



The City of Huron, Ohio  
417 Main St.  
Huron, OH 44839  
[www.cityofhuron.org](http://www.cityofhuron.org)  
Office (419) 433-5000  
Fax (419) 433-5120

Agenda for the special session of City Council  
**June 4, 2020 at 5:30p.m.**

*Pursuant to Ohio House Bill 197, signed into law by Ohio Governor Mike DeWine on March 27, 2020, City Council will be conducting this meeting via teleconference with each member of City Council calling the following phone number: **1-408-418-9388, Access Code: 126 666 9305, Password: Council.** The public is free to access, observe, and hear the discussions and deliberations of all members of City Council by calling: **1-408-418-9388 (do not dial a "1" if using a mobile device), Access Code: 126 666 9305, Password: Council (2686245 from phones and video systems)***

*There will not be a public comment section on this meeting agenda. If you would like to address Council, please either call the Clerk of Council (419-433-5000 ext. 102) or submit written comment via email to [citymanager@huronohio.us](mailto:citymanager@huronohio.us). Phone calls or comments must be received by 3:00 PM on Thursday, May 21, 2020.*

**I. Call to Order**

Moment of Silence followed by the Pledge of Allegiance to the Flag

**II. Roll Call of City Council**

**III. Executive Session(s)**

Executive Session

Executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

**IV. New Business**

Resolution 2020-41

Resolution authorizing the City Manager to enter into an agreement with Seeley, Savidge, Ebert & Gourash Co., LPA for provision of Law Director services.

**V. Adjournment**

**RESOLUTION NO. 2020-41**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT, ON BEHALF OF THE CITY OF HURON, WITH SEELEY, SAVIDGE, EBERT & GOURASH, CO., LPA FOR THE PROVISION FOR LEGAL SERVICES FOR A PERIOD OF ONE YEAR.**

**WHEREAS**, the firm of Seeley, Savidge, Ebert & Gourash, Co., LPA, (hereafter known as SSE&G) has extensive experience in the provision of Municipal Legal Services; and,

**WHEREAS**, the City and the firm of SSE&G will enter into an agreement to ensure legal representation for the City; and,

**WHEREAS**, such representation and obligations are set out in the Contract attached hereto as Exhibit "A"; and,

**WHEREAS**, the City Council for the City of Huron finds that it is in the best interest of the City and residents of the City to enter into an agreement with SSE&G for legal services, now therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:**

**SECTION 1:** The Huron City Council authorizes the City Manager to execute the Contract for Legal Services between SSE&G and the City of Huron, naming Todd Schrader as Law Director and Gary Ebert as Assistant Law Director, said agreement, as setforth in Exhibit "A" attached hereto and made a part hereof.

**SECTION 2:** That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22 of Revised Code.

**SECTION 3:** This Resolution shall be in full force and effect from and immediately following its adoption.

\_\_\_\_\_  
Sam Artino, Mayor

ATTEST: \_\_\_\_\_  
Clerk of Council

ADOPTED: \_\_\_\_\_



Seeley Savidge  
Ebert & Gourash Co., LPA

26600 Detroit Road, Suite 300  
Westlake, Ohio 44145  
(216) 566-8200  
Fax: (216) 566-0213  
www.sseg-law.com

June 3, 2019

Sam Artino, Mayor  
Mike Spafford, City Manager  
City of Huron Ohio  
417 Main Street  
Huron, Ohio 44839

RE: Legal Services

Dear Messrs. Artino and Spafford:

Sceley, Savidge, Ebert & Gourash Co., LPA (“SSE&G”) hereby submits the following proposal to provide legal services to the City of Huron, which we envision will be for a one (1) year term commencing as of the date of formal approval by the City of Huron.

### **Section One. Firm Overview and Qualifications**

SSE&G is a premiere transactional and litigation firm located in Westlake, Ohio. Our attorneys counsel over 500 clients throughout the United States—including entrepreneurs and start-ups, Fortune 500 companies, municipalities and government agencies and individuals. Our goal is to provide efficient, effective and creative legal services to meet the distinct needs of our clients. In furtherance of that goal, we provide advice and representation to our municipal and private clients that allow policymakers and boards to achieve their goals while minimizing legal risk.

