



The City of Huron, Ohio
417 Main St.
Huron, OH 44839
www.cityofhuron.org
Office (419) 433-5000
Fax (419) 433-5120

Agenda for the regular session of City Council
August 13, 2019 at 6:30p.m.

- I. **Call to order** Moment of Silence followed by the Pledge of Allegiance to the Flag
- II. **Oath of Office** Oath of Office administered to newly appointed Council Member John P. Jones by the City Law Director.
- III. **Roll Call of City Council**
- IV. **Nominations & Election of Vice Mayor**
 - Nomination (made by motion & upon acceptance of nominee)
 - Election
 - Oath of Office administered to newly elected Vice Mayor by the City Law Director
- V. **Approval of Minutes** Regular meeting of July 9, 2019
- VI. **Audience Comments** Citizens may address their concerns to City Council. Please state your name and address for the recorded journal. (3 minute time limit)
- VII. **New Business**
 - Award Presentation State Fire Marshal's Award for Heroism to FF Charlie Ruggles and FF Kevin Bower of the HFD.
 - Presentation Huron Joint Port Authority: Proposed USGS Facility on the ConAgra Property.
 - Resolution 2019- 44 A resolution authorizing an agreement with ODOT pertaining to annual bridge inspections.
 - Resolution 2019- 45 A resolution authorizing an agreement with Huron Township Trustees for the provision of funding relating to the Drug Use Prevention Education Officer program.
 - Ordinance 2019-17 Budget Appropriation & Transfer
- VIII. **City Manager's Discussion**
- IX. **Mayor's Discussion**
- X. **For the Good of the Order**
- XI. **Executive Session**
- XII. **Adjournment**



TO: Mayor Hardy and City Council
FROM: Andrew D. White, City Manager
RE: Resolution 2019-44
DATE: August 7, 2019

Subject Matter/Background

This resolution authorizes the city to continue to participate in the ODOT Bridge Inspection Program Services Project for another 3 year term.

This program commenced in 2014 as ODOT launched a new program to help municipalities across the state in achieving full compliance with FHWA's bridge metrics. The program includes but is not limited to: bridge load rating calculations, scour assessments, bridge inspections and fracture critical plan development. The State assumes 100% of all the costs for the Bridge Inspection Program Services as described in the Consultant's Scope of Services Task Order Contract. The City would agree to pay 100% of the cost of those features which *are not* included in the scope.

Administration has been satisfied with the contracted firms and annual bridge inspection reports completed since the inception of the service and administration recommends continuation of this program.

In order to confirm participation, the state requires the consent legislation adopted at the next regular council meeting (August 13, 2019).

Financial Review

The matter has been reviewed, there is no financial impact associated with participation in this program.

Legal Review

The matter has been reviewed, follows normal legislative procedure and is properly before you.

Recommendation

If Council is in support of the request, a motion to adopt Resolution No. 2019- 44 is in order.

RESOLUTION NO. 2019-44

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PROVIDE CONSENT AND ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR PARTICIPATION IN THE BRIDGE INSPECTION PROGRAM SERVICES PROJECT , PID NO. 109334.

WHEREAS, the City of Huron has determined the need for Bridge Inspection Program Services including, but not limited to routine inspections, element level inspections, critical-findings reports, fracture critical member inspections, load rating calculations and reports, weight limits posting sign recommendations, scour assessments, scour plan of actions, development of fracture critical plans, and underwater dive inspection reports, if needed.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That being in the public interest, the City of Huron gives consent to the Director of Transportation to complete the above described project and authorizes and directs the City Manager enter into an agreement with the Ohio Department of Transportation, for the provision of participation in the ODOT Bridge Inspection Program PID NO. 109334, which agreement shall be in the form of this Resolution.

SECTION 2. That the City of Huron shall cooperate with the Director of Transportation in the above described project as follows: The State shall assume and bear 100% of all the cost for Bridge Inspection Program Services requested by the City and agreed to by the State. Eligible Bridge Inspection Services are described in the Consultant's Scope of Services Task Order Contract, (Exhibit A).

SECTION 3. The City of Huron agrees to pay 100% of the cost of those features which are not included in Exhibit A. Those features may include but are not limited to the purchasing and erecting the recommended weight limits postings signs, the implementation of critical findings reports such as partial or total bridge closures, the implementation of the scour plan of actions. When recommendations affect public safety, ODOT expects full implementation by the City of Huron. Starting in October 2019, FHWA requires installing weight limits posting signs within 30 days form the official date of the approved recommendations. Timely implementation is essential to the success of this program.

