

Huron Municipal Court

Name

Address

Telephone

CASE NUMBER _____

Plaintiff(s)

VS.

COMPLAINT FOR EVICTION AND MONEY

Name

Address

Telephone

In Accordance with Civil Rule 4.6 (C) or (D) and
(E), Ordinary Mail Waiver Requested

Defendant(s)

FIRST CLAIM

1. Plaintiff states that they are the owner of the premises. The address that the tenant is to be evicted from is:

2. Defendant (s) entered said premises as a tenant of the plaintiff.
3. Plaintiff served the defendant with a notice in writing on: _____
4. The date on the notice when the tenants were told to leave was: _____

SECOND CLAIM

1. Plaintiff reiterates and reaffirms all of the allegations in the first claim. The tenant (s) owe rent in the amount of \$_____ which includes all rent up to and including the current rental period.
2. Plaintiff is entitled to \$_____ per day (divide 1 month's rent by 30 to get amount) as Damages for use and occupancy of the premises until the date of judgment, this being the reasonable value for the use of said premises.
3. Plaintiff may be entitled to money for damages beyond "normal wear and tear", in addition to late charges and Utilities, in amount not to exceed \$_____ (you must make an estimate on this amount).

WHEREFORE, PLAINTIFF DEMANDS:

- (a) Restitution and recovery of said premises.
- (b) Judgment for back rent in the amount of \$_____ (see line 1 on second claim).
- (c) \$_____ per day until date of judgment for use and occupancy of said premises
(See line 2 on second claim).
- (d) Damages, late charges & utilities not to exceed \$_____ (See line 2 on third claim), and costs.

Signature

Address

City, State, Zip

Telephone

NOTICE TO LEAVE THE PREMISES
(FOR RESIDENTIAL PROPERTY ONLY)

To _____ Tenant:

You are hereby notified that I/we want you out on or before _____ ,
_____ to leave the premises you now occupy and have rented of me/us, situated
and described as follows: _____

_____ Eviction Address

In Huron or Huron Township, Erie County, Ohio.

Grounds:

**YOU ARE BEING ASKED TO LEAVE THE PREMISES, IF YOU DO NOT LEAVE, AN
EVICTION ACTION MAY BE INIATED AGAINST YOU. IF YOU ARE IN DOUBT
REGARDING YOUR LEGAL RIGHTS AND OBLIGATIONS AS A TENANT, IT IS
RECOMMENDED THAT YOU SEEK LEGAL ASSISTANCE.**

Notice given on this date: _____

Owner

Address

City, State, Zip

Telephone

This notice must be served at least three (3) days before commencing the Eviction Action.

Filing an Eviction Complaint

1. The Cost to file is \$100.00 for one defendant and \$5.00 for each additional defendant. Payment must be by certified check, money order or company check, made payable to Huron Municipal Court. If a writ of Restitution is needed the cost is \$20.00.
2. The Premises for Eviction must be located in Huron or Huron Township.
3. You must have a correct address for the defendant.
4. The maximum amount allowable by law to claim on a second cause of action is \$15,000.00, **excluding** court costs.
5. To file: complete and mail the complaint for eviction (attached herein) with the required costs for filing. The Complaint form must be signed by the party bringing the action.
6. Court hearings will be held approximately 18-21 days from the date of filing for the first cause of action. This hearing will take place on a regular scheduled court day (typically, a Tuesday or a Friday) at 10:30 AM. You will receive notice from the court of the date and time of the hearing.
7. The second cause of action will be scheduled at a later date after the first cause is heard.

If you have any questions, please do not hesitate to call the court at (419) 433-5430.

You may mail all forms and attached papers to: Huron Municipal Court
417 Main Street
Huron, Ohio 44839