined by Section 1546.01of the ORC, to the public within jurisdiction.

E. Special Events

List all special events and permits, as defined by Section 1547.20 of the ORC, which will occur or be issued in the marine patrol's jurisdiction. Examples include regattas, fishing tournaments, fireworks, air shows, homeland security details, etc. Attach additional pages as necessary.

Date(s)	Description of Event	Total Hours of Event

F. Commercial Traffic

List the types of commercial traffic that navigate in or through the agency's jurisdiction (i.e., freighter, commercial barge traffic, locks, commercial vessels carrying greater than 6 passengers, seaports, etc.). Attach additional pages as necessary.

Type of Commercial Traffic	Estimated Numbers

G. Local ordinances, regulations, laws

Please attach all local ordinances, regulations, laws that your agency would enforce within your jurisdiction. Do not include ORC or OAC that we have on file already.

Utilize the provided Excel spreadsheet for your Estimated Budget.

Ohio Department of Natural Resources Division of Parks and Watercraft
Marine Patrol Assistance Grant Program
Application for Assistance

2023 Estimated Budget

Instructions for Application, Estimated Budget and Spreadsheet:

1. The Application for Assistance and Estimated Budget must be emailed to the Division no later than December 15, 2022.
   * Email the Excel file and NOT a scanned copy of the spreadsheet. This will allow for a quick check of the formulas and the math.
   * Enter the name of the preparer, their title and the date.
   * The maximum grant allowed is $35,000. Do not exceed this amount in your request.

2. This spreadsheet will automatically calculate 25/75 split on each line item expense. Enter the cost per item in the first colum and the quantity in the second colum. The total expense will automatically calculate.
   * If agency would like to assume entire cost of item, then enter the calculated total expense into the Agency column. Note this will remove the formula in that box. It will also delete the amount in the ODNR column.
   * If agency would like the entire cost of the item charged to ODNR, then enter the calculated total expense into ODNR column. Note this will remove the formula in that box. You will have to delete the amount in the Agency column.
   * Total cells in each worksheet/tab are locked.
   * Most cells on the Totals worksheet (tab) are locked.

3. Division of Parks and Watercraft grant funds may not be utilized for salaries, fuel, oil, equipment, maintenance, repairs, training or other expenses resulting from activities outside of the Marine Patrol Assistance Grant Program.

4. Division of Parks and Watercraft owned vessels may not be used for activities outside of the the MPAGP without written approval from the Chief of the Division of Parks and Watercraft.

5. If an Agency uses its own vessel or a Division owned vessel (if pre-approved) for purposes outside the MPAGP, expenses for the fuel, maintenance and/or repairs are only allowed up up to the amount that is equivalent to the percentage of time the vessel was being used in accordance of this grant. Examples of this include Homeland Security Patrols or patrols funded by other grants.

4. A copy of receipts or other proof of expenditure for all expenses in Categories II, III and IV are required to be emailed to the Division at the end of the program year. All original expenditure records must be retained by the agency for a minimum period of three (3) years and are subject to audit.

Email the Application for Assistance and the Estimated Budget:
Cindy Bellar, Boating Law Administrator
Cynthia.Bellar@dnr.ohio.gov

614-265-6504

Application for Assistance 3-6

Uniqueness of Areas to Patrol

The waters of Lake Erie within the jurisdiction of the City of Huron include a 3-4 mile stretch of the south shore of Lake Erie. Enforcement authority extends another two miles out from the shoreline, giving this particular portion over 6 square miles of coverage. Nearly the entire length of shoreline includes sandy beaches, the majority of which are private associations or residential. Within this area are two city parks maintained by the Huron Parks and Recreation Department, as well as the mouth of the Huron River. Waters range in depth from a few inches to 35-40 feet. With little or no protection to the north, the shoreline is often ravaged by strong northeasterly winds capable of producing 13-15 foot waves that pound the beaches and waterfront properties. Outdoor recreation is vitally important to the quality of life for Huron residents and guests. The City of Huron is intent on taking the steps necessary to manage our beaches and waterways in a safe, clean, and accessible fashion that we can be proud of. From the mouth of the Huron River, leading into the Huron Harbor and upstream, opportunities for water-related activities are in abundance. Within the corporate limit of Huron exists an approximately one-mile stretch of the Huron River, including the Mudbrook Creek tributary. Although Mudbrook Creek is quite shallow, it is home to roughly 50 residential docks and over 150 marina docks. Huron Harbor is home to commercial freighter traffic going to and from the Ore Dock and Huron Lime Plant. Dredging at the mouth of the river allows for this important activity. There are five boat launch (ramp) facilities in the city and three are privately operated (marinas) with only a seasonal pass being offered. One public-use ramp is also privately owned but does require a small fee for use. The joint venture between the Ohio Department of Natural Resources and the City of Huron to construct a new publicuse boat launch facility was completed in the fall of 2009 and officially opened in 2010. The added parking, large maneuverability area, and rigging lanes as well as public restrooms make this an attractive facility and have already generated a lot of interest. It has generated a significant increase in boating traffic. There are nine marinas offering a variety of marine services, including four fuel distributors. There is a hotel, bait shops, and many restaurants within walking distance. In addition to the marinas, the Huron Municipal Boat Basin, and residential locations, the area boasts over 1,000 opportunities for dockage. Huron is home to one of North America's largest water-sport dealers in addition to the many marinerelated businesses. The Huron River is home to the Huron Yacht Club, a member of the Inter-Lakes Yachting Association, one of the largest on the Great Lakes, and the Municipal Boat Basin. The Basin has a state-of-the-art boater's wharf facility, which was also constructed in cooperation with the Ohio Department of Natural Resources. The Boat Basin amphitheater is the focal point of the Huron Riverfest and Huron Irish Festival and numerous summertime activities and events drawing thousands of tourists and boaters alike. Visiting yacht clubs, power squadrons, private organizations and tourists take advantage of the waterfront location and many amenities afforded. The restaurants and bars within close proximity to the water lead to the potential for alcohol-related incidents. The Division of Watercraft, which has a district office in nearby Sandusky, does not patrol the Huron area on a regular basis. The USCG has a branch stationed Marblehead and has had occasion to respond to the Huron area

for water rescues and disabled vessels. The Coast Guard has, for years, recognized the Huron Fire Department rescue boat as a primary response vessel in the area due to the length of time required for them to respond to calls. The Fire Department has a full complement of trained and highly efficient divers. In 2006, the Fire Department took possession of a brand new, state-of-the-art fire boat. The 26' Boston Whaler we received from the Division of Watercraft in the fall of 2008 had a large impact on our operations this past year. The larger work platform and many of the options on the boat increased our presence and opportunities to respond under conditions we normally would not have been able to. The Huron area had no sustained form of marine enforcement from the early 70's until recently. With some initiative and help from our city Fire Department, we began enforcing boating laws on the water in 1993. At that time, we had a total of 3 police officers who were certified in marine patrol, riding on our fire department boat. As support grew within city government and the community, we were able to secure private donations to build our equipment surplus, purchase specialty uniforms, and continue in a direction we felt was necessary. We have been involved in the Ohio Department of Natural Resources Marine Patrol grant assistance program for 19 years and clearly believe we are having a positive impact on the boating public. We have made some progress in establishing programs within Huron High School and Huron Safety Town. We have partnered with the local USCG auxiliary in an increasingly popular "Huron Water Safety Day" program for our middle school kids. Our goal is to expand on these opportunities in an effort to educate current and future users of our valuable water-related resources, including Lake Erie and the Huron River. Our marine patrol has grown and the assistance we receive from the Division of Watercraft has enabled all of this to become a reality and we are most grateful. Terrorism awareness and training has become a common topic and shared concern amongst our local leaders. Within the City of Huron's jurisdiction alone, we have water access to some very important infrastructures which, if compromised, could lead to the crippling of a major portion of the north coast. There are three water treatment facilities within the city responsible for supplying water to thousands of residents and businesses. In addition to potential harm to local businesses, the Huron River runs under a major Norfolk and Southern Railway route servicing the majority of the north-central United States and Canada. The Ohio Turnpike and Ohio State Route 2 are major east-west traffic avenues for interstate commerce, each accessible by the Huron River. With the increased demand on awareness, directly leading to a need for more training, manpower, and resources, we have partnered with local agencies to combat manpower shortages and budget concerns. We are cognizant of the fact that with the intended enjoyment comes the potential for problems. We have carefully built our marine patrol unit to be an asset to the police department and the city. Our intention to continue in the state grant program allows us to affirm the city commitment because of the matching fund requirement. The grant allows us to fuel the boat, pay for maintenance/upkeep, uniforms, equipment, storage, and training. The on-water presence of our marine unit has been very valuable. The increased pressures of guarding land assets and infrastructures are a challenge we will focus on for years to come.

Waters to be patrolled-Patrol Times and Description/Technique

LAKE ERIE

Patrol times may vary, but will regularly take place between the hours of 8:00 am and 8:00 pm. Special marine events may necessitate a change in the times. There are over 5 miles of waterfront property along the north shore of the City of Huron on Lake Erie. Police authority extends another 2 miles out from the shoreline. Along the shoreline are many beaches, both public and private. Swim areas at the two main city beaches, Nickel Plate and Lakefront Park, are marked by navigation buoys. These areas are a magnet for personal watercraft and boats, drawing hundreds of vessels on any given day. These vessels often anchor or are beached in close proximity to the shoreline, missing with sun-bathers and beach-goers to the area. **PATROL OPERATIONS:** Primary duties will include enforcement of the watercraft laws of the State of Ohio and Huron City Ordinances. These duties will ensure and promote the overall safety and pleasure of persons using the listed waters and beaches for recreational purposes. Safety and equipment checks will be conducted of watercraft to ensure and promote the proper usage of PFD's and compliance with operational laws. Warning, citations, and inspection stickers will be issued as necessary. Enforcement actions will focus on operational violations, including unsafe-reckless operation, age and boating education requirements, alcohol-related incidents, and patrolling restricted areas. High visibility will be essential in all areas, but particularly in areas with a higher concentration of watercraft. Emergency response will be mandatory for incidents in our jurisdiction as well as request for mutual aid from neighboring agencies, including USCG, Division of Watercraft of Division of Wildlife. We will compliment the services of our highly-trained Huron Fire Division dive team. We will respond to and investigate boating accidents/incidents.

HURON RIVER (and tributaries)

Patrol times for the portions of the Huron River within the corporate limits of the City of Huron will mirror those of Lake Erie. Weather conditions that could limit Lake Erie operations can be carried out on the river regardless. The large number of marinas, restaurants, and open water on the Huron River allow for countless opportunities to partake in boating activities when Lake Erie is not suitable for typical activity. There is an approximately one-mile stretch of the Huron River within the corporate limits of the City of Huron, including a tributary (Mudbrook Creek). There is an active shipping port utilized by commercial freighters delivering to the Huron Lime Plant and Huron Ore Dock. There are four paved boat launch ramps with a state-funded, public-use launch facility which officially opened in 2010. Since its opening, it has generated a significant increase in boater traffic. The Huron River is home to numerous marinas that offer a variety of services, The Huron Yacht Club, Municipal Boat Basin, a hotel, bait shops, restaurants and bars. There is an abundance of dockage available at the Municipal Boat Basin, marinas, and countless residences lining the river as well. The possibility that hundreds of boats could be operating on the river at any given time is very real. **PATROL OPERATIONS:** Will mirror those listed above and are not limited to launch surveys, launch inspections for safety, education, and equipment violations and

compliance. Boating under the influence patrols, right-of-way and other operational violations can be monitored. The Huron Municipal Boat Basin is home to a boaters wharf and hosts many festivals and week-end activities, including fireworks displays, and Riverfest weekend, catering to transient boaters, and drawing tourists to the waterfront in order to showcase the city.

RESOLUTION NO. 117-2022
Introduced by Matt Grieves

A RESOLUTION AUTHORIZING THE CITY MANAGER TO MAKE APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES, DIVISION OF WATERCRAFT, FOR A 2023 MARINE PATROL ASSISTANCE GRANT FOR THE HURON POLICE HARBOR PATROL PROGRAM IN THE CITY OF HURON; AND FURTHER AUTHORIZING THE CITY MANAGER TO ACCEPT THE GRANT AWARD IN THE AMOUNT OF THIRTY-FOUR THOUSAND EIGHT HUNDRED NINETY-TWO AND 66/100 DOLLARS ($34,892.66) AND ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES, DIVISION OF WATERCRAFT, SHOULD THE APPLICATION BE SUCCESSFUL.

WHEREAS, the Ohio Department of Natural Resources ("ODNR"), Division of Watercraft, established the Marine Patrol Assistance Grant to assist Ohio law enforcement agencies who establish or maintain and operate a marine patrol;

WHEREAS, under the grant program, the purpose of a marine patrol is to enforce Chapters 1547 and 1548 of the Ohio Revised Code and the rules adopted under these Chapters, and to provide emergency response to boating accidents that occur on the water. Each marine patrol will serve to protect the lives and property of person participating in recreational boating on the waters of the State of Ohio.

WHEREAS, all grants are awarded based on the potential success and ability of the marine patrol to provide such service to the boating community, and established marine patrols are evaluated on their efforts and achievements from the previous year;

WHEREAS, grants of up to $35,000 per calendar year may be awarded on a cost-share basis. Applicants must match at least 25% of their total program costs, and the grants may be utilized for the maintenance and operation of vessels, marine equipment, education materials and personnel salaries'

WHEREAS, the Huron Police Department has been successful in its applications for Marine Patrol Assistance Grant funds over the past several years, and hopes to continue its Harbor Patrol Program for 2023 using these grant funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. The City Manager is hereby authorized and directed and authorized to make application for and on behalf of the City of Huron, Ohio with the Ohio Department of Natural Resources, Division of Watercraft, requesting grant funds to maintain and operate the Huron Police Harbor Patrol Program for calendar year 2023.

SECTION 2. If grant funds are awarded, the City Manager is further authorized and directed to execute an agreement for and on behalf of the City of Huron, Ohio with the Ohio Department of Natural Resources, Division of Watercraft, for a grant in the amount of Thirty-Four

Thousand Eight Hundred Ninety-Two and 66/100 Dollars ($34,892.66) to maintain and operate the Huron Police Harbor Patrol Program at a Total Program Cost of Forty-Six Thousand Five Hundred Twenty-Three and 55/100 Dollars ($46,523.55), which includes the City's match obligation of at least 25% of the grant award, and which agreement shall be in substantially the form on file with the Clerk of Council.

SECTION 3. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22

SECTION 4. This Resolution shall be in full force and effect from and immediately following its adoption.

_____
Mark Claus, Vice-Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

TO: Mayor Tapp and City Council
FROM: Stuart Hamilton , Service Director
RE: Resolution No. 118-2022 (*submitted by Stuart Hamilton*)
DATE: December 27, 2022

Subject Matter/Background

The current contract with OHM will expire on January 31st of this year. This is a continuation of the current contract signed in 2021, with a modest increase of $3,380 taking the total cost of this contract year to $90,000. We would like to thank OHM for their continued support and guidance.

Financial Review

Costs to cover the OHM contract is included in the 2023 budget and paid from various funds, including the General Fund and Street Maintenance Fund.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Resolution No. 118-2022 is in order.

Resolution No. 118-2022 OHM Contract 2023.docx
Resolution No. 118-2022 Exhibit A OHM Advisors Contract.pdf
Resolution No. 118-2022 Exhibit B OHM Contract 2023.pdf

RESOLUTION NO. 118-2022
Introduced by Sam Artino

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO A SUPPLEMENTAL AGREEMENT WITH OHM ADVISORS FOR THE PROVISION OF PROFESSIONAL ENGINEERING SERVICES PROVIDED TO THE CITY OF HURON AT A COST NOT TO EXCEED NINETY THOUSAND AND 00/100 DOLLARS ($90,000.00) FOR THE CONTRACT TERM JANUARY 1, 2023 THROUGH DECEMBER 31, 2023

WHEREAS, Huron City Council adopted Resolution No. 5-2021 on January 26, 2021 approving a Continuing Services Agreement between the City of Huron, Ohio and OHM Advisors for professional engineering services, a copy of which is attached hereto as Exhibit "A" attached hereto and made a part hereof; and

WHEREAS, the City desires to enter into a supplemental agreement extending OHM Advisors' contract for a one-year term beginning on January 1, 2023 and expiring on December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the City Manager is authorized and directed to accept the proposal and enter into Project Supplement No. 2 with OHM Advisors for the provision of general engineering services and storm water management services to the City of Huron for the period of January 1, 2023 through December 31, 2023 in an amount not to exceed Ninety Thousand and 00/100 Dollars ($90,000.00), which agreement shall be substantially in the form of Exhibit "B" attached hereto and made a part hereof.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.

_____
Mark Claus, Vice-Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

CONTINUING SERVICES AGREEMENT
BETWEEN
CITY OF HURON, OHIO
AND
OHM ADVISORS
FOR
PROFESSIONAL SERVICES

THIS IS AN AGREEMENT made as of 2/1/2021, between the **City of Huron, Ohio** with its office located at 417 Main Street, Huron, OH 44839 (CLIENT) and **Orchard, Hiltz & McCliment, Inc., dba OHM Advisors**, a Michigan corporation with its main office located at 34000 Plymouth Road, Livonia, MI 48150 (CONSULTANT). CLIENT intends to engage CONSULTANT to provide professional services for Municipal Engineering Services, General Engineering Services, Professional Services (Public Projects) and Private Sector Development Services. This Agreement sets forth the terms and conditions which shall govern the relationship and performance of CLIENT and CONSULTANT for professional services. Engagements for General Engineering Services and Professional Services (Public Projects) will be documented by an individual Project Supplement.

CLIENT and CONSULTANT in consideration of their mutual covenants as set forth herein agree as follows:

ARTICLE 1 – SERVICES OF CONSULTANT

1.01 Scope

A. The services to be provided by CONSULTANT are set forth in Exhibit A, "Schedule of Consultant Services," and as provided herein.

B. Municipal Engineering Services shall be provided by Consultant, inclusive of the services of a Professional Engineer registered in the State of Ohio and an Engineering Representative for the purpose of handling the Engineer duties per CLIENT's ordinance and details in Exhibit A.

C. General Engineering Services and Professional Services (Public Projects) for specific tasks or a Specific Project will be detailed in a duly executed individual Project Supplement. Each Project Supplement will indicate the specific tasks and functions to be performed and deliverables to be provided.

1. The general format of a Project Supplement is shown in Attachment 1 to Exhibit A.

2. This Agreement is not a commitment by CLIENT to CONSULTANT to issue any Project Supplements.

3. CONSULTANT shall not be obligated to perform any prospective Project Supplement unless and until CLIENT and CONSULTANT agree as to the particulars of the Specific Project, CONSULTANT'S services, CONSULTANT'S compensation, and all other appropriate matters.

D. Private Sector Development Services involve CONSULTANT providing plan review and construction inspection for private developments within the CLIENT boundaries.

E. CONSULTANT personnel assigned to work with CLIENT on engineering-related services shall maintain familiarity and competence relating to the Charter, relevant Ordinances, and procedures established by CLIENT.

1.02 Project Supplement Procedure

A. CLIENT and CONSULTANT shall agree on the scope, time for performance, and basis of compensation for each Project Supplement.

B. CLIENT approval of a Project Supplement will follow its authorized purchasing guidelines.

C. CONSULTANT will commence performance as set forth in the Project Supplement.

ARTICLE 2 – CLIENT'S RESPONSIBILITIES

2.01 General

CLIENT shall have the responsibilities set forth herein, in Exhibit B, "Schedule of Client's Responsibilities," and in each Project Supplement.

ARTICLE 3 – TERM; TIMES FOR RENDERING SERVICES; SUSPENSION

3.01 Term

A. This Agreement shall be effective and applicable to Project Supplements issued hereunder until the close of business (Eastern Standard Time) on December 31, 2022.

B. This Agreement may be extended or renewed, with or without changes, by written amendment establishing a new term.

3.02 Times for Rendering Services

A. The times for performing services or providing deliverables will be stated in each Project Supplement. If no

times are so stated, CONSULTANT will perform services and provide deliverables within a reasonable time.

B. For purposes of this Agreement, the term "day" means a calendar day of 24 hours.

C. The time for a party's performance will be extended to the extent performance was delayed by causes beyond the control and without the fault of the party seeking the extension. That party shall promptly notify the other party in writing and, when practicable, in advance of when it is being delayed.

3.03 Suspension

A. If CLIENT fails to give prompt written authorization to proceed with any phase of services after completion of the immediately preceding phase under a Project Supplement, or if CONSULTANT'S services are delayed through no fault of CONSULTANT, CONSULTANT may, after giving seven days written notice to CLIENT, suspend services under the individual Project Supplement.

B. B. If CONSULTANT'S services under a Project Supplement are delayed or suspended in whole or in part by CLIENT, or if CONSULTANT'S services under an individual Project Supplement are extended by a Contractor's actions or inactions for more than 90 days through no fault of CONSULTANT, CONSULTANT shall be entitled to equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect incremental costs incurred by CONSULTANT in connection with, among other things, such delay or suspension and reactivation and the fact that the time for performance under the individual Project Supplement has been revised.

ARTICLE 4 – PAYMENTS TO CONSULTANT

4.01 Payment for Services and Reimbursable Expenses of CONSULTANT

CLIENT shall pay CONSULTANT as set forth in Exhibit A, Exhibit C, or in each individual Project Supplement.

4.02 Other Payment Provisions

A. *Preparation of Invoices*. Invoices for monthly services and for each individual Project Supplement will be prepared in accordance with CONSULTANT'S standard invoicing practices and will be submitted to CLIENT by CONSULTANT monthly, unless otherwise agreed. The amount billed in each invoice will be calculated as set forth in Exhibit A, Exhibit C, "Payments to Consultant for Services and Reimbursable Expenses," or each individual Project Supplement.

B. *Payment of Invoices*. Invoices are due and payable within 30 days of receipt. If CLIENT fails to make any payments due CONSULTANT for services and expenses within 30 days after receipt of CONSULTANT'S invoice, the amounts due CONSULTANT will be increased at the rate of 1.0 percent per month (or the maximum rate of interest permitted by law, if less) from said 30th day.

C. *Disputed Invoices*. In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.

D. *Payments Upon Termination*.

1. In the event of any termination under paragraph 6.06, CONSULTANT will be entitled to invoice CLIENT and will be paid in accordance with each monthly task or individual Project Supplement for all services performed or furnished and all reimbursable expenses incurred through the effective date of termination.

2. In the event of termination by CLIENT for convenience or by CONSULTANT for cause, CONSULTANT, in addition to invoicing for those items identified in subparagraph 4.02.D.1, shall be entitled to invoice CLIENT for the reasonable value of work performed up to and including the date of termination of the Agreement, regardless of cause.

E. Records of CONSULTANT'S Costs. Records of CONSULTANT'S costs pertinent to CONSULTANT'S compensation under this Agreement shall be kept in accordance with generally accepted accounting practices. To the extent necessary to verify CONSULTANT'S charges and upon CLIENT'S timely request, copies of such records will be made available to CLIENT at cost.

F. Legislative Actions. In the event of legislative actions after the Effective Date of the Agreement (or an individual Project Supplement) by any level of government that impose taxes, fees, or costs on CONSULTANT'S services or other costs in connection with this Project or compensation thereof, such new taxes, fees, or costs shall be invoiced to and paid by CLIENT as a Reimbursable Expense to which a Factor of 1.0 shall be applied. Should such taxes, fees or costs be imposed, they shall be in addition to CONSULTANT'S estimated total compensation.

