

RESOLUTION NO. 2017-78

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH OHM ADVISORS FOR THE PROVISION OF ENGINEERING AND BIDDING TASKS RELATED TO THE 2018 ROAD PAVING PROJECT AT A COST NOT TO EXCEED SEVENTY SEVEN THOUSAND AND 00/100 DOLLARS (\$77,000.00)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the City Manager is authorized and directed to accept the proposal and enter into an agreement with OHM Advisors for the provision of design engineering and bidding services relative the 2018 Road Paving Program at a cost not to exceed Seventy Seven Thousand and 00/100 Dollars (\$77,000.00) which agreement shall be substantially in the form of Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.



Brad Hartung, Mayor

ATTEST: 
Clerk of Council

ADOPTED: NOV 14 2017



ARCHITECTS. ENGINEERS. PLANNERS.

October 24, 2017

City of Huron
Andrew D. White, City Manager
417 Main Street
Huron, OH 44839

RE: 2018 Paving Program
Location: Huron
Proposal # 17225

Dear Mr. White:

The following scope of services, price proposal, and project schedule represent our understanding of the project, based upon prior discussions, meetings, and/or additional project information made available at the time of this proposal. The proposed fee includes the development of the construction plans, location sheet, detail sheets and bid documents. Should you have any questions, please let us know.

Proposal Outline

Proposal Outline.....1

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Sincerely,
OHM Advisors

Authorization to Proceed

Chad Lewis, Project Manager
Chad.Lewis@ohm-advisors.com
D: 330.913.1054 C: 216.644.3987

, Nov. 15, 2017

Signature Date

Andrew D. White, City Manager

Printed Name Title

David G. Krock, PE, Director of Northeast Ohio
david.krock@ohm-advisors.com
D: 330.913.1045 C: 330.350.0521

OHM Advisors
6650 W. SNOWVILLE RD., STE. A
BRECKSVILLE, OHIO 44141

T 330.657.2145

OHM-Advisors.com



Scope of Services (Engineering Tasks)

Task #56 Pre-Design and Field Analysis

- The following services are included in the fee shown:
 - Field review and repair measurements of the following streets (streets listed per designated construction bidding group)
 - Base Bid:
 - Rye Beach Road, Atwood Place, Northview Place, Pleasant Street, Silvern Street, Middle Avenue, Swanson Street, Poplar Street, Grove Alley, Sand Drive, Linden Drive, Richland Avenue, Overlook Road, High Street, Michigan Avenue, Lakewood Avenue, Ridgewood Avenue
 - Bid Alternate #1:
 - Huronia Beach Drive, Glousecter Drive, Salem Drive, Strowbridge Drive
 - Bid Alternate #2
 - Portland Drive, Brunswick Drive
 - Bid Alternate #3
 - Waterworks Drive, Manolia Road, Ironwood Road, Hawthorn Road
 - Bid Alternate #4
 - Beachside Lane, Gateway Boulevard
 - Analysis
 - The engineer shall utilize the field review to determine the scope of work and project budget

Task #60 Construction Documents

- The following services are included in the fee shown:
 - Preparation of Construction Documents will include the following details of repairs as needed by street:
 - Full-depth concrete removal and replacement
 - Partial Depth Pavement Repair
 - Pavement planing and resurfacing
 - Chip Seal, Seal Surface
 - Design will include all details and specifications required for public bidding of a unit price contract, in accordance with industry standards.

Task #62 Internal QA/QC Reviews

- The following services are included in the fee shown:
 - Quality Control review by internal Professional Engineer
 - As part of our quality control and assurance to the owner that your facilities have been designed to meet your needs and have been designed such that there are limited opportunities for cost overruns and change orders during construction, we perform an internal QA/QC review on the design, a value engineering review on construction elements, and a detailed review of the bidding and contract documents.

Task #90 Official Engineer's Project Cost Estimate

- The following services are included in the fee shown:
 - Determination of Estimated Quantities for construction
 - Evaluation and Estimate of Construction Costs for use with Public Bidding Requirements



Scope of Services (Bidding Tasks)

Task #151 Bidding and Contract Documents

- The following services are included in the fee shown:
 - Preparation of bid documents including legal advertisement, instructions to bidders, bid forms, contract forms and affidavits, prevailing wage forms, EEO forms, scope of work, schedule, and other Owner forms and requirements to be added to the public bidding process.
 - These documents will be 100% complete, ready for bidding of the Public Project.

Task #152 Bid Process, Review, & Award

- The following services are included in the fee shown:
 - Pre-Bid Meeting
 - This is an opportunity for the prospective bidders and Owner representatives to discuss any pre-bid questions/clarifications and to explain the contractual process and obligations of the contractor and the Owner.
 - Addendums
 - This activity is necessary to provide written explanation to all bidders for any questions regarding the bid documents and plans.
 - Depending upon the size and complexity of the project, multiple addendums may be required for the project.
 - Post-Bid Activities
 - Evaluation of bids and contractor qualifications
 - Pre-Award Meeting to review all bid items with apparent low bidder
 - Recommendation of Award to the Owner
 - Contract execution, bonding, insurance, etc.
 - Notice of commencement



Price Proposal

#	Engineering Tasks	Fee
Task #56	Pre-Design & Field Analysis	\$ 27,100
Task # 60	Construction Documents	\$ 38,100
Task #62	Internal QA/QC Reviews	\$ 2,150
Task # 90	Official Engineer's Cost Estimate	\$ 2,000
	Subtotal =	\$ 69,350
#	Bidding Tasks	Fee
Task # 151	Bidding and Contract Documents	\$ 5,000
Task # 152	Bid Process, Review, and Award	\$ 2,650
	Subtotal =	\$ 7,650
	Grand Total =	\$ 77,000

Anticipated Project Schedule

Project Bidding Tasks: February 2018

Construction Tasks: April 2018 through October 2018