

THE CITY OF HURON, OHIO
Proceedings of the Huron City Council
Regular Meeting Tuesday February 14, 2017 at 6:30 p.m.

A regular meeting of the City Council of the City of Huron, Ohio was called to order by Mayor Brad Hartung on Tuesday, February 14, 2017 at 6:30 p.m. in the Council Room of City Hall, 417 Main Street, Huron, Ohio.

The Mayor called for a moment of silence. After the moment of silence, the Mayor led in saying the Pledge of Allegiance to the Flag, and then directed the Clerk to call the roll. The following members of Council answered present: **Rick Schaffter, Trey Hardy, Phyllis Wassner, Brad Hartung, Joe Dike, Sam Artino and Glen Ginesi.**

Also present: City Manager Andy White, Law Director Laura Alkire, Assistant to the City Manager Mike Spafford, Water Superintendent Jason Gibboney, City Engineers Gene Esser and Doug Green, Fire Captain Mike Hohler, and Management Services Coordinator ~ Clerk of Council Christine Gibboney.

Approval of Minutes

Motion by Ms. Wassner that the minutes of the work session and regular meeting January 24, 2017 be approved as printed and received. The Mayor asked if there was any discussion on the motion. There being no discussion, he directed the Clerk to call the roll on the motion. Members of Council voted as follows:

YEAS: Wassner, Hartung, Dike, Artino, Ginesi, Schaffter, Hardy (7)

NAYS: None (0)

There being more than a majority voting in favor of the motion, the Mayor declared the motion passed.

There were no Audience Comments; the next item on the agenda was New Business.

New Business

Resolution 2017-4

Motion by Mr. Schaffter that the three reading rule be suspended and Resolution No. 2017-4 (A RESOLUTION AMENDING RESOLUTION 2016-69 ADOPTED AUGUST 23, 2016 AUTHORIZING CHANGE ORDER NO. 1 FOR DELLINGER EXCAVATING INCORPORATED FOR ADDITIONS AND ADJUSTMENTS TO LABOR AND MATERIALS RELATED TO THE ERI-6-16.73 FABENS PARK MICHIGAN LEFT PROJECT IN THE DECREASED AMOUNT OF TEN THOUSAND SEVEN HUNDRED SEVENTY FOUR AND 79/100 DOLLARS (\$10,774.79)) be placed upon its first reading. The Mayor asked if there was any discussion on the motion. The Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Schaffter, Hardy, Wassner, Hartung, Dike, Artino, Ginesi (7)

NAYS: None (0)

There being five votes or more in favor of the motion, the Mayor declared the motion passed on suspension of the rules. The Mayor directed the Law Director to read the Resolution by its title only. The Mayor asked if there was any discussion. Mr. White referenced the executive summary and noted that

both Resolution 2017-4 and 2017-5 relate to Change Orders for the Michigan Left Project. He reviewed Exhibit "A" noting the total of Change Order No. 1 being a decrease to the contract of \$10,774.79 which was due to quantity adjustments. He explained that in Resolution 2017-5; Change Order No. 2 is an increase of \$4,585.31 for costs associated with temporary pavement markings and informational signage for Fabens Park. Mr. Green noted that at the end of the project, QCI will prepare the final quantity adjustment and they anticipate being under the original contract price by \$20,000 to \$30,000. There being no further discussion, the Mayor directed the Clerk to call the roll on the final adoption of Resolution 2017-4. Members of Council voted as follows:

YEAS: Schaffter, Hardy, Wassner, Hartung, Dike, Artino, Ginesi (7)

NAYS: None (0)

There being a majority vote in favor of adoption, the Mayor declared that Resolution No. 2017-4 had been adopted. The Resolution as adopted was signed by the Mayor and Clerk of Council and will take effect immediately.

Resolution 2017-5

Motion by Mr. Artino that the three reading rule be suspended and Resolution No. 2017-5 (A RESOLUTION AMENDING RESOLUTION 2016-69 ADOPTED AUGUST 23, 2016 AUTHORIZING CHANGE ORDER NO. 2 FOR DELLINGER EXCAVATING INCORPORATED FOR ADDITIONAL LABOR AND MATERIALS RELATED TO THE ERI-6-16.73 FABENS PARK MICHIGAN LEFT PROJECT IN THE INCREASED AMOUNT OF FOUR THOUSAND FIVE HUNDRED EIGHTY FIVE AND 31/100 DOLLARS (\$4,585.31)) be placed upon its first reading. The Mayor asked if there was any discussion on the motion. The Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Artino, Ginesi, Schaffter, Hardy, Wassner, Hartung, Dike (7)

NAYS: None (0)

There being five votes or more in favor of the motion, the Mayor declared the motion passed on suspension of the rules. The Mayor directed the Law Director to read the Resolution by its title only. The Mayor asked if there was any discussion. Mr. White noted that explanation was covered under Resolution 2017-4. There being no further discussion, the Mayor directed the Clerk to call the roll on the final adoption of Resolution 2017-5. Members of Council voted as follows:

YEAS: Artino, Ginesi, Schaffter, Hardy, Wassner, Hartung, Dike (7)

NAYS: None (0)

There being a majority vote in favor of adoption, the Mayor declared that Resolution No. 2017-5 had been adopted. The Resolution as adopted was signed by the Mayor and Clerk of Council and will take effect immediately.

