

## **CITY OF HURON DRIVEWAY SPECIFICATIONS**

The following driveway specifications shall be in effect and shall be strictly followed unless written permission is secured from the Huron City Council.

1. Before any work is started, a permit must be secured from The City of Huron by completing the Street/Right-of-Way Opening Permit application and the issuance of a Street/Right-of-Way Opening permit by the Huron Street Department.
2. After the issuance of the permit, contact shall be made with Huron Street Department Superintendent Dan Hoppe, (419-433-9504), to schedule the required inspections. Failure to schedule the required inspections shall be cause for the forfeiture for the cash bond submitted at the time of application.  
The minimum inspection schedule is as follows:
  - a. After the cut is made in the curb and the sub-base is compacted.
  - b. After the concrete is poured and the expansion cuts are made. If the installation complies with the specifications, the cash bond will be returned. If the installation does not comply with these specifications, the cash bond will be used to make the necessary repairs.
3. The following specification shall be considered minimums:
  - a. All final material (concrete, asphalt, or gravel) installed within the right-of-way line shall have a minimum depth of six (6) inches and shall be installed over a properly compacted stone sub-base.
  - b. The final grade of the curb shall meet that of the pavement.
  - c. A minimum of 1 ½” of the original concrete curb shall remain along the flow line.
  - d. The existing curb shall be **professionally removed** with a horizontal saw or a concrete grinder.
  - e. There shall be a minimum ½” expansion joint between the new driveway and the curb.

**CITY OF HURON  
STREET/RIGHT-OF-WAY OPENING PERMIT  
APPLICATION**

Property Owner's Name: \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_  
\_\_\_\_\_

Location of Project: (Be specific)

\_\_\_\_\_

\_\_\_\_\_

Description of Project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does the project involve crossing the right-of-way?    Yes         No

If Yes, give a complete description of how the crossing will be accomplished. **(Open cutting of pavement is not allowed within the City without written consent of the Huron City Council.)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contractor Information:

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CITY OF HURON  
STREET OPENING APPLICATION**

The following must accompany this application:

1. A copy of the Contractor's liability insurance in the minimum amount of \$500,000, naming the City of Huron as a co-insured for the specific project. A letter from the Applicant's insurance carrier will satisfy this requirement if it states that the Applicant's policy will cover any and all claims filed and will hold the City harmless as a result of the work being done in the right-of-way. The letter shall also state that the cover meets or exceeds the required amount of \$500,000.
2. A refundable cash bond (check drawn in favor of the City of Huron) for the amount of \$500 to assure that the project is completed in accordance with all regulations. If the project is completed as required, the cash bond will be returned .
3. A plan of the project, drawn to scale, showing the exact dimensions and the types of materials used.
4. A non-refundable permit fee of \$50.00

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**CITY USE ONLY**

Approved  By \_\_\_\_\_ Permit # \_\_\_\_\_ Date \_\_\_\_\_  
Denied

**CITY OF HURON  
STREET/RIGHT-OF-WAY  
PERMIT**

Date: \_\_\_\_\_

Permit # \_\_\_\_\_

Permission is hereby granted to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

To open the street/right-of-way at/on/in: (location)

\_\_\_\_\_  
\_\_\_\_\_

The undersigned hereby agrees to furnish the necessary lights, barricades, and signs to protect the traveling public during the construction period and that all work will be completed in accordance with the City of Huron specifications. Traffic shall be maintained at all times.

The work shall encompass the following:

- Paving Driveway Approach
- Installation of conduit and/or pipe of any type
- Other \_\_\_\_\_

**Indemnification:**

I/We agree to comply with all conditions, restrictions, and regulations of the City of Huron. Except for negligent acts of either governmental agency, the undersigned also agrees to assume all liability for and save the City harmless for any and all claims for damage arising out of the work to be done herein and the continued use by the undersigned.

I hereby agree to the above:

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Representing: \_\_\_\_\_

Date: \_\_\_\_\_