SSE&G offers practical legal solutions in more than 15 areas of law, including public law, governmental services, land use, public funding, tax abatements, labor and employee relations, real estate, insurance, civil litigation and worker’s compensation. We have a strong history of providing services in the area of municipal law and attorneys practicing in this area have extensive experience interacting with government entities and officials. Our team of attorneys brings together expertise in litigation and appellate advocacy in state and federal courts, appearing before administrative bodies and providing legal advice to all municipal departments.

### **Section Two. Basic General Services**

SSE&G is prepared to undertake all basic general legal duties for the City of Huron, including:

- Serving as counsel at all regular and special Council Meetings, including Planning and Zoning Commission and any other boards and commissions as directed by the Mayor or City Manager.

- Providing thorough legal advice and written opinions as requested by the Mayor, City Manager, City Council and/or City Directors.
- Drafting ordinances and resolutions upon request of the Mayor, City Manager, City Council and/or City Directors.
- Providing legal advice and guidance to City officials, as necessary.
- Responding to inquiries regarding City matters.
- Attending meetings and discussions with City, County, State and Federal officials and other government officials.
- Reviewing and approving contracts, ordinances, resolutions and any other written documents, as requested by the Mayor, City Manager or City Directors.
- Representing the City regarding personnel matters, through the level of administrative proceedings before the Mayor, City Manager and other City Officials.

### **Section Three. Additional Services.**

The Firm is also prepared to represent the City of Huron in any litigation or additional projects, outside of the basic general legal services. Subject to agreement, SSE&G will provide special legal services for additional projects beyond the normal, basic general services on a flat fee or hourly basis as agreed upon in advance by the parties. These services include complex contracts, employment, workers compensation, and other personnel matters (including disciplinary proceedings), appearance and counsel to Planning Commission and Board of Zoning Appeals, and defense of litigation either directly on behalf of the City or as appointed counsel through the City's insurance carrier(s).

### **Section Four. Proposed Legal Counsel**

SSE&G plans to work as a team, providing a network of legal support and Law Director services for the City of Huron across all of our practice areas, including sharing the basic general service responsibilities and duties in order to provide comprehensive coverage at Council meetings and Board meetings as needed. Attorneys Gary Ebert and Todd Schrader will be lead counsel on these matters, with Todd Schrader as Law Director and Gary Ebert as Assistant Law Director. Other SSE&G attorneys will be utilized to assist with provision of basic general services, including periodic attendance at the City of Huron, and to address other projects as assigned.

### **Section Five. Proposed Fees**

For the basic general services, we propose to provide said services for \$10,000/monthly on a flat-fee basis due and payable on or before the first of each month; fees are earned upon receipt of payment. Invoices will be billed monthly. It is envisioned that the basic general services shall

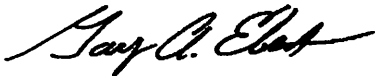
equate to approximately 60 hours of SSE&G professional time monthly, which may be adjusted by agreement of the parties should the amount of hours no longer be sufficient.

For additional projects outside of the scope of the basic general services outlined above, SSE&G will offer a discounted blended hourly rate of \$200.00 per hour, unless a different rate is agreed to by SSE&G and the City of Huron. SSE&G will be reimbursed for all out-of-pocket expenses incurred relating to litigation and additional projects. Such out-of-pocket expenses include, for example, the following: travel-related expenses, computer-assisted research, long distance telephone charges, copying charges, messenger services and overnight delivery. When involved in litigation with the Firm, there will be no duplication of services by individuals from the same Firm when providing defense on behalf of the City of Huron.

We believe that the SSE&G team has the experience and expertise to assist the City of Huron in comprehensive legal representation. We would be happy to meet to review our qualifications further and answer any questions on terms of engagement contained herein. Thank you again for providing us with the opportunity to submit this proposal. Should you have any questions, please do not hesitate to call. We remain

Very truly yours,

Gary A. Ebert



Todd A. Schrader

