

RESOLUTION NO. 2020-53

Introduced by: Christine Crawford


A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH OHM ADVISORS FOR THE PROVISION OF INSPECTION SERVICES RELATED TO THE RYE BEACH PARK STORM SEWER PROJECT AT A COST NOT TO EXCEED TWELVE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$12,500.00)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:


SECTION 1. That the City Manager is authorized and directed to accept the proposal and enter into an agreement with OHM Advisors for the provision of inspection services relative to the Rye Beach Park Storm Sewer Project, at a cost not to exceed Twelve Thousand Five Hundred and 00/100 Dollars (\$12,500.00) which agreement shall be substantially in the form of Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.



Sam Artino, Mayor

ATTEST: 
Clerk of Council

ADOPTED: 11 AUG 2020



August 5, 2020

City of Huron
Mike Spafford, Interim City Manager
417 Main Street
Huron, OH 44839

RE: Inspection Services for Rye Beach Park Storm Sewer CA/CM/CI
Location: Huron, Ohio
Proposal # 20232

Dear Mr. Spafford:

The following scope of services, price proposal to perform CA/CM/CI, and project schedule which represent our understanding of the subject project, based upon prior discussions, meetings, and/or additional project information made available at the time of this proposal. Should you have any questions, please let us know.

Proposal Outline

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Sincerely,
OHM Advisors

Scott P. Hines, CESSWI,
Construction Manager
Scott.hines@ohm-advisors.com
D: 330.913.1053 C: 740.815.1498

Authorization to Proceed

8/12/20

Signature

Date

Michael Spafford

Interim City Manager

Printed Name

Title

Russ Critelli, PE, PMP
Principal/Manager of Cleveland
Russ.critelli@ohm-advisors.com



Scope of Services (Construction Tasks)

Task #175 Pre-Construction Services

- The following services are included in the fee shown:
 - Obtain signatures on work agreements
 - Pre-construction meeting
 - Coordination with Contractor, Utilities, Safety Forces, Residents, and Businesses
 - Personnel coordination and project schedule
 - Perform materials, suppliers, and shop drawing reviews and communicate revisions/approvals with contractor
 - Review contractual items
 - Distribution of documents/information (mtg records)

Task #176 Construction Services (CA/CM/CI)

- The following services are included in the fee shown:
 - Coordination with Contractor, Utilities, Safety Forces, Residents, and Businesses
 - Prepare daily inspection reports
 - Regular progress meetings with contractor
 - Inspection and testing services
 - Response to RFIs (request for information) from contractor
 - Review of pay requests and recommendations for payment
 - Negotiation of Change Orders
 - Prevailing Wage Verification
 - Coordination of Funding Reimbursements
 - Staffing will include the following:
 - Construction Inspector: On-Site during all working hours of construction
 - Field Client Representative: On-site weekly reviews with construction inspector, and Off-Site Coordination via phone with Inspector, Contractors, Owner and Construction Manager
 - Construction Manager: On-site Reviews as needed / Off-Site Coordination with Inspector, Contractors, and Owner where possible via phone to control costs
 - Construction Engineer: Involved on an as-needed basis to facilitate field decisions and design-related issues.
 - Construction Administrative Assistant: Coordination of all documentation from pre-construction, contracts, pay requests, and close-out documents.
 - Typical Weekly Staffing for a 40-hour/week construction project is approx.:
 - Construction Inspector: 40 Hours
 - Field Client Representative 8 Hours
 - Construction Manager: 3 Hours
 - Construction Engineer: 1 Hour
 - Construction Admin: 2 Hours
 - Total Budget Cost per 40-hour week Project = \$ 4,800
 - Total Cost is therefore directly related to the time duration of the construction project.



Task #177 Post-Construction Services

- The following services are included in the fee shown:
 - Review of final construction with contractor and Owner
 - Preparation, distribution, and approval of final punch list
 - Review of As-Built Drawings
 - Maintenance Bond Coordination
 - Lien releases, payments, and final acceptance

Project Schedule

Total Project Schedule duration equals **2 weeks**.
 Number of weeks is based upon the contractor’s anticipated work schedule and the allowable project duration from Notice-to-Proceed to Completion Date. The estimated fee for Task #176 is based upon this data.

Task #178 Additional Construction Services (CA/CM/CI) If Authorized

- This task has been included as an “If Authorized” fee in the event that one or more of the following conditions occur:
 - The Contractor’s work schedule exceeds the number of weeks shown above in the Project Schedule.
 - The Contractor’s work schedule includes work weeks exceeding 40 hours.
 - The Contractor’s work process requires multiple work crews and therefore multiple inspectors on-site simultaneously.
 - The Contractor is granted extra time (time extension) to complete the project.
 - The Contractor is awarded a change order for additional work or changed work conditions.
- If any of the above conditions apply, the Engineer shall document and estimate the total cost to complete the additional inspection services and request authorization/approval from the Owner to cover these costs.

Price Proposal

#	Construction Tasks	Fee
Task #175	Pre-Construction Services	\$ 1,500
Task #176	Construction Services (CA/CM/CI)	\$ 9,500*
Task #177	Post Construction Services	\$ 1,500
Task #178	Additional Construction Services (CA/CM/CI)- (If Authorized)	\$TBD
	Grand Totals =	\$ 12,500

Notes:

- Task #175 & Task #177 shall be billed as Fixed Fee.
- Task #176 & Task #178(If Authorized) shall be billed at the Standard Hourly Rates. *(Not to Exceed)



Anticipated Project Schedule

Construction Tasks: September 2020 through October 2020

Standard Terms & Conditions

The Standard Terms and Conditions contained in the Annual Engineer contract (as approved by Council Legislation) shall also apply to this contract.

COVID-19 Disclaimer

As we submit this proposal, the world is in the midst of the Covid-19 health crises and we believe there is an increased risk for potential schedule impacts. The Time Schedule is based on operating in a normal environment. Our team, like the City, is adjusting our workflow logistics and our teams are working remotely in an effective manner. However, be aware that schedule impacts from elements such as field services delays, required resource agencies, and key staff illness that neither OHM Advisors nor the City have control over are more likely in the current environment. We will communicate proactively, clearly identify project issues as they arise, and work with the City's staff to develop a plan to deal with unforeseen issues.