



Trey Hardy
Councilmember

Christine Crawford
Councilmember

Joe Dike
Councilmember

Sam Artino
Mayor

Monty Tapp
Vice-Mayor

Mark Claus
Councilmember

Joel Hagy
Councilmember

CITY COUNCIL — REGULAR COUNCIL MEETING

Tuesday, November 24, 2020 @ 6:30 PM

City Council Chambers

417 Main Street

Huron, Ohio 44839

MEETING INFORMATION

Pursuant to Resolution No. 2020-44 adopted by the Huron City Council on June 17, 2020, this regular meeting of Council will be held by Microsoft Teams virtual meeting. The public is free to access, observe and hear the deliberations of all members of Council via the Microsoft Teams link found on the City's website at: <https://www.cityofhuron.org/government/city-council/agendas-minutes-and-legislation>. In accordance with recommendations of the Erie County Department of Health, attendance in person is not possible for this meeting.

*A public comments section is included on the meeting agenda. Public participation is protected through submission of comments and questions to the Clerk of Council by phone (419-433-5000 ext. 1102) or via e-mail (terri.welkener@huronohio.us) on or before 5:00pm on the day of the meeting of Council. Such comments or questions will be shared with all members of Council and the Clerk of Council will read aloud the name, address and subject matter of each submission. Full copies of comments and questions will be available at the office of the Clerk of Council and will be attached to the minutes for the subject meeting. **Anyone wishing to be heard during the meeting must make arrangements with the Clerk of Council by calling (phone: 419-433-5000, ext. 1102) or via e-mail (terri.welkener@huronohio.us) on or before 5:00pm on Tuesday, November 24, 2020. Such participation, unless otherwise authorized, must be by telephone or video conference.***

I. Call To Order

Moment of Silence followed by the Pledge of Allegiance to the Flag

II. Roll Call of City Council

III. Approval of Minutes

III.a Minutes of Council Work Session of October 27, 2020.

III.b Minutes of Regular Council Meeting of October 27, 2020

IV. Audience Comments

The Clerk will read the names, addresses and subject matter of comments and questions submitted via e-mail, telephone or in writing. Complete copies of submitted documents are available in the office of the Clerk of Council.

V. Tabled Legislation

V.a Ordinance No. 2020-17

An ordinance authorizing the City Manager to enter into agreements with AMP Transmission, LLC relating to sale of transmission assets.

VI. Old Business

VII. New Business

VII.a Ordinance No. 2020-31

An ordinance establishing Fund No. 202 - Property Maintenance Fund.

VII.b Ordinance No. 2020-32

An appropriations, additional resources and cash transfers ordinance.

VII.c Resolution No. 2020-77

A resolution authorizing the City Manager to enter into an agreement with Public Entities Pool of Ohio ("PEP")

VII.d Ordinance No. 2020-33

An ordinance providing consent for rehabilitation of the bridge on US 6 at SLM 18.10 over the Norfolk Southern Railroad.

VII.e Resolution No. 2020-78

A resolution authorizing payment of the annual premium to the Bureau of Workers Compensation.

VIII. City Manager's Discussion

IX. Mayor's Discussion

X. For the Good of the Order

XI. Executive Session(s)

XI.a Executive Session for the purpose of consultation with legal counsel regarding a pending or imminent court action.

XII. Adjournment



TO: Mayor Artino and City Council
FROM: Terri Welkener , Clerk of Council
RE: Ordinance No. 2020-17
DATE: November 24, 2020

Subject Matter/Background

In 2018, the City through Huron Public Power financed the construction of a 50 MW electrical substation in anticipation of the development of Mucci Farms. The substation was constructed at a cost of \$3.5 million and funded utilizing revenue backed taxable notes. Mucci Farms electrical rate was established in order to ensure the full cost of the substation was recouped by the City over the time frame of the agreement.

The City utilizes American Municipal Power (AMP) as its energy supplier for its electrical distribution system. In 2018, AMP expanded their organizational structure to include a transmission operation. As a transmission provider, AMP is able to better control the cost and quality of infrastructure for the transmission portion of the electrical distribution system, ultimately assisting its member communities to improve our competitiveness.

