



CITY OF HURON
CITY MANAGER'S REPORT

May 10, 2024

Matthew Lasko, City Manager

ECONOMIC/COMMUNITY DEVELOPMENT

ConAgra: The City received three (3) submittals from qualified and interested development companies. Interviews commenced during the week of March 11th – with two interviews occurring with each respective development team. The city anticipates doing one more round of conversations – this time focused more on the business points, and what each team may be seeking from the city to develop the site.

Norfolk Southern Holdings: The city hosted Solomon Jackson from Norfolk Southern approximately a week ago to talk about their holdings and the future of the Carmeuse Plant. Per Norfolk, the lease with Carmeuse expires in early 2024 and neither party desires to renew it. As such, Carmeuse continues to work on site cleanup as required by the lease. Upon vacation, Norfolk Southern will be working with the City to ultimately facilitate the sale and development of their waterfront acreage.

Oster's: As of February 23rd, 2024, the city is still working with Columbia Gas and Rural Water to finish utility hookups for final household. Sanitary and electric are completed and operational. The service line has been installed and passed its exterior pressure test. We are just waiting for the final interior pressure test prior to setting the meter.

The City contracted with Barnes Nursery to undertake road removal, final tree and stump clearing and grading and seeding. To date, all three roadways throughout the park have been removed, multiple stumps and dead/decaying trees and rough grading and seeding has been completed. Over the next few weeks, Barnes will be power raking the site as part of its final fine grading in preparation of laying seed in late April.

Firelands Scientific: At the February meeting of the Planning Commission, plans were approved for two (2) expansions at the facility. First an approximate 15,000 square foot cultivation addition was approved which will consist of four (4) new smaller greenhouses and secondly a nearly 3,000 square foot addition was approved which will allow for increased lab space. We anticipate construction to occur this year. We are very appreciative of the company's continued investment in their facility and commitment to Huron.

INFRASTRUCTURE/STREETS/UTILITIES/IT

Rt 6 Phase II: Staff finally received a letter of intent from the Ohio Department of Transportation to allow a 100ft LA Break adjacent to Liberty Ave on Rt6. This break will allow the city to move ahead with planning and resident engagement for a proposed roundabout on Rt6 at Liberty Ave. This project would also close Jim Campbell Blvd at Center St, remove the unwarranted light at Center and Rt6 and add a multi-modal pathway on Jim Campbell. The roundabout will take Rt6 from a two-lane road down to single lane road east of the walk-bridge, slowing traffic coming into town.

A scope meeting with our preferred designer, TranSystems was held during the week of February 19th. Staff will be working with the firm over the next few weeks to present a design proposal to Council for consideration – likely at the second meeting in March.

Staff also met with representatives of Shores and Islands, Ohio to request funding for a public art installation within or around the proposed roundabout. This funding would allow for gateway signage denoting both Huron and the broader Shores and Islands region.

East Side Sidewalks: For the southside portion, we are currently working through some ODOT ROW acquisitions for temporary access enabling construction. Once this has been concluded, we are ready to put this project out to bid.

For the Northside portion, RMH Concrete and Foundations were the lowest and best bidder at a Construction cost of \$52,309.50. Work commenced at the end of April, and as of now the sidewalk has been poured and restoration work has commenced. We expect this project to be completed by the end of the month.

Route 13 Crosswalks: The City has applied to the Ohio Department of Transportation for Systemic Safety Dollars and was awarded funding to cover 90% for this project. The expected cost is \$134,000, with \$120,600 being covered by grant funding. This project will install new crosswalks and flashing beacons on Route 13 at both Forest Hills and Valley View. It is not yet known if these will be able to be installed during the S. Main Street Watermain replacement and resurfacing project or will have to be installed in 2025.

Pavement Condition and 2023+ Resurfacing: Bids closed for this project and DL Smith Concrete LLC were the lowest and best at a construction cost of \$2,148,655.30. Preliminary construction schedule will be from the beginning of April to mid-June and will be firmed up in the next few weeks.

Work is ongoing on this project. Many areas in Chaska have already been addressed with new concrete and curbing poured. The contractor is finishing up in Chaska, and has started in Old Homestead. The expected completion date (weather dependent) is June 21st.

