

RESOLUTION NO. 2019-19


A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH OHM ADVISORS FOR THE PROVISION OF SURVEY, DESIGN AND CONSTRUCTION SERVICES RELATED TO STORM SEWER AND CATCH BASIN REPLACEMENT IN THE RYE BEACH NEIGHBORHOOD AT A COST NOT TO EXCEED SIXTEEN THOUSAND THREE HUNDRED AND TEN 00/100 DOLLARS (\$16,310.00)


BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the City Manager is authorized and directed to accept the proposal and enter into an agreement with OHM Advisors for the provision of survey, design and construction services related to storm sewer and catch basin replacement in the Rye Beach neighborhood, at a cost not to exceed Sixteen Thousand Three Hundred and Ten 00/100 Dollars (\$16,310.00) which agreement shall be substantially in the form of Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.

ATTEST: 
Clerk of Council


Brad Hartung, Mayor

ADOPTED: 26 MAR 2019



ARCHITECTS. ENGINEERS. PLANNERS.

August 9, 2018

City of Huron
Mr. Andrew D. White, City Manager
417 Main Street
Huron, OH 44839

RE: Rye Beach Park Storm Sewer Installation
Proposal # 18249

Dear Mr. White:

The referenced project will install storm sewer along the north side of Shore Drive adjacent to Rye Beach Park and the outlet trunk north to Lake Erie. A storm sewer easement will need to be obtained through Rye Beach Park to build the outlet trunk.

The following scope of services, price proposal, and project schedule represent our understanding of the project, based upon prior discussions, meetings, and/or additional project information made available at the time of this proposal. Should you have any questions, please let us know.

Proposal Outline

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Sincerely,
OHM Advisors

Authorization to Proceed

Chad M. Lewis, PE, Project Manager
Chad.lewis@ohm-advisors.com
D: 216.865.1345

Signature Date

David G. Krock, PE, ENV SP
Director of Northeast Ohio
David.krock@ohm-advisors.com

Printed Name Title



D: 330.913.1045

Scope of Services (Survey Tasks)

Task #2 Topographic Survey

- The following services are included in the fee shown:
 - Limits of Survey:
 - Existing storm sewer structures and conduits and topography above and the existing and proposed storm sewer.
 - Shore Drive from Atwood Place to Surf Drive (550 FT)
 - Proposed storm sewer easement across Rye Beach Park from Pleasant Street to Lake Erie (235 FT)
 - Data Collected:
 - All existing utilities (overhead and underground), as marked by OUPS
 - All driveways, hard surfaces, etc.
 - All landscape areas, trees, bushes, etc.
 - Contour elevations for the area
 - All other important topographic features that might impact construction
 - Storm Sewer Easement Exhibit
 - Easement legal and exhibit across Rye Beach Park
 - Locate all existing property corner locations necessary for resolution of relevant property lines
 - Easement exhibit creation
 - Easement legal descriptions
 - This information will be collected and provided in an AutoCADD format for use in design

Task #12 Easement Exhibit

- The following services are included in the fee shown:
 - Preparation of official easement exhibit document for the storm sewer outlet from Shore Drive to Lake Erie.
 - Legal description development of the easement.



Scope of Services (Engineering Tasks)

Task #58 Design Development

- The following services are included in the fee shown:
 - Analysis of the existing drainage conditions
 - Design Development of the proposed drainage conditions
 - Storm Sewer Design
 - Plan and profile design of proposed storm sewer
 - Maintenance of Traffic Design
 - Preparation of plan sheets showing MOT plan
 - Preparation of design development level construction cost estimate
 - Coordination of DD level plans with public agencies, including:
 - Erie County DOES
 - City of Huron, Division of Water
 - Submittal of design development plans to private utility companies for further coordination of impacts / conflicts with their facilities for purposes of relocation

Task #59 Construction Documents

- The following services are included in the fee shown:
 - Preparation of Construction Documents shall be as follows:
 - Title Sheet
 - General Notes & Specifications
 - Estimated Project Quantities (General Summary)
 - Maintenance of Traffic Plan & Details
 - Storm Sewer Plan & Profile Sheets
 - Site Grading Details
 - Construction Details
 - Storm Sewer Structure Details
 - Pavement (Drives) Repair Section Details & Specifications
 - Site Restoration Details
 - Design will include all details and specifications required for public bidding of a unit price contract, in accordance with industry and City standards
 - Coordination and approval of Final Construction plans with public agencies, including:
 - Erie County DOES
 - City of Huron, Division of Water
 - Submittal of Final Construction plans to Private Utility Companies for follow-up and final coordination of impacts / conflicts with their facilities for purposes of relocation.

Task #90 Official Engineer's Project Cost Estimate

- The following services are included in the fee shown:
 - Determination of Estimated Quantities for construction
 - Evaluation and Estimate of Construction Costs for use with Public Bidding Requirements



Scope of Services (Bidding Tasks)

Task #151 Bidding and Contract Documents

- The following services are included in the fee shown:
 - Preparation of bid documents including legal advertisement, instructions to bidders, bid forms, contract forms and affidavits, prevailing wage forms, EEO forms, terrorism forms, scope of work, schedule, and other Owner forms and requirements to be added to the public bidding process
 - These documents will be 100% complete, ready for bidding of the Public Project

Task #152 Bid Process, Review, & Award

- The following services are included in the fee shown:
 - Pre-Bid Meeting
 - This is an opportunity for the prospective bidders and Owner representatives to discuss any pre-bid questions/clarifications and to explain the contractual process and obligations of the contractor and the Owner
 - Addendums
 - This activity is necessary to provide written explanation to all bidder's for any questions regarding the bid documents and plans
 - Depending upon the size and complexity of the project, multiple addendums may be required for the project
 - Post-Bid Activities
 - Evaluation of bids and contractor qualifications
 - Pre-Award Meeting to review all bid items with apparent low bidder
 - Recommendation of Award to the Owner
 - Contract execution, bonding, insurance, etc.
 - Notice of commencement



Price Proposal

#	Survey Tasks	Fee
Task #2	Topographic Survey	\$ 3,580
Task #12	Easement Exhibit	\$ 320
	Subtotal =	\$ 3,900
#	Engineering Tasks	Fee
Task #58	Design Development	\$ 2,400
Task #59	Construction Documents	\$ 4,010
Task #90	Official Engineer's Project Cost Estimate	\$ 1,000
	Subtotal =	\$ 7,410
#	Bidding Tasks	Fee
Task #151	Bidding & Contract Documents	\$ 2,500
Task #152	Bid Process, Review, & Award	\$ 2,500
	Subtotal =	\$ 5,000
	Grand Total =	\$ 16,310

Anticipated Project Schedule

Survey Tasks: September/October 2018
 Design Tasks: November 2018 through January 2019
 Project Bidding Tasks: February 2019
 Construction Tasks*: March 2019 through May 2019

*Construction Services proposal will be submitted separately.

Standard Terms & Conditions

The Standard Terms and Conditions contained in the Annual Engineer contract (as approved by Council Legislation) shall also apply to this contract.