

Mobile Home Park: there is a meeting scheduled for Monday with Mary Ann Barylski, Assistant Erie County Prosecutor, to discuss potential liabilities associated with the acquisition of the park. Concurrent to this meeting, Juniper is reviewing the 2014 real property appraisal provided to the city by Delahunt Appraisal. Upon completion of these efforts, material information collected will be provided to you in a summary report with recommendations. Additional information will be provided at your upcoming meeting.

Economic Development Tasks/Juniper: staff met with Juniper on Thursday to review current and planned tasks. Work has begun on architectural design concepts for a public market at the north end of Main Street in conjunction with event planning/vendor selection. This should be completed over the next eight (8) to twelve (12) weeks with a recommendation and options presented to Council for direction at that time.

The website went through a final review this week and recommended edits are expected to be completed by the end of the week and the site will be online.

Juniper met with South Shore Marine regarding a proposed expansion at its current location and possible incentives. We reviewed options for potential infrastructure upgrades and strategically valuable parcels along Sawmill Pkwy.

Sign installation is expected to be complete by Tuesday, February 14, 2017.

In addition to site signage and social media outreach Juniper has begun work on print advertisement for placement in regional economic development publications to generate greater reach.

As mentioned above, Juniper is reviewing the mobile home park value for your consideration. They are also reaching out to the broker of the former Burger King franchise on Cleveland Road. Information is available on the site at this link: <http://x.inimg.com/attachments/F534BB61-0345-442D-91E2-EE4F5FED4142.pdf>

Mucci Farms Update: the project continues to move forward and Mucci is preparing to construct the phase I greenhouse for use later this fall. Mucci is planning to plant a traditional winter crop conservatively that does not require grow lights. Although the company would like to utilize grow lights immediately it estimates tight timelines for various project approvals/design might not be feasible until the fall of 2018. Mucci recently met with BGSU officials to further discuss site plans and is preparing to execute the purchase agreement with the state. Mucci's engineer has contacted Erie County Department of Environmental Services to begin the design of a sanitary sewer line extension to service the future development. They have also contacted several local companies to begin removal of foliage and initial site preparation.

Staff is requesting your consideration of an executive session for the purpose of discussing economic development projects requiring confidentiality at your next meeting.

Community/Wellness Center: a private community group presented a comprehensive recreation/pool/community center to the Huron Joint Recreation Board on Tuesday night. A copy of the presentation is on file in my office and was asked to be given serious consideration by that body and council.

Huron Fire Committee: Mayor Hartung, Councilmen Hardy and Artino met with staff to discuss departmental structure and general operations. Key considerations included:

1. **Labor Contract:** contract expires at the end of December 2017 and negotiations for the next term to begin later this summer. Adoption, and inclusion of a final organizational structure recognizing the current deployment of executive responsibilities to the Captains or a return to the traditional designation of Chief should be decided. The Law Director is researching how to address the legislative requirement of a Chief and how it may be legally designated.
2. **Township Contract:** subject modifications to the labor contract should be vetted and considered for impact to the township contract.
3. **Capital Equipment:** the replacement of an engine per the capital equipment list is due and is the city's responsibility. The estimated budget for the engine is \$600,000.00 and specs and financing options will be presented later this year. Increased EMS runs have caused staff to consider the potential to acquire a third ambulance, further analysis and discussion to be had this spring.
4. **Enhanced Service:** preparation for the use of station no. 2 (located at township hall complex) is underway as a pilot program to study impact on run times for calls in the city and township. Each shift is currently comprised of five (5) firemen: one captain, one lieutenant, two full time firemen and one part time fireman. The pilot program would split the five man crew located within the city's complex as follows: one (1) Captain and two (2) Senior Firemen city complex; one (1) lieutenant and one (1) part time fireman at the township complex. Additional information will be presented

Erie County Health Department: please see the request from the Health Department attached regarding use of the city hall for monthly immunizations.

Gathering Grounds: staff has been in communication with the owners regarding a request to extend the deadline to fulfill final deliverables associated with the conditional use permit for operating a drive-thru. A letter has been sent to the city, but has not received at the time of this email distribution. I plan on meeting with the owners to discuss further next week.