Resolution 2017-6

Motion by Ms. Wassner that the three reading rule be suspended and Resolution No. 2017-6 (A RESOLUTION AUTHORIZING AND DIRECTING CERTAIN TRANSFERS AMONG THE VARIOUS FUNDS OF THE CITY) be placed upon its first reading. The Mayor asked if there was any discussion on the motion. The Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Wassner, Hartung, Dike, Artino, Ginesi, Schaffter, Hardy (7)

NAYS: None (0)

There being five votes or more in favor of the motion, the Mayor declared the motion passed on suspension of the rules. The Mayor directed the Law Director to read the Resolution by its title only. The Mayor asked if there was any discussion. Mr. White noted the transfer entries on Exhibit A have been prepared in accordance with action taken by City Council in the adoption of Ordinance 2017-1. Mr. White referenced discussion at the Finance Committee level this evening which resulted in the endorsement of a General Fund Reserve Balance Policy which will then come to Council at a future meeting. A brief discussion regarding Moody's recommendation for reserve (10%-15% of the General Fund) ensued; Mr. White noted that the proposed city policy is more conservative at 15%-25% of the General Fund. There being no further discussion, the Mayor directed the Clerk to call the roll on the final adoption of Resolution 2017-6. Members of Council voted as follows:

YEAS: Wassner, Hartung, Dike, Artino, Ginesi, Schaffter, Hardy (7)
NAYS: None (0)

There being a majority vote in favor of adoption, the Mayor declared that Resolution No. 2017-6 had been adopted. The Resolution as adopted was signed by the Mayor and Clerk of Council and will take effect immediately.

Ordinance 2017-2

Motion by Mr. Schaffter that the three reading rule be suspended and Ordinance 2017-2 (AN ORDINANCE REVISING THE CODIFIED ORDINANCES OF THE CITY OF HURON BY THE ADOPTION OF THE CURRENT REPLACEMENT PAGES; AND DECLARING AN EMERGENCY) be placed upon its first reading. The Mayor asked if there was any discussion on the motion. The Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Schaffter, Hardy, Wassner, Hartung, Dike, Artino, Ginesi (7)
NAYS: None (0)

There being five votes or more in favor of the motion, the Mayor declared the motion passed on suspension of the rules. The Mayor directed the Law Director to read the Ordinance by its title only. **Motion was made by Mr. Schaffter that Ordinance 2017-2 be passed as an emergency measure.** The Mayor asked if there was any discussion. There being no discussion, the Mayor directed the clerk to call the roll on the motion. Members of Council voted as follows:

YEAS: Schaffter, Hardy, Wassner, Hartung, Dike, Artino, Ginesi (7)
NAYS: None (0)

There being five or more votes in favor of the motion, the Mayor declared the motion passed on the emergency measure. Mr. White referenced the executive summary, noting the procedural revision of the code based on local and state changes. There being no further discussion, the Mayor directed the Clerk to call the roll on the final adoption of Ordinance 2017-2. Members of Council voted as follows:

YEAS: Schaffter, Hardy, Wassner, Hartung, Dike, Artino, Ginesi (7)
NAYS: None (0)

There being a majority vote in favor of adoption, the Mayor declared that Ordinance 2017-2 had been adopted. The Ordinance as adopted was signed by the Mayor and Clerk of Council and will take effect immediately.

Ordinance 2017-3

Motion by Mr. Artino that the three reading rule be suspended and Ordinance 2017-3 (AN ORDINANCE AMENDING ORDINANCE NO. 2016-32 ADOPTED DECEMBER 27, 2016 RELATING TO EXHIBIT "A" APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2017) be placed upon its first reading. The Mayor asked if there was any discussion on the motion. The Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Artino, Ginesi, Schaffter, Hardy, Wassner, Hartung, Dike (7)

NAYS: None (0)

There being five votes or more in favor of the motion, the Mayor declared the motion passed on suspension of the rules. The Mayor directed the Law Director to read the Ordinance by its title only. The Mayor asked if there was any discussion. Mr. White referenced the summary and Exhibit "A", noting that the \$15,000 expense pertains to the cost of a used forklift for the Water Department. Mr. Gibboney explained the need for a forklift with a capacity for lifting 2,000 lbs. or more as some water treatment chemicals are delivered in quantities exceeding 2,000 lbs. He noted that previously the Water Department utilized the Street Department backhoe; however, the new backhoe will not have forks. There being no further discussion, the Mayor directed the Clerk to call the roll on the final adoption of Ordinance 2017-3. Members of Council voted as follows:

YEAS: Artino, Ginesi, Schaffter, Hardy, Wassner, Hartung, Dike (7)

NAYS: None (0)

There being a majority vote in favor of adoption, the Mayor declared that Ordinance 2017-3 had been adopted. The Ordinance as adopted was signed by the Mayor and Clerk of Council and will take effect immediately.

