



The City of Huron, Ohio  
417 Main St.  
Huron, OH 44839  
[www.cityofhuron.org](http://www.cityofhuron.org)  
Office (419) 433-5000  
Fax (419) 433-5120

City Council Utilities Committee  
Monday, April 26, 2021 – 5:00 p.m.

## MEETING AGENDA

- I. Call to Order**
- II. Old Business**
- III. New Business**
  - A. Huron Public Power**
    - 1. Updated Rate Structure
    - 2. AMP-T Update
    - 3. Sawmill Parkway Update
  - B. Huron Water**
    - 1. Berlin Road Waterline
    - 2. Tube Settlers
- IV. Other Matters**
- V. Adjournment**

**RATES, TERMS AND CONDITIONS OF ELECTRIC SERVICE  
FOR CUSTOMERS OF HURON PUBLIC POWER**

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## **SECTION I – DEFINITIONS**

As used herein:

1. “City” shall mean the City of Huron;
2. “Council” shall mean the City of Huron, City Council;
3. “Utility” shall mean City of Huron Utilities Department of the City of Huron, Ohio;
4. “Customer” shall refer to an individual, partnership, corporation, or other legal entity receiving one class of service through one meter at one structure at one location, subject to these Rules and Regulations;
5. “Landlord/Customer” refers to the owner of the structure and/or location where a Customer is taking service, if the owner is different from the end user of service and the owner is responsible for payment of the electric bill for the structure and/or location;
6. “Month” shall mean the elapsed time between two successive meter readings, approximately thirty (30) days apart;
7. “Service” shall mean electric unless otherwise specified;
8. “Meter” shall mean electric, unless otherwise specified.

## **SECTION II – RATES AND CHARGES FOR ELECTRIC SERVICE**

### **A. RESIDENTIAL SERVICE- [SERVICE NOT CURRENTLY AVAILABLE]**

### **B. GENERAL SERVICE**

1. Availability. Available to non-Residential installations requiring secondary, primary, or transmission voltage service. Where a Customer required both single and three phase service, all service shall be metered through one three phase meter and so billed, unless circumstances not under the control of the Utility make it impractical or not feasible to do so.
2. Service. Alternating current, 60 Hz, at nominal voltages of 120/240 or 120/208 single phase, or 120/208 or 277/480 three phase, as may be available from suitable distribution facilities of adequate capacity adjacent to the premises to be served. Other secondary voltages or service from primary or transmission facilities may be obtained from available facilities provided the Customer owns, operates and maintains all necessary transforming, controlling, regulating and protective equipment. All rates and services provided under this tariff shall be consistent with and in accordance with the terms of any electric services agreement entered into between Utility and Customer. The Utility will own and provide the transformation facilities up to 1000 kVa. For customers that exceed

1000 kVa, the customer shall be responsible for purchasing and maintaining the transformation facilities.

Customer will also be responsible for operating its facilities in a manner that is with and complies with the requirements of the energy services agreement.

3. Power and Energy Charge; AMP Service Costs . Utility shall pass through all costs to Customer related to the Utility’s purchase of energy, power, ancillary services, and other related services from American Municipal Power, Inc. (“AMP”) regarding the provision of utility service to Customer. Customers who use at least 10,000,000 kWh per year may, at sole discretion of the Utility, enter into an agreement with the Utility regarding AMP’s purchase and delivery of power and energy on Customer’s behalf. Utility shall charge Customer each month for any and all costs incurred related to AMP’s services as it relates to the Customer’s utility service.

4. Rates for Service. The distribution rate shall be charged on a per kWh usage basis in incremental blocks. The charge per kWh shall decrease as set forth in following blocks:

The first 0 – 100,000 kWh used during the applicable month:	\$0.018/kWh
The next 100,001 – 2,000,000 kWh used during the applicable month:	\$0.012/kWh
The next 2,000,001 – 8,000,000 kWh used during the applicable month:	\$0.007/kWh
All kWh used above 8,000,000 kWh during the applicable month:	\$0.003/kWh

5. Distribution Rate Cap for April 2021-December 2021: The charges set forth in paragraph 4 of Section II.B of this tariff for electricity consumed from April 1, 2021 to December 31, 2021 shall be capped at \$\_\_\_\_\_. This rate cap applies to only those charges set forth in paragraph 4 of Section II.B of this tariff, and does not apply to any other obligations, charges, fees, penalties, taxes, or riders contained in this tariff, or any applicable contract, regulation, or law.

