



Trey Hardy
Councilmember

Christine Crawford
Councilmember

Joe Dike
Councilmember

Sam Artino
Mayor

Monty Tapp
Vice-Mayor

Mark Claus
Councilmember

Joel Hagy
Councilmember

CITY COUNCIL — REGULAR COUNCIL MEETING

Tuesday, January 12, 2021 @ 6:30 PM

City Council Chambers

417 Main Street

Huron, Ohio 44839

LIVESTREAM MEETING INFORMATION Pursuant to Resolution No. 2020-44 adopted by the Huron City Council on June 17, 2020, this regular meeting of Council will be conducted in person in Council Chambers at Huron City Hall and live-streamed on the City of Huron's YouTube channel. The public is free to access, observe and hear the discussions and deliberations of all members of City Council via the following link:

<https://www.youtube.com/channel/UCpRAV-AnmIA6lfukQzKakQg>

Please note that as all large public gatherings remain prohibited pursuant to Orders of the Ohio Department of Health and President Trump's coronavirus guidelines, participation in person is highly discouraged. All persons entering the building for the Council Meeting will be required to wear a face mask and subjected to a temperature screening prior to being granted entry.

*A public comments section is included on the meeting agenda. Public participation is protected through submission of comments and questions to the Clerk of Council by phone (419-433-5000 ext. 104) or via e-mail (terri.welkener@huronohio.us) on or before 3:00pm on the day of the meeting of Council. Such comments or questions will be shared with all members of Council and the Clerk of Council will read aloud the name, address and subject matter of each submission. Full copies of comments and questions will be available at the office of the Clerk of Council and will be attached to the minutes for the subject meeting. **Anyone wishing to be heard during the meeting must make arrangements with the Clerk of Council by calling (phone: 419-433-5000, ext. 1102) or via e-mail (terri.welkener@huronohio.us) on or before 3:00pm on Tuesday, January 12, 2021. Such participation, unless otherwise authorized, must be by telephone. If anyone is unable to participate by phone for any reason, limited exceptions for personal attendance may be authorized.***

I. Call To Order

Moment of Silence followed by the Pledge of Allegiance to the Flag

II. Roll Call of City Council

III. Approval of Minutes

IV. Audience Comments

Citizens may address their concerns to City Council. Please state your name and address for the recorded journal. (3-minute time limit)

V. Tabled Legislation

V.a Ordinance No. 2020-17

An ordinance authorizing the City Manager to enter into an agreement with AMP Transmission, LLC relating to sale of transmission assets.

VI. Old Business

VII. New Business

VII.a Ordinance No. 2021-1

An ordinance extending emergency sick leave benefits under the FFCRA through March 31, 2021.

VII.b Motion

Motion setting annual rental registration fee for 2021.

VIII. City Manager's Discussion

IX. Mayor's Discussion

X. For the Good of the Order

XI. Executive Session(s) Executive Session for the purpose of consultation with legal counsel regarding a pending or imminent court action.

XII. Adjournment



TO: Mayor Artino and City Council
FROM: Terri Welkener , Clerk of Council
RE: Ordinance No. 2020-17
DATE: January 12, 2021

Subject Matter/Background

In 2018, the City through Huron Public Power financed the construction of a 50 MW electrical substation in anticipation of the development of Mucci Farms. The substation was constructed at a cost of \$3.5 million and funded utilizing revenue backed taxable notes. Mucci Farms electrical rate was established in order to ensure the full cost of the substation was recouped by the City over the time frame of the agreement.

The City utilizes American Municipal Power (AMP) as its energy supplier for its electrical distribution system. In 2018, AMP expanded their organizational structure to include a transmission operation. As a transmission provider, AMP is able to better control the cost and quality of infrastructure for the transmission portion of the electrical distribution system, ultimately assisting its member communities to improve our competitiveness.

