

RESOLUTION NO. 86-2022

Introduced by William Biddlecombe

A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ERIE COUNTY, OHIO FOR GEOGRAPHICAL INFORMATION SYSTEM (GIS) COST SHARING FOR THE PERIOD OF 2023-2028 IN THE AMOUNT OF SEVEN THOUSAND TWO HUNDRED EIGHTY AND 93/100 DOLLARS (\$7,280.93) ANNUALLY

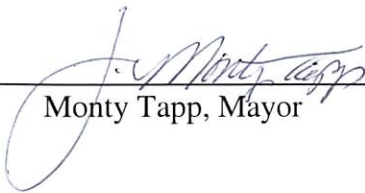
BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the City Manager be, and he hereby is, authorized and directed to enter into an agreement with Erie County, Ohio for geographical information system cost sharing for the years 2023-2028 at an annual cost of Seven Thousand Two Hundred Eighty and 93/00 (\$7,280.93), which agreement shall be in substantially the form of Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall go into effect and be in full force and effect immediately upon its passage.

ATTEST: 
Clerk of Council


Monty Tapp, Mayor

ADOPTED: 11 OCT 2022



ERIE COUNTY GEOGRAPHICAL INFORMATION SYSTEM 2023-2028 COST SHARE AGREEMENT

This Erie County Geographical Information System 2023-2028 Cost Share Agreement (“Agreement”) is made and entered into this _____ day of _____, 2022, by and between the Board of Commissioners of Erie Metro Parks, Board of Trustees of Berlin Township, Board of Trustees of Florence Township, Board of Trustees of Groton Township, Board of Trustees of Huron Township, Board of Trustees of Margaretta Township, Board of Trustees of Milan Township, Board of Trustees of Oxford Township, Board of Trustees of Perkins Township, Board of Trustees of Vermilion Township, City Commission of the City of Sandusky, City Council of the City of Huron, City Council of the City of Vermilion, Village Council of the Village of Bayview, Village Council of the Village of Berlin Heights, Village Council of the Village of Kelleys Island and Village Council of the Village of Milan (collectively, the “Political Subdivisions”), the Board of Commissioners of Erie County, Ohio (“County”), and the Erie County Auditor (“Auditor”).

WITNESSETH:

WHEREAS, the Political Subdivisions and County previously entered into an Erie County Geographical Information System 2017-2022 Cost Share Agreement (“2017-2022 Agreement”) for the establishment and support of a shared Geographical Information System (“GIS”);

WHEREAS, the Political Subdivisions and County have a continuing need for accurate and current geographical information for their respective operations;

WHEREAS, the Political Subdivisions and County find that a shared GIS increases efficiency and reduces cost as compared to multiple systems;

WHEREAS, the continued coordination of GIS services within Erie County is of importance to the Political Subdivisions and the County;

WHEREAS, the County and Political Subdivisions have authority to enter into this Agreement as provided in R.C. 9.482 and R.C. 307.15;

WHEREAS, the County and Political Subdivisions desire to enter into this Agreement so that the County continues to provide GIS services to the Political Subdivisions and to coordinate GIS services within Erie County.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants hereinafter set forth, and of other good and valuable considerations, the County, the Auditor and the Political Subdivisions do hereby agree that:

1. County shall provide and coordinate GIS services via a full-time GIS Coordinator (“Coordinator”) who works under the supervision of the Auditor. Coordinator’s duties include the maintenance, coordination and administration of the GIS in Erie County, and other assigned duties. Coordinator shall meet with the Board of Commissioners of Erie County on a quarterly basis in a public meeting.

2. GIS Advisory Board

- a. The “2017-2022 Agreement” created a GIS Advisory Board to bring specific GIS related concerns or issues to the Coordinator and Auditor.
- b. The GIS Advisory Board shall continue in its existing form with the following members, or their designee:
 - i. One member, an elected official from the Board of County Commissioners of Erie County, Ohio or an appointee.
 - ii. One member from the City of Sandusky, appointed by the City Manager.
 - iii. One member from the City of Vermilion, appointed by the City Council.
 - iv. One member from the City of Huron, appointed by the City Manager.
 - v. One member from each of the Townships of Erie County, who are signatory to this Agreement.
 - vi. One member, from the Villages of Erie County, who are signatory to this Agreement.
 - vii. One member from the Erie County Engineer’s Office.
 - viii. One member from the Erie County Sheriff’s Office.
 - ix. One member from the Erie County Emergency Management Agency.
 - x. One member from the Erie County Department of Environmental Services.
 - xi. One member from the Erie Soil & Water Conservation District.
 - xii. One member from the Erie County Health District.
 - xiii. One member from the Erie County Auditor’s Office.
 - xiv. One member from the Erie Regional Planning Department.
 - xv. One member from the Erie MetroParks.
- c. Coordinator shall serve as Secretary of the GIS Advisory Board.
- d. The GIS Advisory Board shall elect a President and a Vice President at the Board’s first meeting each calendar year. The term for the President and Vice-President shall be one (1) year. The President and/or Vice-President may be reelected for multiple and/or successive terms.
- e. The GIS Advisory Board shall meet at least twice each calendar year. The meetings shall be called by the President of the GIS Advisory Board, the GIS Coordinator or any three