ARTICLE 5 – OPINIONS OF COST

5.01 Opinions of Probable Construction Cost

CONSULTANT'S opinions of probable Construction Cost (if any) are to be made on the basis of CONSULTANT'S experience and qualifications and represent CONSULTANT'S best judgment as an experienced and qualified professional generally familiar with the industry. However, since the CONSULTANT has no control over the cost of labor, materials, equipment, or services furnished by others, or over a Contractor's methods of determining prices, or over competitive bidding or market conditions, CONSULTANT cannot and does not guarantee that proposals, bids or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by CONSULTANT. If CLIENT wishes greater assurance as to probable Construction Cost, CLIENT shall employ an independent cost estimator as provided in Exhibit B.

5.02 Opinions of Total Project Costs

CONSULTANT will use its best efforts to provide reasonable opinions of Total Project Costs. However, since the CONSULTANT has no control over the cost of land, rights-of-way, compensation for damages to properties, CLIENT'S costs for legal, accounting, insurance, counseling or auditing services, interest or finance charges incurred, and costs of services provided by others to CLIENT, and CONSULTANT is limited on Opinions of Probable Construction Costs per 5.01, CONSULTANT cannot and does not guarantee that actual Total Project Costs will not vary from opinions of Total Project Costs prepared by CONSULTANT.

ARTICLE 6 – GENERAL CONSIDERATIONS

6.01 Standards and Parameters of Performance

A. The standard of care for all professional consulting and related services performed or furnished by CONSULTANT in this Agreement will be the standard of care and skill ordinarily used by members of CONSULTANT'S profession practicing under similar circumstances at the same time and in the same locality.

B. CONSULTANT shall be responsible for the technical accuracy of its services and documents resulting there from in conformance with the standards set forth in this Section 6.01, and CLIENT shall not be responsible for discovering deficiencies therein. CONSULTANT shall promptly correct such deficiencies at CONSULTANT's cost and without additional compensation except to the extent such action is directly attributable to deficiencies in CLIENT-furnished information.

C. CONSULTANT shall serve as CLIENT'S prime professional under each individual Project Supplement. CONSULTANT may employ such subconsultants as CONSULTANT deems necessary to assist in the performance or furnishing of the services upon prior written notice and written approval of CLIENT, whose approval shall not be unreasonably withheld. CONSULTANT shall not be required to employ any subconsultant unacceptable to CONSULTANT.

D. CONSULTANT and CLIENT shall comply with applicable laws or regulations and CLIENT-mandated standards. This Agreement is based on these requirements as of the effective date of each task or individual Project Supplement. Changes to these requirements after the effective date of each task or individual Project Supplement may be the basis for modifications to CLIENT'S responsibilities or to CONSULTANT'S scope of services, times of performance, or compensation.

E. CLIENT shall be responsible for, and CONSULTANT may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by CLIENT to CONSULTANT pursuant to this Agreement. CONSULTANT may use such requirements, reports, data, and information in performing or furnishing services under this Agreement.

F. CLIENT shall make decisions and carry out its other responsibilities in a timely manner and in accordance with requirements of CLIENT's Charter and related Ordinances, and CLIENT shall bear all costs incident thereto so as not to delay the services of the CONSULTANT.

G. Prior to the commencement of the Construction Phase on a Specific Project, CLIENT shall notify CONSULTANT of any variations or any other notice or certification that CONSULTANT will be requested to provide to CLIENT or third parties in connection with a Specific Project. CLIENT and CONSULTANT shall reach agreement on the terms of any such requested notice or certification, and CLIENT shall authorize such Additional Services as are necessary to enable CONSULTANT to provide notices or certifications requested.

H. If a Construction Cost limit for a Specific Project is established between CLIENT and CONSULTANT, such Construction Cost limit and a statement of CONSULTANT'S rights and responsibilities with respect thereto will be specifically as set forth in this Agreement and the individual Project Supplement.

I. CONSULTANT shall not be required to sign any documents, no matter by whom requested, that would result in CONSULTANT having to certify, guarantee or warrant the existence of conditions whose existence CONSULTANT cannot ascertain within its services for that specific project. CLIENT agrees not to make resolution of any dispute with CONSULTANT or payment of any amount due to the CONSULTANT in any way contingent upon CONSULTANT signing any such certification.

J. If CONSULTANT provides services during the construction phase of a specific project, CONSULTANT shall not supervise, direct, or have control over a Contractor's work, nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by a Contractor, for safety precautions and programs incident to a Contractor's work in progress, nor for any failure of a Contractor to comply with laws and regulations applicable to a Contractor's furnishing and performing the work. To the extent Consultant is hired for construction management or construction supervision purposes, (a) CLIENT acknowledges and agrees that CONSULTANT shall have no authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by a Contractor, for safety precautions and programs incident to a Contractor's work in progress, nor for any failure of a Contractor to comply with laws and regulations applicable to a Contractor's furnishing and performing the work; and (b) a separate Project and scope of services shall be entered into by and between the parties, which scope of services shall govern in the event of any conflict between said scope of services and this Agreement.

K. CONSULTANT neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the work in accordance with the contract documents. Notwithstanding

the foregoing, to the extent Consultant is hired for construction management or construction supervision purposes CONSULTANT shall use its best efforts to bring matters to the attention of the CLIENT in the event CONSULTANT observes Construction activity that may be in contravention of the construction drawings, specifications and/or duties assigned to Contractor.

L. CONSULTANT shall not be responsible for the acts or omissions of any Contractor(s), subcontractor or supplier, or of any of a Contractor's agents or employees or any other persons (except CONSULTANT'S own employees) at a site or otherwise furnishing or performing any of a Contractor's work; or for any decision made on interpretations or clarifications of the contract documents given by CLIENT without consultation and advice of CONSULTANT. Notwithstanding the foregoing, to the extent Consultant is hired for construction management or construction supervision purposes CONSULTANT shall use its best efforts to bring matters to the attention of the CLIENT in the event CONSULTANT observes Construction activity that may be in contravention of the construction drawings, specifications and/or duties assigned to Contractor,

M. The General Conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (Document No. C700, 2002) or ODOT General Provisions (Section 100), unless both parties mutually agree to use other General Conditions.

N. Notwithstanding any contrary provision of this Agreement, CLIENT shall be reasonably permitted to object to, and request replacement of, CONSULTANT's assigned staff in the event circumstances warrant and provided CLIENT notifies CONSULTANT in writing of specified facts or outcomes that are not consistent with CLIENT's expectations prior to requesting further action by CONSULTANT.

6.02 Authorized Project Representatives

Contemporaneous with the execution of this Agreement for monthly services and then each individual Project Supplement, CONSULTANT and CLIENT shall designate specific individuals to act as CONSULTANT'S and CLIENT'S representatives with respect to the services to be performed or furnished by CONSULTANT and responsibilities of CLIENT for monthly services and under the individual Project Supplement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to a specific project on behalf of each respective party.

6.03 Design without Construction Phase Services

It is understood and agreed that if CONSULTANT'S basic services under an individual Project Supplement do not include project observation, or a review of a Contractor's performance, or any other Construction Phase services, and that such services will be provided by CLIENT or others, then CLIENT assumes all responsibility for interpretation of the contract documents and for construction observation or review and waives any claims against CONSULTANT that may be in any way connected thereto. In such a case, CONSULTANT'S basic services under the applicable individual Project Supplement will be considered completed upon completion of the Final Design Phase or Bidding Phase as outlined in Exhibit A and the individual Project Supplement.

6.04 Use of Documents

A. Upon completion or termination of this Agreement, all documents prepared by the CONSULTANT, including tracings, drawings, estimates, specification, field notes, investigations, copies of computer files and drawings, studies and reports shall become the property of and be delivered to the CLIENT. Copies of CLIENT-furnished data that may be relied upon by CONSULTANT are limited to the printed copies (also known as hard copies) that are delivered to CONSULTANT pursuant to Exhibit B. Files in electronic media format of text, data, graphics, or of other types that are furnished by CLIENT to CONSULTANT are only for convenience of CONSULTANT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. Copies of Documents that may be relied upon by CLIENT are limited to the printed copies (also known as hard copies) that are signed or sealed by CONSULTANT. Files in electronic media format of text, data, graphics, or of other types that are furnished by CONSULTANT to CLIENT are only for convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.

B. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests or procedures within 30 days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 30-day acceptance period will be corrected by the party delivering the electronic files. CONSULTANT shall not be responsible to maintain documents stored in electronic media format after acceptance by CLIENT.

C. When transferring documents in electronic media format, CONSULTANT makes no representations as to compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by CONSULTANT at the beginning of a Specific Project.

D. CLIENT may make and retain copies of Documents for information and reference in connection with use on a Specific Project by CLIENT. Such Documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Specific Project for which they were prepared or on any other project. Any such reuse or modification without written verification or adaptation by CONSULTANT, as appropriate for the specific purpose

intended, will be at CLIENT'S sole risk and without liability or legal exposure to CONSULTANT or to CONSULTANT'S subconsultants. CLIENT shall indemnify and hold harmless CONSULTANT and CONSULTANT'S subconsultants from all claims, damages, losses, and expenses, including attorneys' fees arising out of or resulting there from.

E. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

F. Any verification of adaptation of the Documents for extensions of the Specific Project for which they were prepared or for any other project will entitle the CONSULTANT to further compensation at rates to be agreed upon by CLIENT and CONSULTANT.

6.05 Insurance

A. CONSULTANT shall procure and maintain insurance as set forth in Exhibit D, "Insurance."

B. CLIENT shall require Contractors to purchase and maintain general liability and other insurance as specified in the Contract Documents and to cause CONSULTANT and CONSULTANT'S subconsultants to be listed as additional insureds with respect to such liability and other insurance purchased and maintained by Contractor for a Specific Project.

C. All policies of property insurance shall contain provisions to the effect that CONSULTANT and CONSULTANT'S subconsultants interests are covered and that in the event of payment of any loss or damage the insurers will have no rights of recovery against any of the insureds or additional insureds thereunder.

D. At any time, CLIENT may request that CONSULTANT, at CLIENT'S sole expense, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified in Exhibit D. If so requested by CLIENT, with the concurrence of CONSULTANT, and if commercially available, CONSULTANT shall obtain and shall require CONSULTANT'S subconsultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by CLIENT, and Exhibit D will be amended to incorporate these requirements.

E. CONSULTANT and CLIENT shall each procure an appropriate clause in, or endorsement on, any fire or extended coverage insurance covering any and all projects, as well as personal property, fixtures and equipment located thereon or therein, pursuant to which the parties' respective insurance companies waive subrogation or consent to a waiver of right of recovery against the other party, and each party hereby agrees that it will not make any claim against or seek to recover from the other Party for any loss or damage to its property or the property of others resulting from fire or other hazards covered by such fire and extended coverage insurance.

6.06 Termination

The obligation to provide further services under this Agreement or any individual Project Supplement may be terminated:

A. *For cause,*

1. By either party upon 90 days written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement or any individual Project Supplement here under through no fault of the terminating party.

2. - By CONSULTANT:

a) upon seven (7) days written notice if CONSULTANT believes that CONSULTANT is being requested by CLIENT to furnish or perform services contrary to CONSULTANT'S responsibilities as a licensed professional; or
b) upon seven (7) days written notice if CONSULTANT'S services under an individual Project Supplement are delayed or suspended for more than 90 days for reasons beyond CONSULTANT'S control.

c) CONSULTANT shall have no liability to CLIENT on account of such termination under Section 6.06 A.. 2. a) and b).

3. By CLIENT:

a) upon seven (7) days written notice if CLIENT believes that CONSULTANT is furnishing or performing services not authorized or that are contrary to CONSULTANT'S responsibilities as a licensed professional; or
b) upon seven (7) days written if CONSULTANT'S services under an individual Project Supplement are delayed for more than 90 days for reasons within CONSULTANT'S control.

c) CLIENT shall have no liability to CONSULTANT, beyond payment as outlined in Article 4, on account of such termination under Section 6.06 A. 3.a) and b)

4. Notwithstanding the foregoing, neither this Agreement nor any individual Project Supplement will terminate as a result of such substantial failure if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after date of receipt of the notice.

B. *For convenience,*

1. By CLIENT effective upon CONSULTANT'S receipt of written notice by CLIENT.

C. The terminating party under paragraphs 6.06. A. or 6. 06..B. may set the effective date of termination of this Agreement or any individual Project Supplement at a time up to 90 days later than otherwise provided to allow CONSULTANT to demobilize personnel and equipment, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble materials in orderly files.

6.07 Controlling Law

This Agreement is to be governed by the law of the State of Ohio. Subject to the provisions of Section 6.10, below, any and all disputes arising from the enforcement or interpretation of this Agreement shall be exclusively venued in the State Courts of Erie County, Ohio.

6.08 Nondiscrimination and Affirmative Action

The CONSULTANT agrees to take affirmative action to assure that applicants are employed, and the employees are treated during employment in a manner, which provides equal employment opportunity and eliminates any inequality based upon race, national origin, gender, sexual orientation, religion, disability, height, weight, marital status, or veteran status.

6.09 Successors, Assigns, and Beneficiaries

A. CLIENT and CONSULTANT each is hereby bound and the partners, successors, executors, administrators and legal representatives of CLIENT and CONSULTANT (and to the extent permitted by paragraph 6.09.B the assigns of CLIENT and CONSULTANT) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.
B. Neither CLIENT nor CONSULTANT may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

C. Unless expressly provided otherwise in this Agreement:

1) Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by CLIENT or CONSULTANT to any Contractor, Contractor's subcontractor, supplier, other individual entity, or to any surety for or employee of any of them.

2) All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of CLIENT and CONSULTANT and not for the benefit of any other party. The CLIENT agrees that the substance of the provisions of this paragraph, 6.09.C, shall appear in any Contract Documents prepared for any Specific Project under this Agreement.

6.10 Dispute Resolution

CLIENT and CONSULTANT agree that if a dispute between the Parties arises out of or relates to this agreement, the Parties will attempt to settle the dispute through good faith negotiations. The Parties shall meet within five (5) business days after such dispute arises to commence resolution of the dispute. If within twenty (20) business days of commencement of negotiations the direct negotiations do not resolve the dispute, the Parties agree to settle the dispute utilizing the following procedures:

A. Mediation

1. CONSULTANT and CLIENT shall jointly consult with Attorney David Schaefer, of the firm McCarthy, Lebit, Crystal & Liffman (or any other neutral mediator mutually agreeable to the Parties) whom shall serve as informal mediator of the dispute. The Parties agree to provide Mediation Position Statements to the mediator and each other at least 48 hours prior to the scheduled mediation. The mediation meeting and an agreement of the parties shall be arrived at as expeditiously as possible under the circumstances.
2. The costs of the mediation service shall be borne equally by the Parties.

B. Arbitration

1. If the dispute is not resolved by mutual agreement of the Parties within twenty (20) business days after the first mediation meeting, the Parties agree to settle via arbitration.
2. The Parties shall each select a neutral, unbiased arbitrator within five (5) business days thereafter to hear the dispute. The two (2) selected arbitrators shall then have an additional five (5) business days to agree upon, and select, a neutral and unbiased third arbitrator. Within twenty-five (25) business days of selection of the third arbitrator, the Parties shall submit the then-pending dispute to the established three (3) arbitrator panel, which arbitration shall occur at the time and place designated by the arbitration panel.
3. The decision of the arbitration panel shall be arrived at as expeditiously as possible under the circumstances, and the decision shall not be delayed by the failure or refusal of either Party to present their argument on the then-existing dispute at the place and time designated by the arbitration panel.
4. The decision of the arbitration panel shall be final and binding, and the only remedies available to the Parties shall be limited to those remedies identified in this Agreement.
5. The costs of the arbitration panel's service shall be borne equally by the Parties.

C. The mediation and arbitration procedure set out in this Article 6.10 shall survive the termination of this Agreement. But for the inclusion of this Article 6.10, neither Party would have entered into this Agreement.

6.11 Hazardous Environmental Condition

A. CLIENT represents to CONSULTANT that to the best of its knowledge a Hazardous Environmental Condition does not exist on a Site for a Specific Project, unless set forth in the individual Project Supplement.

B. CLIENT shall disclose to the best of its knowledge to CONSULTANT the existence of all Asbestos, PCB's, Petroleum, Hazardous Waste, or Radioactive Material located at or near the site of any specific project, including type, quantity and location.

C. If a Hazardous Environmental Condition is encountered or alleged, CONSULTANT shall have the obligation to notify CLIENT and, to the extent of applicable Laws and Regulations, appropriate governmental officials.

D. It is acknowledged by both parties that CONSULTANT'S scope of services in any individual Project Supplement shall not include any services related to Hazardous Environmental Condition unless specifically agreed to in an individual Project Supplement. In the event CONSULTANT or any other party encounters a Hazardous Environmental Condition not specifically identified in the individual Project Supplement, CONSULTANT may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the specific project affected thereby until CLIENT: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the site of a specific project is in full compliance with applicable laws and regulations.

E. CLIENT acknowledges that CONSULTANT is performing professional services for CLIENT and that CONSULTANT is not and shall not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the site of a specific project in connection with CONSULTANT'S activities under this Agreement.

F. If CONSULTANT'S services under any individual Project Supplement cannot be performed because of a Hazardous Environmental Condition not specifically identified in the individual Project Supplement, the existence of the condition shall justify CONSULTANT'S terminating that individual Project Supplement for cause on 30 days' notice.

6.12 Allocation of Risks

A. Indemnification

1. To the fullest extent permitted by law, CONSULTANT shall defend, indemnify and hold harmless CLIENT, CLIENT'S officers, directors, partners and employees from and against any and all costs, losses and damages (including, but not limited to reasonable fees and charges of consultants, attorneys and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of CONSULTANT or CONSULTANT'S officers, directors, partners, employees, and CONSULTANT'S consultants in the performance and furnishing of CONSULTANT'S services under this Agreement.

2. To the fullest extent permitted by law, CLIENT shall defend, indemnify and hold harmless CONSULTANT, consultants officers, directors, partners, employees, and CONSULTANT'S consultants from and against any and all costs, losses, and damages (including, but not limited to reasonable fees and charges of consultants, attorneys and other professionals and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of CLIENT or CLIENT'S officers, directors, partners, employees and CLIENT'S other consultants with respect to this Agreement.

3. To the fullest extent permitted by law, CONSULTANT'S total liability to CLIENT and anyone claiming by, through, or under CLIENT for any cost, loss or damages caused in part by the negligence of CONSULTANT and in part by the negligence of CLIENT or any other negligent entity or individual, shall not exceed the percentage share that CONSULTANT'S negligence bears to the total negligence of CLIENT, CONSULTANT, and all other negligent entities and individuals.

4. In addition to the indemnity provided under paragraph 6.12.A.2. of this Agreement, and to the fullest extent permitted by law, CLIENT shall indemnify and hold harmless CONSULTANT and its officers, directors, partners, employees, and CONSULTANT'S subconsultants from and against all costs, losses and damages (including, but not limited to all fees and charges of CONSULTANT'S attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) cause by, arising out of or resulting from a hazardous environmental condition created as a direct result of the acts or omissions of CLIENT, provided that (i) any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than completed work), including the loss of use resulting there from, and (ii) nothing in this paragraph 6.12.A.4. shall obligate CLIENT to indemnify any individual or entity from and against the consequences of that individual or entity's own negligence or willful misconduct.

B. Limitation of Consultant's Liability

1. To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of CONSULTANT and CONSULTANT'S officers, directors, partners, employees, agents, and consultants, and any of them to CLIENT and

anyone claiming by, through, or under CLIENT for any and all claims, losses, costs, or damages whatsoever arising out of, resulting from or in any way related to specific project from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied of CONSULTANT or CONSULTANT'S officers, directors, partners, employees, agents or consultants, or any of them, shall not exceed the total compensation received by CONSULTANT for the individual Project Supplement or insurance proceeds actually received to cover said loss(es) up to $2,000,000.00, whichever is greater..

6.13 Notices

Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, or by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

6.14 Applicability of Continuing Services Agreement to individual Project Supplement

The terms and conditions set forth in this Agreement apply to each individual Project Supplement as if set forth in the individual Project Supplement, unless specifically modified. In the event of conflicts between this Agreement and an individual Project Supplement, the conflicting provisions of the individual Project Supplement shall take precedence for the individual Project Supplement. The provisions of this Agreement shall be modified only by a written amendment. Such amendments shall be applicable to all individual Project Supplements issued after the effective date of the amendment if not otherwise set forth in the amendment.

6.15 Survival

All express representations, indemnifications, or limitations of liability included in this Agreement will survive its completion or termination for any reason.

6.16 Severability

Any provision or part of this Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon CLIENT and CONSULTANT, who agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

6.17 Waiver

Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

6.18 Headings

The headings used in this Agreement are for general reference only and do not have special significance.

6.19 Non-Exclusive and Non-Limiting Agreement

A. Nothing herein shall establish an exclusive relationship between CLIENT and CONSULTANT. CLIENT may enter into similar agreements with other professionals for the same or different types of services contemplated hereunder, and CONSULTANT may enter into similar or different agreements with other Clients for the same or different services as contemplated hereunder.

B. The cumulative scope of CONSULTANT'S services and CONSULTANT'S compensation as agreed to in Individual Project Supplements hereunder shall not be limited by this Agreement.

ARTICLE 7 – DEFINITIONS

7.01 Defined Terms

Wherever used in this Agreement (including the Exhibits hereto and any Individual Project Supplement) and printed with initial or all capital letters, the terms listed below have the meanings indicated, which are applicable to both the singular and plural thereof:

1. *Addenda*--Written or graphic instruments issued prior to the opening of Bids, which clarify, correct, or change the Bidding Documents.

2. *Additional Services*-- Services to be performed for or furnished to CLIENT by CONSULTANT in accordance with an Individual Project Supplement which are not included in Basic Services for that Individual Project Supplement.

3. *Agreement*--This "Master Agreement between CLIENT and CONSULTANT for Professional Services," including those Exhibits listed in Article 8 hereof.

4. *Application for Payment*--the form acceptable to CONSULTANT and CLIENT which is to be used by a contractor in requesting progress or final payments for the completion of its Work and which is to be accompanied by such supporting documentation as is required by the Contract Documents.

5. *Asbestos*-- Any material that contains more than one percent asbestos and is friable or is releasing asbestos fibers into the air above current action levels established by the United States Occupational Safety and Health Administration.

6. *Basic Services*--Specified services to be performed for or furnished to CLIENT by CONSULTANT in accordance with an Individual Project Supplement.

7. *Bid*--The offer or proposal of a bidder submitted on the prescribed form setting forth the prices for the Work to be performed.

8. *Bidding Documents*--The advertisement or invitation to Bid, instructions to bidders, the Bid form and attachments, the Bid bond, if any, the proposed Contract Documents, and all Addenda, if any.

9. *Change Order*-- document recommended by CONSULTANT, which is signed by a Contractor and CLIENT to authorize an addition, deletion or revision in the Work, or an adjustment in the Contract Price or the Contract Times.

10. *Construction Agreement*--The written instrument, which is evidence of the agreement, contained in the Contract Documents, between CLIENT and a Contractor covering the Work.

11. *Construction Contract*--The entire and integrated written agreement between CLIENT and a Contractor concerning the Work.

