

RESOLUTION NO. 2019-5

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH BIS DIGITAL INCORPORATED FOR THE PROVISION AND INSTALLATION OF A DIGITAL COURT RECORDER SOFTWARE SYSTEM AND AMPLIFICATION SYSTEM IN AN AMOUNT NOT TO EXCEED TWENTY THOUSAND THREE HUNDRED TWENTY SEVEN AND 51/100 DOLLARS (\$20,327.51)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:


SECTION 1. That the City Manager is authorized and directed to accept the proposal and enter into an agreement with BIS Digital, Inc. for the provision and installation of a Digital Court Recorder Software System and a PA System for Council Chambers in an amount not to exceed Twenty Thousand Three Hundred Twenty Seven and 51/100 Dollars (\$20,327.51), which shall be substantially in the form of Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall go into effect, and be in full force and effect, immediately upon its passage.



Brad Hartung, Mayor

ATTESTED: 
Clerk of Council

ADOPTED: 12 FEB 2019



BIS Digital – DCR Integrated Solution(s)

Account Huron City Council

Quote Number Q-8013533-1.8.2019

Opportunity Name Huron City Council(OH)-DCR and PA system

Thank you for allowing BIS Digital, Inc. to present our current proposal for the product supply, installation and training of our Digital Court Recorder (DCR), multi-channel audio video recording solution. BIS Digital's ability to design and implement a fully integrated A/V workflow solution around the DCR standardized product family makes BIS unique. BIS provides a total turnkey solution based upon the requirements of our users that include design and planning, installing, programming, training with on-going support and service.

BIS Digital Overview:

BIS was founded in 1982 and is headquartered in Ft. Lauderdale, Florida. BIS direct sales and service representatives are in Florida, Michigan, Ohio, Indiana, Tennessee, Georgia, Alabama, South Carolina, North Carolina, Virginia, West Virginia, Kentucky, Maryland, District of Columbia, Arkansas, Texas and the Caribbean. Our primary business are solutions focused within the Judicial & Courtroom Management, Meeting Management within the City - County - State Governments; Public Safety, Law Enforcement and Emergency Operations Management.

Since 1982, BIS Digital, Inc. as our core business "captures the record" with our DCR, digital AV recording software for court and hearing rooms, along with providing other customized software, hardware and multi-media solutions. BIS also provides the ability for voice, video, presentations and virtual Video Conference participation into or out of the room and into the captured digital recording. BIS Solutions, from concept to completion, use Audio Video Integration, Digital Sound Systems, Camera Video, Live Broadcast & CATV Production, Enterprise Smart Room Control technology, Digital multi-channel audio video recording software, hosted Video Conferencing, HDMI Presentation Technology with HDBaseT Output, AV furniture, and Remote Translation which includes Language Interpretations and American Sign Language. BIS has provided these technologies to over 6,000 customers.

Training & Support will be provided at the completion of the installation. BIS Digital is fully aware of how important this is. We will provide training to all employees that will be interacting with this technology and we will be available to answer any questions or provide support to any issues that might arise after the completion of the installation. Additional on-going training can be offered with an on-site service or remote service agreement.

BIS Digital has been providing 24/7 support to our digital customers since 1990. Installations, training and sales support is provided by certified BIS Digital technicians. BIS Digital does not use subcontractors.

Onsite service or Remote service agreements may be included within this proposal or may be available upon request. Multiple year service agreements are also available.



Judicial & Courtroom Management Solutions

1. **Audio Video Integration Solutions**
 - a. Digital, AVB & Network Sound Systems
 - b. IP & Network HD Video, PTZ Camera, Live Broadcast & Production
 - c. HDMI Presentation Technology Systems with HDBaseT Output
 - d. In-house custom engineering and programming

2. **BIS Enterprise Room Control Solutions**
Software Based IP Command Controllable Room Control Systems
 - a. IP, Network, & Server Based
 - b. PC, Tablet, Smartphone control ready
 - c. Communicates with BIS AV Integration solutions

3. **DCR - Digital Audio Video Recording Solutions**
(Portable, Standalone & Centralized)
 - a. Records up to 32 separate channels of audio
 - b. Records up to 8 separate channels of video
 - c. Records all Bookmarks, Annotations and Attachments
 - d. Records to one single file