After roughly 10 months of due diligence, the administration is proposing the attached asset purchase agreement, land lease, and operations and maintenance agreement. The premise of the arrangement is as follows:

- AMP-T takes ownership of the transmission assets of the substation (aerial highlight rough estimate of the infrastructure)
- AMP-T pays the City net book value at time of closing for those assets - funds utilized for immediate principal payoff of the City's outstanding debt
- AMP-T constructs an additional service redundancy and gains regulatory approval for what is considered "integrated" transmission
- Huron Public Power maintains the distribution portion of the substation, including the transformers and all of the infrastructure from the substation to the customer delivery points.
- Huron Public Power remains the utility provider (including the financial beneficiary of all HPP activity)
- AMP-T takes over all operations and maintenance of the transmission assets portion of the substation going forward (at its cost)
- AMP-T will update the current CT meter at the entry point to HPP to expand our overall capacity beyond current First Energy limit of 36 MW
- AMP-T will have a land lease to ensure they have appropriate access to the land that houses the transmission assets at the substation site
- HPP system to become more reliable with construction of a secondary feed (redundant service line)

The agreement and negotiations have been spearheaded through my office and in coordination with the Law Department. Due to the complexity of the arrangement and at the recommendation of the Law Department, we engaged an outside firm (Bricker & Eckler, LLP) with specialization and experience with public power operations and AMP-T transactions to provide a final review of the agreement and Mucci Farms rate agreement for a total cost not to exceed \$9,900. The costs of this are financed through electrical proceeds.

This concept has been presented and discussed with the Finance Committee at multiple meetings, including a

joint session of the Committee and Council. In addition, representatives from other communities that have authorized transactions with AMP-T have attended and provided additional feedback on the process. The administration is inviting representatives from AMP-T to an upcoming Council meeting to ensure an additional comment period.

Financial Review

The financials of this agreement have been discussed with the Finance Committee and Council over the past 6 months. The draft agreement does not change Staff's recommendation to move forward with selling the transmission assets to AMP-T. It is important to note that selling Huron Public Power's transmission assets would have no impact on the utility side of Huron Public Power. Huron Public Power would still be the utility - we would just be changing who owns the transmission assets that get the power to us. All financial activity would remain Huron Public Power's.

The sale of assets would accelerate the City's paydown of the debt by 3-4 years. This would result in a \$150,000 savings on interest payments and cost of debt issuance. Sale of the transmission assets would shift the liability for metering to the new owner of the transmission assets - shifting \$100,000-\$150,000 worth of cost off the City's liability sheet. The sale of assets could reduce the City's cost of overhead, maintenance, and contractual services currently incurred on the transmission assets. The liability cost for maintenance and operation of the transmission assets, including metering to serve Mucci's Phase 3 and expansion of Huron Public Power related to the transmission assets, would be shifted to the new owner. In addition, certain administrative costs that the City would have been responsible for would be shifted.

More details on the financials will be included in the 2021 budget and discussed with the Finance Committee during this year's budget meetings.

Legal Review

This matter has been reviewed, follows normal legislative procedure, and is properly before you.

Recommendation

If Council is in support of the request, a motion placing Ordinance 2020-17 on its third reading as an emergency measure is in order.

[Ordinance No. 2020-17.doc](#)

ORDINANCE NO. 2020-17

Introduced by: Trey Hardy

AN ORDINANCE AUTHORIZING AND PRESCRIBING THE MANNER OF SALE OF A PORTION OF HURON PUBLIC POWER SUBSTATION TRANSMISSION ASSETS, OWNED BY THE CITY OF HURON, LOCATED ON PPN. 42-00120.00 AND MORE PARTICULARLY DESCRIBED IN EXHIBIT “A”, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SALE OF THAT PORTION OF PROPERTY TO AMP TRANSMISSION, LLC.

WHEREAS, the City owns certain property comprising the transmission assets portion of Huron Public Power Substation located on PPN: 42-000120.00, and more particularly described in Exhibit “A” to the Agreement defined herein (the Property); and

WHEREAS, this Council has received a proposal from AMP Transmission, LLC requesting to purchase the Property and has carefully reviewed and considered such proposal; and

WHEREAS, this Council desires to sell the Property,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That, pursuant to the Constitution of the State and the Charter of the City, the manner and procedure for the sale of the Property are prescribed and established by this Ordinance. This Council hereby determines that the Property is not needed for public use. This Council further determines that, following its review and full consideration of the proposal to purchase the Property, it is in the best interest of the City to sell the Property to AMP Transmission, LLC, under the terms generally of the Purchase Agreement, which agreement shall be substantially in the form of Exhibit “A” attached hereto and made a part hereof.

SECTION 2. That the City Manager is authorized and directed to complete negotiations with AMP Transmission, LLC, for the sale of the Property and to enter into and sign the Agreement on behalf of the City in substantially the form of Exhibit “A”. The Agreement is approved with changes therein not inconsistent with this Ordinance and not substantially adverse to the City that shall be approved by the City Manager; provided that the approval of those changes by the City Manager, and their character is not being substantially adverse to the City, shall be conclusively evidenced by the signing of the Agreement. The City Manager is further authorized and directed to sign any leases, easements, ground leases, certificates, financing statements, assignments, or other documents and instruments and to take such actions as are, in the opinion of legal counsel to the City, necessary or appropriate to consummate the transactions contemplated by this Ordinance and the Agreement. The City Manager is further authorized to take any actions on behalf of the City that are required or permitted to be taken by the City under or pursuant to this Ordinance, the Agreement or any related deed during the period those documents are in effect.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with the law.