12. *Construction Cost*-- The cost to CLIENT of those portions of an entire Specific Project designed or specified by CONSULTANT. Construction Cost does not include costs of services of CONSULTANT or other design professionals and consultants, cost of land, rights-of-way, or compensation for damages to properties, or CLIENT'S costs for legal, accounting, insurance counseling or auditing services, or interest and financing charges incurred in connection with a Specific Project, or the cost of other services to be provided by others to CLIENT pursuant to Exhibit B of this Agreement. Construction Cost is one of the items comprising Total Project Costs.

13. *Contract Documents*-- Documents that establish the rights and obligations of the parties engaged in construction and include the Construction Agreement between CLIENT and a Contractor, Addenda (which pertain to the Contract Documents), a contractor's Bid (including documentation accompanying the Bid and any post-Bid documentation submitted prior to the notice of award) when attached as an exhibit to the Construction Agreement, the notice to proceed, the bonds, appropriate certifications, the General Conditions, the Supplementary Conditions, the Specifications and the Drawings as the same are more specifically identified in the Construction Agreement, together with all Written Amendments, Change Orders, Work Change Directives, Field Orders, and CONSULTANT'S written interpretations and clarifications issued on or after the Effective Date of the Construction Agreement. Approved Shop Drawings and the reports and drawings of subsurface and physical conditions are not Contract Documents.

14. *Contract Price* --The moneys payable by CLIENT to a Contractor for completion of the Work in accordance with the Contract Documents and as stated in the Construction Agreement.

15. *Contract Times* --The numbers of days or the dates stated in a Construction Agreement to: (i) achieve Substantial Completion, and (ii) complete the Work so that it is ready for final payment as evidenced by CONSULTANT'S written recommendation of final payment.

16. *Contractor*--An individual or entity with whom CLIENT enters into a Construction Agreement for a Specific Project.

17. *Correction Period*--The time after Substantial Completion during which a Contractor must correct, at no cost to CLIENT, any Defective Work, normally one year after the date of Substantial Completion or such longer period of time as may be prescribed by Laws or Regulations or by the terms of any applicable special guarantee or specific provision of the Contract Documents.

18. *Defective*--An adjective which, when modifying the word Work, refers to Work that is unsatisfactory, faulty, or deficient, in that it does not conform to the Contract Documents, or does not meet the requirements of any inspection, reference standard, test, or approval referred to in the Contract documents, or has been damaged prior to CONSULTANT'S recommendation of final payment.

19. *Documents*--Data, reports, Drawings, Specifications, Record Drawings, and other deliverables, whether in printed or electronic media format, provided or furnished in appropriate phases by CONSULTANT to CLIENT pursuant to this Agreement.

20. *Drawings*--That part of the Contract Documents prepared or approved by CONSULTANT, which graphically shows the scope, extent, and character of the Work to be performed by a Contractor. Shop Drawings are not Drawings as so defined.

21. *Effective Date of the Construction Agreement*--The date indicated in a Construction Agreement on which it becomes effective, but if no such date is indicated, it means the date on which the Construction Agreement is signed and delivered by the last of the two parties to sign and deliver.

22. *Effective Date of the Agreement*--The date indicated in this Agreement on which it becomes effective, but if no such date is indicated, it means the date on which the Agreement is signed and delivered by the last of the two parties to sign and deliver.

23. *Effective Date of the Individual Project Supplement*--The date indicated in the Individual Project Supplement on which it becomes effective, but if no such date is indicated, it means the date on which the Individual Project Supplement is signed and delivered by the last of the two parties to sign and deliver.

24. *CONSULTANT'S Consultants*--Individuals or entities having a contract with CONSULTANT to furnish services with respect to a Specific Project as CONSULTANT'S independent professional associates, Consultants, subcontractors, or vendors. The term CONSULTANT includes CONSULTANT'S Consultants.

25. *Field Order*--A written order issued by CONSULTANT, which directs minor changes in the Work, but which does not involve a change in the Contract Price or the Contract Times.

26. *General Conditions*--That part of the Contract Documents, which sets forth terms, conditions, and procedures that govern the Work to be performed or furnished by a Contractor with respect to a Specific Project.

27. *Hazardous Environmental Condition*--The presence at the Site of Asbestos, PCB's, Petroleum, Hazardous Waste, or Radioactive Materials in such quantities or circumstances that may present a substantial danger to persons or property exposed thereto in connection with a Specific Project.

28. *Hazardous Waste*--The term Hazardous Waste shall have the meaning provided in Section 1004 of the Solid Waste Disposal Act (42 USC Section 6903) as amended from time to time.

29. *Individual Project Supplement*--A document executed by CLIENT and CONSULTANT, including amendments if any, stating the scope of services, CONSULTANT'S compensation, times for performance of services and other relevant information for a Specific Project.

30. *Laws and Regulations; Laws or Regulations*--Any and all applicable laws, rules, regulations, ordinances, codes, standards, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.

31. *PCB's*--Polychlorinated biphenyls.

32. *Petroleum*--Petroleum, including crude oil or any fraction thereof which is liquid at 32 degrees Fahrenheit and 14.7 pounds per square inch absolute, such as fuel oil, oil sludge, oil refuse, gasoline, kerosene, and oil mixed with other non-Hazardous Waste and crude oils.

33. *Radioactive Materials*--Source, special nuclear, or byproduct material as defined by the Atomic Energy Act of 1954 (42 USC Section 2001 et seq.) as amended from time to time.

34. *Record Drawings*--The Drawings as issued for construction on which CONSULTANT, upon completion of the Work, has shown changes due to Addenda or Change Orders and other information which CONSULTANT considers significant based on record documents furnished by Contractor to CONSULTANT and which were annotated by Contractor to show changes made during construction.

35. *Reimbursable Expenses*--The expenses incurred directly by CONSULTANT in connection with the performing or furnishing of Basic and Additional Services for a Specific Project for which CLIENT shall pay CONSULTANT as indicated in Exhibit C or an Individual Project Supplement.

36. *Resident Project Representative*--The authorized representative, if any, of CONSULTANT assigned to assist CONSULTANT at the Site of a Specific Project during the Construction Phase. The Resident Project Representative with be CONSULTANT'S agent or employee and under CONSULTANT'S supervision. As used herein, the term Resident Project Representative includes any assistant of Resident Project Representative agreed to by CLIENT. The duties and responsibilities of the Resident Project Representative will be as set forth in each Individual Project Supplement.

37. *Samples*--Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and which establish the standards by which such portion of the Work will be judged.

38. *Shop Drawings*--All drawings, diagrams, illustrations, schedules, and other data or information, which are specifically prepared or assembled by or for a Contractor and submitted by a Contractor to CONSULTANT to illustrate some portion of the Work.

39. *Site*--Lands or areas indicated in the Contract Documents for a Specific Project as being furnished by CLIENT upon which the Work is to be performed, rights-of-way and easements for access thereto, and such other lands furnished by CLIENT, which are designated for use of a Contractor.

40. *Specifications*--That part of the Contract Documents prepared by CONSULTANT consisting of written technical descriptions of materials, equipment, systems, standards, and workmanship as applied to the Work to be performed by a Contractor and certain administrative details applicable thereto.

41. *Specific Project*--An undertaking of CLIENT as set forth in an Individual Project Supplement.

42. *Substantial Completion*--The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of CONSULTANT, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms "substantially complete" and "substantially completed" as applied to all or part of the Work refer to Substantial Completion thereof.

43. *Supplementary Conditions*--That part of the Contract documents which amends or supplements the General Conditions.

44. *Total Project Costs*--The sum of the Construction Cost, allowances for contingencies, the total costs of services of CONSULTANT or other design professionals and consultants, cost of land, rights-of-way, or compensation for damages to properties, or CLIENT'S costs for legal, accounting, insurance counseling or auditing services, or interest and financing charges incurred in connection with a Specific Project, or the cost of other services to be provided by others to CLIENT pursuant to Exhibit B of this Agreement.

45. *Work*--The entire completed construction or the various separately identifiable parts thereof required to be provided by a Contractor under Contract Documents for a Specific Project. Work includes and is the result of a Contractor performing or furnishing labor, services, and documentation necessary to produce such construction and furnishing, installing, and incorporating all materials and all equipment

into such construction, all as required by the applicable Contract Documents.

46. *Work Change Directive*--A written directive to a Contractor signed by CLIENT upon recommendation of the CONSULTANT, ordering an addition, deletion, or revision in the Work, or responding to differing or unforeseen subsurface or physical conditions under which the Work is to be performed or to emergencies. A Work Change Directive will not change the Contract Price or the Contract Times but is evidence that the parties expect that the change directed or documented by a Work Change Directive will be incorporated in a subsequently issued Change Order following negotiations by the parties as to its effect, if any, on the Contract Price or Contract Times.

47. *Written Amendment*--A written amendment of the Contract Documents signed by CLIENT and a Contractor on or after the Effective Date of a Construction Agreement and normally dealing with the non-consulting or non-technical rather than strictly construction-related aspects of the Contract Documents.

ARTICLE 8 - EXHIBITS AND SPECIAL PROVISIONS

8.01 Exhibits

A. Schedule of CONSULTANT'S Services
B. Schedule of CLIENT'S Responsibilities
C. Payments to CONSULTANT
D. Insurance

Attachments

Attachment 1 to Exhibit A
Attachment 2 to Exhibit A

8.02 Total Agreement

A. This Agreement (consisting of pages 1 to 33 inclusive, together with the Exhibits identified as included above) constitutes the entire agreement between CLIENT and CONSULTANT and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

City of Huron	**OHM Advisors**
CLIENT	CONSULTANT
Name:	Russ Critelli, PE, PMP
Title:	Principal
Date	Date

Scope of Services and Fee Schedule is included with **Attachment 2 of Exhibit A**.

Part 1 – Scope of Services for Project Supplements, as applicable.

A1.01 ***Study and Report Phase***

A. Upon written authorization from CLIENT, CONSULTANT shall:

1. Consult with CLIENT to define and clarify CLIENT'S requirements for a Specific Project and available data.

2. Provide necessary field surveys and topographic and utility mapping for design purposes. Utility mapping will be based upon information obtained from utility companies.

3. Advise CLIENT as to the necessity of CLIENT'S providing data or services of the types described in Exhibit B, which are not part of CONSULTANT'S basic services, and, if requested, assist CLIENT in obtaining such data and services.

4. Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of a Specific Project designed or specified by CONSULTANT, including but not limited to mitigating measures identified in the environmental assessment.

5. Identify and evaluate the number of alternate solutions available to CLIENT listed in the individual Project Supplement for a Specific Project, and, after consultation with CLIENT, recommend to CLIENT those solutions, which in CONSULTANT'S judgment meet CLIENT'S requirements for a Specific Project.

6. Prepare a report (the "Report/Base Plans") which will, as appropriate, contain schematic layouts, sketches and conceptual design criteria with appropriate exhibits to indicate the agreed-to requirements, considerations involved, and

   those alternate solutions available to CLIENT which CONSULTANT recommends.

7. Furnish the number of review copies of the Report/Base Plans to CLIENT within the time period set forth in the individual Project Supplement and review it with CLIENT.

8. Revise the Report/Base Plans in response to CLIENT'S and other parties' comments, as appropriate, and furnish the number of final copies of the revised Report/Base Plans to the CLIENT within the time period set forth in the individual Project Supplement.

B. CONSULTANT'S services under the Study and Report Phase will be considered complete on the date when the final copies of the revised Report/Base Plans have been delivered to CLIENT.

A1.02 ***Preliminary Design Phase***

A. After determination by CLIENT of the scope, extent, character or design requirements of a Specific Project, including the acceptance with any specific modifications by CLIENT of CONSULTANT'S Report/Base Plans, if any, from a preceding phase or Specific Project, and upon written authorization from CLIENT to provide Preliminary Design Phase Services, CONSULTANT shall:

1. On the basis of the above acceptance, selection and authorization, prepare Preliminary Design Phase documents consisting of final design criteria, preliminary drawings, outline specifications and written descriptions of a Specific Project.

2. Advise CLIENT if additional reports, data, information, or services of the types described in Exhibit B are necessary and assist CLIENT in obtaining such reports, data, information, or services.

3. Based on the information contained in the Preliminary Design Phase documents, submit a current opinion of probable Construction Costs.

4. Furnish the Preliminary Design Phase documents to and review them with CLIENT.

5. Submit to CLIENT the number of final copies of the Preliminary Design Phase documents and revised opinion of probable Construction Costs within the time period set forth in the individual Project Supplement.

6. CONSULTANT'S services under the Preliminary Design Phase will be considered complete on the

date when final copies of the Preliminary Design Phase documents have been delivered to CLIENT.

A1.03 ***Final Design Phase***

A. After determination by CLIENT of the scope, extent, character, or design requirements of a Specific Project, including the acceptance of any specific modifications by CLIENT of a preceding phase or Specific Project, and upon written authorization from CLIENT to provide Final Design Phase Services, CONSULTANT shall:

1. On the basis of the above acceptance, direction, and authorization, prepare final drawings indicating the scope, extent, and character of work to be performed and furnished by Contractor. Specifications and special provisions will be prepared, where appropriate, in general conformance with the [Ohio Department of Transportation Construction Materials and Specifications].

2. Provide technical criteria, written descriptions, and design data for CLIENT'S use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design of a Specific Project and assist CLIENT in consultations with appropriate authorities.

3. Provide CLIENT a current opinion of probable Construction Costs.

4. Prepare and furnish Bidding Documents for review and approval by CLIENT, its legal counsel, and other advisors, as appropriate, and assist CLIENT in the preparation of other related documents.

5. Submit the number of final copies of the Bidding Documents and a current opinion of probable Construction Cost to CLIENT with the time period set forth in the individual Project Supplement.

B. CONSULTANT'S services under the Final Design Phase will be considered complete on the date when the submittals required by paragraph A1.03.A.5. have been delivered to CLIENT.

A1.04 ***Bidding Phase***

A. Upon written authorization from CLIENT to provide Bidding Phase Services, CONSULTANT shall:

1. Assist CLIENT in advertising for and obtaining bids or negotiating proposals for the work and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-Bid conferences, if any, and receive and process Contractor deposits or charges for the Bidding Documents.

2. Issue addenda as appropriate to clarify, correct, or change the Bidding Documents.

B. The Bidding Phase will be considered complete upon commencement of the construction phase or upon cessation of negotiations with prospective Contractors (except as may be required) if Exhibit E (Notice of Acceptability of Work) is a part of the individual Project Supplement.

A1.05. ***Construction Phase***

A. Upon written authorization from CLIENT to provide Construction Phase Services, CONSULTANT shall:

1. *General Administration of Construction Contract*. Consult with CLIENT and act as CLIENT'S representative as provided in the General Conditions. The extent and limitations of the duties, responsibilities and authority of CONSULTANT as assigned in said General Conditions shall not be modified, except as CONSULTANT may otherwise agree in writing. All of CLIENT'S instructions to Contractor will be issued through CONSULTANT, who shall have authority to act on behalf of CLIENT in dealings with Contractor to the extent provided in this Agreement and said General Conditions except as otherwise provided in writing.

2. *Resident Project Representative (RPR).* Provide the services of an RPR at the site of the Specific Project to assist the CONSULTANT and to provide more extensive observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth in the individual Project Supplement. Exhibit D "Duties, Responsibilities and Limitations of Authority of Resident Project Representative," shall be modified for the individual Project Supplement. The furnishing of such RPR's services will not extend CONSULTANT'S responsibilities or authority beyond the specific limits set forth elsewhere in this Agreement.

3. Selecting Independent Testing Laboratory. Assist CLIENT in the selection of an independent testing laboratory perform the services identified in paragraph B2.01.0.

4. Pre-Construction Conference. Participate in a pre-construction conference prior to commencement of work at the site.

5. Baselines and Benchmarks. As appropriate, establish baselines and benchmarks for locating the work, which in CONSULTANT'S judgment are necessary to enable Contractor to proceed, unless Contractor staking is included in Contractor's contract.

6. Visits to Site and Observation of Construction. In connection with observations of work in progress:

   a. Make visits to the site at intervals appropriate to the various stages of construction, as CONSULTANT deems necessary, in order to observe as an experienced and qualified design professional the progress and quality of the work. Such visits and observations by CONSULTANT, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of the work in progress or to involve detailed inspections of the work in progress beyond the responsibilities specifically assigned to CONSULTANT in the individual Project Supplement and the contract documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the work based on CONSULTANT'S exercise of professional judgment as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and such observations, CONSULTANT will determine in general if Contractor's work is proceeding in accordance with the contract documents, and CONSULTANT shall keep the CLIENT informed of the progress of the work.
   b. The purpose of CONSULTANT'S visits to, and representation by the Resident Project Representative, if any, at the site of the Specific Project, will be to enable CONSULTANT to better carry out the duties and responsibilities assigned to and undertaken by CONSULTANT during the construction phase, and, in addition, by the exercise of CONSULTANT'S efforts as an experienced and qualified design professional, to provide for CLIENT a greater degree of confidence that the completed work will conform in general to the contract documents and that the integrity of the design concept of the completed project as a functioning whole as indicated in the contract documents has been implemented and preserved by Contractor. CONSULTANT shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over the work, nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor, for safety precautions and programs incident to the work, or for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the work. Accordingly, CONSULTANT neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the contract documents.

7. Defective Work. Have authority to disapprove or reject Contractor's work while it is in progress if, on the basis of such observations, CONSULTANT believes that such work will not produce a completed project that conforms generally to the contract document or that it will prejudice the integrity of the design concept of the completed project as a functioning whole as indicated in the contract documents.

8. Clarifications and Interpretations; Field Orders. Issue necessary clarifications and interpretations of the contract documents as appropriate to the orderly completion of the work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the contract documents. CONSULTANT may issue field orders authorizing minor variations from the requirements of the contract documents.

9. Change Orders and Work Change Directives. Recommend change orders and work change directives to CLIENT, as appropriate, and prepare change orders and work change directives as required.

10. Shop Drawings and Samples. Review and approve or take other appropriate action in respect to shop drawings and samples and other data which Contractor is required to submit, but only for conformance with the information given in the contract documents and compatibility with the design concept of the completed project as a functioning whole as indicated in the contract documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto. CONSULTANT has an obligation to meet any Contractor's submittal schedule that has earlier been acceptable to CONSULTANT.

11. Inspections and Tests. Require such special inspections or tests of the work as deemed reasonably necessary, and receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the contract documents. CONSULTANT'S review of such certificates will be for the purpose of determining that the results certified indicate compliance with the contract documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the contract documents. CONSULTANT shall be entitled to rely on the results of such tests.

12. Disagreements between CLIENT and Contractor. Render formal written decisions on all claims of CLIENT and Contractor relating to the acceptability of Contractor's work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of Contractor's work. In rendering such decisions, CONSULTANT shall be fair and not show partiality to CLIENT or Contractor and shall not be liable in connection with any decision rendered in good faith in such capacity.

13. Applications for Payment. Based on CONSULTANT'S observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:
    a. Determine the amounts that CONSULTANT recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute CONSULTANT'S representation to CLIENT, based on such observations and review, that, to the best of CONSULTANT'S knowledge, information and belief, the work has progressed to the point indicated, the quality of such is generally in accordance with the contract documents (subject to an evaluation of the work as a functioning whole prior to or upon substantial completion, to the results of any subsequent tests called for in the contract documents and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is CONSULTANT'S responsibility to observe the work. In the case of unit price work, CONSULTANT'S recommendations of payment will include final determinations of quantities and classifications of the work (subject to any subsequent adjustments allowed by the contract documents). The responsibilities of CONSULTANT contained in paragraph A1.05.A.6.a. are expressly subject to the limitations set forth in paragraph A1.05.A.6.b and other express or general limitations in this Agreement and elsewhere.
    b. By recommending any payment, CONSULTANT shall not thereby be deemed to have represented that observations made by CONSULTANT to check the quality or quantity of the work as it is performed and furnished have been exhaustive, extended to every aspect of the work in progress, or involved detailed inspections of the work beyond the responsibilities specifically assigned to CONSULTANT in this Agreement and the contract documents. Neither CONSULTANT'S review of the work for the purposes of recommending payments nor CONSULTANT'S recommendations of any payment including final payment will impose on CONSULTANT responsibility to supervise, direct, or control the work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with laws and regulations applicable to the work. It will also not impose responsibility on CONSULTANT to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the contract price, or to determine that title to any portion of the work in progress, materials, or equipment has passed to CLIENT free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between CLIENT and Contractor that might affect the amount that should be paid.

14. Contractor's Completion Documents.

    a. Receive and review maintenance and operating instructions, schedules, and guarantees.

    b. Receive bonds, certificates, or other evidence of insurance not previously submitted and required by the contract documents, certificates of inspection, tests and approvals, shop drawings, samples and other data approved as provided under paragraph A1.05.A.10, and the annotated record documents which are to be assembled by Contractor in accordance with the contract documents to obtain final payment. The extent of such CONSULTANT'S review will be limited as provided in paragraph A1.05.A.10.

    c. CONSULTANT shall transmit these documents to CLIENT.

15. Substantial Completion. Promptly after notice from Contractor that Contractor considers the entire work ready for its intended use, in company with CLIENT and Contractor, conduct an inspection to determine if the work is substantially complete. If after considering any objectives of CLIENT, CONSULTANT considers the work substantially complete, CONSULTANT shall deliver a certificate of Substantial Completion to CLIENT and Contractor.

16. Final Notice of Acceptability of the Work. Conduct a final payment inspection to determine if the completed work of contract is acceptable so that CONSULTANT may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, CONSULTANT shall also provide a notice in the form attached hereto as Exhibit E ("Notice of Acceptability of

Work") that the work is acceptable (subject to the provisions of paragraph A1.05.A.14.b.) to the best of CONSULTANT'S knowledge, information, and belief and based on the extent of the services provided by CONSULTANT under this Agreement.

B. Duration of Construction Phase. The construction phase will commence with the execution of the first Construction Agreement for a Specific Project or any part thereof and will terminate upon written recommendation by CONSULTANT for final payment to Contractors. If a Specific Project involves more than one prime contract as indicated in the individual Project Supplement. Construction Phase services may be rendered at different times in respect to the separate contracts.

C. Limitation of Responsibilities. CONSULTANT shall not be responsible for the acts of omissions of any Contractor, or of any of their subcontractors, suppliers, or of any other individual or entity performing or furnishing any of the work. CONSULTANT shall not be responsible for failure of any Contractor to perform or furnish the work in accordance with the contract documents.

A1.06 ***Post-Construction Phase***

A. Upon written authorization from CLIENT to begin post-construction phase services, CONSULTANT shall:

1. Together with CLIENT, visit the Specific Project to observe any apparent defects in the Work, assist CLIENT in consultations and discussions with Contractor concerning correction of any such defects, and make recommendations as to replacement or correction of Defective Work, if present.

2. In company with CLIENT or CLIENT'S representative, provide an inspection of the Specific Project within one month before the end of the Correction Period to ascertain whether any portion of the Work is subject to correction.

B. The Post-Construction Phase services may commence during the Construction Phase and, if not otherwise modified in the individual Project Supplement, will terminate at the end of the Correction Period.

<u>Part 2 – Additional Services</u>

A2.01 ***Additional Services Requiring CLIENT'S Authorization in Advance***

A. If authorized in writing and in advance by CLIENT, CONSULTANT shall furnish or obtain from others Additional Services of the types listed below. These services will be paid for by CLIENT as indicated in an individual Project Supplement.

1. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans or advances in connection with a Specific Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for a Specific Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of a Specific Project.

2. Services to make measured drawings of or to investigate existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by CLIENT.