SECTION 4. The City of Huron agrees that all right-of-way required for the described project will be made available in accordance with current State and Federal regulations.

SECTION 5. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 6. That this Resolution shall be in full force and effect from and immediately after its adoption.

Trey Hardy, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

CERTIFICATE OF COPY
STATE OF OHIO

The City of Huron, Erie County, Ohio

I, Christine M. Gibboney, as Clerk of Council of the City of Huron, Ohio, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Legislative Authority of the said City of Huron on the ____ day of _____, 2019.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this ____ day of _____, 2019.

Christine M. Gibboney, Clerk of Council
City of Huron of Erie County, Ohio

SEAL
(If Applicable)

(If the LPA is designated as a City, then the "City Seal" is required. If no Seal, then a letter stating "No Seal is required to accompany the executed legislation.)



For the State of Ohio

Attested: _____ Date _____
(Director, Ohio Department of
Transportation)

Approved Final Scope of Services Minutes Date: _____

GENERAL ENGINEERING SERVICES Central Office, Office of Structural Engineering Scope of Services

The CONSULTANT may be required to perform the following services on a task order type basis for bridges designated by regulation or by agreement as City or Village inspection responsibility. Tasks which may include but are not limited to the following:

Task 1 - Scour Tasks

- Task 1A - Scour Critical Assessment
- Task 1B - Scour Plan-of-Action
- Task 1C – Scour Analysis

Task 2 - Load Rating Tasks

- Task 2A - Field Measurements for Load Rating
- Task 2B - Load Rating Calculations

Task 3 – SMS Structure Inventory and Review

Task 4 – Inspection Procedures

- Task 4A - Fracture Critical Plan
- Task 4B – Underwater Inspection Procedures

Task 5 - Bridge Inspection

- Task 5A – Routine Bridge Inspection
- Task 5B – Fracture Critical Inspection
- Task 5C – Underwater Dive Inspection

Services shall be conducted in accordance with the following:

- ODOT Manual of Bridge Inspection, Latest Version
- ODOT SMS Bridge and Inventory Coding Guide, Latest Version
- ODOT Bridge Design Manual, Section 900), Latest Version
- Hydraulic Engineering Circulars 18, 20 and 23
- The Manual for Bridge Evaluation, Second Edition 2013 interim with revisions, AASHTO

Publication

- Bridge Inspector's Reference Manual, FHWA NHI Publication Number: 12-049, Publication Year: 2012
- Underwater Bridge Inspection, FHWA Publication Number: FHWA NHI-10-027, Publication Year: 2010

The CONSULTANT shall maintain a project cost accounting system that will segregate costs for individual task orders. The invoicing progress reports shall be detailed enough to show the breakdown of each assigned structure indicating the status of all subtasks. Completion of the individual subtasks is necessary for reimbursement credits.

The Department will be performing an annual Quality Assurance Review (QAR) for each selected consultant in accordance with Manual of Bridge Inspection to ensure accuracy and consistency of the inspection and documentation in SMS. This typically includes an office and field review.

The project will be divided into four (4) sub-projects (SP). A CONSULTANT will be selected for each sub-project. Municipalities opted into the previous inspection program will have the option to renew their legislation. Municipalities with population greater than 50,000 people are excluded from the program. The sub-projects have the following general geographic areas, category characteristics, and maximum contract values for the municipalities with municipal inspection responsibility obtained from SMS data as of March 2019.

Project: SP01 - District (1, 2, &3), Total Structures = 435*

Type	L <= 20'	20' < L <= 60'	60' < L <= 200'	L > 200'	Total
Single Span	170	158	24	0	352
Multi-Span	21	18	29	15	83
Culvert	156	45	0	0	201
Truss	0	0	2	0	2
Underwater Inspection	0	0	0	0	0
Fracture Critical Inspection	0	4	0	0	4
Load Rating**	149	75	16	10	250

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

General Engineering Services Scope of Services
 Central Office, Office of Structural Engineering
 PID No. 109334

Project: SP02 - District (4, 11, &12), Total Structures = 270*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	86	86	25	0	197
Multi-Span	16	14	27	16	73
Culvert	82	36	0	0	118
Truss	1	1	5	0	7
Underwater Inspection	0	0	0	1	1
Fracture Critical Inspection	0	1	5	0	6
Load Rating**	67	35	16	5	123