Sam Artino, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____



TO: Mayor Artino and City Council
FROM: Terri Welkener , Clerk of Council
RE: Ordinance No. 2020-31
DATE: November 24, 2020

Subject Matter/Background

In 2020, City Council implemented a sidewalk inspection and repair program to be done on an annual basis. The engineering and zoning departments will conduct a physical walkthrough of each district, catalog issues, and put abutting property owners on notice of any deficiencies. Property owners will be given the choice of making the repair themselves or having the City complete the work. If the work is not completed by a date certain, the City will utilize our bulk purchasing power and front the money to make the repairs. The City will then invoice each property owner for their share and provide payment options: (1) due immediately, or (2) place an assessment on the tax duplicate. Fund 2020 - Property Maintenance Fund is being created to properly account for the activity of the sidewalk inspection and repair program, as well as any other property maintenance program enforceable under the City Code

Financial Review

The fund's main source of revenue is through special assessments on properties receiving sidewalk repair and other property maintenance enforceable by the City under City Code, including grass cutting. The cost of the project (plus interest) will be assessed on each property's tax duplicate and payable on the property tax duplicate. Revenue from the assessments will be recorded in this fund to reimburse the City's cost and will be used for future property maintenance projects. The amount transferred from the General Fund is based on the potential sidewalk project for 2020/2021, and is included in the draft 2021 budget.

Legal Review

The matter follows normal legislative procedure and is properly before you.

Recommendation

If the Council is in support of the request, a motion to adopt Ordinance No. 2020-31 as an emergency measure is in order.

[Ordinance No. 2020-31.docx](#)

ORDINANCE NO. 2020-31

Introduced by: Mark Claus

AN ORDINANCE ESTABLISHING FUND NO. 202 – PROPERTY MAINTENANCE FUND AND DECLARING AN EMERGENCY.

WHEREAS, the Codified Ordinances of the City of Huron (“City”) has established rules and regulations on private property repair and maintenance;

WHEREAS, Section 521.06 of the Codified Ordinances of the City established a sidewalk repair program, in which the Building and Zoning Department shall cause the sidewalk to be repaired and the expenses and labor costs incurred in the making of the repair will be entered upon the tax duplicate as a lien upon such land pursuant to Section 521.06 of the Codified Ordinances;

WHEREAS, Section 557.06 of the Codified Ordinances of the City established nuisance conditions on lots or lands for noxious weeds, thistles, burlocks, jimson weeds, ragweeds, mildweeds, mulleims, poison ivy, poison oak, or other weeds of rank growth. When the City Manager causes undesirable vegetation to be cut and the land cleaned of debris as provided in Section 557.05, a statement of cost shall be mailed to the owner of such land as detailed in Section 557.06 of the Codified Ordinances. Should any cost go unpaid, the City shall place a lien on the property for the cost of the services;

WHEREAS, Chapter 905 of the Codified Ordinances established laws to inspect and maintain culverts, drains, and ditches. Section 905.08 of the Codified Ordinances allows the City to recover any expenses related to Chapter 905 from the property owner.

WHEREAS, Chapter 907 of the Codified Ordinances established the removal, replanting, replacement and pruning of trees and shrubs. Section 907.03 and 907.05 of the Codified Ordinances allows the City to assess such expenses paid by the City;

WHEREAS, the City Manager has recommended that Council establish a fund to accommodate the revenue and expenses associated with the applicable Codified Ordinances and which will allow the City to properly reconcile its financial operations.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That there is hereby established a “Property Maintenance Fund” to be numbered Fund No. 202. The sources of revenue deposited into this fund will derive from reimbursements from property owners through 1) special assessment levied on the property; or 2) direct reimbursement from the property owner. The funds will be used for expenses related to the repair and maintenance of private properties in accordance with City Ordinances. The funds will also be used to pay necessary expenses for the administration of these services, including but not limited to the cost of levying assessments with the County Auditor.

SECTION 2. That all ordinances or parts thereof in effect at the time of passage of this Ordinance that are in conflict with the foregoing provisions are hereby repealed to the extent of the conflict.

SECTION 3. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. 121.22.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and general welfare and for the further reasons that it is necessary to make immediate provision for the sound financial operation of the City; **wherefore**, this Ordinance shall take effect and be in full force and effect immediately upon its adoption.

Sam Artino, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____



TO: Mayor Artino and City Council
FROM: Cory Swaisgood , Finance Director
RE: Ordinance No. 2020-32
DATE: November 24, 2020

Subject Matter/Background

Ordinance No. 2020-32 requests the Council's authorization for changes to the annual budget appropriations. Please refer to Exhibit "A" of the ordinance for the detailed breakdown and summary.