3. Services resulting from significant changes in the scope, extent, or character of the portions of a Specific Project designed or specified by CONSULTANT or its design requirements including, but not limited to, changes in size, complexity, CLIENT'S schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date of the individual Project Supplement or are due to any other causes beyond CONSULTANT'S control.

4. Services resulting from CLIENT'S request to evaluate additional Study and Report Phase alternative solutions beyond those identified in paragraph A1.01.A.4.

5. Services required as a result of CLIENT'S providing incomplete or incorrect project information with respect to Exhibit B.

6. Providing renderings or models for CLIENT'S use.

7. Providing construction surveys and staking to enable a Contractor to perform its work other than as required under paragraph A1.05.A.5, and any type of property surveys or related Consulting services needed for the transfer of interests in real property; and providing other special field surveys.

8. Providing Construction Phase services beyond the Contract Times set forth in the individual Project Supplement.

9. Providing assistance in resolving any Hazardous Environmental Condition in compliance with current Laws and Regulations.

10. Preparing and furnishing to CLIENT, in the format agreed to, Record Drawings showing appropriate record information based on project annotated record documents received from Contractor.

11. Preparing to serve or serving as a CONSULTANT or witness for CLIENT in any litigation, arbitration or other dispute resolution process related to a Specific Project.

12. Services in connection with Work Change Directives and Change Orders to reflect changes requested by CLIENT so as to make the compensation commensurate with the extent of the Additional Services rendered.
13. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.

14. Additional or extended services during construction made necessary by (a) a significant amount of defective, neglected or delayed Work by a Contractor, or (b) default by a Contractor.

15. Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of any part of the Work on a Specific Project by CLIENT prior to its Substantial Completion.

16. Evaluating an unreasonable claim or an excessive number of claims or requests for information submitted by a Contractor or others in connection with the Work on a Specific Project.

17. Other services performed or furnished by CONSULTANT not otherwise provided for in this Agreement or an individual Project Supplement.

A2.02 ***Additional Services Not Requiring CLIENT'S Authorization in Advance***

A. CONSULTANT shall perform or furnish, without requesting or receiving specific advance authorization from CLIENT, the Additional Services of the types listed below. CONSULTANT shall advise CLIENT in writing within seven days after beginning any such Additional Services. If CLIENT does not want CONSULTANT to continue to perform or furnish the services, CLIENT shall notify CONSULTANT in writing to cease, and CONSULTANT shall comply.

1. Additional or extended services during construction made necessary by (a) emergencies endangering the Work, (b) an occurrence of a Hazardous Environmental Condition, (c) Work damaged by fire or other cause during construction, or (d) acceleration of the progress schedule involving services beyond normal working hours.

ATTACHMENT 1

This is an individual **PROJECT SUPPLEMENT** consisting of ____ pages,
referred to in and part of the **Continuing Services Agreement** between
CLIENT and **CONSULTANT** for **Professional Services** dated
_____, 202__.

Project Supplement No. _____

In accordance with paragraph 1.01 of the Continuing Services Agreement between CONSULTANT and CLIENT for Professional Services dated _____ ("Agreement"), CONSULTANT and CLIENT agree as follows:

Specific Project Data

A. Title:_____

B. Description:_____
_____

1. Services of CONSULTANT

- See attached proposal dated _____.

2. CLIENT'S Responsibilities

3. Subconsultants:

4. Other Modifications to Continuing Services Agreement:

5. Attachments:

6. Documents Incorporated By Reference:

Approval and Acceptance: Approval and acceptance of this individual Project Supplement No. ____, including the attachments listed above, shall incorporate this document as part of the Continuing Services Agreement. CONSULTANT is authorized to begin performance upon its receipt of a copy of this individual Project Supplement signed by CLIENT.

The effective date of this individual Project Supplement No. ____ is _____, 202__.

[_____]	**OHM Advisors**
CLIENT	CONSULTANT
_____	_____
Name	Name
Title	Title
_____	_____
Date	Date

CHANGE To Attachment 1 in footer

This is **THE SCOPE OF SERVICES AND FEE SCHEDULE** referred to in and part of the **Continuing Services Agreement** between **CLIENT** and **CONSULTANT** for **Professional Services** dated _____, 202__.

Outline

Outline 20

Identification 20

Task #1 Municipal Engineering Services 21

Task #2 General Engineering Services 22

Task #3 Professional Services Contracts 23

Task #4 Private Sector Development 26

Fee Schedule 27

Table for Task 1 and Task 2 28

Identification

The parties of the Agreement shall be referred to within this document as follows:

- "Municipality" shall refer to the City of Huron, Erie County, Ohio
- "OHM" shall refer to Orchard, Hiltz & McCliment, Inc., dba OHM Advisors

Task #1 Municipal Engineering Services

- ***Overview***:
  - OHM will provide a Professional Engineer, registered in the State of Ohio, as well as an Engineering Rep. to the Municipality for the purposes of handling the City Engineer duties (per City Ordinance, Chapter 147), and also in accordance with the *Scope of Services* and *Fee for Services* listed below.
    - OHM shall perform these services as a private Consultant.
    - OHM is not a "Public Official" or "Public Employee", nor does OHM have any supervisory control over any Municipality staff.
    - OHM is not a public official or public employee however, it acknowledges those serving the municipality are subject to various laws regulating conduct of public officials, including but not limited to, Ohio Sunshine Laws, Ohio Ethics Laws, etc. A representative of OHM will serve in the official capacity of City Engineer and the City will require that person to take an Oath of Office.
    - OHM shall report directly to the City Manager, or his/her designee.

- ***Scope of Services***:
  - This includes all City Engineer duties as detailed in the Ordinance referenced above.
  - This also includes all hours, duties, services, funding applications and/or reports listed in the Table on Page 24, which are marked with an "X", denoting that those services are included in the price listed for Task #1 on the *Fee Schedule*.
  - 24 hours per week (average) @ (50 weeks/year) is anticipated to provide these services.

- ***Fee for Services***:
  - OHM shall invoice monthly, in accordance with the *Fee Schedule*, for Task #1 services.
    - Fee shall be set for each entire calendar year of the contract as noted in the Table.

Task #2 General Engineering Services (GES) (As Authorized)

- ***Overview***:
  - This Task allows the Municipality flexibility in determining what services are included in Task #1 versus what services are included as optional services under Task #2.
    - As described under Task #1 those services marked with an "X" (see Table on Page 24) are included in the fee for services under Task #1 Municipal Engineering Services.
  - Task #2, General Engineering Services (GES) allows the Municipality to contract with OHM for specific additional services, upon request of the Municipality and subject to approval by Municipality, following its authorized purchasing procedures.
  - The Table on Page 24 is intended to provide a list of typical services that the Municipality may need from OHM. This is not intended to be an all-inclusive list, but rather a guide as to the type of services that OHM can provide, upon request, along with the approximate fee for that service.

- ***Scope of Services***:
  - At the request of the Municipality, OHM shall provide specific Task #2 services.
  - OHM shall prepare a scope of services and fee for the specific work requested by Municipality.
  - Upon authorization by the Municipality, OHM shall perform services in accordance with the scope, schedule, and budget proposed.

- ***Fee for Services:***
  - OHM shall invoice monthly for work completed on GES Tasks.
  - Fee shall be based on final authorized proposal subject to approval by the Municipality following its purchasing procedures.

Task #3 Professional Services (Public Projects)

- ***Overview*:**
  - This task allows the Municipality to hire OHM under a separate contract to provide Professional Services on public projects within the Municipality.
  - The Municipality shall follow its own selection process to contract with OHM for these services, or, in the alternative, may follow the QBS process to determine if OHM is the most qualified, to perform professional services for the specified contract.

- ***Scope of Services:***
  - This Task covers Professional Services, such as:
    - Pre-Design Services (Survey, Environmental, Traffic, Geotechnical, Planning, etc.)
    - Reports & Studies (Flood Studies, Traffic Studies, Environmental Studies, etc.)
    - Architectural, Engineering, and Planning Design Services (Plans & Specifications)
    - Public Bidding & Award Services
    - Construction Administration, Management, Inspection & Testing (CA/CM/CI)
    - Criteria Engineer/Architect Services (per ORC 153.692)
    - GIS Services
  - Typical Architectural, Engineering, and Planning Design Projects requiring Professional Services:
    - Streets, Waterlines, Sanitary Sewers, Storm Sewers, Bridges and Culverts
    - Downtown redevelopment, trails, parks, and recreation
    - Police, fire, and administrative/municipal buildings, and facilities
    - Other publicly owned infrastructure projects
  - Professional Services Contracts shall have the following:
    - Detailed Scope of Services, Itemized Pricing, and Project Schedule
    - No work shall commence without written authorization to proceed by Municipality

- ***Fee for Services:***
  - For Design Services Contracts, see attached Design Engineering & Bidding Services Fee Structure.
  - For Construction Engineering Contract, see attached Construction Engineering Services Fee Structure.
  - OHM shall invoice monthly for work completed on Professional Services Contracts.
  - If changes in the Scope of Services for a project are made necessary, a revised price proposal and schedule shall be provided to Municipality for approval, prior to proceeding with the work.

Design Engineering & Bidding Services Fee Structure

Construction Cost	Maximum Fee	Scope of Services
	PART "A"	**Public Infrastructure Design & Bidding**
$0 to $100,000	15% Max	Public Infrastructure Design, Including: 1) Streets, Bike Paths, Sidewalks, Parking Lots 2) Storm Sewers & Stormwater Management 3) Waterlines (Distribution & Transmission) 4) Sanitary Sewers (Collection & Interceptors) 5) Specifications, Details, Calculations, etc. 6) Utility Coordination, Permits, etc. Public Bidding, Including: 1) Official Engineer's Cost Estimate 2) Preparation of Contract Bid Documents 3) Pre-Bid Meetings 4) Addendums & Clarifications 5) Public Bid Opening 6) Recommend Award of Contract
$100,000 to $500,000	12% of $100,000 + 10% Over $100,000	
Over $500,000	10% of $500,000 + 8% Over $500,000	
	PART "B"	**Specialty Design Services**
	TBD (Project Area)	Surveying (Topographic, Boundary, & R/W)
	TBD (# Parcels)	Surveying (R/W Plans, Easements, Plats)
	TBD (Study Area)	Traffic (Counts, Reports, Studies)
	TBD (Subconsultant)	Geotechnical (Reports & Boring Logs)
	TBD (Subconsultant)	Environmental (Reports, Studies, Permits)
	TBD (Subconsultant)	Property Appraisal & Acquisition
	PART "C"	**Complexity Adjustment**
	Deduct 3%	Pavement Resurfacing Projects Only
	Add 3%	ODOT LPA Projects
	Add 5%	Structural (Bridges, Culverts, Retaining Walls)
	Add 5%	Wastewater Treatment Plant Projects
	Add 5%	Water Treatment Plant Projects
	NOTE	****Part C adjustment applied to Part "A" Fee Only**
Total Project Fee = Part "A" + Part "B" + Part "C"		

Construction Engineering Services Fee Structure

Construction Cost	Maximum Fee	Scope of Services
	PART "A"	**Construction Engineering Services**
$0 to $100,000	12% Max	Pre-Construction Services Pre-Construction Meeting Project Schedules, Shop Drawings, etc. Construction Services Daily Inspection Reports, Quantities, Pay Requests, RFI's, Prevailing Wage, etc. Post-Construction Services Final Punch List & Release of Retainage Final Affidavits, As-Builts, Maintenance Bond
$100,000 to $500,000	10% of $100,000 + 8% Over $100,000	
Over $500,000	8% of $500,000 + 7% Over $500,000	
	PART "B"	**Specialty Services**
	TBD (Subconsultant)	Testing (Concrete, Asphalt, Soils, Pipe, Materials)
	PART "C"	**Complexity Adjustment**
	Deduct 3%	Pavement Resurfacing Projects Only
	Add 3%	ODOT LPA Projects
	Add 5%	Structural (Bridges, Culverts, Retaining Walls)
	Add 5%	Wastewater Treatment Plant Projects
	Add 5%	Water Treatment Plant Projects
	NOTE	****Part C adjustment applied to Part "A" Fee Only**
Total Project Fee = Part "A" + Part "B" + Part "C"		

Task #4 Private Sector Development Services

- ***Overview*:**
  - This task allows the Municipality to hire OHM to perform plan review and construction inspection on private sector development projects within Municipality.
    - For Conflict of Interest reasons, OHM shall not provide services to the private sector for developments within Municipality.
  - OHM will not perform services on behalf of any private development project within the Municipality, exclusive of the professional engineering services being performed as directly authorized by the Municipality.
  - OHM will utilize the Professional Review Account (PRA) Program to provide professional services representation on behalf of Municipality, for Private Sector Development Projects.
  - **Professional Review Account (PRA) Program Overview**:
    - OHM shall work with the Municipality to setup the PRA Account.
    - On behalf of the Municipality OHM shall:
      - Request an initial deposit to the PRA Account by the Developer/Owner/Representative
      - Request additional deposits to the PRA Account, throughout the duration of the project, as necessitated by project costs.
      - Grant no approvals until all requested deposits are made.
    - The cost of the PRA services shall be tracked and itemized for invoicing to Municipality.
    - Municipality shall pay OHM for such services via the PRA Account deposits.
    - In the event that Deposits are not received in a timely manner, Municipality and OHM shall work cooperatively to seek deposits via other means, including direct communications regarding past due deposits, stopping work on the project, collections, etc.

- ***Scope of Services:***
  - On behalf of the Municipality OHM shall:
    - Review construction plans, plats, easements, surveys, etc., required for the construction of new developments, utilities, building additions, etc.
    - Provide construction phase administration services, including pre-construction meetings, shop drawing review, progress meetings, punch-list items, etc.
    - Provide construction inspection and testing services to verify that the public infrastructure is being constructed to Municipality standards.
    - Coordinate with the bonding companies and financial institutions for assurance that the construction will be properly completed.

- ***Fee for Services:***
  - OHM shall invoice monthly for work completed on Private Sector Development task(s).
  - The deposit-based system (PRA) is set up so that the Developer/Owner/Representative pays in advance for all professional services reviews. Since all fees should be paid via the PRA Account, there should be no net cost to the Municipality.
  - Fees to perform professional reviews, construction phase administration, and inspection will be charged at OHM's standard hourly rates.
  - Authorization and implementation of this fee is subject to applicable city ordinances.

Fee Schedule Summary

Task	*Description*	*2021*	*2022*
Task #1	***Municipal Engineering Services***	*$7,000/month* *$84,000/year*	*$7,210/month* *$86,520/year*
Task #2	***General Engineering Services***	*Specific Contract for each Project* *(Separate Approval Required)*	
Task #3	***Professional Services Contracts***	*Specific Contract for each Project* *(Separate Approval Required)*	
Task #4	***Private Sector Developments***	*No Net Cost to Municipality* *(100% Developer Cost)*	

Executive Summary of Tasks:

Task #1: This includes the City Engineer role as outlined in City Ordinance and the scope of services outlined in this proposal.

Task #2: This includes those small tasks and small projects (under 50K) that OHM, with its intimated knowledge of the Municipality and its infrastructure, can perform more efficiently and cost effectively than others, and therefore is to the benefit of the Municipality from the standpoint of cost savings and timely response.

Task #3: This includes the ability for the Municipality to hire OHM for the purposes of Pre-design, Design, and/or Construction Engineering Services on public infrastructure projects such as Building, Parks & Recreation, Streets, Public Utilities, and other publicly owned infrastructure or publicly funded projects of any type.

Task #4: This task provides for professional plan review and construction phase services for Private Sector Developments within the Municipality.

Table for Task 1 and Task 2

Task 1 (As Noted)	Task 2 (If Auth.)	Value (Approx.)	SCOPE OF SERVICES (For Task 1 & Task 2, As Marked with an "X")
			Technical Advisor (40 Hours / Month)
X		$4,000 Per Month	Provide technical support to the City Manager or his/her designee on all engineering-related issues involving Municipality.
			Provide a monthly report to the City Manager & Council
			Coordinate with County, Regional, State, and Federal Agencies on all engineering-related issues involving Municipality.
			Office Hours at Municipality (60 Hours/Month)
X		$6,000 Per Month	Coordinate with Municipality's Administration and Council Members on engineering-related topics pertinent to their department, ward, residents, etc. (hours will be performed on-site or City Hall, as applicable)
			Attend Council, Committee, Planning, Zoning, BZA, and other Special meetings, at the request of Municipality.
			5-year Capital Improvement Plan (CIP)
X		$1,000 Per Month	Maintain a 5-Year CIP for Municipality-owned Infrastructure • Develop Priority Levels, Sketches, Cost Estimates, & Funding Sources • Coordinate with Funding Agencies regularly to support the CIP
			Funding Applications
X		$500 Per Month (Per App)	To support the goals of the Municipality's CIP, Apply for Grants & Low Interest loans from various County, State, Federal and Regional Agencies. • Funding sources: CDBG, OPWC, ODNR, FEMA, EPA, OWDA, & ODOT • This effort allows Municipality to leverage local funds 3 to 4 times. • Includes Application, Research, Concept Plan, Cost Estimate, etc.
	X	$250 Avg Per Month (Per App)	Some Funding Applications Detailed Architectural Plans, Engineering Plans, Reports, and/or Certified Cost Estimates. The costs for these supporting documents can be significant. (estimate provided – final TBD)
			Pavement Condition Ratings (PCR) (41 Miles of Streets)
	X	$750 Per Month	Maintain Pavement Condition Ratings of all streets in Municipality. • This supports Capital Improvement Planning, Funding Efforts, and planning of Annual Paving Programs. Results can be tailored to fit GIS, Asset Management Plans, and Cost Estimating programs. • $8,200 to perform all field analysis and update PCR maps.
			Annual Reports
	X	$300 Per Month	The following annual reports are required for the Municipality: • EPA MS4 Storm Water Annual Report (as required)
			EPA MS4 Stormwater Management Program
	X	$2,000 Per Month	Assist the municipality with EPA MS4 best management practices (BMPs) to stay in compliance with the annual permit. • Minimum Control Measures 1 thru 6 (as needed)
			Miscellaneous Services
	X	TBD Per Request	This allows Municipality to utilize OHM in a variety of situations: • Mayor, Council, Department/Director Requests • Emergency Infrastructure Issues, Flooding, Natural Disasters, etc. • Specialty Design or Specialty Subconsultant hiring situations
			Private Sector Plan & Construction Review
N/A	N/A	TBD Per Request	Review plans and construction inspection for private sector developments within Municipality, in accordance with Local Ordinances. • See *Task #4 Private Sector Developments* for details (Page 26).

This is **EXHIBIT B**, consisting of 2 pages, referred to in and part of the **Continuing Services Agreement** between **CLIENT** and **CONSULTANT** for **Professional Services** dated _____, 2021.

Schedule of CLIENT'S Responsibilities

Article 2 of the Agreement is amended and supplemented to include the following responsibilities except as stated in an individual Project Supplement.

B2.01 In addition to other responsibilities of CLIENT as set forth in this Agreement, CLIENT shall:

A. Provide CONSULTANT with all criteria and full information as to CLIENT'S requirements for a Specific Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which CLIENT will require to be included in the Drawings and Specifications; and furnish copies of CLIENT'S standard forms, conditions, and related documents for CONSULTANT to include in the Bidding Documents, when applicable.

B. Furnish to CONSULTANT any other available information pertinent to a Specific Project including reports and data relative to previous designs, or investigation at or adjacent to the Site of a Specific Project.

C. Following CONSULTANT'S assessment of initially available project information and data and upon CONSULTANT'S request, furnish or otherwise make available such additional project related information and data as is reasonably required to enable CONSULTANT to complete its Basic and Additional Services. Such additional information or data would generally include the following:

1. Property descriptions.

2. Zoning, deed, and other land use restrictions.

3. Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points.

4. Explorations and tests of subsurface conditions at or contiguous to the Specific Project Site, drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site, or hydrographic surveys, with appropriate professional interpretation thereof.

5. Environmental assessments, audits, investigations and impact statements, and other relevant environmental or cultural studies as to a Specific Project, the Specific Project Site, and adjacent areas.

6. Data or consultations as required for a Specific Project but not otherwise identified in the Agreement, the Exhibits thereto, or the individual Project Supplement.

D. Give prompt written notice to CONSULTANT whenever CLIENT observes or otherwise becomes aware of a Hazardous Environmental Condition of a nature or extent not identified in the individual Project Supplement or of any other development that affects the scope or time of performance of CONSULTANT'S services, or any defect or nonconformance in CONSULTANT'S services or in the work of any Contractor.

E. Authorize CONSULTANT to provide Additional Services as set forth in the individual Project Supplement as required.

F. Arrange for safe access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform services under the individual Project Supplement.

G. Examine all alternate solutions, studies, reports, sketches, Drawings, Specifications, proposals and other documents presented by CONSULTANT for a Specific Project (including obtaining advice of an attorney, insurance counselor, and other advisors or consultants as CLIENT deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.

H. Provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of a Specific Project designed or specified by CONSULTANT and such reviews, approvals, and consents from others as may be necessary for completion of each phase of a Specific Project.

I. Provide, as required for a Specific Project:

1. Accounting, bond and financial advisory, independent cost estimating, and insurance counseling services.

2. Legal services with regard to issues pertaining to a Specific Project as CLIENT requires, a Contractor raises, or CONSULTANT reasonably requests.

3. Such auditing services as CLIENT requires to ascertain how or for what purpose a Contractor has used the moneys paid.

4. Placement and payment for advertisement for Bids in appropriate publications.

J. Advise CONSULTANT of the identity and scope of services of any independent consultant employed by CLIENT to perform or furnish services in regard to a Specific Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructability review.

K. Advertise for proposals from bidders and pay for all costs incident thereto.

L. Attend the pre-Bid conference, Bid opening (open the proposals at the appointed time and place), pre-construction conferences, construction progress and other job-related meetings, and Substantial Completion and final payment inspections.

M. Provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of Samples, materials, and equipment required by the Contract Documents, or to evaluate the performance of materials, equipment and facilities of Owner, prior to their incorporation into the Work for a Specific Project with appropriate professional interpretation thereof.

N. Provide inspection or monitoring services by an individual or entity other than CONSULTANT (and disclose the identity of such individual or entity to CONSULTANT) as CLIENT determines necessary to verify:

1. That a Contractor is complying with any Laws and Regulations applicable to a Contractor's performing and furnishing the Work.

2. That a Contractor is taking all necessary precautions for safety of persons or property and complying with any special provisions of the Contract Documents applicable to safety.

O. Provide CONSULTANT with the findings and reports generated by the entities providing services pursuant to paragraph B2.01.O.

Payments to CONSULTANT for Services and Reimbursable Expenses

Article 4 of the Agreement is amended and supplemented to include the following agreement of the parties:

ARTICLE 4 – PAYMENTS TO CONSULTANT

C4.01 ***Method of Payment***

CLIENT shall pay CONSULTANT for services in accordance with one or more of the following methods as identified in each individual Project Supplement:

1. Method A: Lump Sum

2. Method B: Standard Hourly Rates

3. Method D: Direct Labor Costs Plus Overhead Plus a Fixed Fee

C4.02 ***Explanation of Methods***

A. Method A - - Lump Sum:

1. CLIENT shall pay CONSULTANT a Lump Sum amount. The individual Project Supplement shall state the assumed distribution of the lump sum by phases.

2. The distribution of CONSULTANT'S compensation between phases may be altered with CLIENT'S approval, which shall not be unreasonably withheld. CONSULTANT'S total compensation shall not exceed the total lump sum amount unless approved in writing by CLIENT.