South Main Street Streetscape Design and Engineering: A scope meeting with our preferred designer, OHM Advisors, was held during the week of February 12th. Staff will be working with the firm over the next few weeks to present a design proposal to the Council for consideration.

A kickoff meeting was held May 9th with OHM Advisors to verify scope and work on estimated project schedule. Currently, we expect to be finished with design and ready to go out to bid in spring of 2025.

South Main St Watermain Replacement Project: This project was advertised December 14th, and bids were received on February 15th, 2024. Spear Brothers, Inc were lowest and best at a bid amount of \$2,549,899.00. The pre-award meeting was carried out on March 1, 2024. This award was presented to the Council at the March 12, 2024, meeting.

Construction on this project has started, working from the southern City limits on Huron Avery, northeastward. This project will require road closures to enable new waterline installations. These road closures will be kept to a minimum as much as possible. The main closure will be on Mudbrook Road, starting the week of May 13th and lasting approximately 60 days, from Rivers Edge south. Emergency vehicles, trash, school Buses and local traffic access will be maintained. The detour will be via Bogart, Rye Beach, and Sheid.

Bike Lane Repainting: This project went out to bid on April 24th, 2023, and closed May 11th, 2023. We received two bidders, but unfortunately both were outside the 10% allowance of engineers estimate. Both bids were rejected. Staff will analyze why the delta between the estimate and bids was so wide.

US 6 Connectivity Corridor: ODOT held a public information open house on March 28th from 6:00-8:00 p.m. at BGSU Firelands (Cedar Point Center Auditorium) for folks to learn more about the project and ask questions. The project was very well attended by the public. Reminder, there is a 30-day virtual option for folks to still learn about the project which will be open now – April 28th. If interested in this option, you are encouraged to visit publicinput.com/USR6.

Huron Public Power Expansion Phase 1: This is the first expansion project for Huron Public Power. The city is finally out to bid on our first expansion project for Huron Public Power. This project will allow Huron Public Power to be extended northward down Rye Beach Road, under the railroad tracks and across the entrance to Sawmill Parkway. This project went out to bid 1/4/2024 and bids closed on 2/16/2024. A single bid was received in the amount of \$369,870.00 and was presented to Council for consideration at the March 12th meeting. There was also a purchase of switchgear before Council for \$58,700, bringing the project cost to a total of \$428,570.

Huron Public Power Rate Study: Staff engaged Sawvel and Associates of Findlay, OH to carry out a rate study for HPP. This cost-of-service study will look at our distribution and capital costs, along with our revenue history and projections to ensure this utility is efficient and can keep expanding to serve other businesses and start serving residents.

Website: Six vendors presented, and the committee narrowed these options down to three for a deeper dive. In August, the final three carried out in-depth presentations and took question and answer sessions. After final voting, [Revize](#) of Troy, Michigan was selected, and a proposal has been approved by Council. Work has commenced on the website, and we hope to unveil in 2024.

ZONING/CODE/PLANNING

Coastal Management Assistance Grants: The City received six (6) proposals for conceptual design work and selected to negotiate a design contract with OHM Advisors after interviewing three (3) finalists. A scope meeting occurred during the week of February 19th, and the Council will consider approving a design proposal for \$67,000 at the April 9th, 2024, regular Council meeting. This plan will look to suggest potential upgrades to the former Showboat property along with enhancing connectivity and accessibility between the Showboat property, through Lakefront Park and to the beach behind the water plant. This project is funded on a 50/50 split, with a maximum grant amount from ODNR of \$35,000.

A kickoff meeting was held with OHM Advisors on May 9th to discuss scope and project timeline. We expect to have this project completed by the end of 2024 or shortly thereafter.

Designated Outdoor Refreshment Area: As part of the main street/downtown plan – we heard from many folks about the desire to have a designated outdoor refreshment area, also referred to as a DORA, in Huron. DORA's are governed by the State of Ohio and have recently been approved in Sandusky, Milan, and Port Clinton. Staff have met internally to begin discussing the possibility of such an area within the city and begin to understand the potential safety and operational challenges of such a district. We are still very early on in the process and ultimately, if moving forward, will be subject to significant public and stakeholder feedback.