City Manager's Discussion

- Referenced the extensive Management Report and asked if there were any questions on any of the topics. No questions were raised. He referred specifically to proposals submitted by OHM for various projects, asking for Council inquiries or comments. No comments/inquiries made.
- Fabens Park-Adams Ave Entrance: Noted that the MI Left improvement was conditioned on an improvement to the Adams Ave entrance. He explained the city applied, but did not receive, a grant for the project which would have been a 70/30 split. He explained that OPWC does offer a zero percent loan which could be applied for which would cover 70% of costs. The loan term would be a max of 30 years with annual payments of \$4,000.
- Lake Erie Shores & Islands contacted the city regarding a potential opportunity for installation of web cameras on the city water towers and at the boat basin. If the city was in agreement, the only costs would be access to power and Wi-Fi. He noted administration support of this opportunity.
- Economic Development: signs being erected tomorrow at Corporate Park advertising available lots. He explained that a larger sign is still being fabricated for ConAgra. Invited interested Council members to two upcoming events in early March (dates TBD); site development meeting with community influencers and an all-day meeting/tour in Cleveland relative to the proposed outdoor market.
- Referenced the recent Huron Joint Recreation District (HJRD) meeting explaining that Dr. Craig Johnson, representing an informal community committee, presented information on a conceptual 70,000 sq. foot recreation facility rendering and inquiry into partnerships. The group proposed ideas and asked for HJRD board consideration and reference to City Council. Mr. White noted that the general plan and outline with capital costs and potential revenue streams that was

submitted by this group is available in his office if members were interested. Mr. White noted that this project came to the city in the midst of several other competing projects such as Sports Force and mentioned that he has had other discussions with external agencies that are interested in doing the same thing. Mr. White noted that Dr. Johnson has set a meeting with Mr. Steinwart to further discuss. He noted that a community survey to gauge support for such a facility should be considered. Mr. White recognized Mr. Hardy who has been a part of the group. Mr. Hardy commented that he thinks there is much support in the community for this project.

- Noted a vacancy within the Water Filtration which will be posted soon.
- MI Lime Plant: City has worked with the plant for the last few years to facilitate discussions between the plant and Erie County, conditioned by the EPA, to utilize the ag lime product as alternative daily cover at the Erie County landfill. On Thursday Erie County will have its final reading of legislation which, if adopted, would allow this to go through.
- Mr. White provided a recap of current operations in the Fire Department. He referenced the recent meeting of the Fire Committee noting that beginning May 1st, for a 6 month period, the city will begin staffing the Township Fire Station. He explained this will be done by repositioning current staffing and placing 2 Fire Fighters at the Township (Station 2), 3 Fire Fighters would remain at the City. No change to the current staffing or budget would result. In addition, some equipment will be stored at Station No. 2. Mr. White explained that this provides an opportunity to look at operations and structure and long term may result in policy implications. He recognized and expressed gratitude to the Fire Captains and staff.
- Health Insurance: Administration looking into health insurance strategies for next year and potential changes to the current structure; looking into options at this time.
- Two executive sessions being requested: 1) Purchase/sale of real estate 2) Economic Development issues requiring confidentiality. No business expected to follow.

Mr. Ginesi inquired about the condition to River Road and if it is expected to be repaired (County Project). Mr. White stated that it would be. Mr. Green noted that the contractor just did cold patch for now and will be coming back in the spring to complete the project.

Mayor's Discussion

- Noted the advertisement for vacancies on the Personnel Appeals Board and the Income Tax Board of Review. He noted the only applications received for these vacancies were from Ms. Terry Griffith. He asked if there was any discussion and/or if Council was ready to make a motion to appoint.

Motion by Mr. Schaffter to appoint Ms. Terry Griffith to the Personnel Appeals Board and the Income Tax Board of Review. The Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Schaffter, Hardy, Wassner, Hartung, Dike, Artino, Ginesi (7)

NAYS: None (0)

There being five votes or more in favor of the motion, the Mayor declared the motion passed and Ms. Griffith appointed to the Personnel Appeals Board and the Income Tax Board of Review.

