



The City of Huron, Ohio
417 Main St.
Huron, OH 44839
www.cityofhuron.org
Office (419) 433-5000
Fax (419) 433-5120

Agenda for the regular session of City Council
July 23, 2019 at 6:30p.m.

- I. **Call to order** Moment of Silence followed by the Pledge of Allegiance to the Flag
- II. **Roll Call of City Council**
- III. **Approval of Minutes** Regular meeting of June 11, work session & regular meeting of June 25, 2019
- IV. **Audience Comments** Citizens may address their concerns to City Council. Please state your name and address for the recorded journal. (3 minute time limit)
- V. **Old Business**
 - Public Hearing Proposed amendments to the Zoning Code for the purpose of regulating Industrial Greenhouses. (Citizens may address comments to City Council relative to the proposed amendments reflected in Ord. 2019-9)
 - Ordinance 2019-9 An ordinance amending Sections 1121.04, 1126.05, 1126.09, and enacting Section 1126.17 of the Planning and Zoning Code for the purpose of regulating Industrial Greenhouses. (3rd/final reading)
 - Ordinance 2019-11 An ordinance amending the official Zoning Map of the City of Huron to reflect the rezoning of approximately 94.7 acres of land located at 1101 Rye Beach Road, (Mucci Farms) Parcel number 42-67003.000, from the current R-1 (single family residential) to B-3 (general business) PUD and to include the parcel in the planned industrial overlay zone. (3rd/final reading)
- VI. **New Business**
 - Resolution 2019- 42 A resolution authorizing a change order to BIS Digital, Inc., resulting in an increase of \$558.13.
 - Ordinance 2019-16 Budget Appropriation
- VII. **City Manager's Discussion**
- VIII. **Mavor's Discussion**
- IX. **For the Good of the Order**
- X. **Executive Session**
- XI. **Adjournment**



TO: Mayor Hartung and City Council
FROM: Andrew D. White, City Manager
RE: Public Hearing on Zoning Code Amendments (Ordinance 2019-9)
DATE: July 18, 2019

Subject Matter/Background

Pursuant to the Zoning Code, City Council will hold a public hearing on July 23, 2019 on the proposed amendments to the code relative to regulations for Industrial Greenhouses. The proposed amendments (Ordinance 2019-9) have been available for public and Council review since the first reading on the June 11, 2019 agenda.

The Planning Commission reviewed and discussed the proposed amendments at their regular meeting on June 26, 2019 at which time a motion was made and unanimously supported to approve the amendments as presented subject to recommendation that Council review and discuss the proposed size specification defining an Industrial Greenhouse (20 acres) and to review and discuss the penalty/procedure language.

History

In response to public concern and input relative to the lighting emission/light pollution incidents that have occurred at Mucci Farms, and in an effort to establish regulations to address light emissions/pollution, amendments to the Zoning Code have been prepared by legal counsel for your review.

Ordinance No. 2019-9 will incorporate and/or establish language amending the following Sections of the Zoning Code:

- Amend 1121.04 Definitions
- Amend 1126.0(f) Industrial Developments
- Amend 1126.09 University Park Planned Industrial Development Project Overlay Zone
- Enact 1126.17 Regulations for Industrial Greenhouses

Additionally, following the adoption of Ordinance No. 2019-9, the ordinance to approve the rezoning of the Mucci Farms property from the current R-1 to the B-3 PUD (Ordinance No. 2019-11) will be ready for final vote having gone through the full three readings, public hearing, and endorsement by the Planning Commission.

Recommendations

It is recommended that Ordinance No. 2019-9 be adopted as an emergency at the July 23rd meeting.

ORDINANCE NO. 2019-9

AN ORDINANCE AMENDING SECTION 1121.04, “DEFINITIONS,” SECTION 1125.03, “B-3 GENERAL DISTRICT,” SUBSECTION (f), “INDUSTRIAL DEVELOPMENTS,” OF SECTION 1126.05, “PLANNED DEVELOPMENT PROJECTS,” SECTION 1126.09, “UNIVERSITY PARK PLANNED INDUSTRIAL DEVELOPMENT PROJECT OVERLAY ZONE”, AND ENACTING NEW 1126.17, “REGULATIONS FOR INDUSTRIAL GREENHOUSES,” OF THE PLANNING AND ZONING CODE WITHIN THE CODIFIED ORDINANCES OF THE CITY OF HURON TO REGULATE INDUSTRIAL GREENHOUSES, AND DECLARING AN EMERGENCY

WHEREAS, through an annexation, an industrial greenhouse currently exists in the City of Huron and the Planning and Zoning Code does not have specific regulations for this type of use; and

WHEREAS, City Council recognizes the benefits to the City of permitting industrial greenhouses in certain zoning districts, but also recognizes that this type of use can have negative secondary effects on surrounding properties including, interior lighting emissions from the use of grow lights; and

WHEREAS, in recognition of the foregoing and in the interest of enacting reasonable and effective zoning regulations applicable to industrial greenhouses, the City hired a lighting consultant who performed a site visit of the existing industrial greenhouse, took lighting measurements of existing conditions, and based on industry standards prepared reasonable standards to include in the Planning and Zoning Code to regulate interior lighting emissions at industrial greenhouses in the City; and

WHEREAS, the City also hired a zoning lawyer to assist in drafting zoning regulations to establish the industrial greenhouse use as a planned development in the B-3, General Business District, and to establish site plan review procedures for this use; and

WHEREAS, pursuant to Section 1139.03 of the Codified Ordinances, the City Planning Commission reviewed the proposed amendments to the Planning and Zoning Code set forth in this Ordinance and recommended that Council approve the proposed amendments; and

WHEREAS, pursuant to Section 1139.03 of the Codified Ordinances, City Council has duly advertised and held a public hearing on this matter; and

WHEREAS, Huron City Council finds and concludes that the amendments to the Planning and Zoning Code set forth in this Ordinance promote the public necessity, convenience and general welfare, and further constitute good zoning practice.

NOW, THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE CITY OF HURON, OHIO:

Section 1. That Section 1121.04, “Definitions,” of the Planning and Zoning Code within the Codified Ordinances of the City of Huron, Ohio is hereby amended as follows:

“1121.04 DEFINITIONS.

Unless the context otherwise requires, the following definitions shall be used in the interpretation and construction of the Zoning Ordinance. Words used in the present tense include the future; the singular number includes the plural, and the plural the singular; “building” includes “structure”; “used” includes “arranged, designed, constructed, altered, converted, rented, leased” or “intended to be used.” “May” is permissive; “shall” is mandatory.