6. Annual Distribution Rate Cap: Customer shall not be charged more than \$650,000.00 during a 12-month period for distribution charges. This annual distribution rate cap applies to only those charges set forth in paragraph 4 of Section II.B of this tariff, and does not apply to any other obligations, charges, fees, penalties, taxes, or riders contained in this tariff, or any applicable contract, regulation, or law. The application of this annual cap of \$650,000.00 will begin on January 1, 2022. The Utility reserves the right update this ordinance to modify the distribution rate cap in the future. Utility will provide Customer notice of any planned modification of the rate cap prior to such modification.

7. Riders. Customers under this schedule shall be subject to the applicable kWh Tax Rider as specified in this tariff.

8. Tap in fee. The tap in fee is \$2 per amperage of the main distribution service not to exceed \$1,000.

9. Terms of Payment. If a bill payment is not received by Utility offices or by Utility's authorized agent on or before the specified payment date, Utility reserves the right to impose a late penalty fee of five percent (5%) of the amount of the bill or \$5,000.00, whichever is greater, which will become due and payable as part of Customer's total obligation.

10. Billing. Utility shall bill the Customer each month based upon actual usage. However, the Utility may also modify its billing practices to pre-bill Customer. Utility will provide Customer notice of any modification of its billing practices.

11. Modifications to the Total Charge. Utility has the right to assess Customer charges related to regulatory events. Upon the occurrence of a regulatory event or change in law that results in a costs increase for the Utility, Utility shall give written notice to Customer that such event has occurred. Upon such event, Utility shall increase customer's rate to recover the increased cost, effective with the first month after such notice to Customer.

12. Demand Measurement. The billing demand in KW shall be taken each month as the highest single 60-minute peak in KW as registered during the month by a demand meter or indicator.

C. GENERAL SERVICE – LARGE – [SERVICE NOT CURRENTLY AVAILABLE]

D. PRIVATE AREA LIGHTING SERVICE -[SERVICE NOT CURRENTLY AVAILABLE]

E. KILOWATT HOUR (KWH)TAX RIDER

1. Applicability. The kWh Tax Rider is based on actual kWh delivered to all Customers for all service (including the municipality) on the distribution system, excluding Federal facilities. If no meter is used, usage shall be estimated. All charges assessed under this rider shall be consistent with R.C. 5727.81.

2. Tax Rates.

First 2,000 kWh:	\$0.00465
Next 13,000 kWh:	\$0.00419
All Over 15,000 kWh:	\$0.00363

The above rates are based on a 30-day billing cycle. If the billing cycle is more or less than 30 days, the tax shall be based on the Daily Calculation.

The Daily Calculation shall be determined as follows:

- a. Determine the total number of kWh used during the billing cycle;
- b. Divide the total kWh by the number of days in the billing cycle (daily average usage);
- c. Multiply the daily average usage over the following rate blocks to calculate the average daily tax:

First 67 kWh:	\$0.00465
Next 13,000 kWh:	\$0.00419
All Over 15,000 kWh:	\$0.00363

- d. Multiply the average daily tax by the number of days in the billing cycle.

3. Self-Assessor. A Customer that is determined to be eligible for self-assessment by the State of Ohio under R.C. 5727.81(C)(2) shall pay the Utility the self-assessment amount as set forth in R.C. 5727.81(C).

### **SECTION III - MISCELLANEOUS CHARGES FOR UTILITY SERVICES**

#### **A. MISCELLANEOUS CHARGES**

1. Reconnection Charge. When a customer has previously requested a disconnect and desires to be reconnected at the same address, or if a reconnection is made subsequent to a service disconnection made in violation of provision of these Rules and Regulations, a reconnection charge of Fifty Dollars (\$50.00) will be made if the reconnection is made during regular business hours. If the reconnection is requested and made during after business hours, the charge is Seventy-Five Dollars (\$75.00).

2. Late Payment Charge. If a bill payment is not received by the Utility offices or by the Utility's authorized agent on or before the specified payment date, a one-time, additional amount of ten percent (10%) of the amount of the bill will become due and payable as part of the Customer's total obligation.

Where the due date falls on a weekend or holiday, the due date shall be the next business day.

3. Dishonored Check Charge. Whenever a Customer pays a bill by check and the check is returned to the Utility by the Customer's financial institution for lack of sufficient funds in the Customer's account, the Customer will be assessed a dishonored check charge of Fifteen Dollars (\$15.00) for each check returned.

4. Meter Test Charge. The Utility shall test the meter at the request of the Customer. Such test shall be performed by an independent certified test facility. If the meter is found to be correct, as defined in Section V, Paragraph E, the Customer shall pay the then prevailing fee for the testing.



## **SECTION IV - SERVICE AND PHYSICAL PROPERTY**

A. SERVICE BOUNDARY. Unless waived by Council, the Utility shall exclusively supply all electric service within the corporate limits of Huron. Subject to Article XVIII of the Ohio Constitution, the Utility may extend service to Customers outside the corporate limits of the City.

B. APPLICATION FOR SERVICE/REQUIRED INSTALLATIONS BEFORE SERVICE. A Customer can apply for service from the Utility by contacting Utility and requesting electric service. The Utility, in its sole discretion, shall determine if the Customer is eligible for service. Utility shall make this determination based upon the adequacy of Customer's current facilities and whether the existing facilities provide for the safe and adequate electric service. If the Utility determines that certain upgrades are necessary for it to initiate electric service for the Customer, Utility shall inform Customer of the installations and/or upgrades that will be required before the provision of electric service. Unless otherwise addressed in this tariff, Customer shall be responsible for all costs of the installations/upgrades needed for the Utility to initiate safe and adequate electric service for the Customer.

A copy of the schedules and standard terms and conditions under which service is rendered to Customers will be furnished upon request at the Utility Office. The Utility Office shall determine which schedule is applicable to serve Customers. Once an application for service is approved, service will be commenced and a copy of the service agreement will be furnished to the Customer upon request. If a Customer desires delivery of energy at more than one point, a separate agreement shall be required for each separate point of delivery. Service delivered at each point of delivery shall be billed separately under the applicable schedule.

The Customer (or Landlord/Customer), after making proper application for service, shall notify the Utility when Customer desire service to be established. In no case shall the Customer, Landlord/Customer, Customer's agent, or Customer's employee turn on service. Service shall be turned on, upon the date specified, by an authorized agent of the Utility. If the Utility finds itself unable to establish service on the date specified, it shall notify the Customer as much in advance as possible and a new day shall be established by mutual agreement.

Where Landlord/Customers make application for service, the tenant(s)' name(s) shall be included on the application.

C. SERVICE NOT TRANSFERABLE. No person may commence the use of service until after making application therefore and requesting the Utility to turn on the service in accordance with Paragraph B above. In the event of the violation of this provision, in addition to other rights of the Utility, such person shall be liable for all electricity consumed in the premises. Any successor in interest to a Customer, including without limitation, heirs, executors, administrators, assignees, trustees, guardians, receivers, and conservators, shall be deemed to be a person who must make application for service, provided that any successor in interest whose rights arise from death or incompetence of the Customer shall have thirty (30) days in which to make application.

D. CUSTOMER INDEBTED TO UTILITY. Service will not be supplied to any premises if at the time of application for service, the applicant is indebted to the Utility for service previously supplied at the same or other premises, until payment of such indebtedness or other arrangement

satisfactory to the Utility shall have been made. Unpaid balances of previously rendered final bills may be transferred and included on the initial or subsequent bill for a like service account. Such transferred final bills, if unpaid, will be part of the past due balance of the transferred account and subject to the Utility's collections and disconnection procedures. The transfer of final bills is limited to like service, i.e., electric-to-electric, residential-to-residential, commercial-to-commercial. The Utility may not transfer a delinquent Commercial Service account to any account where any end user is a Residential Service Customer.

E. SERVICE CONNECTIONS. The customer assumes all responsibility for property owned by the Customer on Customer's side of the point of delivery. For electric service, it is generally the outlet side of the meter box. The Customer is also responsible for the service supplied or taken, as well as for the installation of appliances used in connection therewith, and will save the Utility harmless from and against all claims for injury or damage to persons or property occasioned by or in any way resulting from such service or the use thereof on the Customer's side of the point of delivery.

When electric service is provided from an overhead system, the Customer's wiring must extend at least 15 inches beyond the building. Where a Customer installs service entrance facilities which have capacity and layout specified by the Utility, and/or install and use certain utilization equipment specified by the Utility, the Utility may provide or offer to own facilities on the Customer's side of the point where service wires attach to the building. All inside wiring must be grounded in accordance with the requirements of the *National Electric Code*, or the requirements of any local inspection service authorized by the City of Huron. When a Customer desires that energy be delivered at a point or in a manner other than that designated by the Utility, the Customer shall pay the additional cost of same. Where service is supplied from an underground distribution system, the Customer shall supply and install a continuous run of cable conductors, including necessary ducts from the transformer, manhole or connection box to the meter base. The Customer shall pay the cost of installing the portion of cable and duct from the property line to the terminus or able outside the building. When a real estate developer desires an underground distribution system within the property which he is developing or when a Customer desires an underground service, the real estate developer or the Customer shall bear the costs for such underground facilities.

F. CONTINUITY OF SERVICE. The Utility shall furnish necessary and adequate service and facilities. The Utility shall not be liable in damages for failure to supply electricity, or for interruptions in service, and shall be relieved of its obligation to serve and may discontinue or modify service, if such failure or interruption is due to acts of God or the public enemy, military actions, wars, insurrections, riots, civil disturbances, vandalism, strikes, fires, floods, washouts, explosions, acts or orders of any civil, judicial or military authorities, and without limitation by the foregoing accidents, contingencies or other causes beyond the control of the Utility.

Without incurring any liability therefor, the Utility may also suspend service for such periods as may be reasonably necessary in order to make repairs to or changes in its facilities or other property; provided that the Utility shall keep a record of any interruption of service affecting its entire system, or a major division thereof, including a statement of time, duration and cause of interruption. It will also notify Customers affected by the interruption in advance of the contemplated work, and approximately how long the interruption will last.

Subject to Section V, Paragraph I, the Utility shall not discontinue service to any Customer without giving the Customer reasonable notice. Such notice shall be delivered either personally or telephonically when possible and practical. In circumstances, however caused, when time does not permit the giving of such notice in advance of a discontinuance of service or a change in services caused by circumstances beyond the control of the Utility, reasonable notice shall be given whenever possible and practical to all Customers affected advising them that service is off and of the time at which service is expected to be restored.

In the event that there has been an interruption of service to any premises, however caused, the Utility shall, before restoring such service, ascertain and assure itself that precautions have been taken to prevent accidents.

G. CUSTOMER'S LIABILITY. In the event of loss or injury to the property of the Utility through misuse, or the negligence of, the Customer or agents of the same, the Customer thereof shall pay the cost of the necessary repairs or replacement to the Utility. No one except the agents of the Utility shall be allowed to make any internal or external adjustments of any meter or other piece of apparatus, which shall be the property of the Utility. The Utility shall have the right at all reasonable hours to enter the premises of the Customer for the purpose of installing, reading, removing, testing, replacing or otherwise disposing of its apparatus and property, and the right of entire removal of the Utility's property in the event of the termination of service for any cause.

H. SERVICE NOT TO BE DISTURBED. No Customer shall attach or use any appliance which may result in the altering of service provided through the Utility's electric lines. Without prior approval from the Utility, no Customer shall attach or use any appliance or device which will increase, decrease or otherwise alter service provided through the Utility's lines to such extent as to interfere at any time with continuous service to other Customers.

I. NO CUSTOMER SHALL SELL TO ANOTHER. Service furnished by the Utility is for the sole use of the Customer and shall not be resold by the Customer except on written permission obtained from the Utility. The renting of premises with the cost of service included in the rental as an incidence of tenancy will not be considered a resale of such services.

J. ACCESS TO PREMISES. Neither the Utility nor its agents or employees shall enter into the interior of any structure on the premises of a Customer without the express permission of such Customer except in cases of emergency. Any agent or employee seeking entrance into or upon the premises of Customer shall have and show symbols of identification. Any agent or employee seeking entrance to the interior of any structures on the premises shall advise the owner or occupant as to his purposes in doing so. Except in cases of emergency, no Customer shall be obligated to afford entrance or access to his premises except during normal business hours and then only to such parts of the premises as may be the location of the Utility-owned property.

K. RIGHT-OF-WAY. The Customer, without reimbursement, will make or procure conveyance to the Utility of right-of-way or right of entry and installed electric lines satisfactory to the Utility to permit the Utility to cross property between the Utility's lines and the Customer's property at the location where service is to be furnished, including property owned or controlled by the Customer for the Utility's electric distribution lines, extensions thereof or appurtenances necessary or incidental to the supplying of service to the Customer.

L. METER FURNISHED. The Utility will furnish each Customer with a meter and appropriate socket of such size and type as the Utility may determine will adequately serve the Customer's requirements. Such meter and equipment shall be and remain the property of the Utility, and the Utility shall have the right to replace it, as the Utility may deem necessary.

M. METER LOCATION. The Utility shall determine the location of the meter. When changes in building or arrangements there render the meter inaccessible or exposed to hazards, the Utility may require the Customer, at the Customer's expense, to relocate the meter setting together with any portion of the Customer's service line necessary to accomplish such relocation.

N. ONLY UTILITY CAN CONNECT METER. As used in this section, "Tamper" means to interfere with, damage, or bypass a utility meter, conduit or attachment with the intent to impede the correct registration of a meter or the proper functions of a conduit or attachments so as to reduce the amounts of utility service that is registered on the meter.

No customer shall tamper with a meter, conduit, or attachment of the Utility that has not been disconnected by the Utility. The owner or Customer shall not permit anyone who is not an authorized agent of the Utility to connect or disconnect the Utility's meters, or in any way alter or interfere with the Utility's meters. Proof that a meter, conduit, or attachment of a utility has been tampered with is prima facie evidence that the person who is obligated to pay for the service rendered through the meter, conduit, or attachment and is in possession or control of the meter, conduit, or attachment at the time the tampering occurred has caused the tampering with intent to commit a theft offense.

Tampering with or bypassing a meter constitutes a theft offense that could result in the imposition of criminal sanctions.

O. METER TEST. All meters shall be tested at such intervals and using such methods as may be prescribed by generally accepted standards. The meter shall be removed from the Customer's premises for such test and a substitute meter, newly tested, shall be installed in its place. After the meter has been tested and before it is returned to service at the same or a different location, it shall be adjusted to be accurate within three percent (3%) plus or minus.

The Utility shall also test the meter at any time, at the request of the Customer. If the meter is found to be correct, as defined below, the Customer shall pay the fee as listed in Section III, Paragraph A, Item 4 for the testing. The date of inspection shall be stamped on the meter.

P. CORRECT METER. A meter registering between three percent (3%) fast and three percent (3%) slow shall be deemed for all purposes to be registering correctly. A meter registering incorrectly shall be replaced by the Utility at its expense.

Q. INDOOR WIRING AND PIPING. For electric service, the Customer shall install and maintain, at the Customer's expense, indoor wiring from the outlet of the meter. The Utility shall have no obligation to install, maintain or repair said wiring.

R. APPLIANCES. The Customer shall install and maintain all electric appliances. The Utility shall have no obligation to install, maintain or repair appliances.

S. INSPECTION OF ALTERED SERVICE. It shall be the duty of the Customer to notify the Utility promptly of any additions, changes, alterations, remodeling or reconstruction affecting service on the Customer's premises.

T. EXTENSION OF ELECTRIC DISTRIBUTION LINES. The Utility shall require the applicant or applicants to cover construction costs of that portion of the line extension which is not deemed economically justified at the Utility's expense. The non-refundable construction cost is that portion of the construction in excess of one year's estimated distribution energy charge.

U. DISTRIBUTED GENERATION. No Customer shall operate any distributed generation facility to self-generate electricity or interconnect with the Utility's system without obtaining written authorization from the Utility. The Utility, in its sole discretion, may enter into an interconnection agreement with a Customer to allow the Customer to operate its distributed generation facility in parallel with the Utility's system. The Utility may establish a distributed generation policy and regulations governing the potential interconnection and operation of distributed generation within its service territory. "Distributed generation" shall mean all or part of a system of an electrical generator installed at or near the Customer's facility that is intended to operate in parallel with the Utility's system and generate electricity for the Customer or other customers.

## **SECTION V – METERING AND BILLING**

A. QUANTITY OF SERVICE DELIVERED BY METER. Meters installed by the Utility, which shall be and remain the property of the Utility, shall measure electricity. Subject to certain exceptions, enumerated below, consumption shall be determined on the basis of the meter registration and bills shall reflect the consumption so registered.

B. BILLING PERIODS. Electric bills will be rendered by the Utility to the Customer on a monthly basis. Non-receipt of bills by Customer does not release or diminish the obligation of the Customer with respect to payment thereof. Electric meters will be read at monthly intervals.

C. ESTIMATED BILL. When the meter is not read, the Utility may estimate the quantity of service consumed and render a bill for such quantity.

D. INCORRECT METER READINGS/BILLING. During any period that an incorrect meter reading is established, the meter reading and bills based thereon shall be adjusted by the Utility on the basis of all available information concerning the use of service by the Customer.

Whenever the Utility has overcharged any customer as the result of a meter or metering inaccuracy or other continuing problem under its control, the Utility will, for the period of time that incorrect billings can be established, adjust the meter readings and billings to reflect available information concerning the actual use by the Customer. The reimbursement of overcharges shall take the form of a credit to the Customer's account or by direct payment to the Customer, at the Utility's direction.

Except as provided below, any underpayment as a result of a meter or metering inaccuracy, or other continuing problem, will be billed to the Customer. The Utility will, at the Customer's request, attempt to arrange a reasonable payment schedule in the event of underpayment. Should

the amount of the adjustment be under bona fide dispute, the Utility shall continue to supply service and the Customer shall continue to pay all amounts billed until a final determination is made.

Whenever the Utility has undercharged any customer as the result of a meter or metering inaccuracy or other continuing problem under its control, the Utility may only bill the customer for the amount of the unmetered service rendered in the three hundred sixty-five (365) days immediately prior to the date the Utility remedies the meter inaccuracy. The Utility, in the first bill to collect the amount for unmetered service, shall state the entire amount that it seeks to collect. The maximum portion of the undercharge for unmetered service rendered that may be recovered from the Customer in any billing month shall be determined by dividing the amount of the undercharge by twelve (or the corresponding number of adjustable months) and the quotient is the maximum portion of the undercharged that the Utility may recover from the Customer in any billing month, in addition to either regular monthly charges or any type or regular level payment amounts billed in accordance with an agreement between the Customer and the Utility. The time period over which the undercharge may be billed shall be twelve (or the corresponding number of adjustable months) consecutive months.

The Utility shall not recover any interest charge, service charge, or fee, whether or not a percentage is utilized for its computation, for the portion of billings due to incorrect meter readings as provided for under this section.

Nothing in this section shall be construed to prevent the customer from paying an undercharge or any portion thereof in a time shorter than that stated in this section. Nothing in this section shall be construed to prevent the Utility from collecting an undercharge or any portion thereof in a time longer than that stated in this section.

This section does not apply to any act that is a theft offense, as defined in Section IV of these Rules and Regulations that involves tampering with utility equipment or theft of utility service, or where a physical act of a customer or its agent causes inaccurate or no recording of the meter reading, or inaccurate or no measurement of electricity rendered.

E. PAYMENT OF BILLS. The Customer shall pay bills at the Utility office during the regular office hours or to any of the Utility's authorized collecting agents during the regular office hours of such agent. Any remittance received by mail at any office of the Utility bearing U.S. Postal Office cancellation date corresponding with or previous to the last date on which said bill is payable "Net" will be accepted as within the net payment period.

Any payment received after 4:00 p.m. shall be processed during the next business day.

F. INITIAL AND FINAL METER READINGS. When service is terminated for any reason, the Utility will render a final bill addressed to the Customer's forwarding address, if known, or to the last known address, for the entire balance of the account, including a calculation from the last reading date to the requested final bill date. The Customer may request that the Utility attempt to obtain an actual final meter reading. However, the Utility may estimate the reading for the final bill date, or allow the Customer to provide the final meter read subject to the Utility's review for reasonableness, and if necessary, the actual reading.

All final bills are due upon receipt.

When the Customer begins use of service, an initial bill is normally rendered for the period from the initial date of service to the first regular meter reading date, this period normally being less than thirty (30) days, except no bill will be rendered if the period is less than three (3) days. However, the Customer's usage for that unbilled period will be included and billed in the next month's bill.

The Utility may estimate the reading for the initial date of service. However, upon Customer request, the Utility will attempt to obtain an actual reading at the initial date of service or allow the Customer to provide the initial meter read.

G. DEPOSITS. A deposit of 150% of an average monthly bill may be required if the Customer at any time, or from time to time before or after service is commenced. Deposit criteria will be affected by, but not limited to: (1) past general credit history; (2) past payment history (with the Utility); (3) end use of service; and (4) duration of service.

The Utility office shall have a reasonable time in which to ascertain that the obligations of the Customer have been fully performed before being required to return any deposit. Said deposit shall be credited to the Customer's account when payments have been made by the due date on twelve (12) consecutive months, unless the Customer's account has been terminated. The Customer, in writing, must request refunds. Where the account has been terminated, any remaining deposit not used to credit the account shall be directly reimbursed to the Customer within thirty (30) calendar days.

H. CHARGES AND PAYMENT FOR TEMPORARY SERVICE. In addition to regular payments for service used, the Customer shall pay the cost for all material, labor, and other necessary expense incurred by the Utility in supplying service to the Customer at his request for any temporary purpose or use. The Utility may, at its option, require that any Customer for temporary service deposit with the Utility a sum equal to the Utility's estimate of the cost to be incurred by it for temporary service.

I. RIGHT TO DISCONTINUE SERVICE. After giving notice as specified in Paragraph J below, the Utility shall have the right to discontinue service for any of the following reasons or purposes:

1. Refusing reasonable access to the Utility's facilities;
2. Non-payment of bills for service when bills are due;
3. Failure to furnish or maintain a required security deposit; and
4. Material violation of any of these Rules and Regulations not otherwise covered in this provision.

The Utility shall have the right, without notice, to discontinue service, and disconnect and remove from the premises of a consumer, the meter and any other property belonging to the Utility for any of the following reasons or purposes:

1. Non-use of service;

2. Fraudulent representation or practice and theft of service; and
3. Whenever deemed necessary by the Utility for safety reasons.

J. TERMINATION PROCEDURES. It is determined that a Customer is delinquent in rendering payment for service when the billing for service remains unpaid after five (5) business days from the due date. Whenever a Customer is delinquent in providing payment for service from the due date of the bill, the Utility shall mail a Delinquency Notice to the Customer (and Landlord/Customer if applicable).

The Utility may, after proper and reasonable notice of pending termination of service (not less than ten (10) days), terminate the Customer's service during normal Utility business hours in compliance with the following condition:

1. No delinquent bill disconnections may be made after 12:30 p.m. on the day preceding a day that all services necessary for the Customer to arrange and the Utility to perform reconnection are not regularly performed.
2. On the day of termination of service, the Utility will provide the Customer with a Termination Notice, securely attached in a conspicuous location, prior to termination.
3. Those Utility employees who normally perform the termination of service will be authorized to either:
  - a. be able to accept payment, or
  - b. be otherwise able to make available to the Customer means to avoid disconnection.

Such employees at the premises shall not be authorized to make extended payment arrangements.

4. In conjunction with service to the Customer of the termination notice provided for herein, the Utility shall advise Customer of the business address, telephone number, business hours, and a Utility representative to contact in the event the Customer desires to dispute the reasons for such termination and of the Customer's right to complain or appeal to the Service Representative, should he or she be dissatisfied with the Utility's reasons for terminating service. Upon request of the Customer, the Utility shall provide an opportunity for review of the initial decision concerning such dispute.

5. The notice of termination sent to the service address (and billing address, if different) shall be in writing, and shall:

- a. identify the amount owed, the date which service may be terminated, and the reason for termination; and
- b. include an explanation of the payment alternatives available to a Customer whose account is delinquent.



Termination of service of nonpayment is prohibited without the approval of Council when the termination of service would make operation of necessary medical or life-supporting equipment, known by the Utility to be in service, impossible or impractical. Service shall not be terminated if the Customer enters into and makes payments in accordance with an extended payment plan.

If a guarantor is required in order to reestablish service, the guarantor must sign an acknowledgment or willingness to accept the responsibility for payment of the Customer's bill in case of the Customer's default.

K. LANDLORD-TENANT PROVISION. The Utility may terminate utility service to individuals whose utility services are included in rental payments and of consumers residing in master-metered premises owned by Landlord/Customers, in accordance with the following:

1. The Utility has provided the notices as required by provisions of these Rules and Regulations. The Utility in its Delinquency Notice must:
  - a. summarize the remedies tenants may choose to prevent disconnection or to have service reconnected;and
  - b. inform tenants that a list of procedures and forms to prevent disconnection or to have service reconnected are available from the Utility upon request.
2. Customers inquiring in response to the posted notice shall be informed of the amount due for the current month's service and that by submitting a single payment to the utility in that amount, tenants may prevent disconnection of service.
3. Payment by tenants equal to or exceeding the Landlord/Customer's current utility service bill for those premises shall be credited to the appropriate account, provided that the Utility is under no obligation to accept partial payment from individual tenants and may choose to accept only a single payment from a representative acting on behalf of all tenants.
4. The Utility shall not disconnect service to master-metered premises when:
  - a. A tenant delivers to the Utility a copy of the written notice signed by fifty percent (50%) or more of the tenants of the occupied dwelling units, which notice shall designate the imminent disconnection of utility service (as shown by the disconnection notices received) as reason for the notice;
  - b. A tenant informs the Utility in writing of the date of the last day on which rent may be paid before a penalty is assessed or the date on which default on the least or rental agreement can be claimed; and
  - c. The tenants who sign the disconnection notice timely invoke the remedies provided below:
    - i. Deposit all rent that is due and thereafter becomes due to the landlord, with the clerk of the municipal or county court having jurisdiction; and

- ii. Apply to the court for an order to use the rent deposited to remedy the condition or conditions specified in the tenant's notice to the landlord (including but not necessarily limited to payment to the Utility rendering the disconnection notice).

5. If service has been terminated to consumers whose utility services are included in rental payments or who are residing in master-metered premises, the Utility shall inform the consumers upon their inquiry that service will be reconnected upon payment of the amount due for the current month's service plus any reconnection charge if such payment is made within fourteen (14) days of termination, and that service will continue so long as payment for each month's service (based upon actual or estimated consumption) is made by the tenant's representative by the due date of the bill thereof. If the Customers choose to have their service reconnected by paying the current month's bill and payment is not made by the due date each month, the Utility shall post the notice in a conspicuous location on the premises and make a good faith effort by mail or otherwise to notify each household unit of a multi-unit dwelling or tenant receiving service in the master-metered premises of the impending service termination. The Utility shall not be required to reconnect service pursuant to this paragraph where the landlord resides on the premises.

6. Concurrent with the effective date of this rule, the Landlord/Customer must be the designated customer on all new applications accepted by the Utility for service to residential master-metered premises. Utility acceptance of new applications for service to master-metered premises requires the designated Landlord/Customer to provide to the Utility an accurate list specifying the individual mailing addresses of each unit served at the master-metered premises. The Landlord/Customer, in a timely fashion, must update such list.

L. CHANGE OF ADDRESS OF CUSTOMER. When a Customer changes his address, he shall give notice of his intent to do so to the Utility prior to the date of change. The Customer shall be responsible for all service supplied to the former premises until such notice has been received and the Utility has had a reasonable time, but not less than three (3) regular business days, to discontinue service.

M. CHANGE IN TENANCY OR OWNERSHIP. At such time as the Utility is notified of a change of tenancy or ownership, the Utility shall make a final meter reading and prepare and mail a final bill. The former Customer is responsible for all service supplied to the premises until such final notice has been received and the Utility has had a reasonable time to make a final meter reading. Reasonable time is defined as being three (3) regular business days.

## **SECTION VI – GENERAL**

A. These Rules and Regulations are subject to, and include as part thereof, all orders, rules, and regulations applicable to the Utility from time to time issued or established by the City of Huron City Council under its emergency powers.

B. The Utility reserves the right to make such further policies regulating utility service in order to carry out the purposes of these Rules and Regulations as experience may suggest, and as the Utility may deem necessary or convenient in the conduct of its business.

C. These Rules and Regulations shall not apply during periods of shortage in the supply of electricity available to the Utility, to the extent that compliance by the Utility with such Rules and Regulations is precluded by the shortage in supply. During periods of shortage of supply to the Utility, restrictions on new service and curtailment of existing service shall be governed strictly by the Utility.

D. Disputes arising from the Rules and Regulations between Customers and the Utility shall be resolved, to the best of its ability, by Utility personnel. Decisions or actions taken by Utility personnel may be appealed by the Customer to the City Council.