* Level 1 Bridge Inspection structures

** Tasked as budget allows w/priority for NBI bridges

Project: SP03 - District (5, 6, &10), Total Structures = 355*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	132	126	29	0	287
Multi-Span	7	8	35	18	68
Culvert	108	62	4	0	174
Truss	0	0	8	0	8
Underwater Inspection	0	0	1	1	2
Fracture Critical Inspection	0	0	8	1	9
Load Rating**	141	73	20	8	242

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

Project: SP04 - District (7, 8 &9), Total Structures = 426*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	150	125	29	0	304
Multi-Span	27	42	41	12	122
Culvert	135	93	30		231
Truss	0	1	5	1	7
Underwater Inspection	0	0	1	1	2
Fracture Critical Inspection	0	2	4	1	7
Load Rating	180	81	27	2	290

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

Please note that the total number of structure types is estimated based on current SMS data query, and it may be adjusted when tasks are assigned in the future.

UNDERSTANDING

1. Inspections shall be completed by firm's full-time staff prequalified with ODOT for Level 1 bridge inspection according to the Manual of Bridge Inspection.
2. Task order are intended for maintaining compliance with the FHWA 23-Mertics, Ohio Revised Code, and ODOT policy manuals. Deadlines set by the task orders shall be respected.
3. All reports and records compiled under this agreement shall become the property of the City or Village and shall be housed in the City or Village. ODOT shall receive an electronic copy of plans, analysis files, reports and other items mentioned below.
 - a) CONSULTANT shall perform all applicable updates to SMS with new or revised information for structure inventory and appraisal data, inspections, scour, fracture critical members, and load ratings.
 - b) CONSULTANT shall submit copies of all reports and calculations electronically, or in hard copies when requested, to the City or Village for inclusion in their bridge records.
 - c) This includes, as applicable, a printed copy of the inspection report, Scour Plan-of-Action, Fracture Critical Plan, load rating report, gusset plate analysis, inspection procedures, and field measurement notes, digital pictures as well as a reproducible digital data file (.pdf, .doc, .xml, and .xls formats).
4. Copies of all transmittal letters related to this Task Order shall be submitted to Central Office, Office of Structural Engineering.
 - a) When required, CONSULTANTS shall locate the original construction plans, as-built, and shop drawings from archive locations specified by the municipality and upload them onto SMS.

Services to be furnished by CONSULTANT may include:

TASK 1 - SCOUR TASKS

Task 1A – Scour Critical Susceptibility NBIS Item 113) - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection. Deliverables include field notes, a completed Scour Critical Assessment Checklist as per Appendix I of the 2014 Manual of Bridge Inspection, and any other reference material needed for the bridge

owner to properly maintain their bridge files. Channel photos or cross sections maybe tasked under this item if assigned.

Task 1B - Scour Plan-of-Action - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection Appendix H for the scope of this task. Deliverables include a completed Scour Plan-of-Action, field notes, calculations, and any other reference material needed by bridge owner to maintain bridge files.

TASK 2 – LOAD RATING TASKS

Task 2A - Field Measurements for Load Rating - Should no plans exist or if additional information is required, each main member shall be field measured for load rating. The condition of the member should be noted on the field documentation. All measurements shall be included in the load rating report.

Task 2B - Load Rating Calculations – A bridge carrying vehicular traffic shall be rated to determine the safe load carrying capacity. The CONSULTANT shall review existing bridge plans and inspection reports and other inspection information such as photographs and estimates of section loss for bridge members and connections. The analysis for existing structures shall be performed for AASHTO HS20-44 [MS 18] (truck, lane, & military) loading for both inventory and operating levels, and for the four Ohio Legal Loads including the special hauling vehicles (2F1, 3F1, 4F1, and 5C1, SU4, SU5, SU6, SU7, EV2, and EV3) at operating level. The CONSULTANT shall try to complete the load rating analysis utilizing BrR (Virtis) at first. Hand-calculations or Spreadsheets if BrR is not applicable. The BrR analysis file, other load rating files, and BR100 shall be included with the submittal to OSE.

The inventory and operating ratings shall be coded as per the most recent version of the ODOT Bridge Inventory Coding Guide. Update SMS Inventory with the load rating results and upload BR100 pdf file.