(36.1) **“Greenhouse” means any glass building or building constructed of similar transparent or translucent material in which plants are grown.**

(36.2) **“Greenhouse, commercial” means any greenhouse used for commercial purposes, the area of which comprises less than 20 acres of growing area.**

(36.3) **“Greenhouse, industrial” means any greenhouse used for commercial or industrial purposes, the area of which comprises 20 acres or more of growing area.**

(36.4) **“Guest room” means a room intended or designed or arranged to be occupied, or which is occupied, by one or more guests, but in which no provision is made for cooking and not including dormitories for sleeping purposes.**

***”

Section 2. That Section 1121.04, “Definitions,” of the Planning and Zoning Code within the Codified Ordinances of the City of Huron, Ohio as it existed prior to the effective date of this Ordinance is hereby repealed.

Section 3. That Section 1125.03, “B-3 General District,” of the Planning and Zoning Code within the Codified Ordinances of the City of Huron, Ohio be amended to read as follows:

“1125.03 B-3 GENERAL DISTRICT.

(a) **Principal Permitted Uses.** Any use permitted and as regulated in the B-2 District, plus those hereinafter specified in this section:

* * *

(2) Any wholesale business, storage and warehousing; commercial greenhouses, **but excluding industrial greenhouses except in the Planned Industrial Development Project Overlay Zone.**

* * *”

Section 4. That Section 1125.03, “B-3 General District,” of the Planning and Zoning Code within the Codified Ordinances of the City of Huron, Ohio, as it existed prior to the effective date of this Ordinance is hereby repealed.

Section 5. That subsection (f), “Industrial Developments,” of Section 1126.05, “Planned Development Projects,” of the Planning and Zoning Code within the Codified Ordinances of the City of Huron, Ohio is hereby amended to read as follows:

“1126.05 PLANNED DEVELOPMENT PROJECTS.

(f) **Industrial Developments.** If the proposed development is to be an industrial planned development project, the Planning Commission shall be guided by the following requirements and standards:

- (1) The site shall be located in an overlay zone as specified in Section 1126.09 or Section 1126.10 and shall meet the requirements specified therein.
 - A. The ~~University Park~~ Planned Industrial Development Project Overlay Zone shall be referred to hereinafter as the Class A Planned Industrial Development Project District.
 - B. The River Park Planned Industrial Development Project Overlay Zone shall be referred to hereinafter as the Class B Planned Industrial Development Project District.
- (2) Permitted uses in a Class A District include:
 - A. Research. Research offices and laboratories, including testing, provided such testing complies with the performance standards established in Section 1126.06.
 - B. Offices. Corporate headquarters, regional headquarters and administrative offices with twenty-five or more employees. Local service offices, such as real estate sales, insurance agencies, doctor’s offices or other offices typically found in commercial districts may be included only in a structure or integrated complex of at least 50,000 square feet of developed gross floor area.
 - C. Manufacturing. Industries that manufacture medical equipment and/or supplies, communications equipment, electronic components or measuring, analyzing and controlling instruments; any use listed as a permitted use in the I-1 Zone.
 - D. **Industrial Greenhouse Facilities. Industrial Greenhouse Facilities shall meet the following requirements:**
 - (i) **Site Plan Review, which shall include:**
 - (a) **Design review and approval, including building placement, footprint(s) and elevations, parking, site ingress and egress, maintenance, fire prevention and safety plans and landscaping.**
 - (b) **Electrical requirements review, including review and approval of all electrical requirements for the facility at various hours of the day (such as daytime requirements vs. nighttime requirements).**
 - (c) **Lighting plan review, which shall include a comprehensive review of the applicant’s proposal for any proposed light emissions of the**

Industrial Greenhouse Facility in excess of ten percent (10%) of the maximum unshaded light emitted by the facility, which is intended to occur at the facility after dusk.

1. The applicant shall be permitted to emit no more than ten percent (10%) of the maximum unshaded light emitted by the facility, under circumstances where the facility requires nighttime ventilation, provided however, that when emissions exceed 10%, the Facility management shall provide notice to the City Manager and follow the procedures set forth in the approved contingency plan.

(d) Proposed contingency plan for how Facility management will handle any necessary or emergency violation of nighttime lumen maximums established by Planning Commission, including notice to City Manager, maximum duration of emergency before automatic penalties will be imposed and other relevant factors.

(e) Agreement by Facility owner and management and successors to be bound by penalty provisions of Site Plan Permit, which penalties will be automatically imposed for a violation of the Facility's lighting plan, as submitted and approved pursuant to the Site Plan Review process.

(f) Refusal by Facility owner and management to agree to be bound by the penalty provisions of the Site Plan Permit shall be grounds for rejecting the Site Plan and refusing to grant the Site Plan Permit. Refusal of a successor management to be bound by the provisions of the Site Plan Permit shall be grounds for immediate revocation of the Site Plan Permit.

(g) Review to ensure compliance with Section 1126.17, "Regulations for Industrial Greenhouses."

DE. Other uses. Conference facilities; recreational and cultural facilities limited to health clubs, tennis courts and other such facilities primarily of service to employees of the project; cafeterias primarily oriented toward serving project employees; common open space and outdoor recreational facilities; accessory uses including, but not limited to, facilities for administration,

maintenance and fire prevention and safety; accessory warehouse or storage structures developed to serve a primary use on the same site, provided that the floor area of such limited use constitutes no more than twenty-five percent (25%) of the developed floor area of the primary use.

(3) Permitted uses in a Class B District include: All uses permitted in a Class A District, plus all uses that are principal permitted uses in the I-2 District, plus planned mobile home parks, but excluding poultry slaughterhouses, meat packing, storage of junk and rags, auto or truck storage or repair, and veterinary clinics and kennels.

(4) Site development standards.

- A. In a Class A District, there shall be set aside for common open space not less than two acres of land for every ten acres of land devoted to office, research, industry, business or commercial use.
- B. In a Class B District, there shall be set aside for common open space not less than one acre of land for every ten acres of land devoted to office, research, warehouse, industry, business or commercial use.
- C. Such common open spaces shall be designed by a registered landscape architect and maintained in a professional manner. These spaces shall be designed and located as to fulfill the Policies Plan with regard to public and private non-farm open space and street parkways as indicated on the long-range plan map of the Policies Plan.
- D. In a Class A District, such common open spaces shall be provided with paved six-foot wide pedestrian/jogging/bicycle paths throughout the project area and connecting with surrounding properties and public land.
- E. Wet runoff retention basins shall be provided in common areas, landscaped as an integral part of the design and provided with aerating fountain jets to reduce stagnation, to retain surface and meter it into the existing drainage network at no greater velocity and volume than that generated prior to development.
- F. In the Class A District, all permanent utility lines, pipes and conduits shall be located below ground, and all other utility installations and appurtenances shall be adequately screened.
- G. The landscaping and off-street parking requirements of Sections 1126.13 and 1126.01 shall be met in each project.
- H. Design review approval by the Planning Commission of an overall development plan for the site area, including circulation, parking, landscaping and proposed building elevations shall be required prior to the approval of any partition or subdivision of the site area.
- I. Except at railroads or where a building site directly abuts a required public or private non-farm open space as designated on the long-range plan map of the Policies Plan, each perimeter building site, where it abuts land beyond this District or a public

road, shall provide an on-site landscaped setback of no less than fifty feet.