- Noted discussions with the Clerk regarding various Boards/Commissions: ORC changes have affected member, term, and/or responsibilities of the Income Tax Board of Review and Fire Fighter Dependent Fund. He also referenced previous discussion relative to the Economic Development Committee. He noted that he would coordinate a meeting with Council members serving on the Economic Development Committee to begin to review aspects of this committee and also asked if any other Council members would like to participate in a meeting to include the

Clerk and Law Director to review the Board/Commission/Committee criteria in general and for the ORC affected changes. He explained the city was notified of changes to members comprising the Volunteer Fire Fighter Dependent Fund, noting that in addition to the two Council members on the committee (Brad Hartung, Rick Schaffter), that the Fire Department appoints two Fire Fighters (Nick Thaxton, Pete Zimmermann) and then the committee jointly appoints a fifth member to serve.

- Referenced the condensed schedule of all Council and Board/Commission/Committee meetings prepared and distributed by the Clerk.
- Thanked Mr. White for the presentation at the State of the City, noting that he Councilman Ginesi and Councilwoman Wassner were also in attendance. He commented on the large audience in attendance and the positive feedback received.
- Building & Zoning- explained that he has received inquiries from Council members stating that they have felt or heard that customer inquiries were not being responded to by the Zoning Dept. The Mayor noted that he has spoken to Administration about the matter and recognized Mr. White. Mr. White noted that the biggest problem is that people do not want to leave a message; explaining that lines cannot always be answered as employees are handling other calls or are assisting customers, etc... He noted that administration is looking at some options, but referenced the operational staffing when the Building Official/Zoning was housed internally noting the different model in place at that time. He noted he would like to improve customer service, although acknowledged the increased volume of work to the current staffing in place, explaining that options/solutions are being explored.
- Referenced Correspondence Packet items: Letter from River's Edge Condominiums commending Officer Boesch on his work with the community, receipt of the annual Municipal Court Report, correspondence from Mr. Walt Johnson relative to his interest in the city pursuing Quiet Zones, Columbia Gas Infrastructure Replacement Program and rates, and a request for a proclamation for Prostate Awareness Month in September.
- Mr. White commented on a drainage issue on Marina Drive, noting that the property owner is willing to provide a perpetual easement for the city to provide maintenance, explaining this will come before Council in the near future. He explained this will be standard policy when dealing with this type of drainage issue; noting that the city may perform maintenance on private property only when an easement by the property owner has been agreed to.

For the Good of the Order

- Mr. Schaffter added that Officer Boesch has also been involved with Hidden Valley Condos and they were also very impressed and appreciative with the community policing measure. Mr. Schaffter inquired about the contractor registration program asking if the city was actively pursuing registration. Mr. Spafford noted that the program commenced on January 1, 2017 and currently when any building or zoning permit is issued, they are being checked to confirm that the contractor is registered. Mr. Spafford explained that this would affect any contractor whose permit was issued after January 1, 2017.
- Ms. Wassner, Mr. Dike, and Mr. Artino recognized the audience in attendance, thanking them for their attendance.

Executive Session(s)

Motion by Ms. Wassner that the regular meeting of February 14, 2017 be recessed for the purpose of holding an executive session to discuss purchase or sale of real estate. The Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Wassner, Hartung, Dike, Artino, Ginesi, Schaffter, Hardy (7)

NAYS: None (0)

There being a majority voting in favor of the motion, the Mayor declared the motion passed and the executive session to order at 7:07 p.m. The Council, City Manager and the Law Director discussed issues with regard to the sale or purchase of property. The Mayor noted the discussion had concluded and declared the regular meeting of February 14, 2017 reconvened at 7:30 p.m.

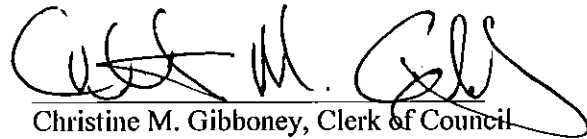
Motion by Ms. Wassner that the regular meeting of February 14, 2017 be recessed for the purpose of holding an executive session to discuss economic development matters requiring confidentiality. The Mayor directed the Clerk to call the roll on the motion. Members of the Council voted as follows:

YEAS: Wassner, Hartung, Dike, Artino, Ginesi, Schaffter, Hardy (7)

NAYS: None (0)

There being a majority voting in favor of the motion, the Mayor declared the motion passed and the executive session to order at 7:30p.m. The Council, City Manager and the Law Director discussed issues pertaining to economic development. The Mayor noted the discussion had concluded and declared the regular meeting of February 14, 2017 reconvened at 7:41 p.m.

There being no further business to come before the Council, the Mayor declared the regular meeting adjourned at 7:41p.m.


Christine M. Gibboney, Clerk of Council