

RESOLUTION NO. 2017-41

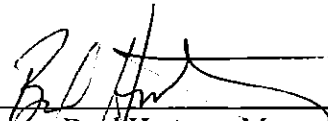
A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL AND AGREEMENT OHM ADVISORS FOR CONSTRUCTION SERVICES RELATED TO THE NEEDLE ICE RAMP AND COASTAL REPAIR/REVTMENT IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED FIFTY EIGHT THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$58,500.00)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the Council of the City of Huron authorizes and directs the City Manager to accept the proposal and enter into an agreement with OHM Advisors for the provision of Construction Services related to the Needle Ice Ramp and Coastal Repair/Revetment Project in an amount not to exceed Fifty Eight Thousand Five Hundred and 00/100 Dollars (\$58,500.00); which shall be in substantially the form of Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.



Brad Hartung, Mayor

ATTEST:



Clerk of Council

ADOPTED: MAY 09 2017



ARCHITECTS. ENGINEERS. PLANNERS.

April 20, 2017

City of Huron
Andrew D. White, City Manager
417 Main Street
Huron, OH 44839

RE: Needle Ice Ramp and Coastal Revetment Bidding and CA/CM/CI Services
Location: City of Huron
Proposal # 17180

Dear Mr. White:

The following scope of services, price proposal, and project schedule represent our understanding of the project, based upon prior discussions, meetings, and/or additional project information made available at the time of this proposal. Should you have any questions, please let us know.

Proposal Outline

Proposal Outline.....1

Scope of Services (Engineering Tasks).....2

Scope of Services (Construction Tasks).....3

Price Proposal.....4

Sincerely,
OHM Advisors

Authorization to Proceed

Chad M. Lewis, PE, Project Manager
Chad.lewis@ohm-advisors.com
D: 330.913.1054

Andrew D. White May 10, 2017
 Signature Date
Andrew D. White, City Manager
 Printed Name Title

David G. Krock, PE, Director
david.krock@ohm-advisors.com
D: 330.913.1045 C: 330.350.0521



Scope of Services (Engineering Tasks)

Task #90 Official Engineer's Project Cost Estimate

- The following services are included in the fee shown:
 - Determination of Estimated Quantities for construction
 - Evaluation and Estimate of Construction Costs for use with Public Bidding Requirements

Scope of Services (Bidding Tasks)

Task #151 Bidding and Contract Documents

- The following services are included in the fee shown:
 - Preparation of bid documents including legal advertisement, instructions to bidders, bid forms, contract forms and affidavits, prevailing wage forms, BEO forms, terrorism forms, scope of work, schedule, and other Owner forms and requirements to be added to the public bidding process
 - These documents will be 100% complete, ready for bidding of the Public Project

Task #152 Bid Process, Review, & Award

- The following services are included in the fee shown:
 - Pre-Bid Meeting
 - This is an opportunity for the prospective bidders and Owner representatives to discuss any pre-bid questions/clarifications and to explain the contractual process and obligations of the contractor and the Owner
 - Addendums
 - This activity is necessary to provide written explanation to all bidder's for any questions regarding the bid documents and plans
 - Depending upon the size and complexity of the project, multiple addendums may be required for the project
 - Post-Bid Activities
 - Evaluation of bids and contractor qualifications
 - Pre-Award Meeting to review all bid items with apparent low bidder
 - Recommendation of Award to the Owner
 - Contract execution, bonding, insurance, etc.
 - Notice of commencement



Scope of Services (Construction Tasks)

Task #175 Pre-Construction Services

- The following services are included in the fee shown:
 - Pre-construction meeting
 - Coordination with Contractor, Utilities, Safety Forces, Residents, and Businesses
 - Personnel coordination and project schedule
 - Materials, suppliers, and shop drawing review
 - Review contractual items

Task #176 Construction Services (CA/CM/CI)

- The following services are included in the fee shown:
 - Coordination with Contractor, Utilities, Safety Forces, Residents, and Businesses
 - Prepare daily inspection reports
 - Regular progress meetings with contractor
 - Inspection and testing services
 - Response to RFIs (request for information) from contractor
 - Review of pay requests and recommendations for payment
 - Negotiation of Change Orders
 - Prevailing Wage Verification
 - Coordination of Funding Reimbursements
 - Staffing will include the following:
 - Construction Inspector: On-Site during all working hours of construction
 - Construction Manager: On-site Reviews as needed / Off-Site Coordination with Inspector, Contractors, and Owner where possible via phone to control costs
 - Construction Engineer: Involved on an as-needed basis to facilitate field decisions and design-related issues.
 - Construction Administrative Assistant: Coordination of all documentation from pre-construction, contracts, pay requests, and close-out documents.
 - Typical Weekly Staffing for a 40-hour/week construction project is approx.:
 - Construction Inspector: 40 Hours = \$ 2,400
 - Construction Manager: 4 Hours = \$ 360
 - Construction Engineer: 1 Hour = \$ 130
 - Construction Admin: 2 Hours = \$ 100
 - Total Budget Cost per 40-hour week Project = \$ 2,990
- Total Cost is therefore directly related to the length of the construction project.

Task #177 Post-Construction Services

- The following services are included in the fee shown:
 - Review of final construction with contractor and Owner
 - Preparation of final punch list
 - Review of As-Built Drawings
 - Maintenance Bond Coordination
 - Lien releases, payments, and final acceptance



Price Proposal

<i>#</i>	<i>Engineering Tasks</i>	<i>Fee</i>
<i>Task #90</i>	<i>Official Engineer's Project Cost Estimate</i>	<i>\$ 1,500</i>
	<i>Subtotal =</i>	<i>\$ 1,500</i>
<i>#</i>	<i>Bidding Tasks</i>	<i>Fee</i>
<i>Task #151</i>	<i>Bidding & Contract Documents</i>	<i>\$ 2,000</i>
<i>Task #152</i>	<i>Bid Process, Review, & Award</i>	<i>\$ 2,000</i>
	<i>Subtotal =</i>	<i>\$ 4,000</i>
<i>#</i>	<i>Construction Tasks</i>	<i>Fee</i>
<i>Task # 175</i>	<i>Pre Construction Services</i>	<i>\$ 1,850</i>
<i>Task #176</i>	<i>Construction Services CA/CM/CI Services</i>	<i>\$ 49,300</i>
<i>Task #177</i>	<i>Post Construction Services</i>	<i>\$ 1,850</i>
	<i>Subtotal =</i>	<i>\$ 53,000</i>
	<i>Grand Total =</i>	<i>\$ 58,500</i>

Note:

- Fee shown represents (16.5) sixteen and a half weeks (82.5 working days) of full-time Construction Services (CA/CM/CI) per the Contractor's anticipated work schedule. See task #176 on prior page for itemized breakdown of weekly Construction Services (CA/CM/CI) costs.
- Task #176 will be billed at the Standard Hourly Rates not to exceed the maximum amount shown

Anticipated Project Schedule

Project Bidding Tasks: May 2017

Construction Tasks: July 2017 through December 2017