

THE CITY OF HURON, OHIO
Proceedings of the Huron City Council
Work Session Meeting Tuesday July 28, 2015 at 5:00p.m.

A work session meeting of the City Council of the City of Huron, Ohio was called to order by Mayor Brad Hartung on Tuesday July 28, 2015 at 5:00 p.m. in the small conference room of Huron City Hall, 417 Main Street, Huron, Ohio.

The following members of Council were present: Rodney Kilbury, Trey Hardy, Phyllis Wassner, Brad Hartung, Tom Solet, Sam Artino and Rick Schaffter.

City administration/staff present: City Manager Andy White, Law Director Laura Alkire, Interim Finance Director Cathy Ramey, Water Superintendent Jason Gibboney, City Engineer's Gene Esser and Doug Green, Interim Assistant to the City Manager Mike Spafford, and Management Services Coordinator ~ Clerk of Council Christine Gibboney.

New Business

Mid-Year Financial Review

Mr. White provided a brief mid-year financial snapshot and reviewed same. (**Attached and made part of the minutes**)

The Mayor noted the savings of an estimated \$40,000 related to debt financing options recommended by Mr. Mike Sudsina.

2015 Goals (CIP Projects, Marketing/Development, Zoning Code Amendments):

CIP Project Status Review

Mr. White recognized city engineer's Gene Esser and Doug Green who provided an overview of projects:

Showboat Shoreline Improvement- project underway, completion expected October 1, 2015

Main Street-Additional legislation for the construction award anticipated for the August 11, 2015 meeting with construction anticipated to get underway as early as August 17, 2015. Low bid came in at \$644,000- Buckeye Excavating.

Paving Program- nearly complete, Deerwood being the final street to be paved. Final walk through of the project will commence after Deerwood has been completed. Change order related to the additional work on Berlin Road will be coming, probably just under the estimate previously given of \$40,000. Discussion ensued as to the technique used to address repairs on Berlin Road. Additionally, discussion ensued on the noted lack of attention by A.J. Riley and the mess they left behind when they exited Lincoln and Washington on Cleveland Road East. It was noted that A.J. Riley was advised and have corrected their process.

SR 13 Sidewalk -final punch list items have been completed. City receipted \$36,000 from property owners who chose to pay either full or partial amounts of their assessment; the remaining to be certified to the County Auditor for assessment through the property tax billing.

Fabens Park: Perimeter Trail- underway and nearing completion, **Stream Restoration** final design underway with an August bid anticipated, **Michigan Left (US6) and Adams Ave Entrance Projects-** set to begin for design work with project commencement anticipated for 2016.

Storm Drainage- several areas in the community experiencing retention of water issues which the city has identified and made recommendations for some infrastructure improvements. Awaiting quotes for recommended work on Maple Ave and stream/ditch areas through Fabens Park. Mr. White noted a budget appropriation and/or additional legislation will be prepared for council consideration for the initial phase of

improvements which administration would like begin this fall. Mr. White referenced previous discussions regarding the need to consider a Storm Water Maintenance Utility Fee or the adjustment of some transfer funds in order to establish a fund for this service/expense. He advised this must be discussed within 2016 Budget planning. A discussion ensued related to ditch maintenance responsibilities, potential assessments, and current circumstances which are exclusive to the vicinity being discussed (ditch running through Fabens Park under US6). Mr. White noted that more discussion will be needed regarding establishing a fee and a policy for addressing the specific use of funds.

Water Tower Painting- Rye Beach - Proposal from Burgess & Niple on the agenda this evening. If adopted, this will allow for the design and bid documents to be prepared. The tower painting itself is anticipated to take 60-90 days and therefore it is preferred to schedule this to be done in early spring of 2016. The grant allows for a 2 year deadline to have project completed.

Quiet Zone- Two meetings with the consultant have been held and the report is anticipated this week. Information will be distributed to Council for review/discussion.

Mr. White asked if there were any questions related to any of the projects. No questions were voiced.

Marketing/Development

Mr. White reviewed the process to date with Juniper CRE, noting that data collection and prioritization related to city owned properties and non-city owned properties is well underway. He explained that he anticipates the report in September 2015.