After roughly 10 months of due diligence, the administration is proposing the attached asset purchase agreement, land lease, and operations and maintenance agreement. The premise of the arrangement is as follows:

- AMP-T takes ownership of the transmission assets of the substation (aerial highlight rough estimate of the infrastructure)
- AMP-T pays the City net book value at time of closing for those assets - funds utilized for immediate principal payoff of the City's outstanding debt
- AMP-T constructs an additional service redundancy and gains regulatory approval for what is considered "integrated" transmission
- Huron Public Power maintains the distribution portion of the substation, including the transformers and all of the infrastructure from the substation to the customer delivery points.
- Huron Public Power remains the utility provider (including the financial beneficiary of all HPP activity)
- AMP-T takes over all operations and maintenance of the transmission assets portion of the substation going forward (at its cost)
- AMP-T will update the current CT meter at the entry point to HPP to expand our overall capacity beyond current First Energy limit of 36 MW
- AMP-T will have a land lease to ensure they have appropriate access to the land that houses the transmission assets at the substation site
- HPP system to become more reliable with construction of a secondary feed (redundant service line)

The agreement and negotiations have been spearheaded through my office and in coordination with the Law Department. Due to the complexity of the arrangement and at the recommendation of the Law Department, we engaged an outside firm (Bricker & Eckler, LLP) with specialization and experience with public power operations and AMP-T transactions to provide a final review of the agreement and Mucci Farms rate agreement for a total cost not to exceed \$9,900. The costs of this are financed through electrical proceeds.

This concept has been presented and discussed with the Finance Committee at multiple meetings, including a

joint session of the Committee and Council. In addition, representatives from other communities that have authorized transactions with AMP-T have attended and provided additional feedback on the process. The administration is inviting representatives from AMP-T to an upcoming Council meeting to ensure an additional comment period.

Financial Review

The financials of this agreement have been discussed with the Finance Committee and Council over the past 6 months. The draft agreement does not change Staff's recommendation to move forward with selling the transmission assets to AMP-T. It is important to note that selling Huron Public Power's transmission assets would have no impact on the utility side of Huron Public Power. Huron Public Power would still be the utility - we would just be changing who owns the transmission assets that get the power to us. All financial activity would remain Huron Public Power's.

The sale of assets would accelerate the City's paydown of the debt by 3-4 years. This would result in a \$150,000 savings on interest payments and cost of debt issuance. Sale of the transmission assets would shift the liability for metering to the new owner of the transmission assets - shifting \$100,000-\$150,000 worth of cost off the City's liability sheet. The sale of assets could reduce the City's cost of overhead, maintenance, and contractual services currently incurred on the transmission assets. The liability cost for maintenance and operation of the transmission assets, including metering to serve Mucci's Phase 3 and expansion of Huron Public Power related to the transmission assets, would be shifted to the new owner. In addition, certain administrative costs that the City would have been responsible for would be shifted.

More details on the financials will be included in the 2021 budget and discussed with the Finance Committee during this year's budget meetings.

Legal Review

This matter has been reviewed, follows normal legislative procedure, and is properly before you.

Recommendation

If Council is in agreement, a motion to adopt Ordinance 2020-17 as an emergency measure is in order.

[Ordinance No. 2020-17.doc](#)

ORDINANCE NO. 2020-17

Introduced by: Trey Hardy

AN ORDINANCE AUTHORIZING AND PRESCRIBING THE MANNER OF SALE OF A PORTION OF HURON PUBLIC POWER SUBSTATION TRANSMISSION ASSETS, OWNED BY THE CITY OF HURON, LOCATED ON PPN. 42-00120.00 AND MORE PARTICULARLY DESCRIBED IN EXHIBIT “A”, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SALE OF THAT PORTION OF PROPERTY TO AMP TRANSMISSION, LLC.

WHEREAS, the City owns certain property comprising the transmission assets portion of Huron Public Power Substation located on PPN: 42-000120.00, and more particularly described in Exhibit “A” to the Agreement defined herein (the Property); and

WHEREAS, this Council has received a proposal from AMP Transmission, LLC requesting to purchase the Property and has carefully reviewed and considered such proposal; and

WHEREAS, this Council desires to sell the Property,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That, pursuant to the Constitution of the State and the Charter of the City, the manner and procedure for the sale of the Property are prescribed and established by this Ordinance. This Council hereby determines that the Property is not needed for public use. This Council further determines that, following its review and full consideration of the proposal to purchase the Property, it is in the best interest of the City to sell the Property to AMP Transmission, LLC, under the terms generally of the Purchase Agreement, which agreement shall be substantially in the form of Exhibit “A” attached hereto and made a part hereof.

