

**RESOLUTION NO. 2020-16**

Introduced by Joel Hagy

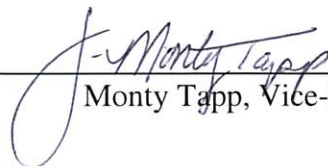
**A RESOLUTION CONTINUING THE COMPENSATION AND BENEFITS OF EXECUTIVE ADMINISTRATIVE ASSISTANT/CLERK OF COUNCIL TERRI WELKENER.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:**

**SECTION 1.** The Huron City Council hereby confirms the compensation and benefits set forth in the revised appointment letter attached hereto as Exhibit "A" for Terri Welkener, effective September 9, 2019, the date of her hire as Executive Administrative Assistant/Clerk of Council.

**SECTION 2:** That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22 of the Revised Code.

**SECTION 3:** This Resolution shall be in full force and effect from and immediately following its adoption.

  
\_\_\_\_\_  
Monty Tapp, Vice-Mayor

ATTEST:   
\_\_\_\_\_  
Clerk of Council

ADOPTED: 25 FEB 2020





February 21, 2020

Ms. Terri Welkener  
2341 Cleveland Road East  
Huron, OH 44839

Dear Terri,

As the appointing authority for the City, this letter will serve as notice of your appointment to the full-time position of Executive Administrative Assistant/Clerk of City Council effective September 9, 2019 at an annual salary of \$52,000, with three weeks' accrued vacation time and the same fringe benefits available to all other City employees who have completed their probationary period.

We are pleased that you have made the decision to work with our dedicated team of individuals who promote public service and we look forward to working with you in this capacity!

Sincerely,

A handwritten signature in blue ink that reads "Andrew D. White".

Andrew D. White  
City Manager

Cc: Personnel File  
Finance Department