The electronic deliverable shall include if applicable an Excel spreadsheet or other files used for analysis for each bridge which shall include the member areas, member capacities both with and without section loss, influence lines (can be the ordinates or graph of the lines), dead loads and dead load stresses in members, live loads and live load stresses in members for all truck loadings and the load ratings of the members. Truck loadings to be used for the ratings are specified in BDM Section 900.

The Load Rating Report shall be prepared by a registered or non-registered engineer and it shall be checked, signed, sealed and dated by an Ohio Registered Professional Engineer.

The Load Rating Report shall explain the method used to calculate the load rating of each bridge.

AASHTO Load Factor Rating (LFR) shall be utilized for all bridges not designed by Load and Resistance Factor Design. AASHTO Load and Resistance Factor Rating (LRFR) shall be utilized for all structures designed for HL93 loading starting October 2010.

Load Rating Report Submittal to the City or Village shall include:

- a. Two (2) printed copies and one electronic pdf copy of the Load Rating Report for each bridge.
- b. Final summary of inventory and operating ratings for each member and the overall ratings of the structure shall be presented for each live load truck. An acceptable format is ODOT form BR-100.
- c. Analysis program input files. Both input and output files shall be submitted when programs other than BrR or spreadsheets are used.
- d. All calculations related to the load rating.
- e. If applicable, the weight limits posting recommendations including a copy of the standard posting sign; such as R12-1 (24" x 30"), R12-H5 (30" x 48"), and R12-H7 (30" x 30").

TASK 3 – SMS STRUCTURE INVENTORY AND REVIEW

The scope of this task includes a limited review of the structure inventory data in the ODOT SMS. In general, the CONSULTANT shall review specific existing ODOT bridge inventory records (as provided by the City and approved by ODOT) of the designated bridge. The CONSULTANT may download the inventory report, which contains inventory data for each bridge on file with ODOT from the ODOT website. The CONSULTANT shall verify this data and determine if the ODOT SMS structure file information needs changing. If no changes are necessary, then no SMS inventory needs to be filled out. If changes are necessary, the scope of this task shall also include completing and filing inventory updates (and supplements, as needed) in SMS. The CONSULTANT shall refer to the ODOT Office of Structural Engineering Inventory and Coding Guide of SMS for inventory coding details.

TASK 4 – INSPECTION PROCEDURES

Task 4A – Fracture Critical Plan – A Fracture Critical Member Plan and inspection procedure shall be developed and updated. For more details, refer to Chapter 4: Inspection Types in the Manual of Bridge Inspection. It shall include:

1. Sketches of the superstructure with locations of all fatigue and fracture prone details identified.
 - a. Use framing plan or schematic with detail locations labeled and a legend explaining each labeled item on the scheme.

- b. Use an elevation view for trusses.
 - c. Classify similar fatigue/fracture prone details as types (e.g. end of partial cover plate).
2. A table or location of important structural details indicating:
 - a. Type of detail (e.g. end of partial cover plate, short web gap, etc.)
 - b. Location of each occurrence of detail
 - c. AASHTO Fatigue Category of detail
 - d. Identify retrofits previously installed
3. Risk Factors Influencing the inspector access.

Photos and sketches shall be properly referenced. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 4B – Underwater Inspection Procedures – An underwater inspection procedure shall be developed. For more details, refer to Chapter 4: Underwater Inspections in the Manual of Bridge Inspection. Please note that ODOT has recently revised Appendix F of the inspection manual. The diving team shall fill out or update the new form and upload it on SMS prior to performing the actual dives. Please contact OSE for a copy of a blank form if not uploaded on SMS at the time.

TASK 5 – BRIDGE INSPECTION

Task 5A – Routine Bridge Inspection (SMS Input) - Perform a routine field inspection of the structure to determine the general condition. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task. Section 1111 of the Moving Ahead for Progress in the 21st Century Act (MAP-21) modified 23 U.S.C.144, requires Ohio to report bridge element level data for NBIS bridges on the National Highway System (NHS) to FHWA. A condition rating or element level inspection will be assigned. This task includes: Condition Rating Inspection for non-NBI structures, Condition Rating Inspection for NBI structures, and Element Level Inspection for NBI classified as NHS.

Task 5B – Fracture Critical Inspection - Perform a fracture critical field inspection of fracture critical items. The CONSULTANT shall update the FCM inspection procedure with current photos and descriptions. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 5C – Underwater Dive Inspection – Perform Underwater/ In-Water inspection of substructure units according to the cycle shown in SMS. Emergency underwater inspection may arise for specific structures over the duration of the contract period. Work shall be done in accordance with the reference manuals and inspection procedure. Scour risk shall be evaluated after field and data collection.