members of the GIS Advisory Board. The meetings shall be subject to the Open Meetings Act (R.C. 121.22).

3. The Treasurer of the GIS Advisory Board shall prepare a budget for each calendar year. The funds provided for in the budget and all funds received for GIS related services shall be paid to the Auditor. Said funds shall be deposited into account 72310-1140-433650 Intergovernmental Revenue Fund, which is designated for GIS purposes.

4. Annual Assessment

- a. The Political Subdivisions and County shall make annual payments to the Auditor for the respective amounts assessed against the Political Subdivisions and the County for the GIS services performed and to be performed in this Agreement. The Auditor shall submit an invoice to the County and Political Subdivisions in January of each calendar year and the County and Political Subdivisions shall make payment to the Auditor within thirty (30) days of receipt of the invoice. The annual assessment amount, which is determined by the GIS Advisory Board Finance Subcommittee and is based on a per capita model, is set forth in the attached **Exhibit A-1 and Exhibit A-2**.
- b. If the GIS Advisory Board finds that an increase in the annual assessment is necessary for the next calendar year, then the GIS Advisory Board shall provide notice of the same to the County and Political Subdivisions by September 30th. The GIS Advisory Board shall then make a request to the County for an increase in the annual assessment and the GIS Advisory Board shall present the request to the County at a public meeting in November.

5. Amendment/Termination


- a. This Agreement shall continue in effect through December 31, 2028.
- b. This Agreement may be terminated or amended at any time by mutual agreement of the County and the Political Subdivisions.
- c. A Political Subdivision may withdraw from the Agreement at the end of any calendar year by action of its legislative authority and submission of written notice to the County at least ninety (90) days prior to the end of the calendar year.

6. Miscellaneous

- a. Any obligations of the parties regarding GIS contained in any other agreement(s) between the parties shall remain in effect and full force, and shall not be eliminated or modified unless inconsistent with the terms of this Agreement.
- b. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Political Subdivisions, County and Auditor have caused this Agreement to be executed by the necessary and authorized officers and officials of the Political Subdivisions, County and Auditor hereunto duly authorized as of the day and year first above written.

BOARD OF COMMISSIONERS OF ERIE COUNTY, OHIO Name: _____ Name: _____ Name: _____	ERIE COUNTY AUDITOR Richard H. Jeffrey
BOARD OF TRUSTEES OF FLORENCE TOWNSHIP Name: _____ Name: _____ Name: _____	BOARD OF TRUSTEES OF GROTON TOWNSHIP Name: _____ Name: _____ Name: _____
BOARD OF TRUSTEES OF HURON TOWNSHIP Name: _____ Name: _____ Name: _____	BOARD OF TRUSTEES OF MARGARETTA TOWNSHIP Name: _____ Name: _____ Name: _____
BOARD OF TRUSTEES OF MILAN TOWNSHIP Name: _____	BOARD OF TRUSTEES OF OXFORD TOWNSHIP Name: _____

Name: _____ Name: _____	Name: _____ Name: _____
BOARD OF TRUSTEES OF PERKINS TOWNSHIP Name: _____ Name: _____ Name: _____	BOARD OF TRUSTEES OF VERMILION TOWNSHIP Name: _____ Name: _____ Name: _____
CITY COMMISSION OF THE CITY OF SANDUSKY Name: _____	CITY COUNCIL OF THE CITY OF HURON  Name: <u>Matthew Lasko, City Manager</u>
CITY COUNCIL OF THE CITY OF VERMILION Name: _____	VILLAGE COUNCIL OF THE VILLAGE OF BAYVIEW Name: _____
VILLAGE COUNCIL OF THE VILLAGE OF BERLIN HEIGHTS Name: _____	VILLAGE COUNCIL OF THE VILLAGE OF KELLEYS ISLAND Name: _____
VILLAGE COUNCIL OF THE VILLAGE OF MILAN Name: _____	ERIE METRO PARKS Name: _____

APPROVED AS TO CONTENT:

ERIE COUNTY HEALTH DISTRICT Name: _____	ERIE COUNTY ENGINEER'S OFFICE Name: _____
ERIE COUNTY SHERIFF'S OFFICE Name: _____	ERIE SOIL AND WATER CONSERVATION DISTRICT Name: _____
ERIE COUNTY EMERGENCY MANAGEMENT AGENCY Name: _____	ERIE COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES Name: _____
ERIE COUNTY REGIONAL PLANNING COMMISSION Name: _____	

APPROVED AS TO FORM:

ERIE COUNTY PROSECUTOR'S OFFICE _____ Jason Hinnars, Assistant Prosecuting Attorney	
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EXHIBIT "A-1"

Annual Assessment

<u>Political Subdivision</u>	<u>Annual Assessment</u>
Board of Commissioners of Erie County	\$73,508.00
Board of Commissioners of Erie Metro Parks	\$4,692.00
Board of Trustees of Berlin Township	\$3,064.53
Board of Trustees of Florence Township	\$2,493.18
Board of Trustees of Groton Township	\$1,453.33
Board of Trustees of Huron Township	\$3,613.48
Board of Trustees of Margaretta Township	\$4,579.99
Board of Trustees of Milan Township	\$2,650.02
Board of Trustees of Oxford Township	\$1,223.16
Board of Trustees of Perkins Township	\$12,427.18
Board of Trustees of Vermilion Township	\$5,036.26
City Commission of the City of Sandusky	\$26,759.00
City Council of the City of Huron	\$7,280.93
City Council of the City of Vermilion	\$5,028.11
Village Council of the Village of Bayview	\$643.66
Village Council of the Village of Berlin Heights	\$727.18
Village Council of the Village of Kelleys Island	\$500.00
Village Council of the Village of Milan	\$1,392.23

ERIE COUNTY GIS ADVISORY BOARD - "EXHIBIT A-2"					
2023 - 2028 BUDGET new 6 year agreement					
			Yearly		
			Amount for		
			Proposed		
			2023 - 2028		
			W/ Minimum		
			& non-partic.		
Entity	Census	Census Percentage		Cost Share Data by Year	
VILLAGES	3025	1.97%	3,080.83	BUDGET	156,400.00
Bay View Village	632	0.41%	643.66	NearMap	72,000.00
Berlin Heights Village	714	0.46%	727.18	LBRS Maint.	9,900.00
Kelleys Island Village	312	0.20%	500.00	AGS admin support	3,000.00
Milan Village	1367	0.89%	1,392.23	WebEX	2,000.00
				ESRI ELA	67,000.00
TOWNSHIPS	35879	23.36%	36,541.13	GeoJobe	500.00
Berlin Township	3009	1.96%	3,064.53	SQL SA License	2,000.00
Florence Township	2448	1.59%	2,493.18		
Groton Township	1427	0.93%	1,453.33		
Huron Township	3548	2.31%	3,613.48		
Margaretta Township	4497	2.93%	4,579.99		
Milan Township	2602	1.69%	2,650.02		
Oxford Township	1201	0.78%	1,223.16		
Perkins Township	12202	7.95%	12,427.18		
Vermilion Township	4945	3.22%	5,036.26		
CITIES	37879	24.67%	38,578.04		
Huron City	7149	4.66%	7,280.93		
Sandusky City	25793	16.80%	26,759.00	Community Analyst License - COS only	490
Vermilion City	4937	3.21%	5,028.11		
ERIE COUNTY	76783	50.00%	78,200.00		
Auditors		14.00%	21,896.00	NearMap Fall Oblique flight (ECAO only)	20000
Engineers		5.00%	7,820.00	The Erie County Auditor will pay the additional \$20,000 annually to cover the cost of the annual Fall oblique imagery in the NearMap contract. The NearMap contract is a 3 year contract, so this will be reviewed every 3 years.	
Environmental Services		5.00%	7,820.00		
Emergency Mgt/E911		2.00%	3,128.00		
Regional Planning		3.00%	4,692.00		
Sheriff		6.00%	9,384.00		
Erie Soil & Water District		2.00%	3,128.00		
Health District		5.00%	7,820.00		
Commissioners		5.00%	7,820.00		
Erie MetroParks		3.00%	4,692.00		
		0.98			
TOTAL			156,400.00		

Example:

CERTIFICATE OF FUNDS

I hereby certify that the money required for this contract or expenditure is in the Treasury to the credit of the fund which it is to be drawn and is not now appropriated for any other purpose.

Note: Each participating political subdivision's treasurer and or clerk/treasurer shall provide the proper certificate.