

Design Review Board Application - Signage
 (Deadline for submission- 2 weeks prior to meeting date)

Property Owner

Name: _____
 Address: _____
 Phone: _____
 Email: _____

Applicant

Name: _____
 Company/Business Name: _____
 Mailing Address: _____
 Phone: _____
 Email: _____

Location and Description of Project

Address: _____ County Parcel #: _____
 Existing Use: _____ Acreage/Area of Site: _____
 Proposed Use
 (if changing): _____

Zoning District:	R-1	R-1A	R-2	R-3	B-1	B-2	B-3	I-1	I-2	P-1	M
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Sign Type (circle)				Dimensions			
Sign #1:	Wall	Window	Other:	Height	Width	Display Area	Height (if ground)
	Ground	Changeable Copy		X	=	sq. ft.	ft.
Sign Type (circle)				Dimensions			
Sign #2:	Wall	Window	Other:	Height	Width	Display Area	Height (if ground)
	Ground	Changeable Copy		X	=	sq. ft.	ft.
Sign Type (circle)				Dimensions			
Sign #3:	Wall	Window	Other:	Height	Width	Display Area	Height (if ground)
	Ground	Changeable Copy		X	=	sq. ft.	ft.
Sign Type (circle)				Dimensions			
Sign #4:	Wall	Window	Other:	Height	Width	Display Area	Height (if ground)
	Ground	Changeable Copy		X	=	sq. ft.	ft.

***Application fee of \$50 must be included with your submission. A complete set of plans must accompany this application. The plans must include the following information:**

- ___ Colored Elevations of Proposed Modifications
- ___ All Proposed Signage with Dimensions and Proposed Location with Setbacks
- ___ All Lighting for the Project

***A complete drainage plan must be included for projects that result in grading, paving, site modification, or new construction.**

_____ I hereby certify that I am the owner of record of the named property or that the proposed work is authorized by the owner of record and/or I have been authorize to make this application as an authorized agent, and we agree to conform to all applicable laws, regulations, and ordinances. All information contained within this application and supplemental materials is true and accurate to the best of my knowledge and belief.

PLEASE NOTE: Upon approval from Design Review Board, your project will require Zoning and/or Building Permits, associated permit fees will apply. Contractors working on your project must be registered with the City.

Applicant Signature: _____ Date: _____

Owner Signature: _____ Date: _____

For Department Use Only

Date of Submission: _____ Application Fee: _____ DRB Meeting Date: _____

Comments: