



# PARK SHELTER RESERVATION FORM

Huron Parks & Recreation

Creating Community through People, Parks & Programs

**Use this form for the Park Shelters listed below**

*Boat Basin Shelters subject to separate availability— use the “Boat Basin Shelter Reservation Form” —for more information, email [boatbasin@cityofhuron.org](mailto:boatbasin@cityofhuron.org) or call 419-433-4848.*

## **PARK SHELTER RESERVATION FEE:**

**HALF DAY — Resident \$30, Non-Resident \$40 — 8 am - 2:30 pm OR 3 pm - 9pm**

**ALL DAY — Resident \$60, Non-Resident \$80 — 8 am - 9pm**

Name of Group \_\_\_\_\_ Today's Date: \_\_\_\_\_

Your Name: \_\_\_\_\_ Signature \_\_\_\_\_  
*(your signature confirms you have read and agree to park rules and refund policy)*

Mailing Address: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone: \_\_\_\_\_

**\*\* DATE OF EVENT: \_\_\_\_\_**

*Park patrons are responsible for following current public health guidelines. The City of Huron reserves the right to cancel/modify Shelter Reservations if proceeding would violate any order, regulation, recommendation, or mandate issued by the federal, state or local government intended to protect the health, life, or safety of residents or the public at large, including but not limited to, program participants or guests.*

<b>PARK —SHELTER</b> <i>The number of picnic tables is not guaranteed</i>	<b>“X” INDICATE RENTAL TIME:</b>			<b>DESCRIBE EVENT</b>	<b>NUMBER ATTENDING</b>
	<b>HALF DAY— 8am- 2:30pm</b>	<b>HALF DAY— 3pm - 9pm</b>	<b>ALL DAY— 8am - 9pm</b>		
<b>FABENS PARK has three shelters — Indicate choice below. FABENS PARK SHELTERS ARE NOT AVAILABLE FOR RENTALS ON TOURNAMENTS WEEKENDS. VISIT <a href="http://cityofhuron.org">cityofhuron.org</a> (Parks &amp; Rec. Icon—Select “Parks”) FOR TOURNAMENT DATES.</b>					
<b>FABENS Shelter #1</b>	Near Concession (6 Tables—no grill; no electric)				
<b>FABENS Shelter #2</b> <i>(NEW 40' x 40' shelter—attached to storage bldg.)</i>	Near Tennis Courts (Eight 8-ft. Tables; electric; no grill)				
<b>FABENS Shelter #3</b>	Center of “Quad” Fields #4-7 (4 Tables; no grill; no electric)				
<b>OKLAHOMA PARK Shelter</b> <i>(no restrooms)</i>	4 Tables; no grill; no electric				
<b>LAKE FRONT PARK Gazebo</b>	4 bench seats—1 grill; no electric				
<b>NICKEL PLATE BEACH Shelter</b> <i>(Parking Fee -Memorial Day weekend-Labor Day)</i>	Shelter (16 Tables—2 grills by shelter; no electric). <b>No Permanent Restrooms—portable restrooms in-season.</b>				
<b>FLEMMOND’S LANDING Gazebo</b>	Seats 8-10 people; no grill; no electric- <b>No Restrooms</b>				

**NOTE: Other park patrons may be using the Shelter when you arrive. Please politely notify them that you have rented the Shelter.** Post the reservation sign provided with your receipt on the shelter; keep your receipt with you during your event.

REFUND POLICY: Refunds will be made only under the following circumstances: **1)** Cancellation is made within 5 working days of reservation/payment submission or **2)** 21 days in advance of shelter reservation date.

A \$5 processing fee will be charged to all refunds. NO WEATHER RELATED REFUNDS.

**See website for complete description/amenities of each park and rules: [cityofhuron.org](http://cityofhuron.org)**

**More Information — Frequently Asked Questions — See reverse side.**

**Mail Reservation Form and payment to: Huron Parks and Recreation, 417 Main Street, Huron, OH 44839**

**...or drop-off at 110 Wall Street, Huron (Secure drop-box next to door on East side of building)**

**Questions? Email [hprd@cityofhuron.org](mailto:hprd@cityofhuron.org) or visit [www.cityofhuron.org](http://www.cityofhuron.org) ...or call 419-433-8487**



# PARK SHELTERS - More Information

Huron Parks & Recreation

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General information provided as a courtesy and is subject to change — applies to Park Shelters only.  
**Boat Basin Shelters subject to separate availability** —for more information, email [boatbasin@cityofhuron.org](mailto:boatbasin@cityofhuron.org) or call 419-433-4848.

## City of Huron - General Park Information

- **Parks are public facilities; shelter rentals do not grant exclusive use of the entire park.**
- Parks are open dawn to dusk unless specific hours are posted on premise; observe closing hours.
- All functions conducted in the park must be held in accordance with City ordinances, policies, rules and procedures.
- Alcoholic beverages are not permitted in parks.
- Vehicles are restricted to designated parking areas and are not allowed on grass areas (note parking fee at Nickel Plate Park from Memorial Day Weekend through Labor Day—see [cityofhuron.org](http://cityofhuron.org) for details.)
- Loud music, obscene language or boisterous behavior breaching the public peace is not permitted.
- Facilities must be cleaned after use. Trash must be placed in proper containers.

## Frequently Asked Questions

### 1. Do I need to rent a shelter to have a picnic?

No—picnic areas/tables are available on a first-come, first-serve basis to the general public. However, this does not grant exclusive use of park facilities or shelters; anyone desiring **exclusive shelter use** must reserve a park shelter by using this form (other side). Also be aware that some parks host major annual events (for instance, Fabens Park Shelters are not available on tournament — call 419-433-8487 for date(s) or check [cityofhuron.org](http://cityofhuron.org)—Parks & Rec—select “Parks”).

### 2. What about larger events — like weddings or family reunion?

We recommend that you rent the shelter at the Park that you plan to use for a larger event; even if your event will extend beyond the shelter — this allows our department to be aware of your event; and provides exclusive shelter use for event set-up or food service. **Be aware that the park will remain open to the general public.**

### 3. Can we have our wedding ceremony on the beach at Lake Front Park or Nickel Plate Beach?

Yes—**Be aware that the beach and park will remain open to the public.** Again, we recommend that you rent the shelter at the Park that you plan to use; even if the ceremony will be held on the beach — this provides exclusive shelter use for event set-up.

### More points to consider...

- \* **There is a parking fee at Nickel Plate Beach from Memorial Day Weekend through Labor Day.**
- \* **There are no permanent restrooms at Nickel Plate Beach;** portable restrooms are on-site during the summer season.
- \* **There is NO lifeguard on duty at City of Huron public beaches.**
- \* **Lake Front Park does have permanent restrooms; but parking is limited.**
- \* **Other park patrons may be using the Shelter when you arrive. Politely notify them that you have rented the Shelter...others have no way of knowing about your event.** Post the reservation sign provided with your receipt on the rented shelter during use. Have your rental receipt with you during your event.
- \* Fabens Park Shelters are not available for rentals on tournament weekends. Visit [cityofhuron.org](http://cityofhuron.org) (Parks & Rec icon—Select “Parks”) for tournament dates, or call 419-433-8487.
- \* Event tents are not allowed.
- \* Sorry, we are not staffed to provide additional services beyond normal park maintenance.
- \* Public beaches can be very busy during summer weekends.
- \* Refund policy shown on Shelter Rental Reservation form (over) applies.



Mail completed Reservation Form (other side) and payment to: Huron Parks & Rec., 417 Main Street, Huron, OH 44839  
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