- J. Each development site in the District shall have no less than 100-foot frontage on a public street.
- K. No less than twenty-five percent (25%) of the total site area of each development site shall be used for landscaping, designed by a registered landscape architect and maintained by a professional landscape maintenance corporation. Undeveloped portions of a site shall be seeded, mowed and maintained as lawn area.
- L. All exterior building walls and structures shall be constructed with attractive and durable materials, such as textured concrete, masonry, stone, brick, finished wood, stucco or glass. In the Class A District, no metal-paneled or pole structures shall be permitted.

M. For Industrial Greenhouse Facilities only: As part of the Industrial Greenhouse Facility Site Plan review and approval process provided for in this Section, the Planning Commission shall include in the Site Plan approval the penalties set forth below which shall be automatically imposed on the Facility in the event that the Facility violates the approved maximum nighttime light emissions provided for in this section and the Facility's permit.

(i) No automatic penalty shall be imposed if the Facility owner or management establishes that it is in compliance with the lighting emergency contingency plan approved as part of the approved site plan, or if otherwise deferred by the City Manager, for good cause shown.

(ii) The automatic penalty shall be set forth in the Site Plan as approved pursuant to this Section, and shall include the following:

(1) Facility owner or management shall shut off all interior grow lighting until the violations are corrected to the satisfaction of the City Manager or designee.

(2) If Facility owner or management fail to comply as set forth in (1), the City Manager or designee shall suspend or revoke the zoning permit and shut down the Facility until the violations are corrected to the satisfaction of the City Manager or designee.

(3) In addition to the foregoing, the Facility shall pay a civil penalty of \$1,000 per day for each day a violation exists until corrected.

* * *

Section 6. That subsection (f), “Industrial Developments,” of Section 1126.05, “Planned Development Projects,” of the Planning and Zoning Code within the Codified Ordinances of the City of Huron, Ohio as it existed prior to the effective date of this Ordinance is hereby repealed.

Section 7. That Section 1126.09, “University Park Planned Industrial Development Project Overlay Zone,” of the Planning and Zoning Code within the Codified Ordinances of the City of Huron, Ohio is hereby amended as follows:

“1126.09 ~~UNIVERSITY PARK~~ PLANNED INDUSTRIAL DEVELOPMENT
PROJECT OVERLAY ZONE.

Upon submission of a petition signed by the owners of eighty percent (80%) or more of the property located within the area designated as “IND” on the long-range plan map of the Policies Plan that is located south of the current railroad tracks, north of Bogart Road and east of Rye Beach Road, including the half-width of contiguous areas designated for new streets or public and private non-farm open area, and upon submission of an approved plan of development for that entire area that is consistent with the Policies Plan and meets the requirements of a “Class A” Planned Industrial Development Project as specified in this Zoning Ordinance, such area shall be rezoned as a “Class A” Industrial Planned Development Project.”

Section 8. That Section 1126.09, “University Park Planned Industrial Development Project Overlay Zone,” of the Planning and Zoning Code within the Codified Ordinances of the City of Huron, Ohio as it existed prior to the effective date of this Ordinance is hereby repealed.

Section 9. That new Section 1126.17, “Regulations for Industrial Greenhouses,” of the Planning and Zoning Code within the Codified Ordinances of the City of Huron, Ohio is hereby enacted and shall read in its entirety as follows:

“1126.17 REGULATIONS FOR INDUSTRIAL GREENHOUSES.

(a) Purpose. To establish limitations on industrial greenhouses within the City and to establish reasonable and uniform regulations to minimize and control the negative secondary effects of industrial greenhouses within the City including, but not limited to, interior light emissions, all in order to promote the health, safety, and welfare of the citizens of the City.

(b) Definitions.

- (1) “Fully Shaded Luminaire” means a luminaire constructed and installed in such a manner that all light emitted by the luminaire, either directly from the lamp or a diffusing element, or indirectly by reflection or refraction from any part of the luminaire, is projected below the horizontal plane through the luminaire’s lowest light-emitting part.
- (2) “Glare” means lighting entering the eye directly from luminaires or indirectly from reflective surfaces that cause visual discomfort or reduced visibility.
- (3) “Lamp” means a generic term for a source of optical radiation (i.e., “light”), often called a “bulb” or “tube.” Examples include incandescent, fluorescent, high-intensity discharge (HID) lamps, and low pressure sodium (LPS) lamps, as well as light-emitting diode (LED) modules and arrays.

- (4) “Light Pollution” means any adverse effect of artificial light including, but not limited to, glare, light trespass, sky-glow, energy waste, compromised safety and security, and impacts on the nocturnal environment.
 - (5) “Light Trespass” means light that falls beyond the property it is intended to illuminate.
 - (6) “Lighting” means “electric” or “man-made” or “artificial” lighting. See “Lighting Equipment.”
 - (7) “Lighting Equipment” means equipment specifically intended to provide gas or electric illumination, including but not limited to, lamp(s), luminaire(s), ballast(s), poles, posts, lens(es), and related structures, electrical wiring, and other necessary or auxiliary components.
 - (8) “Lumen” means the unit of measure used to quantify the amount of light produced by a lamp or emitted from a luminaire (as distinct from “watt,” a measure of power consumption).
 - (9) “Luminaire” means the complete lighting unit (fixture), consisting of a lamp, or lamps and ballast(s) (when applicable), together with the parts designed to distribute the light (reflector, lens, diffuser), to position and protect the lamps, and to connect the lamps to the power supply.
 - (10) “Mounting Height” means the height of the photometric center of a luminaire above grade level.
 - (11) “New Lighting” means lighting for areas not previously illuminated; newly installed lighting of any type except for replacement lighting or lighting repairs.
 - (12) “Owner” means any person, corporation, or firm that owns or operates an industrial greenhouse, including any agents or representatives of the owner.
 - (13) “Replacement Lighting” means lighting installed specifically to replace existing lighting that is sufficiently broken to be beyond repair.
 - (14) “Sky Glow” means the brightening of the nighttime sky that results from scattering and reflection of artificial light by moisture and dust particles in the atmosphere. Sky Glow is caused by light directed or reflected upward or sideways and reduces one’s ability to view the night sky.
- (c) Interior Lighting.
- (1) This section shall apply to all interior artificial lighting installed within industrial greenhouses for the purpose of extending the growing day and commercial atrium spaces which enhance the human experience and wellbeing within the City of Huron.
 - (2) As used in this section, unless the context clearly indicates otherwise.
 - A. Interior Lighting applications includes any indoor lighting device, fixture (luminaire), lamp, or similar device, permanently installed or portable, which is intended to provide illumination for either plant growth, visibility or decorative effects. Such device shall include, but not be limited to, wall, ceiling, suspended or cove for:
 - (i) Controlled Growth Environment
 - (ii) Circulation
 - (iii) Kiosks

