

RESOLUTION NO. 2019-54

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH OHM ADVISORS FOR THE PROVISION OF PROFESSIONAL ENGINEERING SERVICES FOR SURVEY, DESIGN AND CONSTRUCTION SERVICES FOR INSTALLATION OF UNDERGROUND UTILITIES ALONG CONAGRA DRIVE FROM US 6 TO THE WEST TERMINUS.

WHEREAS, the City Manager has recommended adoption of this agreement with OHM Advisors to City Council for provision of survey, design and construction services related to installation of underground utilities along ConAgra Drive from US 6 to the west terminus giving consideration for future use of the ConAgra Peninsula; and

WHEREAS, the proposed utilities include water, sanitary force main, conduit for underground installation of communications, cable services, power, and a gas line, the location of which will be determined by the gas company; and

WHEREAS, the proposal also includes services for planning and concept development streetscapes and connecting Cleveland Road East to Nickel Plate Beach; and

WHEREAS, Huron Council waives competitive bidding pursuant to Section 159.03(c) of the Codified Ordinances of the City of Huron on the basis that the agreement with OHM Advisors is a professional services contract.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO, THAT:

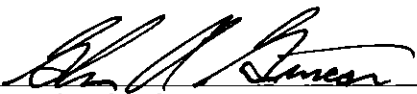
SECTION 1. That the City Manager is authorized and directed to accept the proposal and enter into a contract on behalf of the City with OHM Advisors for the proposed survey, design and construction services in an amount not to exceed \$66,500.00, which agreement shall be substantially in the form attached hereto as Exhibit "A", and waiving competitive bidding pursuant to Section 159.03(c) of the Codified Ordinances on the basis that the agreement is a professional services contract.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.

ATTEST:


Clerk of Council


Glen Ginesi, Vice-Mayor

ADOPTED: 24 SEP 2019

September 16, 2019

City of Huron
Andrew White, City Manager
417 Main Street
Huron, OH 44839

RE: ConAgra Drive Utilities
Location: City of Huron
Proposal # 18343

Dear Mr. White:

The following scope of services, price proposal, and project schedule represent our understanding of the project, based upon prior discussions, meetings, and/or additional project information made available at the time of this proposal. Should you have any questions, please let us know.

Proposal Outline

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Sincerely,
OHM Advisors



Chad M. Lewis, PE, Project Manager
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D: 216.865.1345



Russ Critelli, PE, PMP
Manager of Cleveland
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Authorization to Proceed

_____ Signature	_____ Date
_____ Printed Name	_____ Title



Project Scope

The referenced project will install underground utilities along ConAgra Drive from U.S. 6 to the west terminus giving consideration for future use of the ConAgra Peninsula. Proposed utilities include water, sanitary force main, and conduit for underground installation of communications, cable services, and power. The gas line location will be determined for installation by the gas company. This proposal also includes services for planning and concept development streetscapes and connecting Cleveland Road East to Nickel Plate Beach.

Scope of Services (Planning Tasks)

Task #1 Planning & Landscape Architecture Concept Design Transportation & Streetscape

- The following services are included in the fee shown:
 - Active transportation (bicycle and pedestrian facilities)
 - Streetscape enhancements (lighting and trees) concept for future project
 - Can be provided in the form of illustrative plans, character imagery, and/or construction documents

Note:

A change in the scope of work that increases the level of effort required, compensation for additional services will be requested in a separate agreement.

Scope of Services (Survey Tasks)

Task #2 Topographic Services

- The following services are included in the fee shown:
 - Limits of Survey:
 - ConAgra Drive US 6(Cleveland Rd East) to Huron River 1,200 LF
 - Right-of-Way limits plus 20 FT
 - Data Collected:
 - Storm sewer and drainage ditches
 - All existing utilities (overhead and underground), as marked by OUPS
 - All street pavement, curbs, and walks
 - Driveways, hard surfaces, landscape areas, trees, bushes, etc. (from Aerial)
 - Contour elevations
 - Other important topographic features that might impact construction
 - This information will be collected and provided in an autocadd format for use in design

Scope of Services (Engineering Tasks)

Task #58 Schematic Design

- The following services are included in the fee shown:
 - Initial layout of the following utilities:
 - Gas main
 - Water main
 - Sanitary force main
 - Conceptual location of the ConAgra site future pump station
 - Underground utilities duct bank
 - Electrical conduits
 - Communications conduit
 - Cable conduit
 - Utilities coordination meeting including the following participants:
 - Columbia Gas
 - Huron Water Department
 - Erie County DOES
 - Ohio Edison
 - Frontier Communications
 - Buckeye Broadband
 - Huron Street Department
 - Submittal of schematic level plans to the above-mentioned utility companies that incorporate the coordination meeting discussion items
 - Preparation of schematic level construction cost estimate

Task #60 Construction Documents

- The following services are included in the fee shown:
 - Final Construction Documents will include the following:
 - Title Sheet
 - Schematic Plan
 - Typical Section
 - General Notes
 - Maintenance of Traffic Plan & Details
 - Estimated Project Quantities (General Summary)
 - Roadway Plan & Profile Sheet
 - Cross Sections
 - Sanitary Sewer/Force Main Details & Specifications
 - Water Works Details & Specifications
 - Miscellaneous Construction Details & Specifications
 - Erosion Control & SWPPP
 - Plans will include all details and specifications required for public bidding of a unit price contract, in accordance with industry and City standards
 - Coordination and approval of Final Construction plans with public agencies, including:
 - Erie County DOES
 - City of Huron, Water Department
 - City of Huron, Street Department
 - Submittal of Final Construction plans to Private Utility Companies for follow-up and final coordination of impacts / conflicts with their facilities for purposes of installation
 - Final plans will be made available in full-size sets (22" x 34") for purchase by bidders



Task #90 Official Engineer's Project Cost Estimate

- The following services are included in the fee shown:
 - Determination of Estimated Quantities for construction
 - Evaluation and Estimate of Construction Costs for use with Public Bidding Requirements

Scope of Services (Bidding and Award Tasks)

Task #151 Bidding and Contract Documents

- The following services are included in the fee shown:
 - Preparation of bid documents including legal advertisement, instructions to bidders, bid forms, contract forms and affidavits, prevailing wage forms, EEO forms, terrorism forms, scope of work, schedule, and other Owner forms and requirements to be added to the public bidding process
 - These documents will be 100% complete, ready for bidding of the Public Project
 - Bid book will be made available for purchasing by bidders

Task #152 Bid Process, Review, & Award

- The following services are included in the fee shown:
 - Pre-Bid Meeting
 - This is an opportunity for the prospective bidders and Owner representatives to discuss any pre-bid questions/clarifications and to explain the contractual process and obligations of the contractor and the Owner
 - OHM will hold the meeting with prospective bidders, record notes, answer questions, and distribute meeting minutes to plan holders
 - Addendums
 - This activity is necessary to provide written explanation to all bidder's for any questions regarding the bid documents and plans
 - Depending upon the size and complexity of the project, multiple addendums may be required for the project
 - OHM will prepare addendums/clarifications and any necessary supporting documents and distribute to plan holders
 - Post-Bid Activities
 - Evaluation of bids and contractor qualifications
 - Pre-Award Meeting to review all bid items with apparent low bidder
 - Recommendation of Award to the Owner
 - Contract Documents
 - OHM will prepare (3) copies of contract documents for execution, bonding, insurance, etc.
 - OHM will prepare the notice of commencement for signature(s)

Price Proposal

#	Planning Tasks	Fee
Task #1	Planning & Landscape Architecture Design Concept – Transportation & Streetscape	\$ 7,000
#	Survey Tasks	Fee
Task #2	Topographic Survey	\$ 4,500
#	Engineering Tasks	Fee
Task #58	Schematic Design	\$ 22,000
Task #60	Construction Documents	\$ 27,000
Task #90	Official Engineer's Project Cost Estimate	\$ 1,000
	Subtotal =	\$ 50,000
#	Bidding and Award Tasks	Fee
Task #151	Bidding & Contract Documents	\$ 2,500
Task #152	Bid Process, Review, & Award	\$ 2,500
	Subtotal =	\$ 5,000
	Grand Total =	\$ 66,500

Anticipated Project Schedule

Survey Tasks: September 2019

Engineering Tasks: October 2019 through February 2020

Project Bidding Tasks: March/April 2020

Construction Tasks: May 2020 through July 2020

Standard Terms & Conditions

The Standard Terms and Conditions contained in the Annual Engineer contract (as approved by Council Legislation) shall also apply to this contract.