SECTION 2. That the City Manager is authorized and directed to complete negotiations with AMP Transmission, LLC, for the sale of the Property and to enter into and sign the Agreement on behalf of the City in substantially the form of Exhibit “A”. The Agreement is approved with changes therein not inconsistent with this Ordinance and not substantially adverse to the City that shall be approved by the City Manager; provided that the approval of those changes by the City Manager, and their character is not being substantially adverse to the City, shall be conclusively evidenced by the signing of the Agreement. The City Manager is further authorized and directed to sign any leases, easements, ground leases, certificates, financing statements, assignments, or other documents and instruments and to take such actions as are, in the opinion of legal counsel to the City, necessary or appropriate to consummate the transactions contemplated by this Ordinance and the Agreement. The City Manager is further authorized to take any actions on behalf of the City that are required or permitted to be taken by the City under or pursuant to this Ordinance, the Agreement or any related deed during the period those documents are in effect.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with the law.

Sam Artino, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____



TO: Mayor Artino and City Council
FROM: Cory Swaisgood , Finance Director
RE: Ordinance No. 2021-1
DATE: January 12, 2021

Subject Matter/Background

Congress passed the Families First Coronavirus Response Act (FFCRA) in 2020 requiring employers to provide employees with 80 hours of paid emergency sick leave (in addition to the employee's normal sick leave) for specified reasons related to COVID-19. The FFCRA was effective April 1, 2020, through December 31, 2020. The City established a policy (attached) to formalize the City's compliance and procedures with the FFCRA. At this point, Congress has let the FFCRA expire at December 31, 2020, without any extension. In an effort to mitigate the spread of coronavirus in the workplace, the Administration recommends gratuitously extending the deadline through March 31, 2021, under the City's home rule Charter. Instead of 80 hours, each employee will be eligible for up to 120 hours of paid emergency sick leave from April 1, 2020, through March 31, 2021. All prior paid emergency sick leave will be counted towards the 120 aggregate total hours available for paid emergency sick leave when determining the amount of leave available at January 1, 2021. The Administration will reassess the situation in March and consider another extension if circumstances allow or Congress takes action.

As of December 2020, approximately 40% of the City's workforce has used paid emergency sick leave under the FFCRA.

Financial Review

The City was eligible and paid for a portion of the paid emergency sick leave with CARES ACT (federal) funds in 2020. City funds will be liable for the sick leave unless more federal funds become available. However, there is no immediate financial impact to the City's budget as total payroll expenditures will not be impacted.

The City may be impacted in the long-term since employees will not be using their own sick leave, and only if employees retire from the City and are not at the maximum hours for eligible payouts. Although the City will lose service and labor time during the additional sick hours, the risk of employees coming into work with COVID-19 should be mitigated.

Legal Review

The matter has been reviewed, follows normal legislative procedure, and is properly before you.

Recommendation

If Council is in agreement, a motion adopting Resolution 2021-1 is in order.

[Ordinance No. 2021-1.docx](#)

[Ordinance No. 2021-1 Exhibit A.pdf](#)

ORDINANCE NO. 2021-1

Introduced by _____

AN ORDINANCE EXTENDING PAID SICK LEAVE AND EXPANDED MEDICAL LEAVE PROVIDED UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA) THROUGH MARCH 31, 2021, AND DECLARING AN EMERGENCY.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. The Families First Coronavirus Response Act (FFCRA) requires certain employers to provide employees with paid sick leave or expanded family and medical leave (EFML), which is defined under the Emergency Family and Medical Leave Expansion Act (EFMLEA) and Emergency Paid Sick Leave Act (EPSLA). The City of Huron (City) provides its employees with paid leave for specified reasons related to COVID-19 under the FFCRA, which paid leave benefits are classified as “Paid Emergency Sick Leave.” Benefits were provided under the FFCRA through December 31, 2020. In an effort to mitigate the spread of coronavirus in the workplace, the City has gratuitously extended the deadline through March 31, 2021, under the City’s home rule Charter. A copy of the City’s Emergency FMLA and Paid Sick Leave Policy is attached hereto as Exhibit A.