3. **Remote Translation**
 - a. Language Interpretation
 - b. American Sign Language

4. **Video Arraignment & First Time Arraignment**

5. **Hosted Video Conferencing Technology**
 - a. Virtual Video Court or Hearings with audio, video & HDMI presentations
 - b. From 25 individual participants per remote call up to 100s per remote call



Date Tuesday, January 08, 2019
Quote Number Q-8013533-1,8.2019
 Huron City Council(OH)-DCR and PA system
Sales Consultant Brian Gelgner
 1-800-834-7674 x4055 / brian.gelgner@bisdigital.com
Primary Contact Christine Gibboney
 (419) 433-5000 ext 103
 cglbboney@cityofhuron.org (Email)
Billing Address Huron City Council / A-1015215
 417 Main Street, Huron, OH 44839
 Huron, Ohio 44839
Shipping Address 417 Main Street, Huron, OH 44839
 Huron, Ohio 44839
Users To Train Yes
Wiring Required Yes
Installation Notes _____

Item	Product Code	Qty	Unit Price	Total Price
DCR 8ch Digital A/V Recording Software (Incl. 12 month SAS)	DCR-8S	2	\$4,445.00	\$8,890.00
8 Channel DCR Upgrade Discount	DCR-UPGR-8	1	(\$1,747.50)	(\$1,747.50)
Professional Digital PA Mixer w/8ch USB out	BIS-MX-PA-USB8	1	\$3,400.00	\$3,400.00
2ch Audio Amplifier (60W)	BIS-AMP-2C60	1	\$540.00	\$540.00
Boundary Microphone w/Stand (Series 2)	BIS-MIC-BND-S2	8	\$430.00	\$3,440.00
Speaker Volume Control Panel (Series 2)	BIS-SP-VCS2	1	\$70.00	\$70.00
5.25" Wall Mount Speakers - White (Pair)	BIS-SP-WMW	1	\$395.00	\$395.00
8" Drop Tile Ceiling Speakers - White (Pair)	BIS-SP-DTC	1	\$250.00	\$250.00
XLR Wall Plate (1 Input)	BIS-XLR-WP1	1	\$24.00	\$24.00



Microphone Wire 22AWG (Plenum) - 1,000ft Roll	BIS-W-MP-22AWG	1	\$200.00	\$200.00
Speaker Wire 16AWG (Plenum) - 1,000ft Roll	BIS-W-SPKR-16AWG	1	\$385.00	\$385.00
Desk Rack (10U)	BIS-RCK-DR10	1	\$444.00	\$444.00
Network Switch w/PoE 8-port (Series 5)	BIS-NS-POE-8S5	1	\$600.00	\$600.00
Power Conditioner w/RFI & EMI Filtering	BIS-PWR-CON	1	\$475.00	\$475.00
USB 2.0 Cable A to B Series 2 (15 ft.)	BIS-CBL-USB2-AB15-S2	1	\$12.45	\$12.45
CAT6 Patch Cable (3ft.)	BIS-CAT6-PCN200-003-BK	3	\$5.25	\$15.75
CAT6 Patch Cable (10ft.)	BIS-CAT6-PC10	1	\$17.40	\$17.40
1U Rack Shelf (Series 2)	BIS-RSLF-1S2	1	\$79.99	\$79.99
Annual DCR On-Site Service & Support (Contract to be issued upon Installation)	NMNT-DCR	1	\$2,807.22	\$2,807.22
Setup, Installation and Training for DCR System	SIT-DCR	1	\$5,029.20	\$5,029.20
Discount	DISC	1	(\$5,000.00)	(\$5,000.00)
			Sales Tax Rate	%
			Total (Excluding Sales Tax)	\$20,327.51

All specifications are subject to change without notice. All computers sourced from third parties must first be approved by BIS Digital prior to purchase.

Live Stream & On-Demand Requirements

- BIS Digital, Inc. recommends customer can transmit continuous stream of 300kbps or more for optimal performance.