Mr. White referenced the Lake Effect newsletters, Insider Magazine, Lake Erie Living Magazine – all avenues reaching the public through the city's agreement with Great Lakes Publishing. He also referenced the city's Facebook, Twitter and Instagram accounts. Lastly, he noted that the city was nominated by Great Lakes Publishing and now in the running as one of the top five communities in Northwest Ohio.

Zoning Code Amendments

Mr. White noted that the Planning Commission has continued with their review of amendments to the zoning code and should be positioned to go forward with the third and final reading of the proposed new Chapters at the August 25th meeting. Mr. White noted that serious budget discussion in order to effectively enact and enforce the code must be conducted to include funding for 2016. He also suggested that perhaps a three month moratorium may be needed in 2016 to allow for additional time before code enforcement ensues. He also explained that administration continues to look at in-house and external quotes for operations.

Other Matters

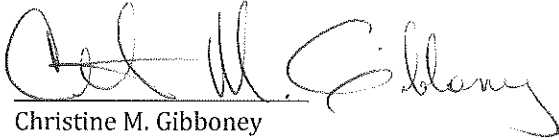
Mr. White referenced the sample annual report from Clayton and the sample template which Administration had prepared which was distributed earlier in the year at the Saturday Council work session meeting. Asked for Council input again on the format and the need to establish the policies which were recommended. He also noted that fee schedules should be reviewed annually during budget meetings. He noted that he would work with the Finance Committee on these matters in the fall.

The Mayor asked members if they would like to establish these mid-year meetings in the future. Mr. Kilbury suggested that perhaps quarterly meetings would be better. Mr. White suggested that once the Finance Department closes out a quarter, then a work session meeting could be held to specifically for quarterly review.

The Mayor asked if there were any questions on items on the regular agenda. A brief review of agenda items ensued. Mr. Gibboney reviewed the details of Change Order #1- Kelstin, Inc. (Resolution 2015-58). No questions were raised.

Mr. White spoke of the city's water agreement with Erie County and the current volume of sales. He also noted the interest the City of Sandusky appears to have regarding this agreement as they have inquired with questions related to language contained in the agreement specific to the breakdown of rates.

There being no further business to come before the Council, the Mayor declared the work session meeting of July 28, 2015 adjourned at 6:00p.m.

A handwritten signature in black ink, appearing to read "Christine M. Gibboney". The signature is written in a cursive, flowing style with a horizontal line drawn across the middle of the letters.