Financial Review

See Exhibit "A" for financial review and details of appropriation amendments, additional resources, budget transfers within funds and cash transfers between funds.

Legal Review

The matter has been reviewed, follows normal legislative procedure, and is properly before you.

Recommendation

If Council is in agreement, a motion to adopt Ordinance No. 2020-32 as an emergency measure is in order.

[Ordinance No. 2020-32.doc](#)
[Ordinance 2020-32.pdf](#)

ORDINANCE NO. 2020-32

Introduced by Joel Hagy

AN ORDINANCE AMENDING ORDINANCE NO. 2019-27, ADOPTED DECEMBER 10, 2019, TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDING SOURCES AND AN INCREASE IN ESTIMATED RESOURCES AND FURTHER APPROVING CASH TRANSFERS BETWEEN FUNDS, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to Ordinance No. 2019-27, adopted December 10, 2019, Huron City Council adopted the annual budget for the fiscal year ending December 31, 2020 for the operations of all City departments and offices; and

WHEREAS, Council has established various funds for the financial operation of the City, and through the current fiscal year certain funds have been determined to have insufficient funds and certain Funds have been determined to have excess funds; and

WHEREAS, it is necessary to amend the budget to reflect supplemental appropriations, an increase in estimated resources, budget transfers within funds, and cash transfers between funds to accommodate the operational needs of certain City departments and offices and to assure all funds of the City are in proper balance.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That Exhibit "A" of Ordinance No. 2019-27, adopted on the 10th day of December, 2019, as amended by Ordinance No. 2020-1 adopted January 28, 2020, and as amended by Ordinance No. 2020-7 adopted on March 10, 2020, and as amended by Ordinance No. 2020-8 adopted on March 31, 2020, and as amended by Ordinance No. 2020-9 adopted on May 12, 2020, and as amended by Ordinance No. 2020-14 adopted on July 14, 2020, and as amended by Ordinance No. 2020-15 adopted on July 29, 2020, and as amended by Ordinance No. 2020-21 adopted on August 2, 2020, and as amended by Ordinance No. 2020-24 adopted on September 22, 2020, and as amended by Ordinance No. 2020-29 adopted on October 13, 2020, is hereby amended to provide for supplemental appropriations, an increase in estimated resources, budget transfers within funds, and cash transfers between funds as to each fund set forth in Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That the Director of Finance and the City Manager are hereby authorized to expend the funds herein appropriated for the purpose of paying the operating expenses of the City for the fiscal year ending December 31, 2020 and to make the necessary entries on the accounting records of the City to reflect the appropriations and expenditures herein authorized.

SECTION 3. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including O.R.C. §121.22.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare of the residents and for the further reason that this Ordinance shall become immediately effective to fund the operations of the City of Huron; additionally, in accordance with Section 3.06 of the Charter of the City of Huron, appropriation ordinances shall take effect immediately;

WHEREFORE this Ordinance shall take effect immediately upon its adoption.

Sam Artino, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____.

CITY OF HURON
 BUDGET APPROPRIATION ADJUSTMENTS, ESTIMATED RESOURCES, AND CASH TRANSFERS
 SUMMARY SHEET

DATE: 11/24/2020
 ORDINANCE: 2020-32

Appropriation Measure

Reason for Appropriation Measure and Increase in Estimated Resources

The appropriation measure and increase in estimated resources are necessary to properly budget for additional expenses and revenue. Supplemental appropriations and an increase of estimated resources is necessary out of the General Fund to receipt building permits and disburse the Township's portion of the building permits, per City and Township agreement. The budget transfer within the Coronavirus Relief Fund is necessary to provide sufficient budget for unexpected payroll expenses in October and November.

Overall, the net impact of all these changes on the City's budget is \$0. In accordance with the Ohio Revised Code, Council must approve supplemental appropriations, budget transfers above the City's legal level of control, and amendments to estimated resources.

APPROPRIATION MEASURE

Fund Name	Fund Number	Department/Activity	Object Level	Increase/(Decrease) Amount	Total Appropriations After Adjustment
CORONAVIRUS RELIEF FUND	226	Administrative	PERSONNEL SERVICES	\$ 55,331.23	\$ 235,812
CORONAVIRUS RELIEF FUND	226	Administrative	OTHER EXPENSES	\$ (55,331.23)	\$ 222,748
GENERAL FUND	110	Building/Zoning	OTHER EXPENSES	\$ 18,000.00	\$ 134,150

NET IMPACT ON TOTAL APPROPRIATIONS \$ 18,000.00

ESTIMATED RESOURCES AMENDMENT

Fund	Fund - Account #	Account Description	Increase/(Decrease) Amount	Total Est. Resources After Adjustment
GENERAL FUND	110-0007-41651	BLDG PERMITS	\$ 18,000.00	\$ 78,000

NET IMPACT ON TOTAL EST. RESOURCES \$ 18,000.00

Net Overall Impact to Budget \$ -

Cash Transfer between Funds

Reason for Cash Transfer:

These are budgeted cash transfers related to various funds, as initially approved with the 2020 budget. These transfers relate to funding for various 2020 budgeted expenditures such as capital, debt, pension, information technology costs, and employee benefit reserves. As operational funds have sufficient cash reserves at this point in the year, Staff can confidently make these budgeted transfers without impacting essential City services during the pandemic.

CASH TRANSFER FROM:

Fund Name	Fund Number	Department/Activity	Description	Amount	Cash Balance After Transfer
GENERAL FUND	110	TRANSFER OUT	TRANSFER TO POLICE PENSION FUND	\$ (27,500.00)	\$ 1,357,982.38
GENERAL FUND	110	TRANSFER OUT	TRANSFER TO FIRE LEVY	\$ (50,000.00)	
GENERAL FUND	110	TRANSFER OUT	TRANSFER TO CAPITAL IMPROVEMENT	\$ (68,750.00)	
GENERAL FUND	110	TRANSFER OUT	TRANSFER TO CAPITAL EQUIP	\$ (37,500.00)	
GENERAL FUND	110	TRANSFER OUT	TRANSFER TO G.O.BOND-TAX	\$ (212,500.00)	
GENERAL FUND	110	TRANSFER OUT	TRANSFER TO COMPUTER FUND	\$ (7,500.00)	
PARKS FUND	208	TRANSFER OUT	TRANSFER TO CAPITAL IMPROVEMENT	\$ (15,000.00)	\$ 245,895.92
PARKS FUND	208	TRANSFER OUT	TRANSFER TO CAPITAL EQUIP	\$ (7,500.00)	
PARKS FUND	208	TRANSFER OUT	TRANSFER TO COMPUTER FUND	\$ (2,437.50)	
RECREATION FUND	209	TRANSFER OUT	TRANSFER TO CAPITAL EQUIP	\$ (7,500.00)	\$ 148,438.53
RECREATION FUND	209	TRANSFER OUT	TRANSFER TO COMPUTER FUND	\$ (2,437.50)	
BOAT BASIN FUND	210	TRANSFER OUT	TRANSFER TO COMPUTER FUND	\$ (4,125.00)	\$ 185,710.55
STREET MAINTENANCE FUND	212	TRANSFER OUT	TRANSFER TO CAPITAL EQUIP	\$ (37,500.00)	\$ 415,150.77
STREET MAINTENANCE FUND	212	TRANSFER OUT	TRANSFER TO EMPLOYEE BENEFIT	\$ (3,750.00)	
STATE HIGHWAY FUND	213	TRANSFER OUT	TRANSFER TO EMPLOYEE BENEFIT	\$ (750.00)	\$ 29,229.11
FIRE LEVY	214	TRANSFER OUT	TRANSFER TO FIRE PENSION	\$ (54,179.92)	\$ 721,776.58
FIRE LEVY	214	TRANSFER OUT	TRANSFER TO CAPITAL EQUIP	\$ (68,000.00)	
FIRE LEVY	214	TRANSFER OUT	TRANSFER TO EMPLOYEE BENEFIT	\$ (3,750.00)	
FIRE LEVY	214	TRANSFER OUT	TRANSFER TO COMPUTER FUND	\$ (3,750.00)	
SCHOOL RESOURCE OFF.	220	TRANSFER OUT	TRANSFER TO POLICE PENSION	\$ (5,939.49)	\$ 2,586.84
WATER FUND	604	TRANSFER OUT	TRANSFER TO WATER BOND RETIREMEN	\$ (16,339.01)	\$ 1,864,197.59
WATER FUND	604	TRANSFER OUT	TRANSFER TO WATER CAPITAL PROJECTS	\$ (112,500.00)	

TOTAL TRANFERS OUT: \$ (749,208.42)

CASH TRANSFER TO:

Fund Name	Fund Number	Department/Activity	Account Description	Amount	Cash Balance After Transfer
FIRE LEVY	214	TRANSFER IN	TRANSFER FROM GENERAL FUND	\$ 50,000.00	\$ 721,776.58