- (iv) Gathering Areas, Food Courts
- (v) Special Events

- (3) The provisions in this section are based on several documents. They include the Illuminating Engineering Societies Recommended Practices, International Dark Sky research, the new Well Being Standard and research from the agricultural industry.
- (4) The use of interior lighting is necessary for enhanced plant growth, nighttime safety and utility, but common lighting practices can also interfere with other legitimate public concerns. Principal among these concerns is:
 - A. The degradation of nighttime visual environment by production of unsightly and dangerous glare;
 - B. Lighting practices that produce excessive glare and brightness that interferes with the health and safety of the City of Huron and visitors;
 - C. Unnecessary waste of energy and resources in the production of too much light or wasted light;
 - D. Interference in the use or enjoyment of property that is not intended to be illuminated at night by light trespass, and the loss of the scenic view of the night sky due to increased urban sky-glow; and
 - E. The impact of inappropriately designed interior lighting that disrupts nocturnal animal behavior.
- (5) It is therefore the intent of this section to encourage lighting practices and systems which will:
 - A. Minimize light pollution, glare and light trespass;
 - B. Conserve energy and resources while maintaining night time safety, utility, security, and productivity; and
 - C. Curtail the degradation of the night time visual environment.

(d) Conformance with Applicable Codes. All interior lighting applications shall be installed in conformance with the provisions of this section and the applicable Electrical, Energy and Building Codes currently in effect in the City of Huron under appropriate permit and inspection.

(e) Applicability.

- (1) Existing Buildings and Uses. Any new interior lighting applications installed in industrial greenhouses or atria shall meet the requirements of this section with regard to shielding.
- (2) New Uses, and Major Additions or Modifications.
 - A. The requirements of this section apply to any and all new or major additions to land uses, developments, buildings, or structures.
 - B. If a major addition occurs on a property, the entire property shall comply with the requirements of this section. For purposes of this section, the following are considered to be major additions:
 - (i) Additions of 25 percent or more in terms of additional gross floor area, either with a single addition or with

cumulative additions subsequent to the effective date of this section; or

- (ii) Single or cumulative modification or replacement of interior legally installed lighting applications.
- (3) Minor Additions or Modifications. Additions or modifications of less than 25 percent in terms of gross floor area shall require the submission of a complete inventory and site plan detailing all existing and any proposed new or modified interior lighting. Any new or modified interior lighting on the site shall meet the requirements of this section with regard to shielding.
- (4) Change of Use. Except as provided in the City of Huron Building Codes (Nonconforming Interior Lighting), whenever the use of any existing building, structure or premise is intensified through the incorporation of additional gross floor space of 25 percent or more either with a single change or cumulative changes subsequent to the effective date of this section, then all interior lighting shall be reviewed and brought into compliance with the requirements for this section before the use is resumed to the maximum extent feasible as determined by the City Engineer.
- (5) Abandonment. If a property or use with non-conforming lighting is abandoned, then all interior lighting shall be reviewed and brought into compliance with this section before the use or new use is resumed.
- (f) Lighting Control Requirements.
 - (1) For industrial greenhouses with interior grow lighting, side wall block out curtains will be deployed at one hundred percent (100%) between sunset and sunrise during lighting operations.
 - (2) For industrial greenhouses with interior grow lighting, roof top block out curtains will be deployed at a minimum of ninety percent (90%) between sunset and sunrise during lighting operations.
 - (3) For industrial greenhouses, all interior lighting shall be fully shielded.
 - (4) For atria, all fixtures (luminaires) under the glass area shall be fully shielded.
 - (5) Lighting fixtures (luminaires) in atria shall be dimmed within thirty (30) minutes after the close of business or special event to the level of security lighting.
 - (6) Any noted system failures, or reported failures, will have seventy-two (72) hours for corrections before a warning is issued and a fine imposed, however, the City Manager or designee has the sole discretion to extend the seventy-two (72) hour time period at upon a showing of good cause.
- (g) Plans and Documents.
 - (1) Interior Lighting submissions shall contain, but shall not be limited to the following:
 - A. Plans indicating:
 - (i) the location, number, type, position, elevation and mounting height of all interior Light Fixtures (luminaires);

- (ii) the number and location of interior Light Fixtures (luminaires) to be equipped with automatic controls; i.e., photosensors, asymmetric clocks, building automation controls, or internet;
 - (iii) any building design or other feature which may affect the nature, intensity or direction of light emission from interior Light Fixtures (luminaires); and
 - (iv) any shading devices to be utilized, their opacity, area to be covered, and method of deployment and backup operation.
 - B. Description of and background information regarding all interior Light Fixtures (luminaires), including:
 - (i) input power (in watts);
 - (ii) light source;
 - (iii) light distribution, horizontal and vertical planes;
 - (iv) total lumens;
 - (v) mounting details; and
 - (vi) complete manufacturers ordering number, and cut sheet.
 - (2) The above required plans and descriptions shall be sufficiently complete to enable the City Manager or designee to readily determine whether the requirements of this section are met.
 - (3) If the plans and documents submitted do not enable the City Manager or designee to readily determine compliance with this section, further information will be requested from the owner to show evidence of compliance, such as reports of tests evidencing compliance.
 - (4) Once the submitted documents for Interior Lighting have been determined to be in compliance with this section, a permit will be issued.
- (h) Enforcement and Penalties.
- (1) The City Manager or designee is authorized and directed to perform all acts necessary and appropriate to enforce and to give effect to this section.
 - (2) Any penalty provided for as part of the industrial greenhouse site plan approval pursuant to Section 1126.05(f) of these Codified Ordinances shall supersede the penalties provide for in this section. To the extent there is no penalty set forth in the site plan approval, the following apply:
 - (i) The City shall order facility owner or management to shut off all interior grow lighting until the violations are corrected to the satisfaction of the City Manager or designee.
 - (ii) If the owner fails to comply as set forth in (i), the City Manager or designee shall suspend or revoke the owner's zoning permit and shut down the Facility until the violations are corrected to the satisfaction of the City Manager or designee.
 - (iii) The owner shall pay a civil penalty of \$1,000 per day for each day a violation exists until corrected.
 - (3) In addition to the foregoing, every person, corporation or firm who violates any provision of this section shall be guilty of a misdemeanor of the first degree. Each and every day during which a violation continues shall be deemed a separate offense.

- (4) Nothing in section (h)(2) above or Section 1126.05 of these Codified Ordinances prohibits the City from seeking such other penalties and remedies as are provided by Ohio law, including, but not limited to, seeking a court order to declare the property a public nuisance and order the nuisance abated or other action to abate or remove a violation.

Section 10. That this Council hereby finds and determines that all formal actions relative to the adoption of this Ordinance were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. § 121.22

Section 11. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare of the residents and for the further reason that this Ordinance shall be immediately effective so the City can apply the zoning regulations to industrial greenhouses within the City at the earliest time possible to address existing concerns about grow lighting emissions; **WHEREFORE**, this Ordinance shall take effect immediately upon its adoption.

Brad Hartung, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____



TO: Mayor Hartung and City Council
FROM: Andrew D. White, City Manager
RE: Ordinance 2019-11
DATE: July 18, 2019

Subject Matter/Background

Ordinance No. 2019-11 will amend the official Zoning Map of the city by approving the rezoning application of Mucci Farms, 1101 Rye Beach Road, from the current R-1 (single family residential) to B-3(General Business) PUD and to include the parcel in the Planned Industrial Overlay Zone. This ordinance is now before Council on its third and final reading and recommended to be passed as an emergency.

History

Pursuant to the annexation process, 1101 Rye Beach Road, when annexed into the city, came in under an R-1 (single family residential) zoning; a rezoning action was imminent and anticipated. Rezoning Application Process:

- 2-12-19 City Council acknowledged rezoning application from Mucci Farms and referred the application to the Planning Commission.
- 4-3-19 Planning Commission held a Public Hearing on the rezoning, and made recommendation to approve the rezoning application as submitted.
- 4-9-19 City Council set the date for a Public Hearing on the rezoning for May 14, 2019.
- 5-14-19 City Council held the Public Hearing. It was determined that the Industrial Greenhouse regulations need to be in place before authorizing the rezoning. Therefore, no action on the rezoning was taken at the time and the rezoning ordinance to be considered for adoption following the adoption of the amendments to the Zoning Code that will establish the Industrial Greenhouse regulations.
- 6-11-19 Ordinance 2019-9 was introduced upon its first of three readings and will incorporate and/or establish language amending the Zoning Code to establish regulations relative to Industrial Greenhouses which was drafted in response to public concern relative to light emissions/light pollution. This ordinance will be on its third and final reading on July 23, 2019 following the required Public Hearing.
- 6-25-19 Ordinance No. 2019-11 was placed upon its first of three readings. This ordinance will amend the official Zoning Map of the city by approving the rezoning application of Mucci Farms, 1101 Rye Beach Road, from the current R-1 (single family residential) to B-3(General Business) PUD and to include the parcel in the Planned Industrial Overlay Zone. This ordinance will be on its third and final reading on July 23, 2019.

Financial Review

N/A

Legal Review

The matter has been reviewed, follows normal legislative procedure and is properly before you.

Recommendation

It is recommended that Ordinance No. 2019-11 be adopted as an emergency at the July 23rd meeting.

ORDINANCE NO. 2019-11

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF HURON TO REFLECT THE REZONING OF APPROXIMATELY 94.7 ACRES OF LAND LOCATED AT 1101 RYE BEACH ROAD, PARCEL NUMBER 42-67003.000, FROM THE CURRENT R-1 (SINGLE FAMILY RESIDENTIAL) TO B-3 (GENERAL BUSINESS) PUD AND TO INCLUDE THE PARCEL IN THE PLANNED INDUSTRIAL OVERLAY ZONE; AND DECLARING AN EMERGENCY

WHEREAS, pursuant to Section 1121.05 (a) of the Codified Ordinances, the City is divided into nine categories of zoning districts, and;

WHEREAS, Section 1121.05 (b) of the Codified Ordinances prescribes that all zoning districts be duly approved and recorded on an adopted Zoning Map on file in the Office of the City Clerk, and;

WHEREAS, the City received an application from Mimi Land Company, LLC to rezone approximately 94.7 acres of land located at 1101 Rye Beach Road, Parcel Number 42-67003.000 (hereinafter the "Property"), from R-1 (Single Family Residential) to B-3 (General Business) PUD and to include the Property in the Planned Industrial Overlay Zone; and

WHEREAS, pursuant to Section 1139.03 of the Codified Ordinances, the rezoning application has proceeded through a process of public hearing review and recommendation by the Planning Commission; and

WHEREAS, the Huron City Council was advised of the Planning Commission recommendation to support the rezoning request as presented; and

WHEREAS, Huron City Council, as required by Section 1139.03 of the Codified Ordinances, held a Public Hearing on the proposed rezoning request on May 14, 2019, and finds and concludes that the rezoning application should be approved because it promotes the public necessity, convenience and general welfare, and further constitutes good zoning practice.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the official Zoning Map for the City of Huron previously adopted on December 27, 2016 by Ordinance 2016-33 shall be and hereby is amended to change the zoning classification of the Property known as 1101 Rye Beach Road, parcel number 42-670003.000 (Exhibit A), from R-1 (Single Family Residential) to B-3 (General Business) PUD and to include the Property in the planned industrial project overly zone and shall supersede all previously published zoning maps for the City.

SECTION 2. Prior to October 1, 2019, Mimi Land Company, LLC shall submit a lighting plan and contingency plan to the City of Huron Planning Commission regarding existing and proposed industrial greenhouses on the Property as required by new Section 1126.17 and amended Section 1126.05(f) of the Codified Ordinances of the City of Huron and as a supplement to the prior site plan approval for the expansion at the Property.

SECTION 3. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council

and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law, including ORC Sec. 121.22.

SECTION 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare of the residents and for the further reason that the rezoning of the Property shall be immediately effective because a portion of the Property is currently used for an industrial greenhouse use and the remaining portions of the Property will be used for this same use and rezoning the entire Property allows for orderly development and the application and enforcement of the City’s newly adopted industrial greenhouse regulations to the entire Property; **WHEREFORE** this Ordinance shall take effect immediately upon its adoption.

Brad Hartung, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____



TO: Mayor Hartung and City Council
FROM: Andrew D. White, City Manager
RE: Resolution 2019-42
DATE: July 18, 2019

Subject Matter/Background

Resolution 2019-42 will authorize an increase of \$558.13 in the contract amount to BIS Digital, Inc. for additional and replacement equipment relative to the audio recording software and PA system installation.

Following the adoption of the Resolution 2019-5 in February 2019, the estimated time frame provided by BIS for installation was 45 days with the time to complete the installation estimated to take three days. The installation was coordinated around the Municipal Court and City Council meeting schedules and set for mid May 2019. The City's IT Manager worked with installers to pre-plan the installation details and was on site during the installation. There were two additions/changes after the initial contract was approved: 1) A USB Microphone Kit was determined to be needed for the conference room as opposed to trying to utilize the laptop microphone. This change resulted in an increase of \$337.75. 2) During installation, upon testing of the system, with both the audio recording and the PA in use, there were feedback issues that the installer and IT Manager tried to resolve by making several adjustments but ultimately it was determined that the microphones needed to be replaced. The IT Manager negotiated down the quote for the new microphones resulting in the removal of the labor/installation fees which were originally included. This order totaled \$220.38, bringing the total increase to the contract of \$558.13. The IT Manager has advised that installation is complete at this time.

Financial Review

The original contract amount of \$20,327.51 was initially budgeted, set aside for this project and split between the General Fund, Court, and Computer Repair Fund. The Finance Department will encumber the change order amount out of the Computer Repair Fund, which has sufficient appropriations in 2019.

Legal Review

The matter has been reviewed, follows normal legislative procedure and is properly before you.

Recommendation

If the Council is in support of the request, a motion to adopt Resolution No. 2019-42 would be in order.

RESOLUTION NO. 2019-42

A RESOLUTION AUTHORIZING A CHANGE ORDER TO THE AGREEMENT WITH BIS DIGITAL, INCORPORATED FOR THE PROVISION AND INSTALLATION OF A DIGITAL COURT RECORDER SOFTWARE SYSTEM AND AMPLIFICATION SYSTEM

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the Council of the City of Huron authorizes and directs the City Manager to execute Change Orders from BIS Digital, Inc. in the increased amount of Five Hundred Fifty Eight and 13/100 Dollars (\$558.13), substantially in accordance with Exhibit "A," attached hereto and made a part hereof.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall go into effect, and be in full force and effect, immediately upon its passage.

Brad Hartung, Mayor

ATTESTED: _____
Clerk of Council

ADOPTED: _____



BIS Digital – Audio Video Integration Solutions

Account Huron City Council

Quote Number Q-8013841-3.4.2019

Opportunity Name Huron City Council(OH) USB Mic Kit

Thank you for the opportunity to submit this proposal for our Digital Court Recorder (DCR), multi-channel audio video (AV) recording solution. Our total turnkey solution includes system design, planning, programming, installation, training, service and support.

About BIS Digital

BIS Digital, Inc. “captures the record” with our fully integrated communications and multi-media recording solutions. Our technology helps administrators manage courtrooms and judicial proceedings as well as meetings held by city, county, state and federal government. BIS Digital systems also play an integral role in law enforcement, public safety and emergency management operations.

We design systems with fully integrated audio-visual capabilities for optimal workflow and efficiency. Founded in 1982, BIS Digital has the knowledge and experience gained through our large customer base to build the perfect AV system from concept to completion for your environment. We handle everything from planning and design to installation and service. We even purchase all the equipment. Moreover, we’ll make sure your staff is properly trained on using the system to master its operation.

Our solutions may include:

- Multi-channel audio and video recording
- HDMI video presentation
- Virtual and hosted video conferencing
- Digital sound systems
- Camera video
- Live broadcast & CATV production
- Enterprise smart control
- Remote language translation, including American Sign Language

We want to ensure a successful implementation, so all installation, training and support services are provided by certified BIS Digital technicians, not subcontractors. User training will be provided once the installation is *finished*. We also will be available to answer any questions and provide support for any issues that arise after the completion of the installation. Additional on-going training is available with a service level agreement.



BIS Digital offers several options for technical service and support, including a *Full Service* agreement with unlimited onsite and remote support, unlimited training, hardware replacement and software upgrades. Support agreements are typically one-year, but multi-year agreements are possible.

Audio Video Integration Management Solutions

1. Audio Video Integration Solutions

- a. Digital, AVB & Network Sound Systems
- b. IP & Network HD Video, PTZ Camera, Live Broadcast & Production
- c. HDMI Presentation Technology Systems with HDBaseT Output
- d. In-house custom engineering and programming

2. BIS Enterprise Room Control Solutions

Software Based IP Command Controllable Room Control Systems

- a. IP, Network and Server based
- b. PC, Tablet, Smartphone control ready
- c. Communicates with BIS AV Integration solutions

3. DCR Family - Digital Audio Video Recording Solutions

(Portable, Standalone & Centralized)

- a. Records up to 32 separate channels of audio
- b. Records up to 8 separate channels of video
- c. Records all Bookmarks, Annotations and Attachments
- d. Records to one single file

4. Remote Translation

- a. Language Interpretation & American Sign Language

5. Video Arraignment & First Time Arraignment

6. Hosted Video Conferencing Technology

- a. Virtual Video Court or Hearings with audio, video & presentations
- b. From 25 individual participants per remote call up to 100s per remote call

7. Call Logging Solutions

Digital – IP – Analog systems – Radio

8. Boardsync Agenda Management Host Solution

- a. Agenda Management with Unlimited or Limited Templates
- b. Committee Management & Visual Voting Modules
- c. Unlimited users, bandwidth & storage

9. Boardsync Web Hosting / Live Stream Solutions



- a. Web Hosting - branded & custom hosted site to publish on-demand events, complete with audio & video recordings, agendas, meeting minutes, & other documents with unlimited users, bandwidth & storage
- b. Live Streaming - on PC, Mobile, Tablet, & Smart Phone Devices

Date Monday, March 04, 2019

Quote Number Q-8013841-3.4.2019
Huron City Council(OH) USB Mic Kit

Sales Consultant Brian Geigner
1-800-834-7674 x4055 / brian.geigner@bisdigital.com

Primary Contact Christine M. Gibboney
(419) 433-5000 ext 103
cgibboney@cityofhuron.org (Email)

Billing Address Huron City Council / A-1015215
417 Main Street, Huron, OH 44839
Huron, Ohio 44839

Shipping Address 417 Main Street, Huron, OH 44839

Users To Train No

Wiring Required No

Installation Notes _____

Item	Product Code	Qty	Unit Price	Total Price
Annual DCR On-Site Service & Support (Contract to be issued upon installation)	NMNT-DCR	1	\$42.75	\$42.75



Portable USB Conference Microphone Kit	BIS-M-CMUSB	1	\$285.00	\$285.00
Shipping/Handling	S/H	1	\$10.00	\$10.00
			Sales Tax Rate	%
			Total (Excluding Sales Tax)	\$337.75

All specifications are subject to change without notice. All computers sourced from third parties must first be approved by BIS Digital prior to purchase.

Live Stream & On-Demand Requirements

- BIS Digital, Inc. recommends customer can transmit continuous stream of 300kbps or more for optimal performance.

Equipment Supply

BIS Digital will furnish the equipment as specified herein. Revisions to this contract are made by approved written "Change Order". BIS reserves the right to bill for equipment as stored materials when delivery or installation is not possible. There are no additional implied or expressed operations of the system other than stated within.

Electrical Installation

The customer provided electrical contractor will install all AC power, relay switches & conduit as required for the proposed systems. If required, the customer provided electrician will be responsible for providing and hanging all rigid electrical junction boxes, conduit and installing same. BIS Digital has recommended and asked for Dedicated Electrical Power to be installed at the head-end, controlled end-user equipment or at the same location of final control(s). Dedicated Power shall be the responsibility of



the end-user and any external noise or factors creating noise within the systems not exposed by installed electronic equipment shall not be BIS Digital, Inc. responsibility and shall not be reason for any hold-backs whatsoever by any party.

Equipment Installation and Head End Connections

BIS Technicians will install all specified equipment and make all final circuit terminations in the head-end equipment racks. The customer will provide all custom carpentry or custom room preparations as required prior to the installation. The customer will provide scaffold or high reach for all installation work in ceilings over fourteen feet. All network connection(s) are to be provided by the customer. Any changes, alterations or deviations from the Equipment and installation obligations specified herein involving extra cost for labor or material will be executed only on written orders for the same. The cost of any added labor or material will become an extra charge over and above the total specified on the Agreement.

Order Summary

Date	Monday, March 04, 2019
Quote Number	Q-8013841-3.4.2019
Account Name	Huron City Council
Total (Excluding Sales Tax)	\$337.75

Terms and Conditions

- Effective Period** This proposal is a firm offer for 30 days from quote date Monday, March 04, 2019.
- Tax Status** Sales tax will be added to invoice unless Tax Exempt Form is on file with BIS Digital.
- Payment Terms** **Deposit:** All orders above \$5,000 require a 50% deposit. Once the order and deposit is confirmed (received) by BIS Digital, scheduling of the installation / and shipment of goods will occur.
Balance: The remaining balance is to be paid on the completion of the installation. {delivery of goods at customer site}
- Restocking Fee** 20% restocking fee will be charged for all cancelled orders
- Site Preparation** Customer is required to supply all conduit and cable pulls not listed on this quote. Customer will be responsible for any additional wiring or installation supplies needed during installation.
- Training** BIS Digital will provide full training of all system users per agreed training schedule.



Limited Warranty All BIS supplied new systems (Hardware & Software) are covered for 90 days following date of installation/delivery. Warranty does not cover On-Site Technical Support, Shipping costs, or Software upgrades (See Software Assurance below).

Software Assurance Annual Software Assurance entitles user to unlimited software upgrades throughout the one year term, at the cost of \$350 per license/year.

This signature and Purchase Order number states acceptance to the above price, terms and conditions, authorizing BIS Digital, Inc. to order, install and bill for the above equipment:

* Accepted by: _____
Name Title

Signature Date

*** Accounts Payable Information * Required for order to be processed***

A/P Contact: _____
Name Phone Number

Email Address Fax #

Is a Purchase Order required for processing? _____ P.O # _____



BIS Digital – Audio Video Integration Solutions

Account Huron City Council

Quote Number Q-8014118-5.31.2019

Opportunity Name Huron City Council(OH)-change order-microphones

Thank you for the opportunity to submit this proposal for our Digital Court Recorder (DCR), multi-channel audio video (AV) recording solution. Our total turnkey solution includes system design, planning, programming, installation, training, service and support.

About BIS Digital

BIS Digital, Inc. “captures the record” with our fully integrated communications and multi-media recording solutions. Our technology helps administrators manage courtrooms and judicial proceedings as well as meetings held by city, county, state and federal government. BIS Digital systems also play an integral role in law enforcement, public safety and emergency management operations.

We design systems with fully integrated audio-visual capabilities for optimal workflow and efficiency. Founded in 1982, BIS Digital has the knowledge and experience gained through our large customer base to build the perfect AV system from concept to completion for your environment. We handle everything from planning and design to installation and service. We even purchase all the equipment. Moreover, we’ll make sure your staff is properly trained on using the system to master its operation.

Our solutions may include:

- Multi-channel audio and video recording
- HDMI video presentation
- Virtual and hosted video conferencing
- Digital sound systems
- Camera video
- Live broadcast & CATV production
- Enterprise smart control
- Remote language translation, including American Sign Language

We want to ensure a successful implementation, so all installation, training and support services are provided by certified BIS Digital technicians, not subcontractors. User training will be provided once the installation is *finished*. We also will be available to answer any questions and provide support for any issues that arise after the completion of the installation. Additional on-going training is available with a service level agreement.



BIS Digital offers several options for technical service and support, including a *Full Service* agreement with unlimited onsite and remote support, unlimited training, hardware replacement and software upgrades. Support agreements are typically one-year, but multi-year agreements are possible.

Audio Video Integration Management Solutions

1. **Audio Video Integration Solutions**
 - a. Digital, AVB & Network Sound Systems
 - b. IP & Network HD Video, PTZ Camera, Live Broadcast & Production
 - c. HDMI Presentation Technology Systems with HDBaseT Output
 - d. In-house custom engineering and programming

2. **BIS Enterprise Room Control Solutions**

Software Based IP Command Controllable Room Control Systems

 - a. IP, Network and Server based
 - b. PC, Tablet, Smartphone control ready
 - c. Communicates with BIS AV Integration solutions

3. **DCR Family - Digital Audio Video Recording Solutions**

(Portable, Standalone & Centralized)

 - a. Records up to 32 separate channels of audio
 - b. Records up to 8 separate channels of video
 - c. Records all Bookmarks, Annotations and Attachments
 - d. Records to one single file

4. **Remote Translation**
 - a. Language Interpretation & American Sign Language

5. **Video Arraignment & First Time Arraignment**

6. **Hosted Video Conferencing Technology**
 - a. Virtual Video Court or Hearings with audio, video & presentations
 - b. From 25 individual participants per remote call up to 100s per remote call

7. **Call Logging Solutions**

Digital – IP – Analog systems – Radio

8. **Boardsync Agenda Management Host Solution**
 - a. Agenda Management with Unlimited or Limited Templates
 - b. Committee Management & Visual Voting Modules
 - c. Unlimited users, bandwidth & storage

9. **Boardsync Web Hosting / Live Stream Solutions**



- a. Web Hosting - branded & custom hosted site to publish on-demand events, complete with audio & video recordings, agendas, meeting minutes, & other documents with unlimited users, bandwidth & storage
- b. Live Streaming - on PC, Mobile, Tablet, & Smart Phone Devices

Date Friday, May 31, 2019

Quote Number Q-8014118-5.31.2019
Huron City Council(OH)-change order-microphones

Sales Consultant Brian Geigner
1-800-834-7674 x4055 / brian.geigner@bisdigital.com

Primary Contact Christine Gibboney
(419) 433-5000 ext 103
cgibboney@cityofhuron.org (Email)

Billing Address Huron City Council / A-1015215
417 Main Street, Huron, OH 44839
Huron, Ohio 44839

Shipping Address Huron City Council
417 Main Street
Huron, OH 44839

Users To Train Yes

Wiring Required No

Installation Notes _____

Item	Product Code	Qty	Unit Price	Total Price
------	--------------	-----	------------	-------------



Boundary Microphone w/Mute Switch/LED & Stand (Series 3)	BIS-MIC-BND-MSL-S3	-8	\$345.00	(\$2,760.00)
12" Gooseneck w/Mute(Series 3)	BIS-MIC-GN12M-S3	8	\$294.00	\$2,352.00
Desktop Base for Series 3-C Microphones	BIS-MIC-DB-S3C	7	\$64.00	\$448.00
Microphone Shock Mount (Series 3)	BIS-MIC-SM400	1	\$25.00	\$25.00
Shipping/Handling	S/H	1	\$84.75	\$84.75
On-site Setup, Installation and Training	SIT	1	\$0.00	\$0.00
Installation Supplies	BIS-INST-SUP	1	\$70.63	\$70.63



		Sales Tax Rate	_____ %
		Total (Excluding Sales Tax)	\$220.38

All specifications are subject to change without notice. All computers sourced from third parties must first be approved by BIS Digital prior to purchase.