Demolition of 531 Belin Road: A request for proposals was issued to demolish the condemned structure at 531 Berlin Road. A well-attended pre-bid walk through was carried out this past Wednesday, with proposals due next week. The intent is to assess the cost of the demolition against the property. Nine bidders submitted quotes and Marksch Excavating and Demolition were the lowest and best at \$22,500. The contractor has graded and seeded the site.

PARKS AND RECREATION

Anchor Memorial Public Art Dedication:

SAVE THE DATE! The Anchor Memorial Public Art Dedication & Celebration will be held on **Friday, May 31st at 1:00pm** at the Huron Boat Basin & Amphitheater, details to follow.



Lake Front Market – Sunset Sip & Shop:



SAVE THE DATE! The Huron Chamber of Commerce Lake Front Market – Sunset Sip & Shop event will be held on Friday, June 7th from 5-9pm, and on Saturday, June 8th from 10am-8pm at Lake Front Park, details to follow.

State Capital Budget: The City submitted State Capital budget requests for during the week of April 1st to our respective state legislators – Sen. Nathan Manning and Rep. Dick Stein. Each request was for \$750,000 which is in line with past state capital grant awards in previous years.

The city has informally been told that we will be receiving between \$200,000-\$250,000 from the State of Ohio as part of the first \$350M in one-time Strategic Investment funding. There will be another \$350M announced shortly which is on top of the state capital funding bill. The \$700M is from a one-time allocation of surplus operating funds from the state of Ohio. These funds will be used to offset part of the necessary capital improvements needed at the Boat Basin site. We will keep Council up to date as we get more formal information about this funding.

Berlin Road Park: The City recently approved a contract with DL Smith Concrete to install a larger, and better delineated parking area at the park. This work will widen the entrance, expand the gravel surface with proper base and significantly enlarge the parking area in the southeast portion of the site. The work is just under \$20,000 and was included in the 2024 budget. This is one of two upgrades we hope to make at the park this year – the second being the purchase and installation of floating dock systems on the pond.

The Courts at Fabens Park: A Big thank you to the Parks and Recreation Department and Jen Kilbury for organizing the ribbon cutting event last week. We had a great turnout and beautiful weather for the event. Another big thank you to the project funders including Huron, Huron Township, and the Huron Joint Recreation District.

SAFETY SERVICES

Flock LPR Cameras: With over ½ million license plate reads since February, the Flock system continues to be an asset for the police department with investigations. Just this week, the police department solved a hit/skip accident investigation with assistance of the Flock system.

Amber Alert Training: The Huron Police Department will be hosting an Amber Alert training on "Search & Canvass" at Sawmill Creek on May 15th and 16th. There are over 62 officers from around the country registered including Alaska. There are many local officers attending including seven officers from the Huron Police Department.

Officer Training: Several officers attended training this month on the following topics: self-aid/buddy-aid, testifying in court, critical incident leadership, railroad crash investigation, bombs & explosives, crisis intervention, and canine legal update. Sgt. John Orzech graduates from a 3-week advanced leadership course (Supervisory Training & Education Program – STEP) on May 22nd.

Water Safety Days: The Huron Police Department will be participating in the Water Safety Days event on May 23^d.

FINANCE

April 2024 Financial Report: The April financial report is linked below. Through the end of April, the City's income tax revenue is 1% higher than YTD April of 2023. The unencumbered balance in the General Fund is \$1.8 million, or 27% of annual expenditures. This balance will be reduced by \$400,000 in May due to second quarter cash transfers out of the General Fund to pension, debt, and capital funds. We will continue to closely monitor the income tax collections and General Fund performance for any negative revenue trends or unanticipated increases in expenditures.

[April Report](#)

Income Tax: At the February 13th Finance Committee meeting, staff presented options for increasing revenue to aid in the future stabilization of several funds and departments. This is a follow-up to the Finance Committee's recommendation and Council's approval to explore additional revenue options following 2024 budget meetings. During those meetings, several City funds, such as fire, parks and recreation, street, and stormwater, will require unsustainable levels of general fund subsidy in the next 3-4 years. As such, staff presented the Finance Committee with an option to address the shortfalls through an income tax increase from 1% to 1.75%, while adding a 100% credit for residents paying income tax to other taxing jurisdictions. Staff prepared for an exhaustive conversation with the public and our residents over the next several months prior to Council having to decide as to what, if anything, is proposed. Staff plans to schedule and will be holding regular meetings and work sessions with various groups, agencies, and neighborhoods to present options, answer questions and solicit feedback. Four (4) community

meetings were scheduled, and one (1) meeting scheduled at River's Edge Condominiums. The following meetings are scheduled:

- April 16, 6:00 PM, Huron Boat Basin
- April 18, 9:00 AM, Council Chambers
- April 30, 6:30 PM, Huron Library
- May 13, 6:30 PM, Huron Boat Basin
- June 17, 7:00 PM, River's Edge Condominium Clubhouse

Staff plans to request Finance Committee action on the income tax proposal at the May 14th committee meeting @ 5:30 in Council Chambers.

Additionally, the income tax calculator is live and available to all residents.

WATER DEPARTMENT

Recent Activity:

Backflow Tracking Software: The Water Department has entered into a contract with Backflow Solutions Inc. (BSI) to manage backflow tracking and reporting. This is essential to keep customers and the city compliant with OEPA regulations.

Sludge Retention Dikes: Smith Paving has been given a notice to proceed with the removal of the south sludge retention dike at the WFP. This work will take less than a week to complete and will be scheduled prior to June 2024.

Water Plant Production Record: The water plant recorded its highest single month of water production, setting a new record of 85.301MG.

Water Plant Open House: The plant is planning to host an Open House/tour on Tuesday, June 18th, 2024, at 6:30PM. This will be on a first-come basis, maxing out at 20 residents. Depending on the responses, a second open house will be organized.

Active Project Updates:

Alternate Intake/Sludge Lagoon: The City accepted a proposal from Kleinfelder on January 12, 2024, in the amount of \$344,840 for design, bid and administration services. Staff met with Lead Engineer, Tom Borck, on January 17, 2024, to discuss this project in depth. The sludge lagoon rehab scope was identified with Kleinfelder, as well. A grant/loan combination was applied for through OPWC for an amount not to exceed \$262,500. Surveying has been completed.

West Side Water Tower: The City accepted a proposal from Kleinfelder on January 12, 2024, in the amount of \$132,250 for design and bidding services. On June 16th, The City was awarded \$5M from Governor DeWine's Ohio BUILDS water and wastewater infrastructure grant program. This is the largest allowable grant in the State of Ohio, and we believe it to be the largest single grant the City of Huron has ever received. We are thankful to our State and Local partners that help make projects like this possible. Surveying has been completed for the water tower site. Boring samples are the next step. Kleinfelder has provided renderings of the new water tower.

Plant Re-Rating: Kleinfelder has applied to the EPA on behalf of the City for a plant rerating of 4.95 MGD; approval from the EPA is still pending. The carbon feed system at the filtration plant did not meet the EPA requirement of 40ppm. On 3/1/2024, WFP staff installed larger pulleys are the current carbon feed equipment. This increased the carbon feed capacity to 44 ppm at 5.87 MGD. There was no cost associated with this work. This information has been sent to Kleinfelder who is working on the rerating with the Ohio EPA.

STREETS DEPARTMENT

GIS Mapping: The Streets Department continues with GIS mapping/updating of catch basin, manholes and storm line. The east side of town has been completed.

Tree/Foliage Clearing: The Streets Department cleared trees and foliage behind the guardrail areas with their new Fecon cutter attachment for the mini excavator. Route 6 and Jim Campbell areas have been completed.

PERSONNEL

Planning Director: Erik Engle, our Planning & Zoning Director, has notified the City Manager that he will be leaving his position with the City effective June 3, 2024. Erik leaves us to pursue a Principal Planner position with the Cuyahoga County Planning Commission. We thank Erik for his service to the City and wish him well on his new career path. The City has advertised for the positions and has already received multiple applications and interviews are ongoing.

Zoning Inspector: The City has received several applications from interested individuals for the currently vacant zoning inspector position. Interviews are ongoing and the City hopes to have the position filled in the next 2-3 weeks.

Troy Halstead: Troy Halstead obtained his CDL license on May 8, 2024, following completion of a 5-week training course at Great Lakes Trucking School. Congratulations on the accomplishment.

