

RESOLUTION NO. 2017-31

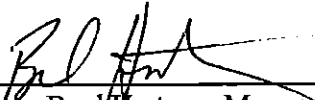
A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH OHM ADVISORS FOR THE PROVISION OF SPECIALTY DESIGN SERVICES FOR THE ANDREW L. FABENS – ADAMS AVENUE ENTRANCE PROJECT, AT A COST NOT TO EXCEED NINETEEN THOUSAND EIGHT HUNDRED FIFTY 00/100 DOLLARS (\$19,850.00)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the City Manager is authorized and directed to accept the proposal and enter into an agreement with OHM Advisors for the provision of Specialty Design Services for the Andrew L. Fabens- Adams Avenue Entrance Project at a cost not to exceed Nineteen Thousand Eight Hundred Fifty and 00/100 Dollars (\$19,850.00) which agreement shall be substantially in the form of Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.



Brad Hartung, Mayor

ATTEST: 
Clerk of Council

ADOPTED: APR 11 2017



ARCHITECTS. ENGINEERS. PLANNERS.

March 23, 2017

City of Huron
Mayor Brad Hartung
417 Main Street
Huron, OH 44839

RE: Adams Avenue Entrance
Location: City of Huron
Proposal # 14645H

Dear Mayor Hartung:

The following scope of services, price proposal, and project schedule represent our understanding of the project, based upon prior discussions, meetings, and/or additional project information made available at the time of this proposal. Should you have any questions, please let us know.

Proposal Outline

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Scope of Services (Specialty Design Services Tasks).....2

Scope of Services (Engineering Tasks)2

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Sincerely,
OHM Advisors

Authorization to Proceed

Chad M. Lewis, PE, Project Manager
Chad.lewis@ohm-advisors.com
D: 330.913.1054

Signature Date

David G. Krock, PE, Director
david.krock@ohm-advisors.com
D: 330.913.1045 C: 330.350.0521

Printed Name Title



Scope of Services (Specialty Design Services Tasks)

Task #2 Topographic Survey

- The following services are included in the fee shown:
 - Limits of Survey:
 - Roadway, walks, utilities, channel limits, and other features within the project limits.
 - Adams Avenue Entrance and R/W (approximately 600' long)
 - Drainage channel sections, 50' either side of the existing culvert
 - Data Collected:
 - All existing utilities (overhead and underground), as marked by OUPS
 - All driveways, hard surfaces, etc.
 - All landscape areas, trees, bushes, etc.
 - Contour elevations for the area
 - All other important topographic features that might impact construction
 - This information will be collected and provided in an AutoCADD format for use in design

Scope of Services (Engineering Tasks)

Task #57 Preliminary Engineering (Previously Performed)

- The following services are included in the fee shown:
 - Preliminary Engineering of the conceptual improvements
 - Roadway Concept
 - Culvert Concept
 - Preparation of Conceptual Cost Estimate
 - Used for preparation and submittal of the funding application and supporting documents to the funding agency

Task #58 Design Development

- The following services are included in the fee shown:
 - Design Development of the proposed improvements
 - Roadway Design
 - Typical Section
 - Pavement Design
 - Pedestrian Facilities
 - Drainage Improvements
 - Culvert Design
 - Plan and Profile Design of Proposed Culvert
 - Maintenance of Traffic Design
 - Preparation of Plan Sheet showing MOT Plan
 - Preparation of Design Development level construction cost estimate
 - Coordination of DD level plans with public agencies, including:
 - Erie County DOES
 - Submittal of Design Development Plans to Private Utility Companies for further coordination of impacts / conflicts with their facilities for purposes of relocation



Task #59 Construction Documents

- The following services are included in the fee shown:
 - Preparation of Construction Documents shall be as follows:
 - Title Sheet
 - Typical Section
 - General Notes
 - Maintenance of Traffic Plan & Details
 - Estimated Project Quantities (General Summary)
 - Roadway Plan & Profile Sheet
 - Culvert Plan and Profile Sheet
 - Construction Details
 - Structure Details
 - Construction Details & Specifications
 - Site Restoration Details
 - Design will include all details and specifications required for public bidding of a unit price contract, in accordance with industry and City standards
 - Coordination and approval of Final Construction plans with public agencies, including:
 - Erie County DOES
 - Submittal of Final Construction plans to Private Utility Companies for follow-up and final coordination of impacts / conflicts with their facilities for purposes of relocation.

Task #61 Internal QA/QC Reviews

- The following services are included in the fee shown:
 - Quality Control review by internal Professional Engineer
 - As part of our quality control and assurance to the owner that your facilities have been designed to meet your needs and have been designed such that there are limited opportunities for cost overruns and change orders during construction, we perform an internal QA/QC review on the design, a value engineering review on construction elements, and a detailed review of the bidding and contract documents.

Task #90 Official Engineer's Project Cost Estimate

- The following services are included in the fee shown:
 - Determination of Estimated Quantities for construction
 - Evaluation and Estimate of Construction Costs for use with Public Bidding Requirements



Scope of Services (Bidding Tasks)

Task #151 Bidding and Contract Documents

- The following services are included in the fee shown:
 - Preparation of bid documents including legal advertisement, instructions to bidders, bid forms, contract forms and affidavits, prevailing wage forms, EEO forms, terrorism forms, scope of work, schedule, and other Owner forms and requirements to be added to the public bidding process
 - These documents will be 100% complete, ready for bidding of the Public Project

Task #152 Bid Process, Review, & Award

- The following services are included in the fee shown:
 - Pre-Bid Meeting
 - This is an opportunity for the prospective bidders and Owner representatives to discuss any pre-bid questions/clarifications and to explain the contractual process and obligations of the contractor and the Owner
 - Addendums
 - This activity is necessary to provide written explanation to all bidder's for any questions regarding the bid documents and plans
 - Depending upon the size and complexity of the project, multiple addendums may be required for the project
 - Post-Bid Activities
 - Evaluation of bids and contractor qualifications
 - Pre-Award Meeting to review all bid items with apparent low bidder
 - Recommendation of Award to the Owner
 - Contract execution, bonding, insurance, etc.
 - Notice of commencement



Price Proposal

<i>#</i>	<i>Specialty Design Tasks</i>	<i>Fee</i>
<i>Task #2</i>	<i>Topographic Survey</i>	<i>\$ 4,150</i>
	<i>Subtotal =</i>	<i>\$ 4,150</i>
<i>#</i>	<i>Engineering Tasks</i>	<i>Fee</i>
<i>Task # 57</i>	<i>Preliminary Engineering (Previously Performed)</i>	<i>(\$ 6,870)</i>
<i>Task #58</i>	<i>Design Development</i>	<i>\$ 7,820</i>
<i>Task #59</i>	<i>Construction Documents</i>	<i>\$ 7,500</i>
<i>Task #61</i>	<i>Internal QA/QC Reviews</i>	<i>\$ 1,750</i>
<i>Task #90</i>	<i>Official Engineer's Project Cost Estimate</i>	<i>\$ 1,500</i>
	<i>Subtotal =</i>	<i>\$ 11,700</i>
<i>#</i>	<i>Bidding Tasks</i>	<i>Fee</i>
<i>Task #151</i>	<i>Bidding & Contract Documents</i>	<i>\$ 2,000</i>
<i>Task #152</i>	<i>Bid Process, Review, & Award</i>	<i>\$ 2,000</i>
	<i>Subtotal =</i>	<i>\$ 4,000</i>
	<i>Grand Total =</i>	<i>\$ 19,850</i>

Anticipated Project Schedule

Project Bidding Tasks: May 2017
 Construction Tasks: July 2017