SECTION 2: That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including O.R.C. §121.22.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare of the residents and for the further reason that this Ordinance shall become immediately effective to fund the operations of the City of Huron; additionally, in accordance with Section 3.06 of the Charter of the City of Huron, appropriation ordinances shall take effect immediately;

WHEREFORE, this Ordinance shall take effect immediately upon its adoption.

Sam Artino, Mayor

ATTEST: _____
Clerk of Council

ADOPTED: _____



Emergency FMLA and Paid Sick Leave Policy

General Statement of Rights

The Families First Coronavirus Response Act (FFCRA) requires certain employers to provide employees with paid sick leave or expanded family and medical leave (EFML), which is defined under the Emergency Family and Medical Leave Expansion Act (EFMLEA) and Emergency Paid Sick Leave Act (EPSLA). The City of Huron (City) provides employees with **paid leave** for specified reasons related to COVID-19 under the FFCRA. The City classifies paid leave benefits under these acts as “Paid Emergency Sick Leave” benefits. Benefits under these acts will apply through December 31, 2020. In an effort to mitigate the spread of coronavirus in the workplace, the City has gratuitously extended the deadline through March 31, 2021, under the City’s home rule Charter.

An eligible employee may take up to a total of 12 work weeks of leave during a 12-month period for one or more qualifying reasons set forth in the City’s FMLA Policy or for a qualifying need related to a public health emergency. For purposes of this policy, the 12-month period is calculated as a “rolling” 12-month period measured backward from the date of any FMLA leave usage and is not a calendar year. The Paid Emergency Sick Leave established by the FFCRA is not an additional 12 weeks. For example, if an employee has already taken 6 weeks of FMLA leave, that employee would be eligible for another 6 weeks of FMLA leave under this policy, if eligible.

Under this policy, all employees are eligible for an aggregate total of three weeks (120 hours) of Paid Emergency Sick Leave for specified reasons related to COVID-19, which will include any Paid Emergency Sick Leave hours utilized since the effective date of the FFCRA (April 1, 2020). Employees employed for at least 30 days are eligible for up to an additional 10 weeks of Expanded FMLA to care for a child under certain circumstances related to COVID-19.

Qualifying Reasons for Paid Emergency Sick Leave:

Under the EFMLEA and EPSLA, an employee qualifies for Paid Emergency Sick Leave if the employee is unable to work (or unable to telework) due to a need for leave because of any of the following reasons:

Reason #1 The employee is subject to a Federal, State, or local quarantine or isolation order related to COVID-19.

Clarifications for Reason #1 • The governmental order must be the reason the employee is unable to work; that is, the employee is otherwise available and able to work.

- Reason #1 does not apply to employees who are furloughed or laid off, employees for whom the City does not have work or shifts, or employees who are able to telework.

Reason #2 The employee has been advised by a health care provider to self-quarantine related to COVID-19.

Clarifications for Reason #2

- The advisory to self-quarantine must be for reasons relating to the employee's own condition.

Reason #3 The employee is experiencing COVID-19 symptoms and is seeking a medical diagnosis.

Clarifications for Reason #3

- To qualify for Reason #3 the employee must be **actively seeking** a medical diagnosis.
- The employee must report on the outcome of the employee's efforts to obtain a diagnosis.
- If the employee's health care provider says no coronavirus test is recommended for you, Reason #2 may apply if the provider still advises self-isolation.

Reason #4 The employee is caring for an individual subject to an order described in Reason #1 or self-quarantine as described in Reason #2.

Clarifications for Reason #4

- But for obligation to care for the individual patient, the employee would be willing and able to work.
- The employee must have a personal relationship the individual requiring care, with an expectation that the employee is to be the person caring for the individual.
- The individual receiving care must be subject to Reason #1 or Reason #2.

Reason #5 The employee is caring for a child whose school or place of care is closed (or child care provider is unavailable) for reasons related to COVID-19.

Clarifications for Reason #5

- But for need to care for the employee's own child, the employee would be willing and able work.
- The employee's child must be under 18 or require the employee's care due to a disability.
- Reason #5 does not apply if the employee can care for the child and still work or telework, or if there is someone else caring for child.
- The first two weeks of Reason #5 are considered Paid Sick Leave; thereafter, the benefit is available to those employees eligible for paid Expanded Family and Medical Leave.

Reason #6 The employee is experiencing any other substantially-similar condition specified by the Secretary of Health and Human Services, in consultation with the Secretaries of Labor and Treasury.

- There are no HHS specifications at the time of this policy.

Notice of Leave:

Employees who need leave for one of the above reasons must provide the City with notice as soon as practicable.

Employees should submit requests for Paid Emergency Sick Leave to the Department head and Personnel Officer. Employees should also submit a written statement describing the circumstances which they believe qualify them for this type of leave.

The City will determine whether the leave qualifies as Paid Emergency Sick Leave, designate it as leave that counts against the employee’s twelve (12) week entitlement, if appropriate, and notify the employee that the leave has (or has not) been designated as Paid Emergency Sick Leave.

Written Leave Documentation

After the employee gives notice, the employee must still provide written documentation regarding Paid Emergency Sick Leave. This documentation provides the employer with the basis for administering leave and utilizing CARES ACT funding, and imposes stricter conditions on the employee.

****Written leave documentation is required before paid leave is approved, and is in addition to the notice requirement****

Regardless of the form of notice of leave, employees must provide the following information in writing before paid leave is approved:

1. The employee’s name;
2. The date or dates for which leave is requested;
3. A statement of the COVID-19 related reason the employee is requesting leave and written support for such reason (see table below); and
 - a. If available, the employee must submit documentation from their health care provider or department of health.
4. A statement that the employee is unable to work, including by means of telework, for such reason.

Reason for Leave	Required Documentation
Reason #1	<ul style="list-style-type: none">• Name of the government agency issuing the order.
Reason #2	<ul style="list-style-type: none">• Name of employee’s health care provider.
Reason #3	<ul style="list-style-type: none">• Name of the employee’s health care provider from whom the employee is actively seeking a diagnosis• Report on results of seeking a diagnosis
Reason #4	<ul style="list-style-type: none">• Name of the individual being cared for• The relationship between the individual and the employee• A statement that the employee is expected to care for the individual

and

- Name of the government agency issuing the order pertaining to the individual, *or*
Name of the health care provider providing the basis for the individual's need for care under Reason # 1 or Reason #2.

Reason #5

- Name & age of child.
- Name of school.
- Representation that no other person will be providing care for the child during the leave period.

Additional information to be contained in any intermittent leave agreement under Reason #5:

- Agreed leave increment
- Agreed schedule

Duration of Leave:

For Reasons #1-#4 and Reason #6: A full-time employee is eligible for 120 hours of leave. A part-time employee is eligible for the number of hours of leave that the employee works on average over a two-week period. Intermittent leave is not available for Paid Emergency Sick Leave other than child care leave.

For Reason #5: A full-time employee is eligible for up to 12 weeks of leave (three weeks of paid sick leave, subject to the total aggregate 120-hour limit on all Paid Emergency Sick Leave, followed by up to 10 weeks of paid Expanded Family & Medical Leave) at 40 hours a week, and a part-time employee is eligible for leave for the number of hours that the employee is normally scheduled to work over that period. Child care leave may be taken intermittently if the City and employee agree on a schedule in writing.