FIRE PENSION	274	TRANSFER IN	TRANSFERS FROM FIRE LEVY	\$ 54,179.92	\$ 117,503.44
POLICE PENSION	275	TRANSFER IN	TRANSFER FROM GRANT SCHOOLS	\$ 5,939.49	\$ 64,159.84
POLICE PENSION	275	TRANSFER IN	TRANSFERS FROM GENERAL FUND	\$ 27,500.00	
EMPLOYEE BENEFIT	298	TRANSFER IN	TRANSFERS FROM STREET FUND	\$ 3,750.00	\$ 250,066.98
EMPLOYEE BENEFIT	298	TRANSFER IN	TRANSFERS FROM HIGHWAY FUND	\$ 750.00	
EMPLOYEE BENEFIT	298	TRANSFER IN	TRANSFERS FROM FIRE LEVY	\$ 3,750.00	
G.O. DEBT	301	TRANSFER IN	TRANSFER FROM GENERAL FUND	\$ 212,500.00	\$ 833,382.30
CAPITAL IMPROVEMENT	401	TRANSFER IN	TRANSFER FROM GENERAL FUND	\$ 68,750.00	\$ 1,830,171.6
CAPITAL IMPROVEMENT	401	TRANSFER IN	TRANSFER FROM PARKS FUND	\$ 15,000.00	
CAPITAL EQUIPMENT	403	TRANSFER IN	TRANSFER FROM GENERAL FUND	\$ 37,500.00	\$ 229,551.1
CAPITAL EQUIPMENT	403	TRANSFER IN	TRANSFER FROM PARKS FUND	\$ 7,500.00	
CAPITAL EQUIPMENT	403	TRANSFER IN	TRANSFER FROM REC FUND	\$ 7,500.00	
CAPITAL EQUIPMENT	403	TRANSFER IN	TRANSFER FROM STREET FUND	\$ 37,500.00	
CAPITAL EQUIPMENT	403	TRANSFER IN	TRANSFER FROM FIRE LEVY	\$ 68,000.00	
COMPUTER FUND	701	TRANSFER IN	TRANSFER FROM GENERAL FUND	\$ 7,500.00	\$ 97,517.0
COMPUTER FUND	701	TRANSFER IN	TRANSFER FROM PARKS FUND	\$ 2,437.50	
COMPUTER FUND	701	TRANSFER IN	TRANSFER FROM REC FUND	\$ 2,437.50	
COMPUTER FUND	701	TRANSFER IN	TRANSFER FROM BOAT BASIN FUND	\$ 4,125.00	
COMPUTER FUND	701	TRANSFER IN	TRANSFER FROM FIRE LEVY	\$ 3,750.00	
WATER DEBT	602	TRANSFER IN	TRANSFERS FROM WATER FUND	\$ 16,339.01	\$ 286,285.38
WATER CAPITAL	603	TRANSFER IN	TRANSFERS FROM WATER FUND	\$ 112,500.00	\$ 785,959.02

TOTAL TRANFERS IN: \$ 749,208.42



TO: Mayor Artino and City Council
FROM: Matthew Lasko
RE: Resolution No. 2020-77
DATE: November 24, 2020

Subject Matter/Background

Resolution No. 2020-77 requests the Council's authorization to pay the full Public Entities Pool of Ohio ("PEP") premium for the City for the policy period beginning December 1, 2020 and ending November 30, 2021 in the amount of \$73,574.00. The premium paid for the prior policy period was \$68,501.00. The premium increase comes primarily from property and auto additions, plus rate increases.

The City utilizes PEP to provide access to a pooled risk insurance group of public entities located throughout northern Ohio. As a member of PEP we have access to cyber security experts to help prevent cyber-attack and loss and access to a safety grant program for equipment.

Financial Review

PEP's premium will be proportionately allocated amongst eligible City funds. Due to current active claims on the 2020 policy, the City was unable to shop out policy coverages and rates for 2021. Staff will revisit the City's ability to shop new coverages and rates for 2022.

Legal Review

The matter has been reviewed and is properly before Council for consideration.

Recommendation

The Council should consider a motion to waive the three-reading rule and to adopt Resolution No. 2020-77 to insure timely payment of the premium due.

[Resolution No. 2020-77.doc](#)

[Resolution No. 2020-77 Exhibit A.pdf](#)

RESOLUTION NO. 2020-77

Introduced by: Joel Hagy

A RESOLUTION AUTHORIZING THE CITY MANAGER TO MAKE THE ANNUAL PREMIUM PAYMENT TO THE PUBLIC ENTITIES POOL OF OHIO (“PEP”) FOR THE POLICY PERIOD DECEMBER 1, 2020 THROUGH NOVEMBER 30, 2021 IN AN AMOUNT NOT TO EXCEED SEVENTY-THREE THOUSAND FIVE HUNDRED SEVENTY-FOUR AND 00/100 DOLLARS (\$73,574.00).