TO: Mayor Hardy and City Council
FROM: Andrew D. White, City Manager
RE: Resolution 2019-45
DATE: August 7, 2019

Subject Matter/Background

Resolution 2019-45 reflects a three year renewal agreement with the Huron Township Trustees for the provision of one-third funding of the School Resource Officer for the Drug Use Prevention Education Program within Huron City Schools. This agreement term will be for the following school years 2019-2020, 2020-2021, and 2021-2022.

Upon commencement of the program, the position was largely funded through grant dollars. The program’s funding has been dramatically decreased with the City, Township, and School District funding the balance. Subsequently, the Township and Schools agreed to share in these costs with each entity paying one-third the cost associated with the balance after any grant funding.

Due to continued restrictions on grant eligible activities, the Police Department’s funding was greatly reduced from what was anticipated. The difference was paid via accrued fund balance in Fund 220 (School Resource Officer Fund). Moving forward, the Police Department will no longer be seeking grant funds through this program. The cost will be entirely financed by each of the individual jurisdictions.

The Huron Township Trustees have authorized the agreement by the adoption of their Resolution 2019-07 on August 5, 2019. The Huron City Schools will consider the reciprocal piece of legislation at their upcoming meeting.

Financial Review

The School Resource Officer is paid out of Fund 220. The fund is solely used to pay the salary and benefits of the Officer. Funding for the Officer has historically been received by the City, School, and Township. With the agreements expiring June 2019, the agreement in front of you will allow funding of this position for the next 3 to 6 school years. The table below outlines the anticipated cost of the program in each of the subsequent contract years as well as the financial responsibility of each entity.

Following approval of these agreements, staff will prepare legislation to authorize a cash advance of \$50,000 from Fund 220 to the General Fund to repay the advance to Fund 220 approved earlier this year. The advance was executed to temporarily fund the School Resource Officer position until approval of these agreements and receipt of the funds.

2020-2022 Contract			
SRO Breakdown between School and TWP			
	19-20 SY	20-21 SY	21-22 SY
Total Cost	\$101,972.74	\$105,031.93	\$ 108,182.88
Township	\$ 33,990.91	\$ 35,010.64	\$ 36,060.96
School	\$ 33,990.91	\$ 35,010.64	\$ 36,060.96
City	\$ 33,990.91	\$ 35,010.64	\$ 36,060.96

Legal Review

The matter has been reviewed, follows normal legislative procedure and is properly before you.

Recommendation

If the Council is in support of the request, a motion to adopt Resolution No. 2019-45 is in order.

RESOLUTION NO. 2019-45

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH HURON TOWNSHIP FOR THE ALLOCATION OF PARTIAL FUNDING OF A SCHOOL RESOURCE OFFICER POSITION WITHIN HURON CITY SCHOOLS FOR A PERIOD OF THREE (3) YEARS.

WHEREAS, a School Resource Officer (“SRO”) plays an important role in creating a positive school climate by promoting drug-use prevention education and by ensuring a safe learning environment for all children and adults who enter into a school building; and

WHEREAS, for the past 10 years, the City of Huron (“City”) and the Huron City School District (“School District”) have entered into agreements where the City has agreed to provide a City police officer to the School District to staff the SRO position; and

WHEREAS, the City and School District desire to continue this relationship and use law enforcement personnel to staff the SRO position; and

WHEREAS, residents of both the City and Huron Township (“Township”) are served by the School District and both desire to provide a safe learning environment for all students and adults; and

WHEREAS, the Township desires to provide partial funding to the City for staffing the SRO position for the benefit of its residents who attend, work, or visit School District schools. .

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Huron, Erie County, State of Ohio, that:

SECTION 1. That the City Manager is authorized and directed to enter into agreement with Huron Township for the allocation of partial funding of a School Resource Officer position within the School District for a period of three (3) years (School Years: 2019-2020, 2020-2021, and 2021-2022), which agreement shall be substantially in the form of Exhibit A, attached hereto and made part hereof.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Trey Hardy, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____

**AGREEMENT FOR THE ALLOCATION OF PARTIAL FUNDING OF A
SCHOOL RESOURCE OFFICER POSITION**

THIS AGREEMENT is made this ____ day of _____, 2019, by and between the City of Huron, an Ohio Charter Municipality, located at 417 Main Street, Huron, Ohio 44839 (“City”) and Huron Township, located at 1820 Bogart Road, Huron, Ohio 44839 (“Township”) (collectively, the “Parties”).