**Optimal Specifications for BIS Digital Recording PC Systems
DCR Specifications**



2/4 Channel Audio Only

- 8GB RAM
- 1TB Hard Drive
- Intel Core i3 Processor
- Ethernet RJ-45 Network Interface 100/1000
- USB 2.0 Ports
- Microsoft Windows 7 or 8.1 or 10 Professional 64-bit

4/8 Channel Audio or Audio and Video (4 Video Channel Max.)

- 12GB RAM
- 2TB Hard Drive
- Intel Core i5 Processor
- Ethernet RJ-45 Network Interface 100/1000
- USB 3.0 Ports
- Microsoft Windows 7 or 8.1 or 10 Professional 64-bit

4/8 Channel Audio or Audio and Video (8 Video Channels)

- 16GB RAM
- 2TB Hard Drive / 8 MB Cache / 10,000 RPM
- Intel Core i7 Processor
- Ethernet RJ-45 Network Interface 100/1000
- USB 3.0 Ports
- Microsoft Windows 7 or 8.1 or 10 Professional 64-bit
- PCIe Slot (For Non-IP Video Solutions Only)
- Microsoft Windows 7 or 8.1 or 10 Professional

Equipment Supply

BIS Digital will furnish the equipment as specified herein. Revisions to this contract are made by approved written "Change Order". BIS reserves the right to bill for equipment as stored materials when delivery or installation is not possible. There are no additional implied or expressed operations of the system other than stated within.

Electrical Installation

The customer provided electrical contractor will install all AC power, relay switches & conduit as required for the proposed systems. If required, the customer provided electrician will be responsible for providing and hanging all rigid electrical junction boxes, conduit and installing same. BIS Digital has recommended and asked for Dedicated Electrical Power to be installed at the head-end, controlled end-user equipment or at the same location of final control(s). Dedicated Power shall be the responsibility of the end-user and any external noise or factors creating noise within the systems not exposed by installed electronic equipment shall not be BIS Digital, Inc. responsibility and shall not be reason for any hold-backs whatsoever by any party.

Equipment Installation and Head End Connections



BIS Technicians will install all specified equipment and make all final circuit terminations in the head-end equipment racks. The customer will provide all custom carpentry or custom room preparations as required prior to the installation. The customer will provide scaffold or high reach for all installation work in ceilings over fourteen feet. All network connection(s) are to be provided by the customer. Any changes, alterations or deviations from the equipment and installation obligations specified herein involving extra cost for labor or material will be executed only on written orders for the same. The cost of any added labor or material will become an extra charge over and above the total specified on the Agreement.



Order Summary

Date	Tuesday, January 08, 2019
Quote Number	Q-8013533-1.8.2019
Account Name	Huron City Council
Total (Excluding Sales Tax)	\$20,327.51

Terms and Conditions

- Effective Period** This proposal is a firm offer for 30 days from quote date Tuesday, January 08, 2019.
- Tax Status** Sales tax will be added to invoice unless Tax Exempt Form is on file with BIS Digital.
- Payment Terms** **Deposit:** All orders above \$5,000 require a 50% deposit. Once the order and deposit is confirmed (received) by BIS Digital, scheduling of the installation / and shipment of goods will occur.
Balance: The remaining balance is to be paid on the completion of the installation. (delivery of goods at customer site)
- Restocking Fee** 20% restocking fee will be charged for all cancelled orders
- Site Preparation** Customer is required to supply all conduit and cable pulls not listed on this quote. Customer will be responsible for any additional wiring or installation supplies needed during installation.
- Training** BIS Digital will provide full training of all system users per agreed training schedule.
- Limited Warranty** All BIS supplied new systems (Hardware & Software) are covered for 90 days following date of installation/delivery. Warranty does not cover On-Site Technical Support, Shipping costs, or Software upgrades (See Software Assurance below).
- Software Assurance** Annual Software Assurance entitles user to unlimited software upgrades throughout the one year term, at the cost of \$350 per license/year.

This signature and Purchase Order number states acceptance to the above price, terms and conditions, authorizing BIS Digital, Inc. to order, install and bill for the above equipment:

* Accepted by: _____
Name Title
Signature Date

*** Accounts Payable Information * Required for order to be processed***

A/P Contact: _____
Name Phone Number
Email Address Fax #

Is a Purchase Order required for processing? _____ PO # _____