3. The Lump Sum will include compensation for CONSULTANT'S services and services of CONSULTANT'S subconsultants, if any. Appropriate amounts will be incorporated in the Lump Sum to account for labor, overhead, profit, and Reimbursable Expenses.

4. The portion of the Lump Sum amount billed for CONSULTANT'S services will be based upon CONSULTANT'S estimate of the proportion of the total services actually completed during the billing period to the Lump Sum.

B. Method B – Standard Hourly Rates

1. Owner shall pay CONSULTANT an amount equal to the cumulative hours charged to the Specific Project by each class of CONSULTANT'S employees times Standard Hourly Rates for each applicable billing class for all services performed on the Specific Project, plus Reimbursable Expenses and CONSULTANT'S charges, if any.

2. Standard Hourly Rates include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.

3. CONSULTANT'S [current] Standard Hourly Rates.

4. The total estimated compensation for CONSULTANT'S services for the individual Project Supplement and the assumed distribution of compensation by phases shall be stated in the individual Project Supplement. This total estimated compensation will incorporate all labor at Standard Hourly Rates, Reimbursable Expenses and CONSULTANT'S charges, if any.

5. The amounts billed for CONSULTANT'S services under each individual Project Supplement will be based on the cumulative hours charged to the Specific Project during the billing period by each class of CONSULTANT'S employees times Standard Hourly Rates for each applicable billing class, plus Reimbursable Expenses and CONSULTANT'S charges, if any.

6. The Standard Hourly Rates and Reimbursable Expenses Schedule shall be adjusted annually (as of the beginning of CONSULTANT'S fiscal year) to reflect equitable changes in the compensation payable to CONSULTANT.

C. Method C – Direct Labor Costs Plus Overhead Plus a Fixed Fee:

1. CLIENT shall pay CONSULTANT an amount equal to CONSULTANT'S Direct Labor Costs Plus Overhead Plus a Fixed Fee for the services of CONSULTANT'S employees engaged on the Specific Project, plus Reimbursable Expenses, and subconsultant's charges, if any. Direct Labor Costs means salaries and wages paid to employees but does not include payroll related costs or benefits.

2. The total estimated compensation for CONSULTANT'S services for the individual Project Supplement and the assumed distribution of compensation shall be stated in the individual Project Supplement. This total estimated compensation

incorporates all labor, overhead, fixed fee, Reimbursable Expenses, and subconsultant's charges, if any.

3. The amounts billed for CONSULTANT'S services will be based on the applicable Direct Labor Costs for the cumulative hours charged to the Specific Project during the billing period, plus overhead, plus Reimbursable Expenses and subconsultant's charges, if any, plus the proportionate portion of the fixed fee.

4. The Direct Labor Costs and Overhead Multiplier applied to Direct Labor Costs will be adjusted annually (as of the beginning of CONSULTANT'S fiscal year) to reflect equitable changes in the compensation payable to subconsultant.

C4.03 ***Reimbursable Expenses***

Costs incurred by CONSULTANT in the performance of the individual Project Supplement in the following categories constitute Reimbursable Expenses:

The amounts payable to CONSULTANT for Reimbursable Expenses will be the project-specific internal expenses actually incurred or allocated by CONSULTANT, plus all invoiced external Reimbursable Expenses allocable to a Specific Project, the latter multiplied by a Factor of [1.15].

C4.04 ***Serving as a Witness***

A. For services performed by CONSULTANT'S employees as witnesses giving testimony in any litigation, arbitration or other legal or administrative proceeding under paragraph A2.01.A.11, at the rate of $[TBD] per day or any portion thereof (but compensation for time spent in preparing to testify in any such litigation, arbitration or proceeding will be on the basis provided in paragraph C4.02 A, B, C, or D.

B. Compensation for CONSULTANT'S subconsultants for such services will be on the basis provided in paragraph C4.05.

C4.05 ***Other Provisions Concerning Payment***

A. Extended Contract Times. Should the Contract Times to complete the Work be extended beyond the period stated in the individual Project Supplement, payment for CONSULTANT'S services shall be continued based on the Standard Hourly Rates Method of Payment.

B. Estimated Compensation Amounts

1. CONSULTANT'S estimate of the amounts that will become payable for services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to CONSULTANT under the Agreement.

2. When estimated compensation amounts have been stated in an individual Project Supplement and it subsequently becomes apparent to CONSULTANT that a compensation amount thus estimated will be exceeded, CONSULTANT shall give CLIENT written notice thereof. Promptly thereafter CLIENT and CONSULTANT shall review the matter of services remaining to be performed and compensation for such services. CLIENT shall either agree to such compensation exceeding said estimated amount or CLIENT and CONSULTANT shall agree to a reduction in the remaining services to be rendered by CONSULTANT so that total compensation for such services will not exceed said estimated amount when such services are completed. If CONSULTANT exceeds the estimated amount before CLIENT and CONSULTANT have agreed to an increase in the compensation due CONSULTANT or a reduction in the remaining services, the CONSULTANT shall give written notice thereof to CLIENT and shall be paid for all services rendered thereafter.

This is **EXHIBIT D**, consisting of ___ page, referred to in and part of the **Continuing Services Agreement** between **CLIENT** and **CONSULTANT** for **Professional Services** dated _____, 2021.

Insurance

Paragraph 6.05 of the Agreement is amended and supplemented to include the following.

6.05 Insurance

1. The limits of liability for the insurance required of CONSULTANT by paragraph 6.0.5.A of the Agreement are as follows:

a.	Workers' Compensation:	$1,000,000
b.	Employer's Liability - -	
	1. Each Accident:	$1,000,000
	2. Disease, Policy Limit:	$1,000,000
	3. Disease, Each Employee:	$1,000,000
c.	General Liability - -	
	1. Each Occurrence (Bodily Injury and Property Damage):	$1,000,000
	2. General Aggregate:	$2,000,000
d.	Excess or Umbrella Liability - -	
	1. Each Occurrence:	$4,000,000
e.	Automobile Liability --	
	1. Combined Single Limit (Bodily Injury and Property Damage): Each Accident	$1,000,000
f.	Professional Liability - -	
	1. Each Claim	$3,000,000
	2. Per Aggregate	$5,000,000

2. Additional Insured: CLIENT and its agents, employees, successors and assigns shall be additional named insureds on the Employer's, General, Automobile and Umbrella insurance policies.
3. At execution of this Agreement, and as periodically requested by CLIENT, CONSULTANT shall provide CLIENT evidence that said insurance is in full force and effect. Said policies shall provide that they will not be cancelled without at least thirty (30) days prior written notice to CLIENT.
4. The policies shall have such terms and provisions as are reasonably acceptable to CLIENT. The insurer shall be licensed to sell insurance in Ohio.

This is an individual **PROJECT SUPPLEMENT** consisting of _8___ pages,
referred to in and part of the **Continuing Services Agreement** between
CLIENT and **CONSULTANT** for **Professional Services** dated
_____February 1_, 2021__.

Project Supplement No. 02

In accordance with paragraph 1.01 of the Continuing Services Agreement between CONSULTANT and CLIENT for Professional Services dated December 1, 2022 ("Agreement"), CONSULTANT and CLIENT agree as follows:

Specific Project Data

A. Title: Municipal Engineering Services

B. Description:

1. Services of CONSULTANT

- See attached proposal dated December 1, 2022.

2. CLIENT'S Responsibilities

3. Subconsultants:

4. Other Modifications to Continuing Services Agreement: Contract Term, January 1, 2023 and terminating on December 31, 2023.

5. Attachments: See Attachment 1

6. Documents Incorporated By Reference:

Approval and Acceptance: Approval and acceptance of this individual Project Supplement No. 02, including the attachments listed above, shall incorporate this document as part of the Continuing Services Agreement. CONSULTANT is authorized to begin performance upon its receipt of a copy of this individual Project Supplement signed by CLIENT.

The effective date of this individual Project Supplement No. 02 is January 1, 2023.

City of Huron	**OHM Advisors**
CLIENT	CONSULTANT
_____	_____
Name	Name
Title	Title
_____	_____
Date	Date

RE: City of Huron – Engineering Services
Contract: 2023
Proposal # 22279

The following scope of services, price proposal, and schedule of services represent our understanding of the needs of the Municipality, based upon prior discussions, meetings, and/or additional information made available at the time of this proposal. We look forward to our role in your community.

Outline

Outline 1
Identification 1
Task #1 Municipal Engineering Services 2
Task #2 General Engineering Services (GES) (As Authorized) 2
Task #3 Professional Services Contracts 3
Task #4 Private Sector Development 4
Fee Schedule 7

Identification

The parties of the Agreement shall be referred to within this document as follows:

- "Municipality" shall refer to the City of Huron, Erie County, Ohio
- "OHM" shall refer to Orchard, Hiltz & McCliment, Inc., dba OHM Advisors

Task #1 Municipal Engineering Services

- ***Overview***:
  - OHM will provide a Professional Engineer, registered in the State of Ohio, as well as an Engineering Rep. to the Municipality for the purposes of handling the City Manager duties per City Ordinance and also in accordance with the *Scope of Services* and *Fee for Services* listed below.
    - OHM shall perform these services as a private Consultant.
    - OHM is not a "Public Official" or "Public Employee", nor does OHM have any supervisory control over any Municipality staff.
    - OHM shall report directly to the Service Director, who will act in the role of Manager for OHM.

- ***Scope of Services***:
  - Includes requirements of the City Engineer duties as per City ordinance.
  - Provide technical support to the City Manager, Council, and Administration on all engineering-related issues involving Municipality.
  - Provide a report to the Service Director
  - Coordinate with County, Regional, State, and Federal Agencies on all engineering-related issues involving Municipality.
  - Attend Council, Committee, Planning, Zoning, BZA, and other Special meetings, at the request of Municipality.
  - Assist City with 5-Year CIP for Municipality-owned Infrastructure
  - Develop Priority Levels, Sketches, Cost Estimates, & Funding Sources
  - Coordinate with Funding Agencies regularly to support the CIP
    - Prepare and submit funding applications to support the goals of the Municipality's CIP
    - Apply for Grants & Low Interest loans from various County, State, Federal and Regional Agencies. Includes Application, Research, Concept Plan, Cost Estimate, etc.
  - Prepare Annual EPA MS4 Storm Water Annual Report
  - Perform General Inspections and Project Management
  - 24 hour per week (average) @ (50 weeks/year) is anticipated to provide these services.

- ***Fee for Services***:
  - OHM shall invoice monthly, in accordance with the *Fee Schedule*, for Task #1 services.

Task #2 General Engineering Services (GES) (As Authorized)

- ***Overview***:
  - Task #2, General Engineering Services (GES) allows the Municipality to contract with OHM for specific additional services, upon request of the Municipality.

- ***Scope of Services***:
  - At the request of the Municipality, OHM shall prepare a scope of services and fee for the specific work requested by Municipality.
  - Upon authorization by the Municipality, OHM shall perform services in accordance with the scope, schedule, and budget proposed.
  - Anticipated tasks may include but not limited to:
    - Funding Applications that require Detailed Architectural Plans, Engineering Plans, Reports, and/or Certified Cost Estimates.
    - Maintain Pavement Condition Ratings of all streets in Municipality.

- Assist the municipality with EPA MS4 best management practices (BMPs) to stay in compliance with the annual permit.
- Miscellaneous Services may allow Municipality to utilize OHM for various services associated with this agreement as directed by the Service Director/City Manager.

- ***Fee for Services:***
  - OHM shall invoice monthly, in accordance with the Fee Schedule, for Task #2 services. Professional Fees will follow the agreed to rate structure as referenced in **Table 1 - Design Engineering & Bidding Services Fee Structure** and **Table 2 - Construction Engineering Services Fee Structure** included herewith.

Task #3 Professional Services Contracts

- ***Overview*:**
  - This task has been provided in the proposal to allow the Municipality to hire OHM under a separate contract, to provide Professional Services on public projects within the Municipality.
  - The Municipality shall follow its own selection process to contract with OHM for these services, or, in the alternative, may follow the QBS process to determine if OHM is the most qualified, to perform professional services for the specified contract.

- ***Scope of Services:***
  - This Task covers Professional Services Contracts, such as:
    - Pre-Design Services (Survey, Environmental, Traffic, Geotechnical, Planning, etc.)
    - Reports & Studies (Flood Studies, Traffic Studies, Environmental Studies, etc.)
    - Architectural, Engineering, and Planning Design Services (Plans & Specifications)
    - Public Bidding & Award Services
    - Construction Administration, Management, Inspection & Testing (CA/CM/CI)
    - Criteria Engineer/Architect Services (per ORC 153.692)
    - GIS Services
  - Typical Architectural, Engineering, and Planning Design Projects requiring Professional Services:
    - Streets, Waterlines, Sanitary Sewers, Storm Sewers, Bridges and Culverts
    - Downtown redevelopment, trails, parks, and recreation
    - Police, fire, and administrative/municipal buildings, and facilities
    - Other publicly owned infrastructure projects
  - Professional Services Contracts shall have the following:
    - Detailed Scope of Services, Itemized Pricing, and Project Schedule
    - No work shall commence without written authorization to proceed by Municipality

- ***Fee for Services:***
  - OHM shall invoice monthly, for work completed on Professional Services Contracts.
  - If changes in the Scope of Services for a project are made necessary, a revised price proposal and schedule shall be provided to Municipality for approval, prior to proceeding with the work.

Task #4 Private Sector Development

- ***Overview***:
  - This task has been provided in the proposal to allow the Municipality to hire OHM to perform plan review and construction inspection on private sector development projects within Municipality.
    - For Conflict of Interest reasons, OHM shall not perform services for private sector developments within Municipality.
  - OHM will utilize the Professional Review Account (PRA) Program to provide professional services representation on behalf of Municipality, for Private Sector Development Projects.
  - **Professional Review Account (PRA) Program Overview**:
    - OHM shall work with the Municipality to setup the PRA Account.
    - On behalf of the Municipality OHM shall:
      - Request an initial deposit to the PRA Account by the Developer/Owner/Representative
      - Request additional deposits to the PRA Account, throughout the duration of the project, as necessitated by project costs.
      - Grant no approvals until all requested deposits are made.
    - The cost of the PRA services shall be tracked and itemized for invoicing to Municipality.
    - Municipality shall pay OHM for such services via the PRA Account deposits.
    - In the event that Deposits are not received in a timely manner, Municipality and OHM shall work cooperatively to seek deposits via other means, including direct communications regarding past due deposits, stopping work on the project, collections, etc.

- ***Scope of Services:***
  - On behalf of the Municipality OHM shall:
    - Review construction plans, plats, easements, surveys, etc., required for the construction of new developments, utilities, building additions, etc., in accordance with Local Ordinances.
    - Provide construction administration services, including pre-construction meetings, shop drawing review, progress meetings, punch-list items, etc.
    - Provide construction inspection and testing services to verify that the public infrastructure is being constructed to Municipality standards.
    - Coordinate with the bonding companies and financial institutions to guarantee the proper completion of all construction.

- ***Fee for Services:***
  - OHM shall invoice monthly, for work completed on Private Sector Development task(s).
  - This deposit-based system (PRA) assures that the Developer/Owner/Representative pays in advance for all professional services reviews. Since all fees should be paid via the PRA Account, there should be no net cost to the Municipality.
  - Fees to perform professional reviews and construction administration, management & inspection will be charged at OHM's standard hourly rates.

Design Engineering & Bidding Services Fee Structure – (Table 1)

Construction Cost	Maximum Fee	Scope of Services
	PART "A"	**Public Infrastructure Design & Bidding**
$0 to $100,000	15% Max	Public Infrastructure Design, Including: 1) Streets, Bike Paths, Sidewalks, Parking Lots 2) Storm Sewers & Stormwater Management 3) Waterlines (Distribution & Transmission) 4) Sanitary Sewers (Collection & Interceptors) 5) Specifications, Details, Calculations, etc. 6) Utility Coordination, Permits, etc. Public Bidding, Including: 1) Official Engineer's Cost Estimate 2) Preparation of Contract Bid Documents 3) Pre-Bid Meetings 4) Addendums & Clarifications 5) Public Bid Opening 6) Recommend Award of Contract
$100,000 to $500,000	12% of $100,000 + 10% Over $100,000 max	
Over $500,000	10% of $500,000 + 8% Over $500,000 max	
	PART "B"	**Specialty Design Services**
	TBD (Project Area)	Surveying (Topographic, Boundary, & R/W)
	TBD (# Parcels)	Surveying (R/W Plans, Easements, Plats)
	TBD (Study Area)	Traffic (Counts, Reports, Studies)
	TBD (Subconsultant)	Geotechnical (Reports & Boring Logs)
	TBD (Subconsultant)	Environmental (Reports, Studies, Permits)
	TBD (Subconsultant)	Property Appraisal & Acquisition
	PART "C"	**Complexity Adjustment**
	Deduct 3%	Pavement Resurfacing Projects Only
	Add 3%	ODOT LPA Projects
	Add 5%	Structural (Bridges, Culverts, Retaining Walls)
	Add 5%	Wastewater Treatment Plant Projects
	Add 5%	Water Treatment Plant Projects(projects within the treatment plant)
	NOTE	****Part C adjustment applied to Part "A" Fee Only**
Total Project Fee = Part "A" + Part "B" + Part "C"		

Construction Engineering Services Fee Structure – (Table 2)

Construction Cost	Maximum Fee	Scope of Services
	PART "A"	**Construction Engineering Services**
$0 to $100,000	12% Max	*Pre-Construction Services Pre-Construction Meeting Project Schedules, Shop Drawings, etc. **Construction Services Daily Inspection Reports, Quantities, Pay Requests, RFI's, Prevailing Wage, etc. *Post-Construction Services Final Punch List & Release of Retainage Final Affidavits, As-Builts, Maintenance Bond
$100,000 to $500,000	10% of $100,000 Max + 8% Over $100,000 Max	
Over $500,000	8% of $500,000 Max + 7% Over $500,000 Max	
	PART "B"	**Specialty Services**
	TBD (Subconsultant)	Testing (Concrete, Asphalt, Soils, Pipe, Materials)
	PART "C"	**Complexity Adjustment**
	Deduct 3%	Pavement Resurfacing Projects Only
	Add 3%	ODOT LPA Projects
	Add 5%	Structural (Bridges, Culverts, Retaining Walls)
	Add 5%	Wastewater Treatment Plant Projects
	Add 5%	Water Treatment Plant Projects
	NOTE	****Part C adjustment applied to Part "A" Fee Only**
Total Project Fee = Part "A" + Part "B" + Part "C"		

*Pre-Construction Services & Post-Construction Services will be billed as a fixed fee
**Construction Services will be billed at the Standard Hourly Rates

Fee Schedule

Task	*Description*	*2023*
Task #1	***Municipal Engineering Services***	*$7,500 monthly* *$90,000 annually*
Task #2	***General Engineering Services***	*Specific Contract for each Project* *(Separate Approval Required)*
Task #3	***Professional Services Contracts***	*Specific Contract for each Project* *(Separate Approval Required)*
Task #4	***Private Sector Developments***	*No Net Cost to Municipality* *(100% Developer Cost)*

Executive Summary of Tasks:

Task #1: This includes the City Engineer role, as outlined in City Ordinance, and the scope of services outlined in this proposal.

Task #2: This includes those small tasks and small projects that OHM, with its intimate knowledge of the City and its infrastructure, can perform more efficiently and cost effectively than others, and therefore is to the benefit of the City from the standpoint of cost savings and timely response.

Task #3: This includes the ability for the City to hire OHM for the purposes of Planning, Design, and/or Construction Engineering Services on public infrastructure projects such as Buildings, Parks & Recreation, Streets, Public Utilities, and other publicly owned infrastructure or publicly funded projects of any type.

Task #4: This task provides for professional plan review and construction engineering services for Private Sector Developments within the City.

CITY OF HURON
A GREAT LAKE PLACE

TO: Mayor Tapp and City Council
FROM: Cory Swaisgood
RE: Ordinance No. 2022-66 (*submitted by Cory Swaisgood*)
DATE: December 27, 2022

Subject Matter/Background

Ordinance No. 2022-66 authorizes the annual position and salary schedule for non-charter positions within the City. Modifications to the position and salary schedule are suggested based on wage increases, collective bargaining agreements and changes to state and federal law. The 2023 budget includes the updated annual salaries based on a 2.25% salary increase for all non-bargaining and bargaining employees

Full-Time Position and Salary Schedule - The modifications to ranges in Exhibit "B" of the ordinance have been adjusted to reflect current base salaries and salary increases per collective bargaining agreements.

Part-Time and Seasonal Position Salary Schedule - Minimum wage has been modified from $9.30 to $10.10 per hour to reflect the 2023 State of Ohio minimum wage rage, and base salary ranges have been adjusted to current pay rates and cost of living adjustments. In addition, the maximum range of part-time police officers and parks maintenance positions were increased by $2 each to allow for increases in current rates. Increases in rates does not automatically trigger an increase for employees. Personnel action, with authorization by the City Manager, is still necessary for any rate increases to take effect.

Financial Review

The change to the position and salary schedule reconciles the payroll within the 2023 adopted budget.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you

Recommendation

if Council is in agreement with the request, a motion adopting Ordinance No. 2022-66 is in order.

Ordinance No. 2022-66 Salary Schedule.docx
Ordinance No. 2022-66 Exhibit A 2022 Salary Schedule (4).pdf
Ordinance No. 2022-66 Exhibit B Salary Schedule.docx

ORDINANCE NO. 2022-66
Introduced by Joe Dike

AN ORDINANCE AMENDING HURON CODIFIED ORDINANCE SECTION 161.04 (A), EXHIBIT "A" POSITION AND SALARY SCHEDULE AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That Section 164.04 (a) Exhibit "A" Position and Salary Schedule of the Codified Ordinances of the City of Huron, Ohio having been previously adopted in Ordinance No. 2022-2 on January 11, 2022, **WHICH CURRENTLY READS AS FOLLOWS, (refer to Exhibit "A" attached)** shall be and hereby is amended.

SECTION 2. That, Section 164.04 (a) Exhibit "A" Position and Salary Schedule, of the Codified Ordinances of the City of Huron, Ohio is hereby amended to read as follows **(refer to Exhibit "B" attached).**

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including O. R.C. 121.22.

SECTION 4. To implement the established salary to take effect January 1, 2022, this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and general welfare; wherefore, this Ordinance shall be in full force and effect from and immediately after its passage.

_____
Mark Claus, Vice-Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

EXHIBIT "A"

161.04 POSITION AND SALARY SCHEDULE.

(a) The position and salary schedule, marked Exhibit "A", which is attached hereto and made a part of this Code shall be effective as of January 1, 2022.

(b) The Personnel Officer, in conjunction with department and division heads and subject to the approval of the City Manager, shall annually review and make recommendations to Council for changes in the following schedule.

(c) The adopted position and salary schedule shall provide the basis for compensation of all municipal employees. The City Manager shall adopt an administrative policy, subject to approval of the City Council, to address those positions which are in existence and have not attained the minimum base salary range or have exceeded the maximum base salary range. A position may be assigned a salary lower than the minimum base salary range or higher than the maximum base salary range provided for that salary grade of that position, but is subject to administrative policy. Prior to appointment of a new employee, the City Manager shall consult the position and salary schedule for determination of placement within the relevant classification. Appointments shall normally be made at the minimum rate for the specified pay scale. Evaluation of an appointee's qualifications and experience shall be considered and may provide the basis for compensation in excess of the minimum base salary.