WHEREAS, a School Resource Officer (“SRO”) plays an important role in creating a positive school climate by promoting drug-use prevention education and by ensuring a safe learning environment for all children and adults who enter into a school building, and

WHEREAS, for the past 10 years, the City and the Huron City School District (“School District”) have entered into agreements where the City has agreed to provide a City police officer to the School District to staff the SRO position; and

WHEREAS, the City and School District desire to continue this relationship, and contemporaneous with the execution of this Agreement, intend to execute a new agreement to continue to provide law enforcement staffing for the SRO position; and

WHEREAS, residents of both the City and Township are served by the School District and both desire to provide a safe learning environment for all students and adults; and

WHEREAS, the Township, pursuant to its authority under Ohio R.C. §§ 505.43 and 3313.95, desires to provide funding to Huron for staffing the SRO position, as set forth in this Agreement, for the benefit of its residents who attend, work, or visit a School District school.

NOW, THEREFORE, the Parties, in exchange for consideration, the value and sufficiency of which is acknowledged, agree as follows:

1. Through a separate agreement, the City has entered into an agreement with the School District to provide a City police officer to staff the SRO position for the purpose of providing a safe learning environment and drug-use prevention education programs for all School District students and adults. A copy of the Agreement between the City and School District is attached as Exhibit A and expressly incorporated herein.

2. The Township shall be responsible for one-third (1/3) of the annual cost of the SRO salary. The one-third (1/3) of the annual cost is directly attributable to the purposes set forth in R.C. § 3313.95. However, the total cost payable by the Township shall not exceed the amounts as set forth in Exhibit B attached hereto and expressly incorporated herein. The remaining two-thirds (2/3) annual cost of the SRO salary shall be responsibility of the City and School District as set forth in Exhibit A.

3. The total amount of the SRO's salary shall include all fringe benefits and shall be governed by the prevailing collective bargaining agreement currently in existence between the City and the Fraternal Order of Police, Ohio Labor Council.

4. The City shall pursue applications for grant awards to offset the costs of the SRO's salary. All grant award proceeds shall be divided in direct proportion to the actual amount that both the City and Township contribute to the SRO's salary and the annual portion of the SRO's salary shall be offset in equal portions by the receipt of any grant funding received by the City.

5. The Township shall submit its portion of the SRO's salary to the City in biannual installments. The City shall invoice the Township no later than September 1 and February 1 of each contract year. However, failure of the City to timely invoice the Township does not relieve the Township from its payment obligations. Township payments shall be due on or before October 1 and March 1 of each contract year.

6. The City is solely responsible for paying the SRO's overtime compensation and shall not invoice the Township for any overtime compensation accrued by the SRO.

7. Amendments or modifications to this Agreement shall be set forth in writing and executed by all parties to the Agreement.

8. This Agreement constitutes the sole agreement of the Parties and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter of this Agreement. However, the parties stipulate that this Agreement shall not preclude the City from seeking alternative funding sources to offset the remaining two-thirds of the SRO's salary.

9. This Agreement shall be effective upon execution of all parties and shall continue for a term of three (3) years (School Years: 2019-2020, 2020-2021, and 2021-2022) and shall automatically renew for a period twenty-four (24) months (School Years: 2022-2023 and 2023-2024) unless earlier terminated in writing within 90 days from the expiration of the Agreement. Consistent with the costs shown on Exhibit B, the Township's portion of the cost for any renewal term shall increase by three percent (3%) for each year.

10. Any party shall have the right to terminate this Agreement upon providing written notice to all parties within 90 days prior to the desired date of termination. Upon termination of the Agreement, all parties agree that the rate for services received to the end of the ninety day period shall be invoiced with payment due within 30 days of the date of invoice.

11. The invalidity or unenforceability of any term, provision or condition of this Agreement shall not affect the validity or enforceability of the remainder of this Agreement (or the application of such term, provision or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable), and each term, provision and condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

12. This Agreement is entered into pursuant to the provisions of all applicable sections of the Ohio Revised Code, and as authorized by Resolution adopted by the Huron City Council and by Resolution adopted by the Board of Township Trustees.

IN WITNESS WHEREOF the parties have hereunto set their names, the City by the signature of the City Manager, and the Township by the signatures of the Trustees, this _____ day of _____ 2019.