WHEREAS, the City Manager has recommended payment of the full annual premium to the Public Entities Pool of Ohio (“PEP”) for the policy period of December 1, 2020 through November 30, 2021 in the amount of Seventy-Three Thousand Five Hundred Seventy-Four and 00/100 (\$73,574.00),

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO, THAT:

SECTION 1. That the City Manager is authorized and directed to pay the full premium payment to the Public Entities Pool of Ohio (“PEP”) for the policy period of December 1, 2020 through November 30, 2021 in the amount of Seventy-Three Thousand Five Hundred Seventy-Four and 00/100 Dollars (\$73,574.00); a copy of the premium invoice is attached hereto as Exhibit “A”.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.

Sam Artino, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____



PUBLIC ENTITIES POOL OF OHIO
Service Center
315 S. Kalamazoo Mall
Kalamazoo, MI 49007-4806

INVOICE

Date: 10/29/2020

City of Huron, Erie County
417 Main Street
Huron, OH 44839

Effective Date	Description	Amount
12/1/2020	2020-2021 Anniversary Contribution	\$73,574

Please check the appropriate box for any options you would like to purchase and write the additional amount in the space provided to calculate your new invoice balance.

Increased Liability Limits to \$11,000,000	\$1,175	<input type="checkbox"/> _____
Increased Liability Limits to \$12,000,000	\$2,290	<input type="checkbox"/> _____
Increased Liability Limits to \$13,000,000	\$3,340	<input type="checkbox"/> _____

INVOICE BALANCE \$ _____

Payment due upon receipt.



TO: Mayor Artino and City Council
FROM: Matthew Lasko
RE: Ordinance No. 2020-33
DATE: November 24, 2020

Subject Matter/Background

Ordinance No. 2020-33 is consent legislation requested by the Ohio Department of Transportation relating to maintenance work to be performed on the US 6 bridge over the Norfolk Southern Railroad. The scope of the project consists of total replacement of the bridge deck with new walks/railings on both sides. The completed project will be similar to what the bridge is now, with updated railings and a new pavement surface. This project will be bid, administered and funded 100% by ODOT.

The City agrees to provide maintenance for the Project in accordance with applicable state and federal law. If City-owned utilities need to be relocated due to this project, the City will be reimbursed for any relocation work. This project is scheduled for 2025.

Financial Review

There is no financial impact related to this project.

Legal Review

This matter has been reviewed, follows normal legislative procedure, and is properly before you.

Recommendation

If Council is in support of the request, a motion placing Ordinance 2020-33 on its first reading as an emergency measure is in order.

[Ordinance No. 2020-33.docx](#)

CONSENT LEGISLATION

Ordinance/Resolution No. 2020-33

PID No. 108035

Project Name ERI US 0006 18.10

The following Ordinance _____ enacted by the City of Huron of Erie County, Ohio,
(Ordinance/Resolution)
hereinafter referred to as the City, in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, the State has identified the need for the described project:

To perform bridge rehabilitation on US Route 0006 at SLM 18.10 over the Norfolk Southern Rail Road in the City of Huron in Erie County.

This project is currently scheduled to be constructed in the summer of 2025.

NOW THEREFORE, be it ordained by the City of Huron of Erie County, Ohio.

SECTION II - Consent Statement

Being in the public interest, the City gives consent to the Director of Transportation to complete the above described project.

SECTION III - Cooperation Statement

The City shall cooperate with the Director of Transportation in the above described project as follows:

- 1) *The City gives consent for the above improvement,*
- 2) *No funds are required from the City except that the City agrees to assume and bear one hundred percent (100%) of the total cost for added construction items requested by the City and not necessary for the improvement as determined by the State and the Federal Highway Administration.*

SECTION IV - Maintenance

Upon completion of the described Project, and unless otherwise agreed, the City shall:

- 1) *Provide adequate maintenance for the described Project in accordance with all applicable state and federal law;*
- 2) *Provide ample financial provisions, as necessary, for the maintenance of the described project;*
- 3) *Maintain the right-of-way, keeping it free of obstructions; and hold said right-of-way inviolate for public highway purposes.*

SECTION V – Utilities and Right-of-Way Statement

If City owned utilities, within a corporation limit or in a private easement outside corporation limits, need to be relocated due to this ODOT project, the City will be reimbursed for any relocation work; ODOT will perform the coordination, relocation, and reimbursement which shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

If other public and private utilities need to be relocated due to this ODOT project they will not be reimbursed for relocation; with exceptions due to an easement, etc.

SECTION VI - Authority to Sign

The City Manager of said City of Huron is hereby empowered on behalf
(Contractual Agent)

of the City of Huron to enter into contracts with the Director of Transportation necessary to complete the above described project.

