



HURON

PARKS & RECREATION

Field Reservation Form



League or Organization: _____ Todays Date: _____

Name of Applicant: _____ Signature: _____

Address of Applicant: _____

Phone of Applicant: (Day) _____ (Evening) _____

Conditions:

League competition may not begin until cost per player has been received. In the case of inclement weather or unsafe playing conditions, the city or it's representative reserves the right to deem field conditions unplayable. A copy of liability insurance is required in specified amounts.

					Week Days	Sat.		Sun.
<u>Field</u>	<u>Beg.date</u>		<u>End.date</u>		<u>Time</u>	<u>Time</u>		<u>Time</u>
1								
2								
3								
4								
5								
6								
7								
8								
9								

No Alcohol is permitted in city owned parks.

When completed, please mail to - Huron Parks and Recreation, 417 Main St., Huron, OH 44839 -419-433-8487

For Office Only	_____ RES	_____ NON-RES	_____ PAYMENT	_____ APPROVED
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PLAYING FIELD RESERVATION POLICIES AND PROCEDURES

1. GENERAL PROCEDURES

- a. Before a reservation will be accepted, interested parties must call the Parks & Recreation Department to determine field availability and to compute applicable fees.
- b. After availability is determined, all reservations must be confirmed in writing on the appropriate forms and payment must be made in advance to the Parks & Recreation Department.
- c. The City reserves the right to reassign playing field at any time.
- d. The City reserves the right to limit reservations in order to ensure some “open play” time for the general public.
- e. Official reservations will be posted on the park message board. Fields shall be open for general public use except when officially reserved. Reserving parties are encouraged to take their confirmation notice to the park with them.
- f. If the rentee fails to leave the facility clean and sanitary, the Parks Department reserves the right to bill for clean up costs and/or not rent to that party again.
- g. Should competition over field reservations exist, Huron Based Leagues have priority over Non-Huron Based Leagues for practice games, and tournaments have priority over practice games. League games have priority over league practices. City sponsored events have priority over all other reservations.

2. ADVANCE RESERVATIONS FOR LEAGUES

- a. Advance reservations for Tournaments and leagues will be accepted as follows:
 - (1) Spring/Summer: Reservations accepted January 15 through March 15 for field use during April 1 through July 31;
 - (2) Fall: Reservations accepted May 15 through July 15 for field use during August 15 through November 30.
- b. After reviewing such season requests, the City shall allocate fields in as equitable a manner as possible based on the requests received. After league deadlines, all reservations will be accepted on a first-come, first-served basis.