Christine M. Gibboney
Clerk of Council



	2012				2013				2014				2015							
	Withholding	Self-Pay	Net Profit	Penalty	Total	Withholding	Self-Pay	Net Profit	Penalty	Total	Withholding	Self-Pay	Net Profit	Penalty	Total	Withholding	Self-Pay	Net Profit	Penalty	Total
Jan	\$ 144,564	\$ 108,918	\$ 2,426	\$ 1,072	\$ 256,980	\$ 122,143	\$ 81,912	\$ 9,424	\$ 2,485	\$ 215,964	\$ 137,954	\$ 69,043	\$ 3,759	\$ 4,018	\$ 214,774	\$ 68,673	\$ 20,792	\$ 3,759	\$ 4,018	\$ 214,774
Feb	\$ 121,468	\$ 41,277	\$ 8,892	\$ 1,245	\$ 174,282	\$ 115,814	\$ 45,534	\$ 890	\$ 3,210	\$ 165,448	\$ 149,461	\$ 43,027	\$ 3,159	\$ 3,086	\$ 194,415	\$ 127,136	\$ 7,479	\$ 3,159	\$ 3,086	\$ 194,415
Mar	\$ 92,565	\$ 43,819	\$ 11,897	\$ 939	\$ 149,200	\$ 107,045	\$ 58,997	\$ 7,766	\$ 3,836	\$ 177,644	\$ 105,979	\$ 54,799	\$ 1,200	\$ 3,413	\$ 165,391	\$ 91,926	\$ 46,238	\$ 1,200	\$ 3,413	\$ 165,391
Apr	\$ 109,431	\$ 138,809	\$ 22,688	\$ 2,105	\$ 273,033	\$ 96,261	\$ 189,682	\$ 13,017	\$ 4,754	\$ 303,714	\$ 103,349	\$ 124,538	\$ 49,401	\$ 2,801	\$ 279,158	\$ 130,538	\$ 139,048	\$ 49,401	\$ 2,801	\$ 279,158
May	\$ 125,327	\$ 114,607	\$ 27,188	\$ 1,357	\$ 268,479	\$ 130,975	\$ 100,427	\$ 38,928	\$ 2,539	\$ 272,869	\$ 115,412	\$ 104,803	\$ 38,401	\$ 4,519	\$ 263,155	\$ 102,232	\$ 99,435	\$ 4,519	\$ 4,716	\$ 178,336
Jun	\$ 61,048	\$ 65,363	\$ 16,889	\$ 1,220	\$ 144,520	\$ 104,202	\$ 55,233	\$ 43,116	\$ 1,004	\$ 203,575	\$ 131,088	\$ 67,966	\$ 6,853	\$ 3,978	\$ 207,878	\$ 176,203	\$ 54,352	\$ 6,853	\$ 3,978	\$ 207,878
Jul	\$ 105,287	\$ 53,941	\$ 5,872	\$ 1,370	\$ 166,470	\$ 105,072	\$ 91,654	\$ 2,317	\$ 2,478	\$ 202,101	\$ 101,104	\$ 131,865	\$ 25,846	\$ 1,971	\$ 262,693	\$ 171,279	\$ 54,352	\$ 1,971	\$ 1,971	\$ 262,693
Aug	\$ 134,863	\$ 124,904	\$ 18,619	\$ 5,205	\$ 286,621	\$ 84,864	\$ 67,311	\$ 4,236	\$ 5,026	\$ 161,437	\$ 111,193	\$ 96,998	\$ 28,462	\$ 3,527	\$ 170,180	\$ 170,180	\$ -	\$ 3,527	\$ 3,527	\$ 170,180
Sep	\$ 124,313	\$ 79,462	\$ 18,012	\$ 1,219	\$ 171,811	\$ 110,525	\$ 37,615	\$ 4,366	\$ 3,162	\$ 155,658	\$ 111,193	\$ 96,998	\$ 28,462	\$ 3,527	\$ 170,180	\$ 170,180	\$ -	\$ 3,527	\$ 3,527	\$ 170,180
Oct	\$ 84,770	\$ 79,462	\$ 2,988	\$ 939	\$ 165,469	\$ 90,903	\$ 72,017	\$ 27,906	\$ 3,558	\$ 219,541	\$ 88,235	\$ 89,450	\$ 7,558	\$ 5,212	\$ 201,045	\$ 201,045	\$ -	\$ 5,212	\$ 5,212	\$ 201,045
Nov	\$ 114,029	\$ 59,602	\$ 4,621	\$ 3,169	\$ 181,521	\$ 93,888	\$ 72,017	\$ 27,906	\$ 3,558	\$ 219,541	\$ 88,235	\$ 89,450	\$ 7,558	\$ 5,212	\$ 201,045	\$ 201,045	\$ -	\$ 5,212	\$ 5,212	\$ 201,045
Dec	\$ 104,440	\$ 22,119	\$ 7,710	\$ 1,141	\$ 135,420	\$ 112,681	\$ 49,884	\$ 14,024	\$ 2,142	\$ 172,731	\$ 132,721	\$ 92,283	\$ 14,434	\$ 3,129	\$ 182,567	\$ 182,567	\$ -	\$ 3,129	\$ 3,129	\$ 182,567
Totals	\$ 1,324,105	\$ 881,083	\$ 127,952	\$ 21,081	\$ 2,353,626	\$ 1,201,429	\$ 935,169	\$ 172,801	\$ 36,784	\$ 2,446,183	\$ 1,395,105	\$ 910,168	\$ 179,607	\$ 45,884	\$ 2,510,764	\$ 2,510,764	\$ -	\$ 45,884	\$ 45,884	\$ 2,510,764
2012 Total Income Tax Collection																				
2012 Income Tax Budgeted																				
2013 Total Income Tax Collection																				
2013 Income Tax Budgeted																				
Over/Under Budget																				