(d) Salary increases within an established range shall not be automatic, but can be given on the following bases:

(1) A merit increase recommended, in writing, to the City Manager by the appropriate department or division head and approved by the City Manager. Such a recommendation is to be based on standards of performance or other pertinent data.

(2) A merit increase recommended and approved by the City Manager. Such a recommendation is to be based on standards of performance or other pertinent data.

(3) An across the board increase granted to all salaried employees and recommended by the City Manager.

(4) A change in the employee's classification.

(e) Salary increases granted on the basis of subsection (d)(1), (2) and (3) hereof are dependent on the provisions of moneys appropriated in the annual appropriation ordinance. Salary increases granted on the basis of subsection (d)(l) and (2) hereof shall not be granted to an employee more frequently than once in each six months. No salary advancement shall be given before the employee completes the first six months of his probationary period. However, when the minimum salary for the particular position is increased during such employee's probationary period, such employee shall be compensated at such higher salary from the date of the passage of the salary ordinance.

(f) The salary rate established for an employee shall represent his total remuneration, not including reimbursement for official travel and except as otherwise provided, in this chapter (overtime pay, cost-of-living allowance, premium pay and/or on-call status). No reward, gift or other thing of value received from any source for the performance of his duties shall be retained by an employee. Notwithstanding the foregoing, employees of the Police Division, during off-duty time, may accept special duty assignments for police work only when authorized by the Police Chief.

(g) Whenever an employee works for a period less than the regularly established number of hours per day, days per week or weeks per month, the amount paid shall be proportionate to the time actually employed.

(h) All full-time salaried employees except department heads, administrative employees and Fire Division employees shall be compensated for each hour worked in excess of forty hours per week at a rate equal to one and one-half times their straight rate.

All full-time employees of the Fire Division shall be compensated for each hour worked in excess of 212 hours during any twenty-eight day work period at a rate equal to one and one-half times their straight rate.

Authorization of all overtime shall be under the control of the City Manager. If any full-time salaried employee, other than department and division heads, requests the City Manager to grant compensatory time off in lieu of compensation for such employee's authorized overtime, the City Manager shall be authorized but not required to allow such request.

The City Manager shall be authorized, but not required, to grant compensatory time off to those administrative employees not entitled to overtime compensation at such times and to such extent that the City Manager, in his sole discretion deems justifiable under the circumstances relating to each such administrative employee.

(i) (EDITOR'S NOTE: This subsection was repealed by Ordinance 1988-2, passed January 25, 1988.)

(j) Except as otherwise provided in any one or more controlling collective bargaining agreements, each employee of the Division of Utilities and of the Division of Streets and Parks, when placed on an “on call” basis by the department or division head, shall receive compensation in addition to his regular salary in an amount equal to two (2) hours of such employee’s regular rate for each such twenty-four (24) hour period that the employee is on call. Such “on call” pay shall be in addition to pay for actual hours worked on call.

(Ord. 1976-35. Passed 12-13-76; Ord. 1980-10. Passed 2-4-80; Ord. 1982-2. Passed 1-25-82; Ord. 1983-30. Passed 11-28-83; Ord. 1985-20. Passed 7-22-85; Ord. 1985-32. Passed 12-16- 85; Ord. 1986-2. Passed 1-13-86; Ord. 2014-33. Passed 12-23-14; Ord. 2022-2. Passed 1-11-22. Ord. 2022-61. Passed 11-22-22.)

CITY OF HURON
FULL TIME POSITION AND SALARY SCHEDULE

		BASE SALARY RANGE	
POSITION TITLE	Pay Scale	Min.	Max.
Director of Operations	10	$75,000	$107,000
Water Superintendent	9	$56,016	$84,023
Police Sergeant			
Fire Captain			
Parks and Recreation Operations Manager			
Planning and Zoning Manager	8	$54,264	$79,396
Human Resources Director	7	$49,968	$75,452
Recreation Program Manager	6	$47,902	$73,500
Fire Lieutenant			
Street Foreman			
Finance Specialist Payroll			
Chief Operator	5	$44,000	$67,000
Firefighter			
Police Officer			
Water Distribution Foreman			
Management Services Coordinator	4	$42,273	$60,487
Executive Administrative Asst./Clerk of Council			
Permit Technician/Admin Asst.			
Maintenance Worker 3	3	$39,861	$57,000
Zoning Inspector - FT			
Parks and Municipal Ground Coordinator			
Finance Specialist Customer Service			
Maintenance Worker 2	2	$37,080	$56,000
Maintenance Worker 1			
Parks Maintenance Worker I			
Administrative Assistant	1	$34,299	$41,921

Supplemental Salary Schedule			
		BASE SALARY RANGE	
POSITION TITLE	Pay Scale	Min.	Max.
Assistant City Manager	VIII	$54,478	$90,000
Information Technology Manager	VIII	$55,000	$93,000
Director of Parks and Recreation	VI-C	$48,676	$85,000
Boat Basin Facility Manager	VI-B	$37,403	$51,500
Assistant Water Superintendent	V	$35,160	$60,600
Clerk of Court	V	$40,000	$75,000
Probation Officer	III	$23,825	$47,000
Deputy Clerk of Court	III	$25,000	$50,000
Finance Clerk	II	$22,180	$45,400
Executive Assistant		$23,000	$33,500
Municipal Judge		$35,000	$35,500

Part Time and Seasonal Position Salary Schedule		
	BASE SALARY RANGE	
POSITION TITLE	Min.	Max.
Deputy Court Clerk	$9.30/hr.	$16.00/hr.
Police/Dispatch Secretary		
Police Officer		
Court Bailiff/Court Security Officer		
Finance Clerk		
Customer Service Clerk		
Management Assistant		
General Maintenance Worker	$10.00/hr.	$24.00/hr.
Zoning Inspector - PT		
Street Maintenance		
Parks Maintenance	$9.30/hr.	$12.00/hr.
Recreation		
Dockhand		
Basic EMT/FF	$12.00/hr.	$15.00/hr.
Basic Paramedic/FF	$15.00/hr.	$18.00/hr.

(Ord. 2022-2; Passed 1-11-22)

EXHIBIT “B”

161.04 POSITION AND SALARY SCHEDULE.

(a) The position and salary schedule, marked Exhibit “A”, which is attached hereto and made a part of this Code shall be effective as of January 1, 2023.

(b) The Personnel Officer, in conjunction with department and division heads and subject to the approval of the City Manager, shall annually review and make recommendations to Council for changes in the following schedule.

(c) The adopted position and salary schedule shall provide the basis for compensation of all municipal employees. The City Manager shall adopt an administrative policy, subject to approval of the City Council, to address those positions which are in existence and have not attained the minimum base salary range or have exceeded the maximum base salary range. A position may be assigned a salary lower than the minimum base salary range or higher than the maximum base salary range provided for that salary grade of that position, but is subject to administrative policy. Prior to appointment of a new employee, the City Manager shall consult the position and salary schedule for determination of placement within the relevant classification. Appointments shall normally be made at the minimum rate for the specified pay scale. Evaluation of an appointee's qualifications and experience shall be considered and may provide the basis for compensation in excess of the minimum base salary.

(d) Salary increases within an established range shall not be automatic, but can be given on the following bases:

(1) A merit increase recommended, in writing, to the City Manager by the appropriate department or division head and approved by the City Manager. Such a recommendation is to be based on standards of performance or other pertinent data.

(2) A merit increase recommended and approved by the City Manager. Such a recommendation is to be based on standards of performance or other pertinent data.

(3) An across the board increase granted to all salaried employees and recommended by the City Manager.

(4) A change in the employee’s classification.

(e) Salary increases granted on the basis of subsection (d)(1), (2) and (3) hereof are dependent on the provisions of moneys appropriated in the annual appropriation ordinance. Salary increases granted on the basis of subsection (d)(1) and (2) hereof shall not be granted to an employee more frequently than once in each six months. No salary advancement shall be given before the employee completes the first six months of his probationary period. However, when the minimum salary for the particular position is increased during such employee’s probationary period, such employee shall be compensated at such higher salary from the date of the passage of the salary ordinance.

(f) The salary rate established for an employee shall represent his total remuneration, not including reimbursement for official travel and except as otherwise provided, in this chapter (overtime pay, cost-of-living allowance, premium pay and/or on-call status). No reward, gift or other thing of value received from any source for the performance of his duties shall be retained by an employee. Notwithstanding the foregoing, employees of the Police Division, during off-duty time, may accept special duty assignments for police work only when authorized by the Police Chief.

(g) Whenever an employee works for a period less than the regularly established number of hours per day, days per week or weeks per month, the amount paid shall be proportionate to the time actually employed.

(h) All full-time salaried employees except department heads, administrative employees and Fire Division employees shall be compensated for each hour worked in excess of forty hours per week at a rate equal to one and one-half times their straight rate.

All full-time employees of the Fire Division shall be compensated for each hour worked in excess of 212 hours during any twenty-eight day work period at a rate equal to one and one-half times their straight rate.

Authorization of all overtime shall be under the control of the City Manager. If any fulltime salaried employee, other than department and division heads, requests the City Manager to grant compensatory time off in lieu of compensation for such employee's authorized overtime, the City Manager shall be authorized but not required to allow such request.

The City Manager shall be authorized, but not required, to grant compensatory time off to those administrative employees not entitled to overtime compensation at such times and to such extent that the City Manager, in his sole discretion deems justifiable under the circumstances relating to each such administrative employee.

(i) (EDITOR'S NOTE: This subsection was repealed by Ordinance 1988-2, passed January 25, 1988.)

(j) Except as otherwise provided in any one or more controlling collective bargaining agreements, each employee of the Division of Utilities and of the Division of Streets and Parks, when placed on an "on call" basis by the department or division head, shall receive compensation in addition to his regular salary in an amount equal to two (2) hours of such employee's regular rate for each such twenty-four (24) hour period that the employee is on call. Such "on call" pay shall be in addition to pay for actual hours worked on call.

(Ord. 1976-35. Passed 12-13-76; Ord. 1980-10. Passed 2-4-80; Ord. 1982-2. Passed 1-25-82; Ord. 1983-30. Passed 11-28-83; Ord. 1985-20. Passed 7-22-85; Ord. 1985-32. Passed 12-16-85; Ord. 1986-2. Passed 1-13-86; Ord. 2014-33. Passed 12-23-14. Ord. 2012-61. Passed 11-22-22.)

CITY OF HURON
FULL TIME POSITION AND SALARY SCHEDULE

		BASE SALARY RANGE	
POSITION TITLE	Pay Scale	Min.	Max.
Water Superintendent	9	$57,276	$85,914
Police Sergeant			
Fire Captain			
Parks and Recreation Operations Manager			
Planning Director	8	$54,264	$79,396
Human Resources Director	7	$49,968	$75,452
Recreation Program Manager	6	$48,980	$75,000
Fire Lieutenant			
Street Foreman			
Finance Specialist Payroll			
Planning and Zoning Manager			
Chief Operator	5	$44,990	$68,508
Firefighter			
Police Officer			
Water Distribution Foreman			
Management Services Coordinator	4	$43,225	$61,850
Executive Administrative Asst./Clerk of Council			
Permit Technician/Admin Asst.			
Maintenance Worker 3	3	$40,861	$60,000
Zoning Inspector - FT			
Parks and Municipal Ground Coordinator			
Finance Specialist Customer Service			
Maintenance Worker 2	2	$37,080	$56,000
Maintenance Worker 1			
Parks Maintenance Worker I			
Administrative Assistant	1	$34,299	$41,921

Supplemental Salary Schedule			
		BASE SALARY RANGE	
POSITION TITLE	Pay Scale	Min.	Max.
Assistant City Manager	VIII	$54,478	$90,000
Information Technology Manager	VIII	$57,000	$95,000
Director of Parks and Recreation	VI-C	$48,676	$85,000
Boat Basin Facility Manager	VI-B	$37,403	$51,500
Assistant Water Superintendent	V	$35,160	$60,600
Clerk of Court	V	$45,000	$76,000
Probation Officer	III	$23,825	$47,000
Deputy Clerk of Court	III	$26,000	$51,000
Finance Clerk	II	$22,180	$45,400
Executive Assistant		$23,000	$33,500
Municipal Judge		$35,000	$35,500

Part Time and Seasonal Position Salary Schedule		
	BASE SALARY RANGE	
POSITION TITLE	Min.	Max.
Deputy Court Clerk	$10.10/hr.	$18.00/hr.
Police/Dispatch Secretary		
Police Officer		
Court Bailiff/Court Security Officer		
Finance Clerk		
Customer Service Clerk		
Management Assistant		
General Maintenance Worker	$10.10/hr.	$24.00/hr.
Zoning Inspector - PT		
Street Maintenance		
Parks Maintenance	$10.10/hr.	$14.00/hr.
Recreation		
Dockhand		
Basic EMT/FF	$12.00/hr.	$15.00/hr.
Basic Paramedic/FF	$15.00/hr.	$18.00/hr.

(Ord. 2022-2; Passed 1-11-22)

TO: Mayor Tapp and City Council
FROM: Cory Swaisgood
RE: Resolution No. 2022-68 (*submitted by Cory Swaisgood*)
DATE: December 27, 2022

Subject Matter/Background

This ordinance amends Codified Ordinance Section 161.04.1 - Salaries of the Law Director, Finance Director, Services Director, Fire Chief and Police Chief and is required annually or as needed to reflect the maximum base salary of these specific positions in order to remain in compliance for the reconciliation of the payroll process. The maximum base salaries respective to all positions, except the Law Director, were increased from 2022 to reflect wage increases similar to the average annual salary increases in the City's collective bargaining agreements, and to reflect the range of the Police Chief position. Any annual salary increases within the administration, if any, are determined by the City, which may or may not be consistent with a Cost of Living Adjustment formula or current Collective Bargaining Agreements. The salary for position of Law Director reflects the terms of the contract with Seeley Savidge Ebert & Gourash LLP. The position of Fire Chief is vacant. The Fire Chief's maximum base salary remains consistent with the Police Chief's salary for 2023.

Financial Review

This ordinance reconciles the reflected positions and the base salaries for the positions of Finance Director, Law Director, Service Director, and Chief of Police, which are included in the 2023 budget.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Ordinance No. 2022-68 is in order.

Ordinance No. 2022-68 Salary Schedule Chartered Positions (2).docx

ORDINANCE NO. 2022-68
Introduced by Joe Dike

AN ORDINANCE AMENDING SECTION 161.04.1 OF THE ADMINISTRATIVE CODE OF THE CODIFIED ORDINANCES AND DECLARING AN EMERGENCY

WHEREAS, Huron City Council removed the positions of Law Director, Finance Director, Service Director, Fire Chief and Police Chief from the Position and Salary Schedule in Codified Ordinance Section 161.04(a) by the adoption of Ordinance 2014-19 on August 12, 2014; and

WHEREAS, Section 161.04.1 was established by the adoption of Ordinance No. 2022-3 on January 11, 2022; and

WHEREAS, the positions and salaries must be reviewed and reconciled annually or as needed to acknowledge and ensure compliance and compensation authorization;

NOW, THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That Codified Ordinance §161.04.1 **WHICH CURRENTLY READS AS FOLLOWS,** shall be and hereby is amended:

161.04.1 FULL TIME SALARIES OF THE LAW DIRECTOR, FINANCE DIRECTOR, SERVICE DIRECTOR, FIRE CHIEF, AND POLICE CHIEF.

The following positions and commensurate salaries are in effective January 1, 2022

Position	**Base Salary**
Law Director	$ 150,000.00
Finance Director	$ 99,559.90
Service Director	$ 107,000.00
Fire Chief	$ 87,737.71
Police Chief	$ 87,737.71

(Ord. 2022-3. Passed 1-11-22)

SECTION 2. That Codified Ordinance §161.04.1 of the Codified Ordinances of the City of Huron, Ohio is hereby amended, effective January 1, 2023, to read as follows:

Position	**Maximum Base Salary**
Law Director	$150,000.00
Finance Director	$111,000.00
Service Director	$111,000.00
Fire Chief	$100,000.00
Police Chief	$100,000.00

(Ord. 2022-68. Passed 12-27-22)

SECTION 3. That this Council hereby finds and determines that all formal actions relative to the adoption of this Ordinance were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. § 121.22

SECTION 4. To implement the established salary to take effect on January 1, 2023, this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and general welfare for the effective administration of City affairs; wherefore, this Ordinance shall be in full force and effect from and immediately after its passage.

_____

Mark Claus, Vice-Mayor

ATTEST:

Clerk of Council

ADOPTED:

TO:	Mayor Tapp and City Council
FROM:	Cory Swaisgood
RE:	Ordinance No. 2022-67 *(submitted by Cory Swaisgood)*
DATE:	December 27, 2022

Subject Matter/Background

Ordinance No. 2022-67 requests the Council's authorization for changes to the annual budget appropriations. Please refer to Exhibit "A" of the ordinance for the detail.

Financial Review

See Exhibit "A" for financial review and details of supplemental appropriations and cash transfers between funds.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

The Council should consider a motion adopting Ordinance No. 2022-67 as presented in order to maintain budgetary compliance.

Ordinance No. 2022-67 Appropriations Ordinance.doc
Ord. 2022-67 Exhibit A.pdf

ORDINANCE NO. 2022-67
Introduced by Joel Hagy

AN ORDINANCE AMENDING ORDINANCE NO. 2021-41, ADOPTED DECEMBER 14, 2021, TO PROVIDE FOR SUPPLEMENTAL APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDING SOURCES, AND CASH TRANSFERS BETWEEN FUNDS.

WHEREAS, pursuant to Ordinance No. 2021-41, adopted December 14, 2021, Huron City Council adopted the annual budget for the fiscal year ending December 31, 2022 for the operations of all City departments and offices; and

WHEREAS, Council has established various funds for the financial operation of the City, and through the current fiscal year certain funds have been determined to have insufficient funds and certain Funds have been determined to have excess funds; and

WHEREAS, it is necessary to amend the budget to reflect appropriation transfers, supplemental appropriations, and to approve cash transfers between funds to accommodate the operational needs of certain City departments and offices and to assure all funds of the City are in proper balance.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That Exhibit "A" of Ordinance No. 2021-41, adopted on the 14th day of December, 2021, as amended by Ordinance No. 2022-8 on January 25, 2022, as amended by Ordinance No. 2022-18 adopted on March 22, 2022, as amended by Ordinance 2022-24 adopted on April 26, 2022, as amended by Ordinance 2022-25 adopted on May 10, 2022, as amended by Ordinance 2022-30 adopted on May 24, 2022, as amended by Ordinance No. 2022-39 adopted on July 12, 2022, as amended by Ordinance No. 2022-41 adopted on July 26, 2022, as amended by Ordinance No. 2022-43 adopted on August 9, 2022 (and as amended on August 30, 2022), as amended by Ordinance No. 2022-46 adopted on August 30, 2022, as amended by Ordinance No. 2022-49 adopted on September 27, 2022, as amended by Ordinance No. 2022-53 adopted on October 11, 2022, as amended by Ordinance No. 2022-56 adopted on October 25, 2022, and as amended by Ordinance No. 2022-62 adopted on November 22, 2022, is hereby amended to provide for supplemental appropriations, appropriation transfers, and to make cash transfers between funds as to each fund set forth in Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That the Director of Finance and the City Manager are hereby authorized to expend the funds herein appropriated for the purpose of paying the operating expenses of the City for the fiscal year ending December 31, 2022, and to make the necessary entries on the accounting records of the City to reflect the appropriations and expenditures herein authorized, and to make cash transfers between and month those certain funds of the City to properly balance the various funds of the City.

SECTION 3. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that

resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including O.R.C. §121.22.

SECTION 4. That in accordance with Section 3.06 of the Charter of the City of Huron, appropriation ordinances shall take effect immediately; **WHEREFORE,** this Ordinance shall take effect immediately upon its adoption.

_____
Monty Tapp, Mayor

ATTEST:_____
Clerk of Council

ADOPTED:_____

CITY OF HURON
BUDGET APPROPRIATION ADJUSTMENTS
SUMMARY SHEET

DATE: 12/27/2022
ORDINANCE: 2022-67

Appropriation Measure and Increase in Estimated Resources

Reason for Appropriation Measure and Cash Transfers

In order to ensure the City is in compliance with State law, expenditures plus encumbrances cannot exceed total appropriations (budget) per fund at the end of the year the following appropriation measures are necessary. The appropriation adjustments on the following pages are budget transfers among City funds and account line items to align appropriations with actual expenditures plus encumbrances for 2022. Budget transfers result in a net increase of $284,663 to total appropriations for all funds in 2022. This is mostly due to the additional cash transfers from the General Fund noted below ($175,000). The City's income tax increase from 2021 to 2022 can support these additional appropriations. Explanations on other notable increases include:

General Fund - Personnel services increases is for turnover and new hires in 2022; and income tax collection cost increases.
Fire Levy Fund - Increase is for maintenance of equipment and vehicles.
Employee Benefit Fund - Increase is for employee leave payout upon termination throughout 2022.

The cash transfers belwo are additional cash transfers discussed during the 4th Quarter Finance Committee Meeting, including cash transfers from the General Fund to the Garbage Fund and Capital Improvement Fund. Other cash transfers to the Police Pension Fund are necessary to cover police pension costs for wages charged to the marine patrol grant and school resource officer program.

In accordance with the Ohio Revised Code, Council must approve supplemental appropriations, budget transfers above the City's legal level of control, and cash transfers between funds.