Detective Brian Clayman – Nomination for Erie County Children's Service A.C.E. Award: Det. Brian Clayman received a nomination for the Erie County Children Services A.C.E. (Aiding Children's Excellence) Award. The award is an effort to recognize those individuals who go above and beyond. This is a great opportunity to acknowledge those volunteers/community members, medical personnel, law enforcement, foster parents, court personnel/attorneys, educators and public and private non-profit agencies who make a difference each and every day. There were ten nominees from various law enforcement agencies in Erie County for their outstanding work protecting our children in the community. At the appreciation banquet at Sawmill Creek, Det. Clayman was the recipient of the A.C.E. Award. The police department would like to recognize Det. Clayman for his professional and outstanding investigatory work related to this case. Det. Clayman represented the Huron Police Department and the City of Huron in its highest capacity.

New Full-Time Officer, John D. Dusza: The Police Department hired John D. Dusza as a full-time officer. He will start on May 12th with his field training. Ofc. Dusza has three years of full-time experience with the Sandusky Police Department and four years with the Virginia Beach Police Department, VA. Ofc. Dusza resides in Huron, has a bachelor's degree in criminology from the University of Toledo, and he is the grandson of former Huron City Mayor Ed Asher. The ceremonial swearing-in will be announced at a later date.

Eric Ritter Graduation: Our full-time cadet, Eric Ritter, in the Owens Tech Police Academy, graduates on May 15th. Ofc. Ritter will begin his field training as a full-time officer on May 16th.

AGREEMENTS

Sunsport Properties LLC (dba Buckeye Sports): The City Manager, on behalf of the City of Huron, and Sunsport Properties, LLC executed a Deed of Easement granting the City an easement and right-of-way for the purpose of guaranteeing the maintenance of storm water management controls per the approved Storm Water Pollution Prevention Plan (SWP3).

PROJECTS OUT FOR BID

N/A

CONTRACTS

- Seeley, Savidge, Ebert & Gourash Co., LLP (Law) – **Expires 6/3/24.**
- HJRD Annual Agreement (Recreation) - **Expires 12/31/23.**
- Dispatch Agreement – Erie County Sheriff – **Expires 12/31/24.**
- City Prosecutor Employment Agreement – expires **12/31/24.**
- Personnel Officer Employment Agreement – expires **12/31/24.**
- OHM Advisors (Engineering) – **Expires 12/31/24.**
- Erie Soil and Water Conservation District (Engineering) – **Expires 1/31/25.**
- Dynegy Electric Aggregation Agreement – expires **7/30/25.**

- Dynegy Electric Standard Large Stable Service Agreement – expires **08/2025**.
- Building Official – Service Agreement - **Expires 7/25/2026**
- School Resource Officer – **Expires 8/31/26**.
- Republic Services – **Expires 12/31/26**.

UPCOMING MEETINGS

May Meetings:

- BZA – Monday, May 13th at 5:30pm in Council Chambers.
- Finance Committee – Tuesday, May 14th at 5:30pm in Council Chambers.
- City Council Meeting – Tuesday, May 14th at 6:30pm in Council Chambers.
- Charter Review Commission – Thursday, May 16th at 5:00pm in Council Chambers.
- Planning Commission – Wednesday, May 22nd at 5:00pm in Council Chambers.
- Charter Review Commissions – Thursday, May 23rd at 5:00pm in Council Chambers.
- City Council Meeting – Tuesday, May 28th at 6:30pm in Council Chambers.

REMINDER: City offices will be closed on May 27th in observance of Memorial Day.

June Meetings:

- Utilities Committee – Wednesday, June 5th at 5:00pm in the main conference room.
- BZA – Monday, June 10th at 5:30pm in Council Chambers.
- City Council Meeting – Tuesday, June 11th at 6:30pm in Council Chambers.
- Council Work Session on Proposed Income Tax – Tuesday, June 25th at 5:30pm in Council Chambers.
- City Council Meeting – Tuesday, June 25th at 6:30pm in Council Chambers.
- Public Hearing on Tax Budget for Fiscal Year 2025 – Tuesday, June 25th at 6:30pm in Council Chambers.
- Public Hearing on Firelands Scientific's Petition to rescind Ordinance 1121.08 and update other sections of the Huron Codified Ordinances to align with ORC Chapter 3780.
- Planning Commission – Wednesday, June 26th at 5:00pm in Council Chambers.

REMINDER: City offices will be closed on June 19th in observance of Juneteenth.