Passed: _____, 2020__.
(Date)

Attested: Terri S. Welkener, Clerk of Council _____
(Clerk) (Officer of City - title)

Attested: Sam Artino, Mayor _____
(Title) (Mayor)

This Ordinance is hereby declared to be an emergency measure to expedite the highway
(Ordinance/Resolution)
project and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

**CERTIFICATE OF COPY
STATE OF OHIO**

City of Huron of Erie County, Ohio

I, Terri S. Welkener, as Clerk of Council of the City of Huron of Erie County, Ohio,

Do hereby certify that the foregoing is a true and correct copy of Ordinance 2020-33 adopted by
(Ordinance/Resolution)
the legislative Authority of the said City of Huron on this ____ day of November, 2020,

that the publication of such Ordinance has been made and certified of record according to
(Ordinance/Resolution)

law; that no proceedings looking to a referendum upon such Ordinance have been taken;
(Ordinance/Resolution)

and that such Ordinance and certificate of publication thereof are of record in
(Ordinance/Resolution)

_____, Page _____.
(Ordinance/Resolution)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this ____ day of November, 2020,

(SEAL)
(If Applicable)

Clerk Signature
City of Huron of Erie County, Ohio.

The foregoing is accepted as a basis for proceeding with the project herein described.

For the City of Huron of Erie County, Ohio

Attest: _____, Date _____
Contractual Officer

For the State of Ohio

Attest: _____, Date _____
Director, Ohio Department of Transportation



TO: Mayor Artino and City Council
FROM: Matthew Lasko
RE: Resolution No. 2020-78
DATE: November 24, 2020

Subject Matter/Background

Resolution 2020-78 requests the Council's authorization to pay the full Bureau of Worker's Compensation premium for the City for the policy period beginning January 1, 2021 and ending January 1, 2022 in the amount of \$45,30300. While the City has the option of making monthly payments, the City will receive a 2% premium refund (\$912.00) for making an early payment on or before January 1, 2021 of the full premium. Please refer to Exhibit "A" of the resolution for detailed premium installment information. This premium is nearly 7% less than last year's annual premium of \$48,634.00.

Financial Review

The 2021 premium payment will be proportionately allocated amongst applicable City funds with eligible payroll expenditures, as budgeted for 2021. Any rebates and dividends received from BWC during the year will be receipted into these funds, as well. The majority of the premium is expensed to the General Fund.

Legal Review

The matter has been reviewed and is properly before Council for consideration.

Recommendation

The Council should consider a motion to waive the three-reading rule and to adopt Resolution 2020-78 as presented to insure timely payment of the premium due.

[Resolution No. 2020-78.doc](#)

[Resolution No. 2020-78 Exhibit A.pdf](#)

RESOLUTION NO. 2020-78

Introduced by: Monty Tapp

A RESOLUTION AUTHORIZING THE CITY MANAGER TO MAKE AN ANNUAL PREMIUM PAYMENT TO THE BUREAU OF WORKERS COMPENSATION FOR THE POLICY PERIOD JANUARY 1, 2021 THROUGH JANUARY 1, 2022 IN AN AMOUNT NOT TO EXCEED FORTY-FIVE THOUSAND THREE HUNDRED THREE AND 00/100 DOLLARS (\$45,303.00).

WHEREAS, the City Manager has recommended payment of the full annual premium to the Bureau of Workers Compensation for the policy period January 1, 2021 through January 1, 2022 in the amount of Forty-Five Thousand Three Hundred Three and 00/100 Dollars (\$45,303.00),

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO, THAT:

SECTION 1. That the City Manager is authorized and directed to pay the full premium payment to the Bureau of Worker’s Compensation for the policy period of January 1, 2021 through January 1, 2022 in the amount of Forty-Five Thousand Three Hundred Three and 00/100 Dollars (\$45,303.00); a copy of the annual premium installment schedule is attached hereto as Exhibit “A”.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.

Sam Artino, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

Premium installment schedule

HURON

Policy number ██████████

To see an estimated annual premium breakdown for a different policy period, click the drop-down arrow, and then click the period you want to see.

If you would like to see a breakdown of how your estimated annual premium was calculated, click **Show detail**.

If you would like to change your current installment plan, click **Update**.

Policy period

1/1/2021 - 1/1/2022 ▾

Estimated annual premium

\$45,303.00 [Show detail](#)

Current installment plan

Annual (1) [Update](#)

Annual installments for policy period 1/1/2021 - 1/1/2022

Bill date	Lapse effective date	Amount	Due date	Status
12/1/2020	1/1/2021	\$45,303.00	12/21/2020	Pending

Showing 1 to 1 of 1 entries

Related links

[Enter policy number](#) | [Demographic information](#) | [Coverage history](#) | [Elective coverage](#) | [Coverage cancellation](#) | [Payroll reports](#) | [Payroll history](#) | [Account balance management](#) | [Account transaction history](#) | [Coverage certificate reprint](#) | Premium installment schedule