CITY OF HURON

By: _____
City Manager

HURON TOWNSHIP

By: _____
Trustee

By: _____
Trustee

By: _____
Trustee

APPROVED AS TO FORM:

Kevin J. Baxter
Erie County Prosecutor

By: _____
Assistant Prosecuting Attorney

Aimee W. Lane
Law Director

CERTIFICATION BY FISCAL OFFICER

I, as the Finance Director for the City of Huron, Ohio, certify that the money required for the within Agreement is in the treasury, to the credit of the fund for which it is drawn, or in the process of collection, and not appropriated for any other purpose.

Cory Swaisgood, Finance Director

EXHIBIT A

[Agreement for the Allocation of Partial Funding of a School
Resource Officer Position with the Board of Education of the
Huron City School District – to be attached]

EXHIBIT B

2020-2022 Contract			
SRO Breakdown between School and TWP			
	19-20 SY	20-21 SY	21-22 SY
Total Cost	\$ 101,972.74	\$ 105,031.93	\$ 108,182.88
Township	\$ 33,990.91	\$ 35,010.64	\$ 36,060.96
School	\$ 33,990.91	\$ 35,010.64	\$ 36,060.96
City	\$ 33,990.91	\$ 35,010.64	\$ 36,060.96



TO: Mayor Hartung and City Council
FROM: Andrew D. White, City Manager
RE: Ordinance 2019-17
DATE: August 9, 2019

Subject Matter/Background

This ordinance requests the Council's authorization for changes to the annual budget appropriations and a budget transfer. A breakdown is attached to the ordinance as Exhibit "A."

Item of note: This ordinance reflects a change in format from what has historically been prepared; incorporating both a budget appropriation and a transfer in one ordinance as opposed to an ordinance and a resolution. This format change has been prepared as a result of a recommendation by the Finance Director.

Financial Review

Reason for Supplemental Appropriation and Estimated Resources:

Supplemental appropriations and an increase in estimated resources (budgeted revenue) is necessary to properly account for bond proceeds and issuance costs from the 2019 Series Bond Issuance that occurred in late July. These budget items net to a positive \$1.9 million in estimated resources, which will be used for the US6 project.

In addition, the initial budget for 2019 mistakenly omitted an annual lease payment out of the Capital Equipment Reserve & Replacement Fund for the Street Department (Truck and Backhoe). The below supplemental appropriation will increase the budget to account for the payment. The projected fund balance at 12/31/2019 will still have sufficient reserves (unbudgeted balance) in excess of \$300,000 with this additional appropriation.

Reason for Cash Transfer:

This is a budgeted and quarterly cash transfer from the Fire Levy Fund to fund the Fire Department's pension liability. The below transfer includes the 2nd and 3rd quarter transfers. The Fire pension liability is funded 33% from property taxes and 66% from the Fire Levy Fund.

Legal Review

The matter has been reviewed, and legislation prepared to reflect both a budget appropriation and a transfer. One item of importance to note is that Section 3.06 expressly provides that appropriation ordinances take effect immediately, but does not speak the same about transfers, therefore an emergency clause has been added. This ordinance will require five votes for passage as emergency.

Recommendation

The Council should consider a motion to adopt the ordinance as presented in order to maintain budgetary compliance.

ORDINANCE NO. 2019-17

AN ORDINANCE AMENDING ORDINANCE NO. 2018-36, ADOPTED DECEMBER 11, 2018, TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDING SOURCES AND AN INCREASE IN ESTIMATED RESOURCES AND FURTHER APPROVING CASH TRANSFERS BETWEEN FUNDS, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to Ordinance No. 2018-36, adopted December 11, 2018, Huron City Council adopted the annual budget for the fiscal year ending December 31, 2019 for the operations of all City departments and offices; and

WHEREAS, Council has established various funds for the financial operation of the City, and through the current fiscal year certain funds have been determined to have insufficient funds and certain Funds have been determined to have excess funds; and

WHEREAS, it is necessary to amend the budget to reflect supplemental appropriations and an increase in estimated resources and to also approve a cash transfer between funds to accommodate the operational needs of certain City departments and offices and to assure all funds of the City are in proper balance.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That Exhibit "A" of Ordinance No. 2018-36, adopted on the 11th day of December, 2018; as amended by Ordinance 2019-1 adopted February 12, 2019, as amended by Ordinance 2019-5 adopted March 26, 2019, as amended by Ordinance 2019-8 adopted 5-14-19, as amended by Ordinance 2019-10 adopted June 25, 2019, as amended by Ordinance 2019-16 on July 25, 2019 is hereby amended to provide for supplemental appropriations and an increase in estimated resources as to each fund set forth in Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That the Director of Finance and the City Manager are hereby authorized to expend the funds herein appropriated for the purpose of paying the operating expenses of the City for the fiscal year ending December 31, 2019 and to make the necessary entries on the accounting records of the City to reflect the appropriations and expenditures herein authorized.