All prior paid emergency sick leave used under the FFCRA (initial policy expiring 12/31/2020) will be counted towards the 120 aggregate total hours available for paid emergency sick leave when determining the amount of paid emergency sick leave available to each employee at 1/1/2021 under this amended policy, which shall extend through and including March 31, 2021. Employees must utilize their own sick time for sick leave needed over 120 aggregate total hours for reasons #1-#4, from paid emergency sick leave used in 2020 and through and including March 31, 2021. Paid Emergency Sick Leave shall not carryover to future periods and will be unavailable after March 31, 2021.

Concurrent Leave:

Employees who elect, may use accrued, unused paid leave (e.g. vacation, sick) for the one-third of the employee's hours not covered under the leave after the first 10 days of EFML.

Calculation of Pay:

For leave Reasons #1, #2, or #3: employees taking leave are entitled to pay at either their regular rate or the applicable minimum wage, whichever is higher; with benefits capped at \$511 per day and \$7,665 in the aggregate (over a 3-week period).

For leave reasons #4 or #6: employees taking leave are entitled to pay at 2/3 their regular rate or 2/3 the applicable minimum wage, whichever is higher, with benefits capped at \$200 per day and \$3,000 in the aggregate (over a 3-week period).

For leave reason #5: employees taking leave are entitled to pay at 2/3 their regular rate or 2/3 the applicable minimum wage, whichever is higher, capped at \$200 per day and \$12,000 in the aggregate (over a 12-week period).

Use of Paid Emergency Sick Leave:

Paid Emergency Sick Leave shall be charged using the City's current practice for sick leave.

Employees are not required to find a substitute employee to fill their position in order receive Paid Emergency Sick Leave.

Eligible employees are not to use other forms of paid leave prior to receiving Paid Emergency Sick Leave.

Employees who are teleworking may take paid sick leave intermittently when agreed to by the City.

Employees who are working at their normal worksite may take paid sick leave intermittently when agreed to by the Employer and only when taking paid sick leave to care for a child whose school or care provider is closed or unavailable. Employees working at their normal worksite and taking paid sick leave for any other reason (other than to care for a child whose school or care provider closed or is unavailable) may not take paid sick leave on an intermittent basis.

Unless the employee is teleworking, and except for paid sick leave to care for a child whose school or care provider is closed, once an employee begins taking paid sick leave for one or more of the qualifying reasons, the employee must continue to take paid sick leave each day until the employee either (1) uses the full amount of paid sick leave or (2) no longer has a qualifying reason for taking paid sick leave.

Health Benefits During Paid Emergency Sick Leave:

While an employee is on Paid Emergency Sick Leave, the Employer will maintain group health plan benefits on the same basis as if the employee had continued to work throughout the leave. Employees are required to pay their share of group health premiums which had been paid by the employee prior to the leave. Employee contribution amounts when applicable are subject to any change that occurs while the employee is on leave.

Paid Emergency Sick Leave will not constitute a break in service credit for employees. Service credit shall continue to accrue during periods of Paid Emergency Sick Leave. In addition, Paid Emergency Sick Leave will be treated as continuous service for the purpose of calculating benefits that are based on length of service. Paid leave benefits will not accrue during any period of Paid Emergency Sick Leave.



TO: Mayor Artino and City Council
 FROM: Administrator and Building Official
 RE: Transient Rental Registration Fee
 DATE: January 12, 2021

Subject Matter/Background

Chapter 1369.04 of the Building Code requires the Building Official and the Administrator (Finance Director) to “present a fee schedule that itemizes the fees charged to applicants for a Transient Occupancy Registration Certificate. Council may approve or modify the proposed fee schedule upon motion and affirmative vote of simply majority of Council.”

Based on 2020 actuals and reassessment of the total cost at 100 units, the Building Official and Administrator recommend the 2020 fee of \$400, with each reinspection at \$50, remain unchanged for 2021. The following table summarizes the justification for keeping the fee at \$400. Notice the \$400 is a net loss to the City on the program and the breakeven point would be \$438. However, a portion of additional Bed Tax revenue anticipated from the transient rentals is expected to make up the difference.

