

**THE CITY OF HURON, OHIO**  
**Proceedings of the Huron City Council**  
**Work Session Meeting Tuesday November 28, 2017 at 5:30p.m.**

A work session meeting of the City Council of the City of Huron, Ohio was called to order by Mayor Hartung on Tuesday November 28, 2017 at 5:30p.m. in the Council Room of Huron City Hall, 417 Main Street, Huron, Ohio.

The following members of Council were present: Rick Schaffter, Phyllis Wassner, Brad Hartung, Joe Dike, Sam Artino and Glen Ginesi. Members absent: Trey Hardy.

City administration/staff present: City Manager Andy White, Law Director Laura Alkire, Finance Director Cathy Ramey, Fire Captain Kurt Schafer and Management Services Coordinator ~ Clerk of Council Christine Gibboney. Also in attendance, incoming Councilwoman Christine Crawford.

**New Business**

**2018 Proposed Municipal Budget Update**

Mr. White distributed the 2018 Proposed Municipal Budget (attached) and reviewed same. He explained this draft document would change between now and year-end. It was also noted the budget was prepared conservatively and does not include anticipated revenue from new customers. He referenced the anticipated beginning balance in the General Fund of 1,000,000.00, and noted the policy relative to the percentage transfer into the Economic Development Fund. Item of note/discussion:

- Building/Zoning Operations: Additional staffing has been included in the budget (expansion of hours to have Doug Green of OHM on site 5 days per week, PT Clerical Assistant, PT Zoning Inspector).
- Administration researching short term rentals with regard to sources of revenue
- Leaf-pick up machine to be ordered for 2018 operation.
- 2018 Road Paving Program estimated at \$1.6 million. Recapped roadways identified in base and alternate bid.
- Fire Department: Station 2 operations, new hires and the need to finalize the agreement with the Township.
- Outsourcing of Prosecutor position included in the budget.
- Economic Development Fund: referenced projects in the works and recommended that by the end of January Council should consider making a transfer in from the General Fund.
- Long Term Liability to plan for future retirements discussed.
- Municipal Court operations reviewed.
- Healthcare Insurance: budgeted aggressively for 2018. Still awaiting additional quotes.
- Stormwater Fee: anticipated revenue of \$90,000/yr. Purchase of leaf pick-up machine and drainage issues to be addressed.
- Recapped the 2018 Goals/Objectives from the Saturday work session meeting.
- Discussed the annexation and the electrical substation financing options, noting that administration is seeking Council authorization to have equipment ordered due to the operational timeline of Mucci Farms.
- Finalization of the US6 Corridor plans are required. Discussed the feedback from the open house informational meeting and mentioned the potential option of a multi-purpose asphalt trail rather than sidewalks on extremity roadways.
- Recapped 2017 projects and those carrying over into 2018. Mr. Ginesi requested a list of all capital projects.
- Discussion regarding Mucci Farms and the next steps relative to the annexation ensued.
- Municipal Building: looking into restructuring operations and reconfiguring the building to accommodate same.
- Mr. White discussed the creation and use of the TIF fund.

**Agenda Items**

The Mayor reviewed the items appearing on the agenda and asked if there were any questions.

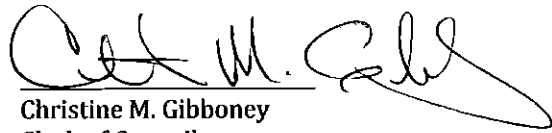
Mr. White and Ms. Alkire reviewed the terms of the contact with the Erie County Sheriff's Office relative to dispatch services.

**Other Matters**

Ms. Wassner referenced the safety issue relative to the lack of sidewalks on Center Street between Wilbor Ave north to US6.

Mr. White mentioned notice from ODOT of the upcoming road closure on RT61 which will detour traffic to Berlin Road beginning on December 5, 2017 for 41 days.

The work session meeting of November 28, 2017 adjourned at 6:25p.m.



Christine M. Gibboney  
Clerk of Council