SECTION 3. That, to properly balance the various funds of the City, the Finance Director shall be, and he hereby is, authorized and directed to make the cash transfer between and among those certain funds of the City, in the amounts as set forth in Exhibit "A" attached hereto and made a part hereof.

SECTION 4. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including O.R.C. §121.22.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare of the residents and for the further reason that this Ordinance shall become immediately effective to fund the operations of the City of Huron; additionally, in accordance with Section 3.06 of the Charter of the City of Huron, appropriation ordinances shall take effect immediately; **WHEREFORE** this Ordinance shall take effect immediately upon its adoption.

Trey Hardy, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____.

CITY OF HURON BUDGET APPROPRIATION ADJUSTMENTS, ESTIMATED RESOURCES, AND CASH TRANSFERS SUMMARY SHEET

DATE: 8/13/2019
ORDINANCE 2019-17

Supplemental Appropriations and Estimated Resources

Reason for Supplemental Appropriation and Estimated Resources:

Supplemental appropriations and an increase in estimated resources (budgeted revenue) is necessary to properly account for bond proceeds and issuance costs from the 2019 Series Bond Issuance that occurred in late July. These budget items net to a positive \$1.9 million in estimated resources, which will be used for the US6 project.

In addition, the initial budget for 2019 mistakenly omitted an annual lease payment out of the Capital Equipment Reserve & Replacement Fund for the Street Department (Truck and Backhoe). The below supplemental appropriation will increase the budget to account for the payment. The projected fund balance at 12/31/2019 will still have sufficient reserves (unbudgeted balance) in excess of \$300,000 with this additional appropriation.

ESTIMATED RESOURCES INCREASE

Fund	Fund - Account #	Account Description	Increase/(Decrease) Amount
General Fund	110-0014-41701	Bond Premium Proceeds for C	\$ 96,632.61
Bond Retirement Fund	301-0014-41704	Note Proceeds	\$ 2,600,000.00
Capital Improvement Fund	401-0014-41705	Note/Bond Proceeds	\$ 2,000,000.00
Total Estimated Resources Impact:			\$ 4,696,632.61

SUPPLEMENTAL APPROPRIATIONS

Fund	Fund - Account #	Account Description	Increase/(Decrease) Amount
General Fund	110-7060-52120	Cost of Debt Issuance	\$ 96,632.61
Bond Retirement Fund	301-8501-56033	2018 Street Notes - Principal	\$ 2,600,000.00
Bond Retirement Fund	301-8501-57233	2018 Street Notes - Interest	\$ 58,500.00
Total Supplemental Appropriation Impact:			\$ 2,755,132.61
Bond Issuance Net Impact			\$ 1,941,500.00
Capital Equipment Reserve & Replacement Fund	403-6210-55204	General Equipment	\$ 44,735.60
Capital Equipment Reserve & Replacement Fund Total			\$ 44,735.60
Total Net Impact on Budget			\$ 1,896,764.40

Cash Transfer between Funds

Reason for Cash Transfer:

This is a budgeted and quarterly cash transfer from the Fire Levy Fund to fund the Fire Department's pension liability. The below transfer includes the 2nd and 3rd quarter transfers. The Fire pension liability is funded 33% from property taxes and 66% from the Fire Levy Fund.

Cash Transfer From:

Fund	Department/Activity	Account Description	Fund - Account	Amount	Cash Balance After Transfer
FIRE LEVY FUND	TRANSFER OUT	TRANSFER TO FIRE PENSION	214-9000-58038	\$ 113,522.24	\$ 635,143.76

Cash Transfer To:

Fund	Department/Activity	Account Description	Fund - Account	Amount	Cash Balance After Transfer
FIRE PENSION FUND	TANSFER IN	TRANSFERS FROM FIRE LEVY	274-0012-41944	\$ 113,522.24	\$ 105,604.24