Transient Rental Registration Financial Performance				
		\$400 Fee	\$425 Fee	\$438 Fee
	2020 Actuals (100 Units)	2021 Projections (100 Units)	2021 Projections (100 Units)	2021 Projections (100 Units)
Fee Revenue	\$ 40,000	\$ 40,000	\$ 42,500	\$ 43,737
Personnel Costs	\$ 30,802	\$ 30,657	\$ 30,657	\$ 30,657
Other Expenses	\$ 15,000	\$ 13,080	\$ 13,080	\$ 13,080
Total Expenses*	\$ 45,802	\$ 43,737	\$ 43,737	\$ 43,737
Net Impact	\$ (5,802)	\$ (3,737)	\$ (1,237)	\$ 0

*Other Expenses mostly include cost of Granicus and IWORQ software

The Transient Rental Fee at \$400 for 100 units (\$40,000) will cover additional costs incurred in 2020 specific to the City's PT Zoning Inspector (\$27,000) and Zoning softwares (\$13,000)

Recommendation

In accordance with Chapter 1369.04, the Building Official and the Administrator recommends no change to the current fee amount resulting in the following fee schedule:

Fee Description	Fee Amount
Transient Occupancy Registration Certificate	\$400/unit
Reinspection	\$50/reinspection

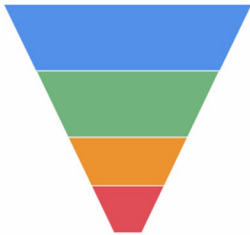
DASHBOARD OF GRANICUS SOFTWARE

100
STR Rental Units in or near Jurisdiction

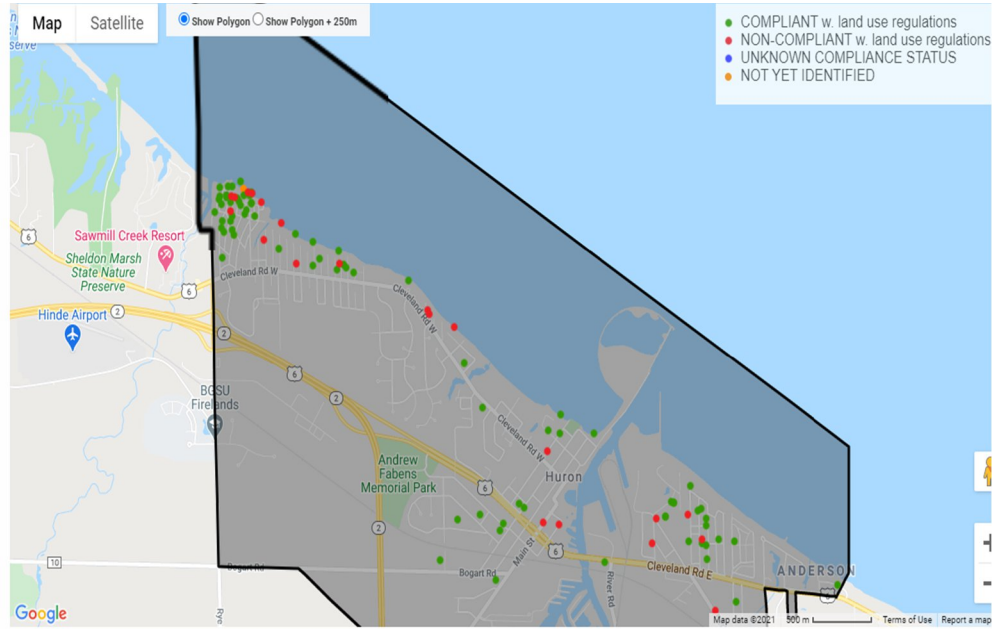
1
STR Rental Units Added Last Month

97.0%
STR Rental Units with Street Address Identified

Listings and Rental Units Funnel



- LTR + STR Listings in or near Jurisdiction (139)
- STR Listings in or near Jurisdiction (139)
- STR Rental Units in or near Jurisdiction (100)
- Identified STR Rental Units in Jurisdiction (97)



Listings types



- Single Family [50%]
- Multi Family [4%]
- Unknown [47%]



- Partial Home [3%]
- Entire Home [96%]
- Unknown [1%]

Rental Units and Listings / Week