Live Stream & On-Demand Requirements

- BIS Digital, Inc. recommends customer can transmit continuous stream of 300kbps or more for optimal performance.

Equipment Supply

BIS Digital will furnish the equipment as specified herein. Revisions to this contract are made by approved written "Change Order". BIS reserves the right to bill for equipment as stored materials when delivery or installation is not possible. There are no additional implied or expressed operations of the system other than stated within.

Electrical Installation

The customer provided electrical contractor will install all AC power, relay switches & conduit as required for the proposed systems. If required, the customer provided electrician will be responsible for providing and hanging all rigid electrical junction boxes, conduit and installing same. BIS Digital has recommended and asked for Dedicated Electrical Power to be installed at the head-end, controlled end-user equipment or at the same location of final control(s). Dedicated Power shall be the responsibility of the end-user and any external noise or factors creating noise within the systems not exposed by installed electronic equipment shall not be BIS Digital, Inc. responsibility and shall not be reason for any hold-backs whatsoever by any party.

Equipment Installation and Head End Connections

BIS Technicians will install all specified equipment and make all final circuit terminations in the head-end equipment racks. The customer will provide all custom carpentry or custom room preparations as required prior to the installation. The customer will provide scaffold or high reach for all installation work in ceilings over fourteen feet. All network connection(s) are to be provided by the customer. Any changes, alterations or deviations from the Equipment and installation obligations specified herein involving extra cost for labor or material will be executed only on written orders for the same. The cost of any added labor or material will become an extra charge over and above the total specified on the Agreement.



Order Summary

Date	Friday, May 31, 2019
Quote Number	Q-8014118-5.31.2019
Account Name	Huron City Council
Total (Excluding Sales Tax)	\$220.38

Terms and Conditions

- Effective Period** This proposal is a firm offer for 30 days from quote date Friday, May 31, 2019.
- Tax Status** Sales tax will be added to invoice unless Tax Exempt Form is on file with BIS Digital.
- Payment Terms** **Deposit:** All orders above \$5,000 require a 50% deposit. Once the order and deposit is confirmed {received} by BIS Digital, scheduling of the installation / and shipment of goods will occur.
Balance: The remaining balance is to be paid on the completion of the installation. {delivery of goods at customer site}
- Restocking Fee** 20% restocking fee will be charged for all cancelled orders
- Site Preparation** Customer is required to supply all conduit and cable pulls not listed on this quote. Customer will be responsible for any additional wiring or installation supplies needed during installation.
- Training** BIS Digital will provide full training of all system users per agreed training schedule.
- Limited Warranty** All BIS supplied new systems (Hardware & Software) are covered for 90 days following date of installation/delivery. Warranty does not cover On-Site Technical Support, Shipping costs, or Software upgrades (See Software Assurance below).
- Software Assurance** Annual Software Assurance entitles user to unlimited software upgrades throughout the one year term, at the cost of \$350 per license/year.

This signature and Purchase Order number states acceptance to the above price, terms and conditions, authorizing BIS Digital, Inc. to order, install and bill for the above equipment:

* Accepted by: _____

Name	Title
_____	_____
Signature	Date



TO: Mayor Hartung and City Council
FROM: Andrew D. White, City Manager
RE: Ordinance 2019-16
DATE: July 18, 2019

Subject Matter/Background

This ordinance requests the Council's authorization for changes to the annual budget appropriations. A breakdown is attached to the ordinance as Exhibit "A."

Financial Review

Ordinance 2019-16 will authorize an appropriation transfer between funds relative to the Probation Officer's Salary and will accurately account for 100% of the salary being paid out of the Probation Fund as opposed to 50% out of the General Fund and 50% Probation Fund as was initially budgeted.

Legal Review

The matter has been reviewed, follows normal legislative procedure, and is properly before you.

Recommendation

The Council should consider a motion to adopt the ordinance as presented in order to maintain budgetary compliance.

ORDINANCE NO. 2019-16

AN ORDINANCE AMENDING ORDINANCE NO. 2018-36, ADOPTED DECEMBER 11, 2018, RELATING TO EXHIBIT "A" APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. Exhibit "A" of Ordinance No. 2018-36, adopted on the 11th day of December, 2018; as amended by Ordinance 2019-1 adopted February 12, 2019, as amended by Ordinance 2019-5 adopted March 26, 2019, as amended by Ordinance 2019-8 adopted 5-14-19, as amended by Ordinance 2019-10 adopted June 25, 2019 relating to appropriations is hereby amended as to each fund as set forth in Exhibit "A" attached hereto and made a part hereof.

SECTION 2. The Director of Finance and the City Manager are hereby authorized to expend the funds herein appropriated for the purpose of paying the operating expenses of the City for the fiscal year ending December 31, 2018 and to make the necessary entries on the accounting records of the City to reflect the appropriations and expenditures herein authorized.

SECTION 3. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including O.R.C. §121.22.

SECTION 4. In accordance with Section 3.07 of the Charter of the City of Huron, Ohio, this Ordinance shall take effect immediately upon its adoption.

Brad Hartung, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____.

CITY OF HURON - BUDGET APPROPRIATION ADJUSTMENTS
SUMMARY SHEET

DATE: 7/23/2019
ORIDANCE: 2019-16

Appropriation Transfer between Funds For Probation Officer's Salary

Reason for Budget Transfer:

A Budget Transfer is needed to accurately account for the Probation Officer's salary. 100% of salary should be paid out of the Probation Fund instead of 50% out of General Fund and 50% Probation Fund, which was initially budgeted.

Fund	Fund - Account #	Account Description	Increase/(Decrease) Amount
General Fund	110-7250-51210	Wages-Salaries Full Time	\$ (21,164.08)
	110-7250-52120	Workers Compensation	\$ (63.43)
	110-7250-52125	Medicare	\$ (306.84)
	110-7250-52130	OPERS	\$ (2,949.75)
	110-7250-52140	Hospitalization	\$ (8,250.00)
General Fund Total			\$ (32,734.10)
Probation Fund	272-7250-51210	Wages-Salaries Full Time	\$ 21,164.08
	272-7250-52120	Workers Compensation	\$ 63.43
	272-7250-52125	Medicare	\$ 306.84
	272-7250-52130	OPERS	\$ 2,949.75
	272-7250-52140	Hospitalization	\$ 8,250.00
Probation Fund Total			\$ 32,734.10
Total Appropriation Impact:			\$ -