Engineering Proposals: OHM has submitted several engineering proposals in accordance with the City's ongoing capital improvement plan.

1. **US 6 Corridor (Project 1):** the US 6 Corridor Project 1 includes the section of US 6 from Main Street to the Eastern City Limits. The estimated total construction cost of the project is \$2,310,000.00. Construction is anticipated to commence in accordance with ODOT paving schedule in 2018. Utilizing the reduced standard hourly rates within the current contract with OHM, the proposal identifies two specific award. The design and preparation of construction plans (Part A of the proposal) is estimated at a cost not to exceed \$161,700.00. OHM has additionally proposed Specialty Design Components (Part B of the proposal) estimated at a cost not to exceed \$15,780.00.

Scope of Project 1 includes:

- Remove and replace top 3" of asphalt pavement surface

- Add sidewalk east of Berlin Road
- Remove unwarranted signal at Berlin Road
- Improve River Road
- Add Eastbound right turn lane at River Road
- Upgrade/modernize signal at Main Street
- Incorporate access management/drive reconfiguration
- Upgrade pedestrian facilities to meet current ADA requirements
- Restripe 4 lane section to 3 lane roadway and add bike lanes (road diet)

Award of Part A of the proposal at \$161,700 includes preliminary and construction phase engineering and design and pre-bid and bid coordination. Award of Part B of the proposal at \$15,780 includes the analysis of the existing traffic study, and the design and preparation of signal plan sheets and traffic signal plans.

2. US 6 Bridge Improvements: the US 6 Bridge Improvement Project is anticipated to be bid out in March. The engineering design was awarded to Krock & Esser Engineering on March 11, 2014 in Resolution 2014-20. It is anticipated that the bid opening for this project will occur in mid-March. The current proposal provides for the construction management and inspection of the project. The Base Proposal of a cost not to exceed \$23,272.00 represents an estimated calendar of twenty working days based on standard hourly rates. The project bid includes an alternate scope of lighting the project location. Therefore, OHM has proposed an alternate proposal to allow for the construction management and inspection of the alternate scope. This is a rate not to exceed \$23,928.00 and would be in addition to the base proposal.
3. FEMA – Map Revision and Study: the project location is Winkler Creek located from State Route 2 to Berlin Road. The total estimated project cost is \$5,500.00 and will accommodate a detailed review of the floodplain in the project location and a revision to the Flood Insurance Rate Map as it applies to the project location.
4. Parking at the Showboat property: an estimated cost of \$36,896 has been provided by OHM as the construction cost of forty parking spaces on the Showboat property. This is in response to recent discussions of parking along the North Main Street corridor. The impact of this parking on other economic development opportunities such as the open air market, lease opportunities and potential redevelopment of the north end of Main Street should be discussed and evaluated by council in determining whether to proceed further.
5. Main-Williams Storm Sewer Reconstruction: a significant storm sewer system exists under private property between Williams Street and North Main Street. As part of drainage reconfiguration of North Main Street, the Engineers will be submitting a proposal to identify the current condition of the system and whether improvements are necessary. It is anticipated that this work can be coordinated with the construction of the Main Street Streetscape project this spring. Additional information will be forthcoming.

Erie County Sewer Project: please see the attached report from Doug Green regarding the County's sewer line installation project. Subsequent to this report the project was complete and the road is now accessible.

Refuse/Recycling Bid: bid specifications for the Refuse Bid were released on January 16. The City was contacted by Republic Services last week regarding a question on Alternate Bid Form 1. This form identifies the monthly cost of providing dumpster service to multi-family residential properties within the city. As a result of the question and subsequent discussion, Alternate Bid Form 1 was amended and an Addendum has been advertised. The Addendum identifies six sizes of containers and seeks to receive a cost associated with each which would be dependent upon the number of units within the multi-family residential property. As opposed to the monthly cost previously requested on this form it was determined that a cost per pull should be identified as the containers may need to be cleared more than once a week depending on their size.

Fabens Park Shelter: please see attached proposal for a Huron Township funded field house project at Fabens Park.

Lake Erie Shores & Islands: please see attached inquiry from Bryan Edwards regarding a partnership for a live webcam. Also, please keep Joan Van Offeren and family in your thoughts. Joan passed away this week and she was a great supporter of the city and region.