CASH TRANSFERS				
Cash Transfer From:		Cash Transfer To:		
Fund Name	Fund Number	Fund Name	Fund Number	Amount
GENERAL FUND	110	CAPITAL IMPR FUND	401	$ 150,000
GENERAL FUND	110	GARBAGE FUND	201	$ 25,000
MARINE PATROL GRANT	225	POLICE PENSION FUND	275	$ 4,365
SCHOOL RESOURCE OFFICER	220	POLICE PENSION FUND	275	$ 9,372

FINAL APPROPRIATIONS 2022			
GENERAL FUND	**110**		

Police Department	**Current**	***Adjustment***	***Final***
Personnel Services	$ 1,357,013	$ (25,000)	$1,332,013
Other Expenses	$ 151,858	$ -	$ 151,858
Department Total:	**$ 1,508,871**	**$ (25,000)**	**$ 1,483,871**

Police and Fire Communications	**Current**	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 84,000	$ -	$ 84,000
Department Total:	**$ 84,000**	**$ -**	**$ 84,000**

Building and Inspections	**Current**	***Adjustment***	***Final***
Personnel Services	$ 250,584	$ (10,000)	$ 240,584
Other Expenses	$ 174,950	$ -	$ 174,950
Department Total:	**$ 425,534**	**$ (10,000)**	**$ 415,534**

Information Technology	**Current**	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 65,000	$ -	$ 65,000
Department Total:	**$ 65,000**	**$ -**	**$ 65,000**

City Manager	**Current**	***Adjustment***	***Final***
Personnel Services	$ 59,111	$ 7,000	$ 66,111
Other Expenses	$ 5,500	$ -	$ 5,500
Department Total:	**$ 64,611**	**$ 7,000**	**$ 71,611**

Human Resources	**Current**	***Adjustment***	***Final***
Personnel Services	$ 36,143	$ 3,000	$ 39,143
Other Expenses	$ 500	$ 500	$ 1,000
Department Total:	**$ 36,643**	**$ 3,500**	**$ 40,143**

Finance Department	**Current**	***Adjustment***	***Final***
Personnel Services	$ 83,584	$ 1,000	$ 84,584
Other Expenses	$ 18,800	$ (5,000)	$ 13,800
Department Total:	**$ 102,384**	**$ (4,000)**	**$ 98,384**

Income Tax Department	**Current**	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 99,990	$ 20,000	$ 119,990
Department Total:	**$ 99,990**	**$ 20,000**	**$ 119,990**

FINAL APPROPRIATIONS 2022

Law Director	Current	Adjustment	Final
Personnel Services	$ 39,822	$ 1,000	$ 40,822
Other Expenses	$ 100,000	$ (10,000)	$ 90,000
Department Total:	**$ 139,822**	**$ (9,000)**	**$ 130,822**

City Council	Current	Adjustment	Final
Personnel Services	$ 56,332	$ 2,000	$ 58,332
Other Expenses	$ 10,000	$ 2,000	$ 12,000
Department Total:	**$ 66,332**	**$ 4,000**	**$ 70,332**

Municipal Court	Current	Adjustment	Final
Personnel Services	$ 268,474	$ -	$ 268,474
Other Expenses	$ 20,167	$ -	$ 20,167
Department Total:	**$ 288,641**	**$ -**	**$ 288,641**

Public Buildings	Current	Adjustment	Final
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 135,500	$ (10,000)	$ 125,500
Department Total:	**$ 135,500**	**$ (10,000)**	**$ 125,500**

Administrative Support	Current	Adjustment	Final
Personnel Services	$ 137	$ -	$ 137
Other Expenses	$ 527,689	$ -	$ 527,689
Department Total:	**$ 527,826**	**$ -**	**$ 527,826**

Operating Transfers Out	Current	Adjustment	Final
Transfers Out	$ 2,394,100	$ 175,000	$2,569,100
Advances Out	$ -	$ -	$ -
Department Total:	**$ 2,394,100**	**$ 175,000**	**$ 2,569,100**

Total GENERAL FUND:	**$ 5,939,255**	**$ 151,500**	**$ 6,090,755**

SPECIAL WARRANTS	111		
	Current	Adjustment	Final
Personnel Services	$ 3,045	$ -	$ 3,045
Other Expenses	$ -	$ -	$ -
Transfers Out	$ -	$ -	$ -
Total SPECIAL WARRANTS:	**$ 3,045**	**$ -**	**$ 3,045**

GARBAGE, RECYCLING, YARD WASTE FUND	201		
	Appropriation	Adjustment	Final
Personnel Services	$ 42,158	$ -	$ 42,158

FINAL APPROPRIATIONS 2022			
Other Expenses	$ 947,000	$ -	$ 947,000
Transfers Out	$ -	$ -	$ -
Total GARBAGE, RECYCLING, YARD WASTE FUND:	**$ 989,158**	**$ -**	**$ 989,158**

PROPERTY MAINTENANCE FUND	**202**		
	Appropriation	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 14,407	$ -	$ 14,407
Transfers Out	$ -	$ -	$ -
Total PROPERTY MAINTENANCE FUND:	**$ 14,407**	**$ -**	**$ 14,407**

PARKS AND RECREATION FUND	**207**		
	Appropriation	***Adjustment***	***Final***
Personnel Services	$ 475,626	$ -	$ 475,626
Other Expenses	$ 261,600	$ -	$ 261,600
Transfers Out	$ 42,250	$ -	$ 42,250
Total PARKS AND RECREATION FUND:	**$ 779,476**	**$ -**	**$ 779,476**

BOAT BASIN	**210**		
	Current	***Adjustment***	***Final***
Personnel Services	$ 74,007	$ -	$ 74,007
Other Expenses	$ 237,660	$ -	$ 237,660
Transfers Out	$ -	$ -	$ -
Total BOAT BASIN:	**$ 311,667**	**$ -**	**$ 311,667**

HURON PARKS FOUNDATION	**211**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 11,000	$ -	$ 11,000
Transfers Out	$ -	$ -	$ -
Total HURON PARKS FOUNDATION:	**$ 11,000**	**$ -**	**$ 11,000**

STREET MAINTENANCE FUND	**212**		
	Current	***Adjustment***	***Final***
Personnel Services	$ 388,964	$ -	$ 388,964
Other Expenses	$ 414,706	$ -	$ 414,706
Transfers Out	$ 105,000	$ -	$ 105,000
Total STREET MAINTENANCE FUND:	**$ 908,670**	**$ -**	**$ 908,670**

STATE HIGHWAY	**213**		
	Current	***Adjustment***	***Final***
Personnel Services	$ 29,879	$ -	$ 29,879
Other Expenses	$ 20,000	$ -	$ 20,000

FINAL APPROPRIATIONS 2022			
Transfers Out	$ -	$ -	$ -
Total STATE HIGHWAY:	**$ 49,879**	**$ -**	**$ 49,879**

SPECIAL FIRE LEVY	**214**		
	Current	***Adjustment***	***Final***
Personnel Services	$ 1,919,579	$ -	$1,919,579
Other Expenses	$ 318,200	$ 15,000	$ 333,200
Transfers Out	$ 365,000	$ -	$ 365,000
Total SPECIAL FIRE LEVY:	**$ 2,602,779**	**$ 15,000**	**$ 2,617,779**

STREET LIGHTING	**215**		
	Current	***Adjustment***	***Final***
Personnel Services	$ 18,092	$ -	$ 18,092
Other Expenses	$ 193,800	$ -	$ 193,800
Transfers Out	$ -	$ -	$ -
Total STREET LIGHTING:	**$ 211,892**	**$ -**	**$ 211,892**

COURT COMPUTER FUND	**216**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 40,000	$ -	$ 40,000
Transfers Out	$ -	$ -	$ -
Total COURT COMPUTER FUND:	**$ 40,000**	**$ -**	**$ 40,000**

COURT CAPITAL PROJECTS	**217**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 10,000	$ -	$ 10,000
Transfers Out	$ -	$ -	$ -
Total COURT CAPITAL PROJECTS:	**$ 10,000**	**$ -**	**$ 10,000**

INDIGENT ALCOHOL TREATMENT	**218**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 1,000	$ -	$ 1,000
Transfers Out	$ -	$ -	$ -
Total INDIGENT ALCOHOL TREATMENT:	**$ 1,000**	**$ -**	**$ 1,000**

ENFORCEMENT/EDUCATION	**219**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 1,600	$ -	$ 1,600
Transfers Out	$ -	$ -	$ -

FINAL APPROPRIATIONS 2022			
Total ENFORCEMENT/EDUCATION:	**$ 1,600**	**$ -**	**$ 1,600**

POLICE RESOURCE OFFICER	**220**		
	Current	***Adjustment***	***Final***
Personnel Services	$ 68,985	$ 4,500	$ 73,485
Other Expenses	$ -	$ -	$ -
Transfers Out	$ 9,372	$ -	$ 9,372
Total POLICE RESOURCE OFFICER:	**$ 78,357**	**$ 4,500**	**$ 82,857**

INDIGENT DRIV INTERLOCK & ALCO	**222**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ -	$ -	$ -
Transfers Out	$ -	$ -	$ -
Total INDIGENT DRIV INTERLOCK & ALCO:	**$ -**	**$ -**	**$ -**

MARINE PATROL GRANT	**225**		
	Current	***Adjustment***	***Final***
Personnel Services	$ 27,184	$ (3,000)	$ 24,184
Other Expenses	$ 13,167	$ -	$ 13,167
Transfers Out	$ -	$ 4,365	$ 4,365
Total MARINE PATROL GRANT:	**$ 40,351**	**$ 1,365**	**$ 41,716**

CORONAVIRUS RELIEF FUND	**226**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ -	$ -	$ -
Transfers Out	$ -	$ -	$ -
Total CORONAVIRUS RELIEF FUND:	**$ -**	**$ -**	**$ -**

ARPA FUND	**227**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 583,106	$ -	$ 583,106
Transfers Out	$ -	$ -	$ -
Total ARPA FUND:	**$ 583,106**	**$ -**	**$ 583,106**

MANDATORY TRUST FINE	**270**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ -	$ -	$ -
Transfers Out	$ -	$ -	$ -
Total MANDATORY TRUST FINE:	**$ -**	**$ -**	**$ -**

FINAL APPROPRIATIONS 2022

CONTRABAND FORFEITURE	271		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 7,500	$ -	$ 7,500
Transfers Out	$ -	$ -	$ -
Total CONTRABAND FORFEITURE:	**$ 7,500**	**$ -**	**$ 7,500**

PROBATION FUND	272		
	Current	***Adjustment***	***Final***
Personnel Services	$ 36,510	$ -	$ 36,510
Other Expenses	$ 1,696	$ -	$ 1,696
Transfers Out	$ -	$ -	$ -
Total PROBATION FUND:	**$ 38,206**	**$ -**	**$ 38,206**

SHADE TREE FUND	273		
	Appropriation	***Adjustment***	***Final***
Personnel Services	$ -		$ -
Other Expenses	$ -		$ -
Transfers Out	$ -		$ -
Total SHADE TREE FUND:	**$ -**	**$ -**	**$ -**

FIRE PENSION FUND	274		
	Current	***Adjustment***	***Final***
Personnel Services	$ 290,089	$ 10,000	$ 300,089
Other Expenses	$ 800	$ 100	$ 900
Transfers Out	$ -	$ -	$ -
Total FIRE PENSION FUND:	**$ 290,889**	**$ 10,100**	**$ 300,989**

POLICE PENSION FUND	275		
	Current	***Adjustment***	***Final***
Personnel Services	$ 210,000	$ 5,000	$ 215,000
Other Expenses	$ 1,153	$ 200	$ 1,353
Transfers Out	$ -	$ -	$ -
Total POLICE PENSION FUND:	**$ 211,153**	**$ 5,200**	**$ 216,353**

ECONOMIC DEVELOPMENT FUND	277		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 125,000	$ -	$ 125,000
Transfers Out	$ -	$ -	$ -
Total ECONOMIC DEVELOPMENT FUND:	**$ 125,000**	**$ -**	**$ 125,000**

FINAL APPROPRIATIONS 2022			
REVOLVING LOANS	**290**		
	Appropriation	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ -	$ -	$ -
Transfers Out	$ -	$ -	$ -
Total REVOLVING LOANS:	**$ -**	**$ -**	**$ -**
EMPLOYEE BENEFIT RESERVE FUND	**298**		
	Current	***Adjustment***	***Final***
Personnel Services	$ 50,000	$ 25,000	$ 75,000
Other Expenses	$ -	$ -	$ -
Transfers Out	$ -	$ -	$ -
Total EMPLOYEE BENEFIT RESERVE FUND:	**$ 50,000**	**$ 25,000**	**$ 75,000**
EMPLOYEE BENEFIT RESERVE - WATER	**299**		
	Current	***Adjustment***	***Final***
Personnel Services	$ 30,000	$ -	$ 30,000
Other Expenses	$ -	$ -	$ -
Transfers Out	$ -	$ -	$ -
Total EMPLOYEE BENEFIT RESERVE - WATER:	**$ 30,000**	**$ -**	**$ 30,000**
G.O. BOND RETIREMENT	**301**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 885,513	$ -	$ 885,513
Transfers Out	$ -	$ -	$ -
Total G.O. BOND RETIREMENT:	**$ 885,513**	**$ -**	**$ 885,513**
CAPITAL IMPROVEMENT	**401**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 4,807,650	$ -	$4,807,650
Transfers Out	$ -	$ -	$ -
Total CAPITAL IMPROVEMENT:	**$ 4,807,650**	**$ -**	**$ 4,807,650**
CAPITAL EQUIPMENT RESERVE & REPLACEMENT	**403**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 559,121	$ -	$ 559,121
Transfers Out	$ -	$ -	$ -
Total CAPITAL EQUIPMENT RESERVE & REPLACEMENT	**$ 559,121**	**$ -**	**$ 559,121**
RYE BEACH TIF	**420**		

FINAL APPROPRIATIONS 2022			
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 14,100	$ 750	$ 14,850
Transfers Out	$ -	$ -	$ -
Total RYE BEACH TIF:	**$ 14,100**	**$ 750**	**$ 14,850**
SAWMILL CREEK IMPROVEMENT TIF	**421**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 2,016,667	$ 10,998	$2,027,665
Transfers Out	$ -	$ -	$ -
Total SAWMILL CREEK IMPROVEMENT TIF:	**$ 2,016,667**	**$ 10,998**	**$ 2,027,665**
SAWMILL CREEK PUBLIC INFRASTRUCTURE TIF	**422**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 1,008,333	$ -	$1,008,333
Transfers Out	$ -	$ -	$ -
Total SAWMILL CREEK PUBLIC INFRASTRUCTURE TIF:	**$ 1,008,333**	**$ -**	**$ 1,008,333**
WATER BOND RETIREMENT	**602**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 190,764	$ 60,000	$ 250,764
Transfers Out	$ -	$ -	$ -
Total WATER BOND RETIREMENT:	**$ 190,764**	**$ 60,000**	**$ 250,764**
WATER CAPITAL PROJECTS	**603**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 2,203,000	$ -	$2,203,000
Transfers Out	$ -	$ -	$ -
Total WATER CAPITAL PROJECTS:	**$ 2,203,000**	**$ -**	**$ 2,203,000**
WATER FUND	**604**		
	Current	***Adjustment***	***Final***
Personnel Services	$ 1,379,741	$ -	$1,379,741
Other Expenses	$ 709,705	$ -	$ 709,705
Transfers Out	$ 965,000	$ -	$ 965,000
Total WATER FUND:	**$ 3,054,446**	**$ -**	**$ 3,054,446**
STORM WATER FUND	**605**		
	Current	***Adjustment***	***Final***

FINAL APPROPRIATIONS 2022			
Personnel Services	$ 19,224	$ 1,000	$ 20,224
Other Expenses	$ 75,200	$ (1,000)	$ 74,200
Transfers Out	$ -	$ -	$ -
Total STORM WATER FUND:	**$ 94,424**	**$ -**	**$ 94,424**

ELECTRIC FUND	**654**		
	Current	***Adjustment***	***Final***
Personnel Services	$ 284,639	$ -	$ 284,639
Other Expenses	$ 4,142,440	$ -	$4,142,440
Transfers Out	$ -	$ -	$ -
Total ELECTRIC FUND:	**$ 4,427,079**	**$ -**	**$ 4,427,079**

COMMUNITY INFRASTRUCTURE FEE FUND	**655**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 200,000	$ -	$ 200,000
Transfers Out	$ -	$ -	$ -
Total COMMUNITY INFRASTRUCTURE FEE FUND:	**$ 200,000**	**$ -**	**$ 200,000**

COMPUTER REPAIR & MAINTENANCE	**701**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 80,000	$ -	$ 80,000
Transfers Out	$ -	$ -	$ -
Total COMPUTER REPAIR & MAINTENANCE:	**$ 80,000**	**$ -**	**$ 80,000**

HEALTHCARE	**703**		
	Current	***Adjustment***	***Final***
Personnel Services	$ 1,137,600	$ -	$1,137,600
Other Expenses	$ -	$ -	$ -
Transfers Out	$ -	$ -	$ -
Total HEALTHCARE:	**$ 1,137,600**	**$ -**	**$ 1,137,600**

HURON JOINT RECREATION DISTRICT	**860**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 496,274	$ -	$ 496,274
Transfers Out	$ -	$ -	$ -
Total HURON JOINT RECREATION DISTRICT:	**$ 496,274**	**$ -**	**$ 496,274**

STATE PATROL	**863**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -

FINAL APPROPRIATIONS 2022			
Other Expenses	$ 15,000	$ -	$ 15,000
Transfers Out	$ -	$ -	$ -
Total STATE PATROL:	**$ 15,000**	**$ -**	**$ 15,000**

PUBLIC SAFETY TRECHNOLOGY GRANT	**865**		
	Appropriation	***Adjustment***	***Final***
Personnel Services	$ -		$ -
Other Expenses	$ -		$ -
Transfers Out	$ -		$ -
Total PUBLIC SAFETY TRECHNOLOGY GRANT:	**$ -**	**$ -**	**$ -**

DAMAGED STRUCTURE FUND	**870**		
	Appropriation	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ -	$ -	$ -
Transfers Out	$ -	$ -	$ -
Total DAMAGED STRUCTURE FUND:	**$ -**	**$ -**	**$ -**

HURON RESCUE SQAUD	**876**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ 29,500	$ -	$ 29,500
Transfers Out	$ -	$ -	$ -
Total HURON RESCUE SQAUD:	**$ 29,500**	**$ -**	**$ 29,500**

UNCLAIMED FUNDS	**899**		
	Current	***Adjustment***	***Final***
Personnel Services	$ -	$ -	$ -
Other Expenses	$ -	$ 250	$ 250
Transfers Out	$ -	$ -	$ -
Total UNCLAIMED FUNDS:	**$ -**	**$ 250**	**$ 250**

GRAND TOTAL	**$ 34,547,861**	**$ 284,663**	**$ 34,832,524**

TO:	Mayor Tapp and City Council
FROM:	Cory Swaisgood
RE:	Ordinance No. 2022-69 (*submitted by Cory Swaisgood*)
DATE:	December 27, 2022

Subject Matter/Background

In accordance with the Municipal Charter, the FY 2023 City Manager's Recommended Budget was distributed for your review on November 29, 2022. This action follows the Annual Tax Budget and Finance Committee budget process. As required, a motion was passed at the November 22, 2022 meeting setting a date and time for the Public Hearing on the 2023 Recommended Budget and subsequent legal notice has been published. The Public Hearing will be held prior to the meeting on December 27, 2022 as required, in which Council must approve/deny/amend the budget as presented during the public hearing. The public hearing is in advance of Council's consideration of Ordinance 2022-69, which will authorize 2023 appropriations. A copy of the City Manager's Budget Narrative is attached hereto as Exhibit 1. The online budget book is included within the following link: 2023 Online Budget Book

Financial Review

A copy of the 2023 Budget Book as well as the supporting summarization presented to the Finance Committee as part of the 2023 Budget creation was distributed to Council on November 29, 2022. The Administration will present the budget during the public hearing scheduled for this meeting. This agenda item is lawfully adopting appropriations for the 2023 fiscal year.

Legal Review

The matter has been reviewed, follows normal administrative procedure and is properly before you.

Recommendation

If Council is in agreement with the request, a motion adopting Ordinance No. 2022-69 is in order.

Ordinance No. 2022-69 2023 Appropriations Ordinance.docx
City Manager Budget Message 2023.pdf
2023 Initial Appropriations.pdf

ORDINANCE NO. 2022-69
Introduced by Joel Hagy

AN ORDINANCE MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HURON, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the municipal budget heretofore prepared and submitted to the City Council by the City Manager, presented in a Public Hearing on December 27, 2022 is hereby adopted as the appropriation ordinance for the current expenses and other expenditures of the City of Huron during the fiscal year ending December 31, 2023, and there is hereby appropriated to the various funds and accounts the amounts set forth in Exhibit "A" on file in the office of the Clerk of Council, a true and correct copy of which is hereby made a part of this Ordinance as if fully set forth in the body hereof.

SECTION 2. That those sums which are expended from the above appropriations and are repaid by any other department, any firm, person or corporation shall be considered re-appropriated for such original purpose, provided the total appropriation as increased by and such repayment shall not be exceeded.

SECTION 3. The Director of Finance is hereby authorized to draw his warrants as approved by the City Manager for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefor, duly approved; provided, however, no warrants shall be drawn or paid for salaries or wages except for persons employed by authority of, and in accordance with, law or ordinance.

SECTION 4. That this Council hereby finds and determines that all formal actions relative to the adoption of this Ordinance were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. § 121.22

SECTION 5. That, in accordance with Section 3.06 of the Charter of the City of Huron, Ohio, this Ordinance shall take effect immediately upon its adoption.

_____
Mark Claus, Vice-Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

To: Huron City Council
Cc: Finance Committee, Department Heads
From: Matt Lasko, City Manager
Re: Recommended FY 2023 Budget
Date: November 29, 2022

In accordance with Section 6.05 of the Huron City Charter it is my pleasure to present you with the City Manager's Recommended FY 2023 Budget. The 2023 budget document aims to blend realistic revenue and expense projections for next year in a manner that seeks to provide a high level of services to our residents and property owners. The 2023 budget coupled with the Capital Improvement Plan and the updated Vision 2020 Action Plan also serves to make recommended capital investments throughout the City.

This 2023 budget was presented through an online interactive platform, called OpenGov[1], intended to provide the reader with multiple levels of information including: a user guide, defined city policies, the budget process, revenue analysis, fund breakdown, debt obligations, capital equipment summary, and capital improvement plan (CIP). While establishing a plan for 2023, this budget additionally forecasts the impact of its adoption through 2032. Detailed plans have been analyzed and included for all City operations on an annual basis for 2023 through 2032. Inflationary cost and revenue adjustments have been made for all departmental activities as well as inclusion of capital investment expenses over the next ten (10) years. Council went through a master plan update (included in the budget book), termed the Vision 2020 Action Plan in 2021. The CIP references various initiatives that were prioritized in the master plan to be undertaken in the next 3-5 years.

The City's adopted General Fund Balance reserve policy is reflected on an annual basis through 2032. The policy requires a minimum available surplus of 15% (a maximum of 25%) of operating expenditures. Based on year-to-date activity in 2022 the City's General Fund is expected to exceed this minimum and be at 24% at year end and maintain at 18% or higher through 2032. The City will monitor the General Fund balance through year-end and consider one-time capital transfers for future unbudgeted projects thereby reducing the General Fund balance to minimally, the required maximum. This reserve has a direct impact to the City's Bond Rating and spending plans and is trending in a positive direction. As resources increase above the minimum surplus the City has the opportunity consider additional investments going forward such as parks and recreation, economic and community development, fleet and facilities, and infrastructure. At the end of 2021, the City transferred $300,000 to the Capital Improvement Fund to cash finance the local paving program for 2022.

At the onset of the COVID-19 pandemic, fiscal controls were put into place to both protect the fiscal solvency of the City and ensure our employees and community at large were insulated from as much as harm from the pandemic as possible. Based on those measures and in combination with various aid programs and economic development activities, the City has improved its annual fiscal position while also ensuring stability during the pandemic. A great deal of this financial activity and benefit has been rooted in economic development projects - years in planning - that are beginning to positively impact the City's budget – and therefore operations. The City will continue to monitor these projects and related revenue

[1] Online Budget Book Link

streams to determine how and when additional investments can be recommended and planned for – while simultaneously exploring additional economic development projects that will benefit the community and enhance quality of life for all. The FY 2023 Budget provides an opportunity to continue that dialogue and exploration with the ultimate goal of strong and reliable service delivery.

Financial Performance – A Review 2022

General Fund Performance: Staff has projected that we will end FY 2022 with over $1.4 million in unencumbered fund balance, a factor of 24%. Budgeting conservatively for the next ten years, the General Fund is expected to maintain an 18% or higher fund balance reserve.

Revenues: Since the beginning of the pandemic, Staff has been closely monitoring major revenue and expense activity. Immediate cost savings measures were enacted to maintain existing fund balances, specifically in essential service operational funds such as the Fire Levy and General Fund. Fortunately, the City received over $450,000 in CARES ACT funding and multiple reimbursements from BWC to assist with COVID-19 related expenses in 2020. In 2021, the City was awarded with over $700,000 in federal stimulus funds to be used on local recovery. These funds are mostly committed to downtown improvements and future economic development investments.

Other revenue increases in 2022 include bed tax revenue (+$40,000 from 2021). The City received federal and state grants during the year for the fish cleaning station and Sawmill Parkway improvements.

Revenue collections across all funds improved in 2022. The main source of revenue within the General Fund is the collection of an income tax on all withholdings and corporate net profits. Staff is forecasting a 10% increase in income tax collections for 2022. Reasons for the 10% increase is mostly due to the expansion and production at the Ardagh facility on Sawmill Parkway. Growth in existing commercial businesses such as Mucci Farms and Firelands Scientific also played a factor. The City is anticipating a 3% increase in income tax revenue in 2023.

Staff conservatively budgeted increases for all other revenue sources at 1-2% unless historical trends show consistency in annual revenue.

New initiatives/Revenue in 2022/2023: One of the major new revenue sources to be received in 2023 will be within the Water Department. After a thorough and exhaustive process, informed by a water rate studied completed by Poggemeyer, the City's Finance Committee and Council ultimately approved the first water rate increase in fifteen (15) years. Starting in 2023, annual water rates will increase 5% annually for ten (10) consecutive years – although these rates will be studied tri-annually to determine if additional measures (in the form of increases or decrease) are warranted. The rate increase is critical for ensuring the City's ability to maintain water security of our customers as well as undertake a series of major capital projects. These projects include, but are not limited to, creation of a secondary water intake on the Huron River, South Main Street watermain replacement, Old Platt water line replacement, construction of a new elevated water tank on the west side of town and the Superior Avenue water line replacement.

Additionally, the Sawmill Creek Resort annexation and related development will provide new revenue streams moving forward. Beginning in late 2022 and budgeted for 2023, the City will be receiving income

tax from the project site and also minimum service payment/special assessment revenue. Bed tax from the project site, per the annexation agreement with Huron Township, will remain 100% with Huron Township. Staff anticipates the income tax annually from the site to be between $50,000-$70,000. The minimum service payment/special assessment revenue is anticipated to be approximately $330,000 (once reduced per compensation agreements with Huron Schools and EHOVE). The approximate $330,000 per year for thirty (30) years will start being received during the first half of 2024 and will continue for thirty (30) years. These funds will be utilized to reimburse Cedar Fair for renovations to the resort, serve as Huron's local contribution to the US 6 transformation, aid in the City's strategic land acquisition efforts on the west end of the City and also help finance portions of the new service complex to be constructed on River Road in the future years.

Finally, in 2021, the City officially formalized state recognition of the Rye Beach TIF Area. This designated area includes approximately seventy (70) parcels of property whose real estate tax increases (based on property investments) are to be 100% exempted (with the exception of those taxes that would normally be due to the Huron Schools and EHOVE) for 30 years. Instead of increased tax liabilities being paid to certain taxing districts, they will instead be diverted into a TIF account managed by the City and are to be used on future public infrastructure improvements around the TIF area. It should be noted that many parcels included in the TIF area are also subject to tax abatements which will reduce the amount of revenue realized in the TIF account until the abatements expire. The City started realizing these semi-annual payments which, for the moment, total $15,000 per half ($30,000 annually). This number will steadily increase as new projects within the TIF area come online and existing tax abatements fall off.

Budget 2023

The 2023 budget was built with a mindset of cautious optimism, especially with the uncertainly of current economic inflationary trends. Although the pandemic had a negative impact on City revenue in 2020, the City ended the year in a strong financial position to implement the 2021 budget. In 2022, revenue continued to rebound and began to notice income tax revenue increases from Ardagh's expansion and production at the former IAC facility. Items of note in the 2023 budget include:

Property Tax Revenue: Real property valuations are anticipated to increase in 2023. However, County Auditor estimates as of October 2022 does not show much of an increase in property tax revenues, therefore, the City is projecting a 1% increase in property tax proceeds for 2023. Property tax revenue for 2023 is expected to exceed $1 million for all funds.

Income Tax Revenue: Staff conservatively forecasted this vitally important revenue stream for 2022. However, 2022 income tax revenue is projected at over 10% from 2021 actuals and the City is budgeting a 2% increase in 2023 from the 2022 projections, at $3.7 million. Growing payroll at Firelands Scientific and Ardagh along with annexation of Sawmill Creek Resort justifies a 2% increase projection at the least.

Personnel: Due to the fiscal awareness by City staff during the crisis, the 2022 budget was cautiously built with personnel cost increases and additional staffing for safety services, including a new police officer, part-time HR Manager, and wage increases for part-time fire personnel. The 2023 budget includes proposed additions to the City's workforce to strengthen City services, as follows:

- 1 FT Service Maintenance Foreman – Budget impact = +$104,771 (General Fund and

Service Funds). A similar position was included in the 2022 Parks budget.

- Salary Adjustments to Parks and Recreation Personnel – Budget impact = +$30,000 (General Fund)
- Increasing the annual HR personnel budget from $25,000 annually to $45,000. 2022 marked the first year with a dedicated HR staff person and the City knew this number may fluctuate moving forward depending on the needs of this position. 2022 displayed that our HR needs are significant and growing and therefore warrant increasing this budget to ensure a proper level of service to our employees.

Parks and Recreation Revenue: Overall, Parks and Recreation budgeted revenue is projected to decrease from 2022 to 2023. This is mostly due to having two years of record-breaking parking fee revenues at Nickel Plate Beach from 2020 to 2021. Although still above 2019 revenue numbers, 2022 Nickel Plate Beach revenue was $9,000 lower than 2021. The Parks and Recreation 2023 budget was conservatively built but still maintained a budget of $50,000 for Nickel Plate Beach parking fees, up from 2019's budget of $35,000. Although some revenue sources outperformed initial budget amounts, such as Nickle Plate Beach fees, the 2023 revenue budget was not significantly modified. Maintaining the operations of the Parks and Recreation Department is mostly dependent of the Huron Joint Recreation District's annual contribution, making up 59% of the total budget in 2023. Any net impact on HJRD contributions could result in budget cuts directly related to services provided to residents.

Capital Assets: The 2023 budget book includes the City's capital asset replacement schedule. The schedule shows the City's commitment to purchasing and maintaining adequate vehicles and equipment for City services. In 2022, the City spent over $346,000 on new vehicles and equipment, including a street service truck and upgrades to the City's IT servers. The recommended 2023 budget includes the purchase of two (2) new police cruisers, two ambulances (one ambulance scheduled for 2022 was canceled), tennis courts at Fabens, and a street sweeper, totaling over $1.4 million in capital asset expenditures.

Capital Projects: The 2023 budget book also includes the City's current capital improvement plan. Although the City's current capital improvement plan (totaling over $86 million) includes over $70 million in unfunded projects over the next ten (10) years, the City is committed to spending over $8 million on major capital improvements in the City in 2023. Major 2023 capital expenses include Sawmill Parkway reconstruction, Fabens tennis court reconstruction, a major local road resurfacing program, east side sidewalks extension, US 6 design and engineering, Rt. 6 Phase II design and Main Street detailed design, and the South Main Street water main replacement.

Debt Management: Starting in 2014, the City began a strategy to invest in critical capital infrastructure that had been under invested in as the City recovered from the Great Recession. Utilizing historically low interest rates, close to $15 million worth of capital was invested in critical infrastructure projects. Currently, the City has over $8 million in outstanding bonded debt, not inclusive of programmatic loans. As we plan for future years of investment, 2023 is the first major milestone to consider as a substantial portion of the City's debt will then be retired, freeing up additional resources available for debt service as well as capacity. The City took fiscally responsible steps in 2022 to develop a debt strategy for future capital needs and wants, including projects related to the Sawmill Creek Resort TIF, ConAgra redevelopment, comprehensive local street resurfacing, Huron Public Power Expansion, Main Street redevelopment and a new parks and service facility. For 2023, the City is planning to issue 20 to 30-year bonds on street resurfacing and public improvements related to the Sawmill Creek Resort TIF.

Future Policy Discussions: The staff also looks forward to engaging Council in 2023 on several larger, and impactful project and policy discussions including but not limited to the list below. The Finance Committee recommended the 2023 budget to Council and also recommended Council to further review and consider the first item on the list below.

- *Permissive Tax Consideration*
- Storm Water Fee
- Electric Rate Study
- Garbage and Recycling Services
- City Organizational Structure
- Parks Master Plan
- City-wide pavement condition report
- Capital Improvement Program Financing Plan (continued discussion)

This budget is the work product of countless hours of preparation, analysis and input from a wide variety of personnel. I appreciate the time, effort, and input of all department heads and staff members who have been instrumental in providing information, feedback and capital projections for their respective departments - and the coordination and leadership displayed by Cory Swaisgood and his staff specifically. I also want to thank the Finance Committee who have been tremendous stewards of the 2023 budget process and have brought forth expertise and thought-provoking considerations and dialogue.

INITIAL APPROPRIATIONS 2023		
GENERAL FUND	**110**	

Police Department		
Personnel Services	$ 1,402,840	
Other Expenses	$ 146,600	
Department Total:		**$ 1,549,440**

Police and Fire Communications		
Personnel Services	$ -	
Other Expenses	$ 80,000	
Department Total:		**$ 80,000**

General Service		
Personnel Services	$ 59,257	
Other Expenses	$ 40,000	
Department Total:		**$ 99,257**

Building and Inspections		
Personnel Services	$ 232,269	
Other Expenses	$ 116,800	
Department Total:		**$ 349,069**

Refuse Collections		
Personnel Services	$ -	
Other Expenses	$ -	
Department Total:	**$ -**	**$ -**

Information Technology		
Personnel Services	$ -	
Other Expenses	$ 48,000	
Department Total:		**$ 48,000**

City Manager		
Personnel Services	$ 60,790	
Other Expenses	$ 5,500	
Department Total:		**$ 66,290**

Human Resources		
Personnel Services	$ 49,530	
Other Expenses	$ 16,000	
Department Total:		**$ 65,530**

INITIAL APPROPRIATIONS 2023		
Finance Department		
Personnel Services	$ 88,903	
Other Expenses	$ 13,800	
Department Total:		**$ 102,703**

Income Tax Department		
Personnel Services	$ -	
Other Expenses	$ 121,200	
Department Total:		**$ 121,200**

Law Director		
Personnel Services	$ 54,577	
Other Expenses	$ 101,000	
Department Total:		**$ 155,577**

City Council		
Personnel Services	$ 52,433	
Other Expenses	$ 10,000	
Department Total:		**$ 62,433**

Municipal Court		
Personnel Services	$ 263,382	
Other Expenses	$ 17,500	
Department Total:		**$ 280,882**

Public Buildings		
Personnel Services	$ -	
Other Expenses	$ 155,500	
Department Total:		**$ 155,500**

Administrative Support		
Personnel Services	$ 138	
Other Expenses	$ 528,032	
Department Total:		**$ 528,170**

Operating Transfers Out		
Transfers Out	$ 2,021,631	
Advances Out	$ -	
Department Total:		**$ 2,021,631**

Total GENERAL FUND:		**$ 5,685,684**

INITIAL APPROPRIATIONS 2023		
SPECIAL WARRANTS	**111**	
Personnel Services	$ 3,045	
Other Expenses	$ -	
Transfers Out	$ -	
Total SPECIAL WARRANTS:		**$ 3,045**

GARBAGE, RECYCLING, YARD WASTE FUND	**201**	
Personnel Services	$ 37,439	
Other Expenses	$ 947,300	
Transfers Out	$ -	
Total GARBAGE, RECYCLING, YARD WASTE FUND:		**$ 984,739**

PROPERTY MAINTENANCE FUND	**202**	
Personnel Services	$ -	
Other Expenses	$ 62	
Transfers Out	$ -	
Total PROPERTY MAINTENANCE FUND:		**$ 62**

PARKS AND RECREATION FUND	**207**	
Personnel Services	$ 423,888	
Other Expenses	$ 335,459	
Transfers Out	$ 83,000	
Total PARKS AND RECREATION FUND:		**$ 842,347**

BOAT BASIN	**210**	
Personnel Services	$ 80,921	
Other Expenses	$ 190,660	
Transfers Out	$ 4,500	
Total BOAT BASIN:		**$ 276,081**

HURON PARKS FOUNDATION	**211**	
Personnel Services	$ -	
Other Expenses	$ 6,000	
Transfers Out	$ -	
Total HURON PARKS FOUNDATION:		**$ 6,000**

INITIAL APPROPRIATIONS 2023		
STREET MAINTENANCE FUND	**212**	
Personnel Services	$ 439,248	
Other Expenses	$ 407,490	
Transfers Out	$ 108,000	
Total STREET MAINTENANCE FUND:		**$ 954,738**

STATE HIGHWAY	**213**	
Personnel Services	$ 32,126	
Other Expenses	$ 20,000	
Transfers Out	$ -	
Total STATE HIGHWAY:		**$ 52,126**

SPECIAL FIRE LEVY	**214**	
Personnel Services	$ 2,028,691	
Other Expenses	$ 323,450	
Transfers Out	$ 724,000	
Total SPECIAL FIRE LEVY:		**$ 3,076,141**

STREET LIGHTING	**215**	
Personnel Services	$ 7,325	
Other Expenses	$ 159,321	
Transfers Out	$ -	
Total STREET LIGHTING:		**$ 166,645**

COURT COMPUTER FUND	**216**	
Personnel Services	$ -	
Other Expenses	$ 75,000	
Transfers Out	$ -	
Total COURT COMPUTER FUND:		**$ 75,000**

COURT CAPITAL PROJECTS	**217**	
Personnel Services	$ -	
Other Expenses	$ 50,000	
Transfers Out	$ -	
Total COURT CAPITAL PROJECTS:		**$ 50,000**

INITIAL APPROPRIATIONS 2023

INDIGENT ALCOHOL TREATMENT	218	
Personnel Services	$ -	
Other Expenses	$ 1,000	
Transfers Out	$ -	
Total INDIGENT ALCOHOL TREATMENT:		**$ 1,000**

ENFORCEMENT/EDUCATION	219	
Personnel Services	$ -	
Other Expenses	$ 1,600	
Transfers Out	$ -	
Total ENFORCEMENT/EDUCATION:		**$ 1,600**

POLICE RESOURCE OFFICER	220	
Personnel Services	$ 73,727	
Other Expenses	$ -	
Transfers Out	$ -	
Total POLICE RESOURCE OFFICER:		**$ 73,727**

INDIGENT DRIV INTERLOCK & ALCO	222	
Personnel Services	$ -	
Other Expenses	$ 1,000	
Transfers Out	$ -	
Total INDIGENT DRIV INTERLOCK & ALCO:	**$ 1,000**	**$ 1,000**

MARINE PATROL GRANT	225	
Personnel Services	$ 22,361	
Other Expenses	$ 14,042	
Transfers Out	$ 5,900	
Total MARINE PATROL GRANT:		**$ 42,303**

ARPA FUND	227	
Personnel Services	$ -	
Other Expenses	$ 337,356	
Transfers Out	$ -	
Total ARPA FUND:		**$ 337,356**

INITIAL APPROPRIATIONS 2023		
MANDATORY TRUST FINE	**270**	
Personnel Services	$ -	
Other Expenses	$ -	
Transfers Out	$ -	
Total MANDATORY TRUST FINE:		**$ -**

CONTRABAND FORFEITURE	**271**	
Personnel Services	$ -	
Other Expenses	$ 7,500	
Transfers Out	$ -	
Total CONTRABAND FORFEITURE:		**$ 7,500**

PROBATION FUND	**272**	
Personnel Services	$ 36,686	
Other Expenses	$ 600	
Transfers Out	$ -	
Total PROBATION FUND:		**$ 37,286**

FIRE PENSION FUND	**274**	
Personnel Services	$ 305,357	
Other Expenses	$ 900	
Transfers Out	$ -	
Total FIRE PENSION FUND:		**$ 306,257**

POLICE PENSION FUND	**275**	
Personnel Services	$ 205,000	
Other Expenses	$ 1,300	
Transfers Out	$ -	
Total POLICE PENSION FUND:		**$ 206,300**

ECONOMIC DEVELOPMENT FUND	**277**	
Personnel Services	$ -	
Other Expenses	$ 55,000	
Transfers Out	$ -	
Total ECONOMIC DEVELOPMENT FUND:		**$ 55,000**

INITIAL APPROPRIATIONS 2023

EMPLOYEE BENEFIT RESERVE FUND	298	
Personnel Services	$ 69,348	
Other Expenses	$ -	
Transfers Out	$ -	
Total EMPLOYEE BENEFIT RESERVE FUND:		**$ 69,348**

EMPLOYEE BENEFIT RESERVE - WATER	299	
Personnel Services	$ 31,652	
Other Expenses	$ -	
Transfers Out	$ -	
Total EMPLOYEE BENEFIT RESERVE - WATER:		**$ 31,652**

G.O. BOND RETIREMENT	301	
Personnel Services	$ -	
Other Expenses	$ 832,895	
Transfers Out	$ -	
Total G.O. BOND RETIREMENT:		**$ 832,895**

CAPITAL IMPROVEMENT	401	
Personnel Services	$ -	
Other Expenses	$ 758,000	
Transfers Out	$ -	
Total CAPITAL IMPROVEMENT:		**$ 758,000**

CAPITAL EQUIPMENT RESERVE & REPLACEMENT	403	
Personnel Services	$ -	
Other Expenses	$ 1,427,702	
Transfers Out	$ -	
Total CAPITAL EQUIPMENT RESERVE & REPLACEMENT:		**$ 1,427,702**

RYE BEACH TIF	420	
Personnel Services	$ -	
Other Expenses	$ 35,458	
Transfers Out	$ -	
Total RYE BEACH TIF:		**$ 35,458**

INITIAL APPROPRIATIONS 2023

SAWMILL CREEK IMPROVEMENT TIF	421	
	Current	
Personnel Services	$ -	
Other Expenses	$ 2,063,000	
Transfers Out	$ -	
Total SAWMILL CREEK IMPROVEMENT TIF:	**$ 2,063,000**	**$ 2,063,000**

SAWMILL CREEK PUBLIC INFRASTRUCTURE TIF	422	
Personnel Services	$ -	
Other Expenses	$ 2,976,808	
Transfers Out	$ -	
Total SAWMILL CREEK PUBLIC INFRASTRUCTURE TIF:		**$ 2,976,808**

WATER BOND RETIREMENT	602	
Personnel Services	$ -	
Other Expenses	$ 283,261	
Transfers Out	$ -	
Total WATER BOND RETIREMENT:		**$ 283,261**

WATER CAPITAL PROJECTS	603	
Personnel Services	$ -	
Other Expenses	$ 917,000	
Transfers Out	$ -	
Total WATER CAPITAL PROJECTS:		**$ 917,000**

WATER FUND	604	
Personnel Services	$ 1,414,950	
Other Expenses	$ 801,146	
Transfers Out	$ 1,075,000	
Total WATER FUND:		**$ 3,291,097**

STORM WATER FUND	605	
Personnel Services	$ 20,722	
Other Expenses	$ 67,300	
Transfers Out	$ -	
Total STORM WATER FUND:		**$ 88,022**

INITIAL APPROPRIATIONS 2023		
ELECTRIC FUND	**654**	
Personnel Services	$ 271,903	
Other Expenses	$ 4,142,380	
Transfers Out	$ -	
Total ELECTRIC FUND:		**$ 4,414,283**

COMMUNITY INFRASTRUCTURE FEE FUND	**655**	
Personnel Services	$ -	
Other Expenses	$ -	
Transfers Out	$ -	
Total COMMUNITY INFRASTRUCTURE FEE FUND:		**$ -**

COMPUTER REPAIR & MAINTENANCE	**701**	
Personnel Services	$ -	
Other Expenses	$ 120,000	
Transfers Out	$ -	
Total COMPUTER REPAIR & MAINTENANCE:		**$ 120,000**

HEALTHCARE	**703**	
Personnel Services	$ 1,204,283	
Other Expenses	$ -	
Transfers Out	$ -	
Total HEALTHCARE:		**$ 1,204,283**

HURON JOINT RECREATION DISTRICT	**860**	
Personnel Services	$ -	
Other Expenses	$ 493,469	
Transfers Out	$ -	
Total HURON JOINT RECREATION DISTRICT:		**$ 493,469**

STATE PATROL	**863**	
Personnel Services	$ -	
Other Expenses	$ 16,000	
Transfers Out	$ -	
Total STATE PATROL:		**$ 16,000**

INITIAL APPROPRIATIONS 2023		
PUBLIC SAFETY TRECHNOLOGY GRANT	**865**	
Personnel Services	$ -	
Other Expenses	$ -	
Transfers Out	$ -	
Total PUBLIC SAFETY TRECHNOLOGY GRANT:		**$ -**
DAMAGED STRUCTURE FUND	**870**	
Personnel Services	$ -	
Other Expenses	$ -	
Transfers Out	$ -	
Total DAMAGED STRUCTURE FUND:		**$ -**
HURON RESCUE SQAUD	**876**	
Personnel Services	$ -	
Other Expenses	$ 28,500	
Transfers Out	$ -	
Total HURON RESCUE SQAUD:		**$ 28,500**
UNCLAIMED FUNDS	**899**	
Personnel Services	$ -	
Other Expenses	$ -	
Transfers Out	$ -	
Total UNCLAIMED FUNDS:	**$ -**	**$ -**
GRAND TOTAL		**$ 32,292,715**

INITIAL APPROPRIATIONS 2023

There shall be, and there are hereby, monies transferred from various funds in the amounts not to exceed those stated below:

Transfer Amount:	Transfer From:	Transfer To:
$ 75,000	Fund 110 - General Fund	Fund 201 - Garbage Fund
$ 100,000	Fund 110 - General Fund	Fund 212 - Street Maint. Fund
$ 200,000	Fund 110 - General Fund	Fund 214 - Fire Levy Fund
$ 11,631	Fund 110 - General Fund	Fund 225 - Marine Patrol Fund
$ 100,000	Fund 110 - General Fund	Fund 275 - Police Pension Fund
$ 60,000	Fund 110 - General Fund	Fund 298 - Employee Benefit Fund
$ 800,000	Fund 110 - General Fund	Fund 301 - Debt Service Fund
$ 500,000	Fund 110 - General Fund	Fund 401 - Capital Improvement Fund
$ 100,000	Fund 110 - General Fund	Fund 403 - Capital Equipment Fund
$ 75,000	Fund 110 - General Fund	Fund 701 - Information Tech. Fund
$ 8,000	Fund 207 - Parks and Rec Fund	Fund 298 - Employee Benefit Fund
$ 75,000	Fund 207 - Parks and Rec Fund	Fund 403 - Capital Equipment Fund
$ 4,500	Fund 210 - Boat Basin Fund	Fund 298 - Employee Benefit Fund
$ 8,000	Fund 212 - Street Maint. Fund	Fund 298 - Employee Benefit Fund
$ 100,000	Fund 212 - Street Maint. Fund	Fund 403 - Capital Equipment Fund
$ 246,000	Fund 214 - Fire Levy Fund	Fund 274 - Fire Pension Fund
$ 25,000	Fund 214 - Fire Levy Fund	Fund 298 - Employee Benefit Fund
$ 450,000	Fund 214 - Fire Levy Fund	Fund 403 - Capital Equipment Fund
$ 3,000	Fund 214 - Fire Levy Fund	Fund 701 - Information Tech. Fund
$ 5,900	Fund 225 - Marine Patrol Fund	Fund 275 - Police Pension Fund
$ 70,000	Fund 604 - Water Fund	Fund 299 -Water Employee Benefit Fund
$ 275,000	Fund 604 - Water Fund	Fund 602 - Water Debt Service Fund
$ 730,000	Fund 604 - Water Fund	Fund 603 - Water Capital Fund
$ 4,022,031		